

LAKE PLACID TOWN COUNCIL
Regular Meeting
2/8/2016 5:30 PM
Town of Lake Placid
Town Hall

Call to Order – Mayor Holbrook

Roll Call

Mayor John Holbrook
Council Member Ray Royce
Council Member Debra Worley
Council Member Arlene Tuck
Council Member Steve Bastardi

1. CONSENT AGENDA 1

- A. Approval of Agenda
- B. Approval of Minutes of the Special Town Council meeting January 6, 201 and the Regular meeting of the Lake Placid Town Council January 11, 2016.
- C. Approval of Department Head Reports
- D. Approval of Departmental Financial Reports for the month of January 2016
- E. Approval of all duly authorized monthly bills
- F. Approval of Diesel Fuel Tax Return
- G. Approval appointments of Daniel Lamarre and John Komasa to RPAC - Phil Williams as Alternate
- H. Approval Stuart Park bids and acceptance of Brantley Construction bid

2. CONSENT AGENDA 2 (No Items)

3. PRESENTATIONS

- A. American Legion Post 25 → 5.6.A. Eucalyptus Street name change

4. Public Hearing

- A. 1st Reading First Presbyterian Church right-of-way Ordinance
- B. 1st Reading Recreation Committee Ordinance

5. TOWN ATTORNEY/PLANNING/DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS

A. Planning

B. Town Attorney

C. Town Administrator

- 1. Central Florida Regional Planning Council (CFRC) Agreements
- 2. Town Parking discussion (Councilman Tuck)
- 3. Pure Lead Products parking lot expansion
- 4. Town roadway's discussion (Councilman Tuck)
- 5. Recreation Area Discussion

6. Eucalyptus Street name change
7. Wastewater grant discussion (Parts 1,2,3,4)
8. Auto Wash, Inc. 1174 US 27 N.

D. Project updates

1. US 27 Lighting
2. Lake Drive East Resurfacing Project
3. Old sewer plant
4. Old train station vegetable wash facility
5. Alleyway (Spruce/Hibiscus)
6. Storm water project Eucalyptus and Hibiscus
7. Active Projects Link
8. Tangerine Street
9. Green Dragon Drive

6. MAYOR/COUNCIL MEMBERS

CITIZENS NOT ON AGENDA (Comments are to be limited to 3 minutes, unless a longer period of time is Permitted by the presiding officer or by a majority of the Town Council)

8. AJOURNMENT

Additional Information:

Monday	February 15, 2016	5:30 PM	Local Planning Agency
Friday	February 19, 2016	1:30 pm	Special Magistrate
Tuesday	March 1, 2016	3:00 PM	Lake Placid Regional Utilities Advisory Commission
Monday	March 14, 2016	5:30 PM	Town Council Regular Meeting

Announcements advertised on the Town of Lake Placid Website

**NOTICE OF TOWN OF LAKE PLACID ELECTION
QUALIFYING, CLOSING OF VOTER REGISTRATION ROLLS AND
SIGNATURE UPDATE INFORMATION**

Notice is hereby given that the Town of Lake Placid will hold an election on April 5, 2016 to elect two (2) Councilmember's.

The qualifying period begins Monday, February 15, 2016 at 12:00 p.m. and ends Friday, February 19, 2016 at 12:00 p.m. To qualify, the candidate must be a legally qualified voter and a permanent resident of the Town of Lake Placid. The Charter reads, "Any elector of the Town shall be eligible to hold the office of Town Councilman, provided that he/she shall be registered to vote in the Town elections six (6) months immediately preceding the date of taking office and must be a resident of

the Town of Lake Placid”. Qualifying must be done at Lake Placid Town Hall, 311 West Interlake Boulevard, Lake Placid, and Fl. 33852

The precinct that will be open 7:00 a.m. – 7:00 p.m. on Election Day is as follows:

Precinct 13—First Baptist Church, 119 E. Royal Palm Ave., Lake Placid, Florida 33852

The voter registration books will close on Monday, March 07, 2016. If you have any questions about voter registration, polling locations or absentee ballots please call the Supervisor of Elections’ Office at (863) 402-6655.

If you wish to request an Absentee Ballot please contact the Supervisor of Elections’ office at (863) 405-6655 or by visiting the website at www.votehighlands.com

If your signature has changed since you registered to vote, you may need to provide a signature update to the Elections’ Office. Signatures on petitions and absentee ballots are always checked against the original voter registration signature, and it is the responsibility of the voter to be sure the signature is updated when it changes. If you need to update your signature, please call the Elections’ Office at (863) 402-6655 to have a form sent to you.

<http://www.lakeplacidfl.net/election2016.html>

**The Town of Lake Placid
Commission and Board Openings
for
The Lake Placid Regional Utilities Commission
And
The Lake Placid Recreation Commission
And
The Lake Placid Watershed Advisory Board**

Lake Placid Regional Utilities Commission

The Town of Lake Placid is receiving resumes from persons who would like to volunteer to serve on the Lake Placid Regional Utilities Advisory Commission. The Commission meets, on average, once per month at the Town of Lake Placid Town Hall. The Commission is an important advisory function for the town regional utilities. Members serve at the direction of the town council. Generally, members should have experience related to utilities services. The administration of utilities services include but are not limited to - engineering experience, finance, governmental experience, public relations, planning, and utilities experience. The commission is an advisory board appointed by the Lake Placid Town Council and formed by town code Section 135. As such, the meetings and all commissioners are governed by Florida State Laws.

Lake Placid Recreation Commission

The Town of Lake Placid is receiving resumes from persons who would like to volunteer to serve on the Lake Placid Recreation Commission. The Commission meets, on average, quarterly, four times a year at the Town of Lake Placid Town Hall. The Commission is an important advisory function for the purpose of recommending to the Town Council policies to enhance and coordinate athletic and recreational activities for the residents of the town and the Lake Placid Area, in accordance’s with the Lake Placid Town Code Chapter 5, Article II. Members serve at the direction of the town council. As such, the meetings and all commissioners are governed by Florida State Laws.

Lake Placid Watershed Advisory Board

The Town of Lake Placid is receiving resumes from persons who would like to volunteer to serve on the Lake Placid Watershed Advisory Board. The Board meets, on average, once per month at the Town of Lake Placid Town Hall. The Board is an important advisory function for the purpose of recommending to the Town Council regarding issues related to watershed issues, in accordance's with the Lake Placid Town Code Chapter 5, Section 63. Members serve at the direction of the town council. As such, the meetings and all commissioners are governed by Florida State Laws.

Any applicant wishing to apply may contact the Town Administrator if they have a question regarding any legal aspect of serving on the one of the Town of Lake Placid's Commissions or Boards. Board Members and Commissioners are expected to maintain an email account wherein notices and materials can be received.

Interested persons should submit two page resumes to Town Administrator, 311 West Interlake Boulevard, Lake Placid, Fl. 33852.

BID Requests, RFP's and RFQ advertised on the Town of Lake Placid Website
www.lakeplacidfl.net

Recognitions:

Work Anniversaries

Gary Cooper February 20th Started 2012
Rachel Osborne February 2nd Started 2004
Phil Williams February 2nd Started 2001
Robert Symes III February 5th Started 2013

Commendations

LAKE PLACID TOWN COUNCIL

Regular Meeting

1/11/2016 5:30 PM

Town of Lake Placid

Town Hall

Mayor John Holbrook called the regular meeting of the Lake Placid Town Council to order on Monday, January 11, 2016, at 5:31 pm at Town Hall, 311 W. Interlake Boulevard, Lake Placid, Florida. First Presbyterian Church Pastor Cameron gave the invocation and led the Pledge of Allegiance. A quorum was present.

Call to Order – Mayor Holbrook

Roll Call

Present

Mayor John Holbrook

Council Member Ray Royce – arrived late 5:40 P.M.

Council Member Debra Worley

Council Member Arlene Tuck

Council Member Steve Bastardi

Others Present

Town Administrator Phil Williams

Town Attorney Bert Harris

Town Clerk Eva Cooper Hapeman

Finance Manager Rachel Osborne

Public Works Director John Komasa

Utilities Director Joe Barber

Chief James Fansler

Town Planner, Joedine Thayer

1. CONSENT AGENDA 1

A. Approval of Minutes of the regular meeting of the Lake Placid Town Council December 14, 2015.

B. Approval of Department Head Reports

C. Approval of Departmental Financial Reports for the month of December 2015

D. Approval of all duly authorized monthly bills, less Home Town Network

Motion - Moved by Council Member Bastardi, seconded by Council Member Tuck, to approve Consent Agenda 1 Items A through D. **Roll Call Vote:** Unanimous approval.

2. CONSENT AGENDA 2

A. Approval of all bills for the Home Town Network

Motion - Moved by Council Member Royce, seconded by Council Member Worley, to approve Consent Agenda 2 Item A. **Roll Call Vote:** Yes – Worley, Tuck, Abstain – Bastardi. The proper paperwork has been filed with the Town Clerk. Motion Carried.

3. PRESENTATIONS (THERE WERE NO PRESENTATIONS)

4. Public Hearing

A. 2nd Reading Ordinance 2016-712 Amending Chapter 154-18.

- Mayor read Ordinance 2016-712 by title on 2nd hearing.
- Town Planner Ms. Thayer responded to questions about the measuring of the height of a building, comparing how the County measures the height compared to the Town, stating that the Town Ordinance reads the same as the County.

Motion - Moved by Council Member Bastardi, seconded by Council Member Tuck, to approve and adopt Ordinance 2016-712 on second hearing. **Roll Call Vote:** Unanimous approval.

5. TOWN ATTORNEY/PLANNING/DEPARTMENT HEADS/MAYOR/COUNCILMEMBERS

A. Planning

1. First Presbyterian Church Retention Area Concern (LPSP13.02)
 - Ms. Thayer reviewed the request for a variance. The First Presbyterian Church was granted approval in 2013 to add a multipurpose building. The project currently has a Temporary Certificate of Occupancy (C/O). Ms. Thayer stated there were a number of issues to be resolved before the issuance of a C/O.
 - Mayor Holbrook, Council, Town Planner Ms. Thayer, Town Utilities Director Barber, Town Administrator, and Town Attorney discussed the issue and options with Item 5 of the Site Plan. Included in the discussion was Mr. Leblanc; the contractor for the project, First Presbyterian Church representatives Mr. Gilding and Pastor Ray Cameron.
 - The issue is that the “toe of slope” for the retention area located on the southwest corner of the property at North Oak Avenue and East Park Street encroaches onto the Town’s right-of-way.
 - Recommendation by the Town Planners was to allow for the encroachment.
 - Mr. Barber was asked to sign off approval for the final C/O for the project as the Town’s engineer. Mr. Barber explained that the property line did not follow the permit and encroached on the town right of way, which raises the issue for any future town utility issues that may come up for that right of way and felt that the concern warranted council for approval.
 - Council Member Worley stated as a member of the church she would be abstaining from the vote.
 - Mayor Holbrook and Town Attorney Harris agreed with Mr. Barber’s assessment of the issue that the Church should be responsible for correcting the problem.
 - Attorney Harris discussed council options, to have the church be responsible for improvements and approve for a temporary easement.
 - Mr. Gilding, a member of the church building committee, commented that long term the church would be responsible and requested for the exception to leave the issue as it is and move the Oak Trees.
 - Council discussed various options with staff.
 - Staff instructed that if a temporary easement was granted that the agreement would include wording to ensure the Church would be responsible for any future issues the town or utilities may have in that area. Also, inquired whether the temporary C/O could be extended to allow for the time needed for the town to adopt a temporary easement ordinance.
 - Ms. Thayer responded to the council that she did not foresee the building department would have a problem to extend the temporary C/O.
 - Council Member Bastardi stated that he was not in favor for this exemption and that the Church should fix the problem now rather than later.

Motion - Moved by Council Member Tuck, seconded by Council Member Royce, approve the Town Attorney develop a temporary easement ordinance and that the trees be removed. **Roll Call Vote:** Yes –Tuck, Royce, No- Bastardi, Abstain – Worley, The proper paperwork has been filed with the Town Clerk. Motion Carried.

B. Town Attorney (THERE WERE NO ITEMS FOR DISCUSSION)

C. Town Administrator

1. **CDBG Grant cycle 2016 requesting Council approval of wastewater project to include area shown in agenda package.**
 - The Council Members and staff discussed the project.
 - Mr. Barber responded to council questions that the engineers have indicated that the engineering plans would be done in the time frame allotted for the grant. In addition, there are ongoing discussions with the property owner who owns 40 of the properties in the project area.
 - Mr. Harris also responded to questions that an agreement with the property owner of the 40 properties would be subject to the passage of the proposed ordinance regarding the project.
 - Council Member Worley commented that it was unfair that a commercial entity would not be required to pay the same fees that other town businesses are required to pay for hookup to the wastewater system. In addition, she could not support the project.

2. **2016 Election (Point out that agenda has a notice and is on town calendar)**
 - Mr. Williams informed council that the notice for the upcoming election is located at the end of the agenda and on the Town Website.
 - Town Clerk Cooper-Hapeman commented that the candidate packets are available for pickup at Town Hall.
 - Council Member Worley inquired if the charter change in regards to the Town Administrator was moving forward.
 - Mayor Holbrook commented that it probably would not happen this time and that future research is being done.
 - Council Member Worley inquired on the progress of previously discussed possibility of a charter change to include the Town Administrator within the charter.
 - Mayor Holbrook commented that the issue was being checked into.
 - Council discussed whether the charter change could be on the upcoming town election. Confirmation from staff that there would not be enough time for April 2016 election.

3. **Nuisance Michigan Street (Request by Councilman Bastardi)**
 - Council Member Bastardi asked for the item to be placed on the agenda for council discussion, pointing out that there is a property across from a property Council Member Bastardi owns that has been placing large volumes of debris on the public right-of-way for pickup. In addition, stated that the town needs to take charge of the public right-of-ways.
 - Mayor Holbrook, Council, and Town Administrator Williams discussed the issue.
 - Concern that the debris was from a business of the property owners and was being brought into town for disposal.
 - Council was informed that the property owner had been spoken to by Sanitation and was informed that there would be a charge due to the large volumes of debris. Also, the council was also informed that Code Enforcement has also spoken to the owner and that the owner has indicated that the debris will be taken elsewhere in the future.
 - The Towns Nuisance Ordinance was discussed, and Mr. Williams suggested that the code is revisited for review.

4. **Stidham property donation (Parking)**
 - Mr. Williams reported that property owner Stidham wants to donate property for town parking and has requested an appraisal and survey be done.

- Mayor Holbrook, Council, Town Administrator, and Town Attorney discussed the donation and parking within the town.
 - Mr. Harris responded to the council that the property was not deed restricted.
 - Mayor Holbrook expressed appreciation to Ms. Stidham for the donation of the property to the town.
 - Council was in consensus to accept the donation and have a survey done.
- Council Member Bastardi commented on the agreement with Central Florida Regional Planning Council (CFRPC) addressing parking in the town the he was under the perception that CFRPC was instructed to address the public right of ways comparing to how other communities are handling to solve the parking in the public rights of way problem.
- Mayor Holbrook, Council, Mr. Williams, and Town Attorney Harris discussed the Interlocal Agreements with CFRPC on the parking study and the Land Development Regulations (LDR's) which CFRPC was contracted by the Town to complete.
 - Council and staff discussed the parking study contract currently with CFRPC in the amount of \$10,000 and expressed a difference of what council had expected out of the study and how CFRPC is conducting the study. Council expected CFRPC to compare the parking issues of the town and to see how other communities are handling parking.
 - CFRPC has not completed the LDR's in which the contract had ended in 2013 and CFRPC has been paid in full.
 - Overall Council expressed concern about how CFRPC is handling the contractual obligations.

Motion - Moved by Council Member Royce, seconded by Council Member Bastardi, to instruct staff to meet with Central Florida Regional Planning Council (CFRPC) to determine the status of all contractual services and return to council at the next scheduled Council meeting with a status report of all contractual services the projected outcome of the projects, and that no future disbursement of funds to CFRPC until further review of the Town Council. **Roll Call Vote:** Unanimous approval.

5. **Garbage pick-up schedule 2016**

- Mr. Williams addressed the issue about the garbage pickup over the holidays and presented the 2016 schedule for garbage pickup. In addition, informed council the schedule is on the Town website.

D. Project updates

1. **US 27 Lighting**
 - Mr. Williams informed the council of effort's to contact the right person at Duke Energy on more than one occasions to get the issue resolved.
2. **Stuart Park Restroom**
 - Mr. Williams informed council the request for BID has been published, and several people have called in with inquiries.
3. **Lake Drive East Resurfacing Project**
 - Mr. Williams informed council the contract is being signed.
4. **Old sewer plant**
 - Mr. Williams informed council the issue has been turned over to Code Enforcement, and there was a meeting with the owner. Also has looked through past minutes and has not been able to locate any agreement with the property owner Mr. Clark that required the plant to be dismantled after the property was purchased from the town.
5. **Alleyway (Spruce/Hibiscus)**
 - Mr. Williams informed council the property owners had been notified of the encroachment of fences on the town alleyways and a deadline to correct the problem had been passed. He has turned it over to Code Enforcement. Mr.

Williams commented that the main reason to not move forward and have the town remove the fences is that on one of the properties there is a large dog and did not want the town to be held liable if the town removed the fence.

6. MAYOR/COUNCILMEMBERS

- Mr. Williams responded to the council in regards to past discussion for the dirt parking at the RCMA. The next step is to send a certified letter giving 60 or 90 days for RCMA to address the issues.

CITIZENS NOT ON AGENDA (THERE Was NO CITIZEN DISCUSSION)

8. ADJOURNMENT

Mayor Holbrook, hearing no objections, declared the meeting adjourned at 7:40 pm.

**LAKE PLACID TOWN COUNCIL
Special Meeting
1/06/2016 3:00 PM
Town of Lake Placid
Town Hall**

Mayor John Holbrook called the special meeting of the Lake Placid Town Council to order on Wednesday, January 6, 2016, at 3:00 pm at Town Hall, 311 W. Interlake Boulevard, Lake Placid, Florida. Mr. Harris gave the invocation and led the Pledge of Allegiance. A quorum was present.

Call to Order – Mayor Holbrook

Roll Call

Present

Mayor John Holbrook
Council Member Ray Royce
Council Member Arlene Tuck
Council Member Steve Bastardi

Absent

Council Member Debra Worley

Others Present

Town Administrator Phil Williams
Town Attorney Bert Harris
Town Clerk Eva Cooper Hapeman
Utilities Director Joe Barber
Grant Administrator Corbett Alday

1. CDBG Grant

- A. CDBG Grant cycle 2016 Wastewater Project.
- Mayor Holbrook, Council, Utilities Director Barber, Grant Administrator Alday, Town Administrator Williams, and Town Attorney Harris discussed the proposed project.
 - Mr. Barber reviewed powerpoint for the proposed project and, answered council questions about the project.
(PowerPoint located at the end of the minutes)
 - The overall Project Area is located east of South Magnolia, and will flow to the lift station behind the car wash.
 - 130 homes and 77 LMI qualified.
 - The Citizens Advisory Task Force Committee (CATF) was convened and have made the recommendation for council to consider the project for the grant application. It was noted that turn out for the CATF was good.
 - Mr. Barber and Mr. Alday answered questions from the council: Properties that qualify as LMI could not be required to pay for the connection to the

system under the grant, connection to LMI properties would be a cost to the town. The cost would include the collapsing of the septic tanks; Mr. Barber is working on obtaining estimates. LMI properties would have an estimated bill of \$26.00 or less per month.

- Council discussed the project in detail, expressed to staff to ensure that the public is educated about the project and to make sure to speak to the property owners, to ensure there are no misconceptions that the town is trying to raise rates. Recommend to work out temporary rate structure for the property owners to encourage hookup. Also suggested that a tracking mechanism be put in place for the LMI qualified properties that are not required to pay for connection to the system.
- Mr. Barber and Mr. Harris commented about meeting the number of properties that grant requires hooking up to the system, that there is one property owner that has over 40 properties within the project area that they have been speaking with about the project.
- Mr. Barber responded to the council that the engineering that is done would still be available to utilize in the future and the DEP permit would be good for five years and could be extended.
- Mr. Barber reviewed the timeline with Council; February Council Meeting 1st hearing, March Council Meeting would be the 2nd public hearing, and March 21st application and engineering is due to the FDEO.
- A recommendation was made to have any notifications about the project to the area residents be presented both in Spanish and English.

Motion - Moved by Council Member Royce, seconded by Council Member Bastardi, first to approve staff to obtain the necessary surveying and engineering up to \$50,000 in preparation for the grant application. Second to instruct staff to develop an ordinance that includes language for future consideration that allows for the Town Utility staff to have the ability to negotiate system development and connections fees to a level no lower than \$500 for a specified period of time. Third that staff to begin talks and negotiate with the necessary entity or entities in order to obtain a contractual agreement for hook up to the utility that satisfies the number service component for the grant and approve staff to have the ability to waive fees for the property owners that are considered Low to Moderate Income (LMI) as a component of the grant. **Roll Call Vote:** Unanimous approval.

2. CITIZENS NOT ON AGENDA (NONE)

3. ADJOURNMENT

Mayor Holbrook, hearing no objections, declared the meeting adjourned at 5:15 pm.

**Town of Lake Placid
Community Development Block Grant Program
(CDBG)**

Proposed Sewer Project Phase 1-B

Town Council Special Meeting

January 6, 2016



Overall Project Area



Sewer Project Utility Cost Summary

- Current count is 130 total homes 77 LMI qualified.
- \$700,000 Grant
- \$50,000 Match – can be waived connection fees
- \$44,300 Survey & Engineering not paid for by grant
- Construction cost \$600,000 (\$100/lf)
- Plumbing to homes estimated \$58k (77 homes x \$750)
- CEI Services - \$10,000
- This assumes all LMI homes hookup, we are claiming 45 and serving the other 40 with fire hydrant replacement
- Total cost to town = \$44,300

Sewer Project Customer Cost Summary

- Current Charges for a single family residence to hookup to sewer are \$3350, including system development, deposit, and connection fees.
- Per grant requirements these fees will be waived for LMI qualified households to hookup. Homes claimed for grant purposes will be able to hookup anytime with fees waived.
- Town will pay for sewer to be properly connected to LMI households.
- Average sewer bill for the town is \$26/month. It is expected that this area will have a slightly lower bill than the town average.

Customer Hookup

- Per Grant requirements, we must show hookups.
- A property owner in the area owns several multifamily units which total 49 dwelling units that should be able to be LMI qualified.
- System Development charges appear to be the customers portion of the plant as well as the sewer collection system.
- In this manner, the grant will be paying the majority of the collection system construction.
- I recommend the town work out a temporary rate structure which will allow this property owner and others within this project area to connect.

Sewer Project Benefits

- More customers on sewer system will help system run more efficiently and positively impact rates.
- Septic tanks cost approximately \$5,000 to replace and last 20-30 years if properly maintained.
- Many of the systems in this area are estimated to be near this age.
- Homeowners would not have to replace or maintain septic systems.
- Improperly maintained septic systems cause negative environmental impacts, they cause water pollution and can effect the water quality of our lakes.
- Sewage leaks are also a health hazard.
- The health department will not issue permits for septic tanks if there is sewer available.



Lake Placid Police Department

February 8, 2016

Monthly Department Report

**To: Lake Placid Town Council
From: Chief James Fansler**

Budget Review:

Police department budget use is reasonably appropriate for this budget time period.

Department Report:

During the month of January, the police department:

- **Assisted in the annual Alex Barajas 5K**
- **Conducted a full inventory of the evidence/property room**
- **Began requesting quotes for expansion work to the evidence room**
- **Conducted a Women's Self-Defense class at the Genesis Center (74 women in attendance)**
- **Attended a meeting on building a Human Trafficking sub-committee in Highlands County**
- **Participated in LPMS "Leader Reader" program, reading to students. (Chief and Officer Rhoden)**
- **Conducted a Senior's Self-Defense Class at Highlands Ridge**
- **Conducted a CPR Class**
- **Successfully investigated and arrested robbery suspects from Gate Station. (along with HCSO, Clewiston PD)**
- **Attended LPMS "First Responder Appreciation" breakfast**
- **Received "First Responder Appreciation" proclamation from HCBOCC. Issued to all first responder agencies in Highlands Co.**
- **Received a number of donations for National Child Safety Council program. A program designed for child and senior's safety.**
- **Hired Kevin Rhodes as a Reserve Crossing Guard**
- **Hired Bryan Mampel as a Reserve Officer**

Traffic Safety Report: During the month of January, officers made 93 traffic contacts. Of those contacts, 39 citations and 54 warnings issued. Officers also responded to 25 traffic crashes.

Code Enforcement Report

- **Cases issued this year: 63**
- **Cases closed/in compliance this year: 65**
- **Open cases carried over from 2015: 21**
- **19 open cases (YTD compliance rate 77%)**
- **Letters mailed: 8**
- **Contacted in person: 10**
- **Contacted by phone: 19**
- **Signs pulled: 26**
- **Training :** AHA CPR update, Annual firearms training, assisted with inventory of Property and Evidence room, 45 Hours of FDLE training consisting of: Human Diversity, Domestic Violence, Juvenile Sexual offender Investigations, Advanced Interviewing Skills, Constitutional Considerations, Elder Abuse, Florida Silver Alert, Standards for lineups in Eyewitness Identification, Stress management in Law Enforcement, Understanding Discovery, Ethics, Practical Interviewing Techniques, E-FORCSE Training, Property Repossession, Human Trafficking, Diabetic Emergencies, Criminal Prosecution, Fundamentals of Search & Seizure, Self-Disclosure, Fourth Amendment Guidelines, Use and Control of Informants and Unidentified Person Reporting, 10 hours of FEMA training consisting of Planning for the Needs of Children in Disasters, Diversity Awareness, Performance Management, Surveillance Awareness and Incident Command System for Law Enforcement and 6 hours of V-Academy Training on Child Sex Abuse and Computer Applications.
- **Other:** Received 2 bicycles as donations from Mr. & Mrs. Young of Country Walk
- **Community Outreach:** Attended Keep Lake Placid Beautiful meeting, attended Lake Placid Middle School Heroes Breakfast for First Responders, worked Alex K. Barajas 5K, attended Drug Free Highlands meeting, handed out 6 bicycle helmets to local children riding bikes without helmets, 3 car seat checks
- **Business Tax late fees: \$94.50**
- **Settlement from 102 Serenity Ave.: \$500**

PUBLIC WORKS

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Special points of interest:

- ◆ BANK ACCOUNTS
- ◆ CEMETERY
 - ◆ Operating
 - ◆ \$35,616.13
 - ◆ Money Market
 - ◆ \$48,860.85
 - ◆ Trust Fund
 - ◆ \$322,471.91
- ◆ SANITATION
 - ◆ Operating \$138,370.60
 - ◆ Money Market
 - ◆ \$45,326.66
 - ◆ Due from Water
 - ◆ \$13,446.09

Public Works

- Streets—We have removed the drain pipe from the alley way behind the Journal Plaza. We have filled the hole with shell rock to allow vehicle use. We are preparing to construct a concrete pad that will help control erosion at the edge of right of way. We are expecting the delivery of the skid steer loader at the end of the month. Once this arrives we will be aggressively working on storm water areas. With rain and unexpected maintenance on equipment we have been delayed on the sidewalk repairs. The current goal is to have the first 6 locations completed in the next two weeks.
- Sanitation—We are experiencing mechanical problems with 3 trucks in the fleet. We have been able to complete all but two repairs in house. We had one truck that was in the shop for an engine rebuild. We had to delay the rebuild because another truck has developed problems with the brakes. To avoid having no back-up truck we are having the brakes repaired first then we will bring the other truck back for the engine rebuild. One of the brush trucks had the air compressor go out which caused the belt to break. Unfortunately we could not by-pass the air conditioner to replace the belt. We have ordered the parts and hope to have the brush truck back on the road Friday.
- Cemetery—We have been working on the shed. While removing doors and framing to repaint the building we discovered that the door framing has rotted out. We are going to enclose the north side of the building. We have removed the old wood building that housed the gator. We do not plan to replace this building. The gator was the only equipment in that building and we have room to store it bigger shed.
- Revenue for the cemetery for the first 4 months of the year is:

Sales	\$12,000.00
Interest	\$ 25.84
Perpetual care	\$ 4,800.00

Budget Report

Review of the budgets currently show no problems. We do have the problems with the sanitation trucks. Until the engine has actually been broken down to determine the existing problem I am only able to provide a basic estimate. Without any major problems, i.e. the heads, the rebuild is estimated at between \$8,000 - \$10,000. At this time I do not have an estimate on the brake problem. This has just happened and the truck is still at the barn. Recreation repair and maintenance is high. We have had a number of repairs which is normal for this time of the year however, it is running higher than expected.



1.C. Utility Director

LAKE PLACID REGIONAL UTILITIES

DIRECTORS REPORT

February 2016

BUDGET

- Sewer Budget is running very tight on the account balance. We have had to try to hold off on purchasing as much as possible to let the balance build back up. At one point I believe we were at approximately \$25k in the account.

PROJECTS:

- The Cla-Val at Sirena WTP has been installed. This allows the pressure to slowly build as it is pumped directly into distribution. By slowly letting pressure build, this prevents blowout of piping. We should now be able to release the air in the chlorine contact chamber which has been causing significant rust damage. There was originally a Cla-Val at this plant and it was removed during renovation. I unsure as to the reason this was removed.
- I have completed a first draft of the map of the towns system. I will be refining it as we continue to do more locates.
- Cartegraph Software contract has been executed. We are in the process of implementation, there is significant data gathering and input that will have to occur to implement the software.
- We are exploring the possibility of extending a main down Lagoni Lane to serve the residences there. It is at the end of the system on Lake June Road. I am planning on sending letters to the residents there to determine if we can get any commitments to connect.

MAINTENANCE:

- Gravity Main at Glory Drive will has been repaired. The line was tv inspected which located the location of root intrusion. Our staff unearthed the pipe which was very deep and removed the roots rather than paying for pipe lining.
- We are intending on repairing pipe that runs by Serenity Village lift station since project has been put on hold.

GRANTS:

- 2015 CDBG Grant Projects – Lake Blue Water Main Improvement – I am working with a homeowner to obtain an easement needed for this project. It appears that they are agreeable. We are also working on the temporary easement document that will be needed so that the contractor will be able to go on the homeowners properties to relocate their water meters from the rear of the homes to the front.

- 2016 Phase 1B Sewer Expansion – We have a draft agreement for a property owner in the project area which will ensure 34 connections. I am working on obtaining more commitments from other landlords and property owners as well. The survey work has been completed and Polston is now in the design phase.

OTHER:

- Tomoka Ground Storage Tank – Highlands county has the draft agreement. We are awaiting approval.
- We have met with Florida Rural Water and are starting to gather the required information for a rate study to be performed. We are approximately 90% complete with the information required to be gathered. Once the information is gathered it should not take more than a week to compute the proposed rates, per FRWA. I expect to have a draft rate study completed this month.
- I will be beginning the process of compiling the highlands county utility codes with the town codes to propose a unified code to council to go along with the unified rate structure.
- Pam Pelletier our compliance coordinator has informed me she would like to retire in May. Sharon Delaney will be taking her position and is in the process of training now.
- We have hired a new meter reader, Cory Howe. He is taking John Carnahan's position as he is now a Water Operator and working on his Wastewater license.

Joseph Barber, P.E.
Utility Director

1.D. Approval of Departmental Financial Reports for the month of January 2016

TOWN OF LAKE PLACID

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Page 1 of 15
USER: ECOOPER

FINANCIAL
FUNDS: ALL
33.33 % Yr Complete

GL	ACCOUNTS	MONTH	MONTHLY	YTD	YTD	ANNUAL	REC'D/EXP	
ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
	GOVERNMENTAL REVENUE							
001-311-000	GEN AD VALOREM TAXES	36,863.44	0.00	459,906.25	605,610.00	605,610.00	75.94	%
001-312-400	GEN LOCAL OPTION GAS TAX-FIRST	4,263.52	0.00	17,071.32	52,452.00	52,452.00	32.55	%
001-312-420	GEN LOCAL OPTION GAS TAX-SECON	2,488.76	0.00	9,209.88	28,896.00	28,896.00	31.87	%
001-313-100	GEN FRANCHISE FEE: ELECTRIC	16,474.68	0.00	48,931.71	189,500.00	189,500.00	25.82	%
001-314-100	GEN UTILITY SERVICE TAXES: ELE	17,747.11	0.00	53,008.28	211,102.00	211,102.00	25.11	%
001-314-800	GEN UTILITY SERVICE TAXES: PRO	833.01	0.00	2,547.19	7,000.00	7,000.00	36.39	%
001-315-000	GEN (CST) COMMUNICATION SERVIC	8,011.56	0.00	33,744.62	99,677.00	99,677.00	33.85	%
001-316-012	GEN LOCAL BUSINESS TAX	742.00	0.00	3,566.50	6,000.00	6,000.00	59.44	%
001-316-013	GEN PEDDLER TAX	0.00	0.00	0.00	0.00	0.00	0.00	%
001-324-620	GEN RECREATON USER FEES	-40.00	0.00	1,180.00	15,000.00	15,000.00	7.87	%
001-329-000	GEN ZONING-VARIANCE PERMITS	1,000.00	0.00	1,000.00	2,500.00	2,500.00	40.00	%
001-329-100	GEN SIGN PERMIT FEES	0.00	0.00	100.00	0.00	0.00	0.00	%
001-331-210	GEN DRUG GRANT - STATE	0.00	0.00	0.00	500.00	500.00	0.00	%
001-331-220	GEN GRANT DISBURSEMENT	0.00	0.00	0.00	2,000.00	2,000.00	0.00	%
001-334-101	GEN FDOT-NORTH US MAINTENANCE	4,266.69	0.00	8,533.38	17,066.00	17,066.00	50.00	%
001-334-400	GEN CDBG STATE GRANT DISBURSEM	0.00	0.00	0.00	0.00	0.00	0.00	%
001-334-500	GEN ST GRANT - DEPT OF ECONOMI	0.00	0.00	0.00	0.00	0.00	0.00	%
001-334-713	GEN COUNTY CULTURE/RECREATION	0.00	0.00	0.00	110,000.00	110,000.00	0.00	%
001-335-120	GEN STATE REVENUE SHARING PROC	6,125.08	0.00	24,500.33	73,805.00	73,805.00	33.20	%
001-335-130	GEN STATE LIGHT MAINTENANCE FE	0.00	0.00	0.00	10,484.00	10,484.00	0.00	%
001-335-140	GEN MOBILE HOME LICENSES	245.61	0.00	1,175.47	1,500.00	1,500.00	78.36	%
001-335-150	GEN ALCOHOLIC BEVERAGE LICENSE	0.00	0.00	713.18	3,500.00	3,500.00	20.38	%
001-335-180	GEN LOCAL GOVT. HALF CENT SALE	9,887.05	0.00	36,188.75	115,728.00	115,728.00	31.27	%
001-335-490	FUEL TAX REFUNDS & CREDITS	0.00	0.00	22.34	0.00	0.00	0.00	%
001-341-900	GEN ELECTION ASSESSMENT	0.00	0.00	0.00	30.00	30.00	0.00	%
001-342-100	P.D. REPORT FEE	62.45	0.00	150.90	200.00	200.00	75.45	%
001-342-101	P.D. PARKING TICKET	0.00	0.00	100.00	200.00	200.00	50.00	%
001-342-900	P.D. CODE PENALTIES	0.00	0.00	0.00	500.00	500.00	0.00	%
001-342-907	P.D. (CE) MAGISTRATE FINES	0.00	0.00	0.00	750.00	750.00	0.00	%
001-342-909	P.D. (CE) MAGISTRATE ADMINISTR	0.00	0.00	0.00	0.00	0.00	0.00	%
001-351-100	P.D. FINES-FORFEITURES	1,583.90	0.00	5,868.47	8,000.00	8,000.00	73.36	%
001-351-300	P.D. EDUCATION ASSESSMENT	65.35	0.00	251.67	1,500.00	1,500.00	16.78	%
001-358-001	GEN REC. TOWN PARKS RENTAL -US	0.00	0.00	905.00	3,000.00	3,000.00	30.17	%
001-361-000	ADM. INTEREST	0.00	0.00	884.51	2,500.00	2,500.00	35.38	%
001-361-001	ADM. INTEREST: CD & MM	21.23	0.00	-729.45	1,000.00	1,000.00	72.95	%
001-362-007	ADM. BUILDING RENT: WATER	1,475.00	0.00	5,900.00	17,700.00	17,700.00	33.33	%

FINANCIAL
 FUNDS: ALL
 33.33 % Yr Complete

GL	ACCOUNTS	MONTH	MONTHLY	YTD	YTD	ANNUAL	REC'D/EXP	
ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
001-362-008	ADM. BUILDING RENT: SANITATION	335.25	0.00	1,341.00	4,023.00	4,023.00	33.33	%
001-362-009	ADM. BUILDING RENT: WASTEWATER	768.34	0.00	3,073.36	9,220.00	9,220.00	33.33	%
001-362-010	ADM. BUILDING RENT: CEMETERY	88.34	0.00	353.36	1,060.00	1,060.00	33.34	%
001-364-005	P.D. DISPOSITION OF FIXED ASSE	0.00	0.00	0.00	0.00	0.00	0.00	%
001-365-002	ST & RD. SALE OF SURPLUS ASSET	0.00	0.00	0.00	0.00	0.00	0.00	%
001-365-005	P.D. SALE OF SURPLUS ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	%
001-366-000	ADM. DONATIONS FROM PRIVATE SO	0.00	0.00	0.00	0.00	0.00	0.00	%
001-366-200	P.D. DONATIONS FROM PRIVATE SO	935.00	0.00	6,161.21	0.00	0.00	0.00	%
001-366-202	P.D. DONATIONS FROM FINGERPRIN	512.25	0.00	1,425.00	0.00	0.00	0.00	%
001-366-710	REC. DONATIONS FROM PRIVATE SO	0.00	0.00	0.00	0.00	0.00	0.00	%
001-369-010	ADM. MISCELLANEOUS REVENUE	0.00	0.00	29,834.70	0.00	0.00	0.00	%
001-381-901	ADM. TRANSFER IN - SANIT. LOAN	0.00	0.00	0.00	40,827.00	40,827.00	0.00	%
001-381-999	ADM. TRANSFER-IN INFRA	0.00	0.00	0.00	72,000.00	72,000.00	0.00	%
001-392-000	ADM. INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	%
101-312-600	INFRA SURTAX	15,262.73	0.00	15,262.73	221,617.00	221,617.00	6.89	%
101-361-010	INFRA INTEREST	0.00	0.00	878.56	2,000.00	2,000.00	43.93	%
101-381-016	INFRA OPERATING TRANSFER-IN	0.00	0.00	630.00	18,088.00	18,088.00	3.48	%
101-381-402	INFRA TRANSFER-IN SEWER	0.00	0.00	0.00	0.00	0.00	0.00	%
300-331-100	PRE-DISASTER MITIGATION GRANT	0.00	0.00	0.00	0.00	0.00	0.00	%
300-334-100	CDBG DISBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	%
300-361-000	GRANT INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	%
300-381-100	GRANT TRANSFER IN - ADMIN FEMA	0.00	0.00	0.00	0.00	0.00	0.00	%
300-381-101	GRANT TRANSFER IN - INFRA	0.00	0.00	0.00	0.00	0.00	0.00	%
300-381-401	GRANT TRANSFER IN - WATER SYS	0.00	0.00	0.00	0.00	0.00	0.00	%
300-381-402	GRANT TRANSFER IN - SEWER FEMA	0.00	0.00	0.00	0.00	0.00	0.00	%
401-324-210	WA IMPACT FEE- RESIDENTIAL (WA	-1,500.00	0.00	0.00	0.00	0.00	0.00	%
401-324-212	WA PROMISSORY NOTE	0.00	0.00	0.00	0.00	0.00	0.00	%
401-324-213	WA PROMISSORY INT	0.00	0.00	0.00	0.00	0.00	0.00	%
401-324-220	WA IMPACT FEE - COMMERCIAL	0.00	0.00	0.00	10,000.00	10,000.00	0.00	%
401-334-310	STATE GRANT - WATER SUPPLY SYS	0.00	0.00	0.00	0.00	0.00	0.00	%
401-334-311	10 YR WATER SUPPLY PLAN (DEO)	0.00	0.00	0.00	0.00	0.00	0.00	%
401-342-200	FIRE PROTECTION	0.00	0.00	0.00	0.00	0.00	0.00	%
401-343-300	WATER UTILITY REVENUE	-145,179.93	0.00	153,306.79	1,165,000.00	1,165,000.00	13.16	%
401-343-350	WATER PENALTIES	349.30	0.00	1,357.61	0.00	0.00	0.00	%
401-343-355	WA TAP FEE	0.00	0.00	0.00	0.00	0.00	0.00	%
401-343-900	SERVICE CONNECTION FEES	2,170.00	0.00	9,825.00	15,000.00	15,000.00	65.50	%
401-361-000	INTEREST INCOME	0.00	0.00	941.66	0.00	0.00	0.00	%
401-364-000	GAIN/LOSS ON DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00	%

FINANCIAL
 FUNDS: ALL
 33.33 % Yr Complete

GL	ACCOUNTS	MONTH	MONTHLY	YTD	YTD	ANNUAL	REC'D/EXP	
ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
401-365-000	SURPLUS MATERIAL & SCRAP	0.00	0.00	0.00	0.00	0.00	0.00	%
401-369-000	MISCELLANEOUS INCOME	200.00	0.00	4,105.00	0.00	0.00	0.00	%
401-369-200	SETTING/REPAIRING METERS	0.00	0.00	2,065.00	1,000.00	1,000.00	206.50	%
401-381-000	TRANSFER IN - CAP. IMPROV. ACC	0.00	0.00	0.00	0.00	0.00	0.00	%
401-381-001	WW CAPITAL CONTRIBUTION - CDBG	0.00	0.00	0.00	0.00	0.00	0.00	%
401-381-003	TRANSFER IN - SEWER	0.00	0.00	0.00	19,126.00	19,126.00	0.00	%
401-381-402	CONTRIB. CAPITAL - IN	0.00	0.00	0.00	0.00	0.00	0.00	%
402-300-000	FUND BALANCE	0.00	0.00	0.00	121,283.00	121,283.00	0.00	%
402-324-110	WW SDC RESIDENTIAL	0.00	0.00	0.00	16,000.00	16,000.00	0.00	%
402-324-120	WW SDC - COMMERCIAL	0.00	0.00	0.00	0.00	0.00	0.00	%
402-334-350	CDBG GRANT DISBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	%
402-343-350	SEWER PENALTIES	278.01	0.00	774.14	0.00	0.00	0.00	%
402-343-355	WW TAP FEE	0.00	0.00	0.00	0.00	0.00	0.00	%
402-343-500	SEWER SERVICE FEES	53,379.04	0.00	195,718.39	575,900.00	575,900.00	33.98	%
402-343-501	GREASE TRAP	0.00	0.00	0.00	0.00	0.00	0.00	%
402-343-504	SEWER AVAILABILITY FEE	1,568.56	0.00	6,371.59	15,000.00	15,000.00	42.48	%
402-361-000	INTEREST INCOME	0.00	0.00	73.58	300.00	300.00	24.53	%
403-300-000	FUND BALANCE	0.00	0.00	0.00	3,525.00	3,525.00	0.00	%
403-343-700	MAUSOLEUM SALES	0.00	0.00	1,700.00	0.00	0.00	0.00	%
403-343-800	CASH LOT SALE	0.00	0.00	0.00	25,000.00	25,000.00	0.00	%
403-343-801	CEM CREMAIN LOT 4X4	0.00	0.00	0.00	0.00	0.00	0.00	%
403-343-802	CEM MEMORIAL LOT 3.6X10	1,400.00	0.00	1,400.00	0.00	0.00	0.00	%
403-343-803	CEM TRADITIONAL 4X11	2,700.00	0.00	5,400.00	0.00	0.00	0.00	%
403-361-000	INTEREST ON C.D. & MONEY MARKE	0.00	0.00	25.84	100.00	100.00	25.84	%
403-369-020	PERPETUAL CARE FEES	3,000.00	0.00	4,800.00	16,800.00	16,800.00	28.57	%
403-369-040	VASE-EMBLEM INCOME	0.00	0.00	0.00	168.00	168.00	0.00	%
403-369-050	CEM OPENING-CLOSING CRYPTS	300.00	0.00	900.00	1,000.00	1,000.00	90.00	%
403-369-051	CEM OPENING-CLOSING NICHES	0.00	0.00	600.00	0.00	0.00	0.00	%
403-369-900	CEM MARKING	0.00	0.00	0.00	7,000.00	7,000.00	0.00	%
403-369-901	CEM MARKING FEE BURIAL	600.00	0.00	1,550.00	0.00	0.00	0.00	%
403-369-902	CEM MARKING FEE HEADSTONE	250.00	0.00	450.00	0.00	0.00	0.00	%
404-361-000	INTEREST	0.00	0.00	692.05	1,500.00	1,500.00	46.14	%
404-369-009	BACKHOE PURCHASE 2015 (2 YRS)	1,666.67	0.00	2,500.01	0.00	0.00	0.00	%
404-369-220	IMPACT FEES - WATER	1,500.00	0.00	1,500.00	10,000.00	10,000.00	15.00	%
404-369-221	IMPACT FEES - SEWER	0.00	0.00	0.00	5,000.00	5,000.00	0.00	%
404-381-000	TRANSFER IN - WATER REV	7,500.00	0.00	30,000.00	90,000.00	90,000.00	33.33	%
404-381-001	TRANSFER IN - REPYMT OF BOA LO	0.00	0.00	0.00	50,783.00	50,783.00	0.00	%
405-361-000	WATER CONT. INTEREST INCOME	0.00	0.00	75.48	200.00	200.00	37.74	%

FINANCIAL
 FUNDS: ALL
 33.33 % Yr Complete

GL	ACCOUNTS	MONTH	MONTHLY	YTD	YTD	ANNUAL	REC'D/EXP	
ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
405-369-006	WATER CONT. TRANSFER-IN WATER	0.00	0.00	5,000.01	20,000.00	20,000.00	25.00	%
405-369-007	WASTEWATER SYSTEM TRANSFER-IN	1,333.34	0.00	5,333.36	5,000.00	5,000.00	106.67	%
405-381-000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	%
409-300-003	SA FUND BALANCE - 409	0.00	0.00	0.00	49,568.00	49,568.00	0.00	%
409-343-350	SANITATION PENALTIES	160.17	0.00	468.75	0.00	0.00	0.00	%
409-343-400	GARBAGE/SOLID WASTE DUMPSTER R	28,342.00	0.00	113,503.74	341,078.00	341,078.00	33.28	%
409-343-401	GARBAGE/SOLID WASTE RESIDENTIA	5,666.43	0.00	46,181.68	104,220.00	104,220.00	44.31	%
409-343-410	EXTRA/BULK TRASH PICKUP	0.00	0.00	0.00	0.00	0.00	0.00	%
409-343-430	SANIT. SETUP FEE	150.00	0.00	900.00	2,000.00	2,000.00	45.00	%
409-361-000	INTEREST INCOME	0.00	0.00	110.84	500.00	500.00	22.17	%
409-381-100	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	%
412-361-000	INTEREST	0.00	0.00	67.25	0.00	0.00	0.00	%
412-381-001	TRANSFER IN LOAN I	5,555.75	0.00	22,223.00	66,669.00	66,669.00	33.33	%
412-381-002	TRANSFER IN LOAN II	5,113.42	0.00	20,453.68	61,362.00	61,362.00	33.33	%
413-361-010	INTEREST	0.00	0.00	219.57	0.00	0.00	0.00	%
413-381-010	TRANSFER IN-CEMETERY	7,150.00	0.00	7,200.00	0.00	0.00	0.00	%
TOTAL GOVERNMENTAL REVENUE		113,671.11	0.00	1,421,484.24	4,756,617.00	4,756,617.00	29.88	%
GOVERNMENTAL EXPENSES								
001-511-500	ADM. CHAMBER DUES & DONATION	0.00	0.00	0.00	0.00	0.00	0.00	%
001-513-012	ADM REG WAGES	5,227.61	0.00	22,853.87	78,395.00	78,395.00	29.15	%
001-513-014	ADM OT WAGES	0.00	0.00	0.00	0.00	0.00	0.00	%
001-513-016	ADM VACATION LEAVE	519.13	0.00	1,537.27	0.00	0.00	0.00	%
001-513-017	ADM SICK LEAVE	169.98	0.00	663.10	0.00	0.00	0.00	%
001-513-023	ADM HEALTH-LIFE INSURANCE	4,060.96	0.00	14,177.68	44,888.00	44,888.00	31.58	%
001-513-024	ADM WRK COMP	0.00	0.00	0.00	0.00	0.00	0.00	%
001-513-120	ADM. SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	%
001-513-121	ADM AUTO USE	0.00	0.00	0.00	0.00	0.00	0.00	%
001-513-122	ADM. DEFERRED COMP.	0.00	0.00	0.00	0.00	0.00	0.00	%
001-513-210	ADM. SOCIAL SECURITY/MEDICARE	429.55	0.00	1,822.68	5,997.00	5,997.00	30.39	%
001-513-220	ADM. RETIREMENT	1,223.10	0.00	5,139.08	15,824.00	15,824.00	32.48	%
001-513-310	ADM. LEGALS	0.00	0.00	5,463.72	15,000.00	15,000.00	36.42	%
001-513-311	ADM. SIMPLEFILE E-RECORDING	0.00	0.00	1,678.50	5,000.00	5,000.00	33.57	%
001-513-312	ADM. RESEARCH (TLO)	0.00	0.00	0.00	360.00	360.00	0.00	%
001-513-320	ADM. ACCOUNTING & AUDITING	0.00	0.00	0.00	900.00	900.00	0.00	%

FINANCIAL
 FUNDS: ALL
 33.33 % Yr Complete

GL	ACCOUNTS	MONTH	MONTHLY	YTD	YTD	ANNUAL	REC'D/EXP	
ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
001-513-322	ADM. IT SERVICES	0.00	0.00	108.00	2,500.00	2,500.00	4.32	%
001-513-410	ADM. COMMUNICATION	141.36	0.00	490.82	3,500.00	3,500.00	14.02	%
001-513-420	ADM. POSTAGE	59.79	0.00	433.02	500.00	500.00	86.60	%
001-513-430	ADM. ELECTRICITY	41.60	0.00	192.89	3,000.00	3,000.00	6.43	%
001-513-440	ADM. CHAMBER PUBLIC RESTROOM	0.00	0.00	1,800.00	1,800.00	1,800.00	100.00	%
001-513-450	ADM. TOWN INSURANCE	500.00	0.00	2,007.84	2,513.00	2,513.00	79.90	%
001-513-461	ADM. REPAIR & MAINTENANCE	7.33	0.00	134.99	2,500.00	2,500.00	5.40	%
001-513-470	ADM. CODIFICATION	0.00	0.00	0.00	3,800.00	3,800.00	0.00	%
001-513-480	ADM. ADVERTISEMENT	1,377.60	0.00	5,401.06	0.00	0.00	0.00	%
001-513-490	ADM. OTHER CURRENT CHARGES	10.00	0.00	10.00	2,820.00	2,820.00	0.35	%
001-513-491	ADM. TRIBUTES	0.00	0.00	0.00	500.00	500.00	0.00	%
001-513-493	ADM. ELECTION	0.00	0.00	0.00	3,000.00	3,000.00	0.00	%
001-513-496	ADM. CHAMBER EVENTS	12.00	0.00	22.00	600.00	600.00	3.67	%
001-513-497	ADM. HIGHLANDS CTY HUMAN RES D	0.00	0.00	0.00	1,000.00	1,000.00	0.00	%
001-513-510	ADM. OFFICE SUPPLIES	21.76	0.00	149.49	2,000.00	2,000.00	7.47	%
001-513-520	ADM. OPERATING SUPPLIES	119.51	0.00	1,182.49	2,000.00	2,000.00	59.12	%
001-513-522	ADM. FUEL	21.55	0.00	88.53	500.00	500.00	17.71	%
001-513-527	ADM. SAFETY PROGRAM	0.00	0.00	0.00	300.00	300.00	0.00	%
001-513-540	ADM. BOOKS, DUES, PUB, TRAVEL,	82.51	0.00	112.03	6,500.00	6,500.00	1.72	%
001-513-550	ADM. TRAINING & EDUCATION	0.00	0.00	58.15	3,000.00	3,000.00	1.94	%
001-513-551	ADM. COUNCIL BOOKS, DUES, ED	0.00	0.00	0.00	3,000.00	3,000.00	0.00	%
001-513-580	ADM. KEEP LAKE PLACID BEAUTIFU	0.00	0.00	20,000.00	20,000.00	20,000.00	100.00	%
001-513-600	ADM. CAPITAL IMPROVEMENTS	0.00	0.00	0.00	10,000.00	10,000.00	0.00	%
001-513-602	ADM. TOWN HALL UPGRADE	0.00	0.00	0.00	0.00	0.00	0.00	%
001-513-603	ADM. CAPITAL IMPROVEMENTS: OTH	0.00	0.00	0.00	2,500.00	2,500.00	0.00	%
001-513-910	ADM. INTRAGOV'T TRANSFER TO GEN	0.00	0.00	0.00	50,000.00	50,000.00	0.00	%
001-513-911	ADM. INTRAGOV'T TRANSFER OTHER	0.00	0.00	0.00	14,298.00	14,298.00	0.00	%
001-514-310	ADM. LEGAL COUNSEL	0.00	0.00	0.00	100.00	100.00	0.00	%
001-514-313	ADM. LEGAL COUNSEL: MAGISTRATE	0.00	0.00	0.00	400.00	400.00	0.00	%
001-515-000	ADM. ZONING/PLANNING CONSULTAN	0.00	0.00	22,550.00	35,000.00	35,000.00	64.43	%
001-515-100	ADM. ZONING/PLANNING: ENG. REV	-500.00	0.00	-500.00	1,000.00	1,000.00	50.00	%
001-521-012	P.D. REG WAGES	31,651.51	0.00	138,800.23	416,782.00	416,782.00	33.30	%
001-521-013	P.D. OTHER PAY	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-014	P.D. OT WAGES	879.93	0.00	5,047.99	0.00	0.00	0.00	%
001-521-016	P.D. VACATION	1,243.54	0.00	5,539.84	0.00	0.00	0.00	%
001-521-017	P.D. SICK LEAVE	283.42	0.00	1,312.39	0.00	0.00	0.00	%
001-521-023	P.D. HEALTH-LIFE INSURANCE	6,673.74	0.00	23,974.24	79,865.00	79,865.00	30.02	%
001-521-024	P.D. WRK COMP	0.00	0.00	0.00	0.00	0.00	0.00	%

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GL	ACCOUNTS	MONTH	MONTHLY	YTD	YTD	ANNUAL	REC'D/EXP	
ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
001-521-025	P.D. UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-121	P.D. AUTO USE	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-210	P.D. SOCIAL SECURITY/MEDICARE	2,526.66	0.00	11,199.65	30,675.00	30,675.00	36.51	%
001-521-220	P.D. RETIREMENT	6,509.77	0.00	28,439.29	76,305.00	76,305.00	37.27	%
001-521-231	P.D. GARNISHMENT: CHILD SUPPOR	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-310	P.D. LEGAL COUNSEL	0.00	0.00	658.43	1,600.00	1,600.00	41.15	%
001-521-320	P.D. ACCOUNTING FEES & SERVICE	0.00	0.00	0.00	2,340.00	2,340.00	0.00	%
001-521-350	P.D. INVESTIGATION	0.00	0.00	0.00	1,400.00	1,400.00	0.00	%
001-521-410	P.D. COMMUNICATIONS	826.88	0.00	3,860.73	11,900.00	11,900.00	32.44	%
001-521-413	P.D. SMART COP CARDS	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-414	P.D. TELEPHONE SYSTEM MAIN. CO	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-416	P.D. SMART COP CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-420	P.D. POSTAGE	10.31	0.00	560.07	1,700.00	1,700.00	32.95	%
001-521-430	P.D. ELECTRICITY	371.16	0.00	1,726.38	5,300.00	5,300.00	32.57	%
001-521-450	P.D. TOWN INSURANCE	2,000.00	0.00	9,643.28	11,308.00	11,308.00	85.28	%
001-521-460	P.D. BUILDING REPAIR	245.75	0.00	392.64	5,000.00	5,000.00	7.85	%
001-521-463	P.D. EQUIPMENT REPAIR	820.22	0.00	2,249.49	10,000.00	10,000.00	22.49	%
001-521-480	P.D. ADVERTISEMENT	0.00	0.00	59.51	0.00	0.00	0.00	%
001-521-490	P.D. OTHER CURRENT CHARGES	0.00	0.00	0.00	560.00	560.00	0.00	%
001-521-492	P.D. TRIBUTES	0.00	0.00	0.00	300.00	300.00	0.00	%
001-521-493	P.D. OTHER CURRENT CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-510	P.D. OFFICE SUPPLIES	0.00	0.00	706.04	5,300.00	5,300.00	13.32	%
001-521-511	P.D. COPIER CHARGE	196.06	0.00	809.64	2,500.00	2,500.00	32.39	%
001-521-519	P.D. OPE. SUPPLIES-DONATIONS	1,211.27	0.00	4,969.37	0.00	0.00	0.00	%
001-521-520	P.D. OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-521	P.D. FUEL	1,451.75	0.00	7,221.09	23,000.00	23,000.00	31.40	%
001-521-522	P.D. CLEANING SUPPLIES	0.00	0.00	15.45	200.00	200.00	7.73	%
001-521-523	P.D. OPERATING SUPPLIES	1,153.08	0.00	6,315.97	14,000.00	14,000.00	45.11	%
001-521-524	P.D. OFFICERS SHOE ALLOWANCE	0.00	0.00	174.94	600.00	600.00	29.16	%
001-521-529	P.D. GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-540	P.D. BOOKS, DUES, PUB, TRAVEL,	95.00	0.00	975.72	6,000.00	6,000.00	16.26	%
001-521-550	P.D. TRAINING & EDUCATION	565.00	0.00	2,929.43	1,600.00	1,600.00	183.09	%
001-521-600	P.D. GRANT EXPENSE	0.00	0.00	0.00	2,000.00	2,000.00	0.00	%
001-521-610	P.D. CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	%
001-521-640	P.D. CAPITAL OUTLAY MACHINERY	0.00	0.00	791.86	10,000.00	10,000.00	7.92	%
001-521-643	P.D. CAPITAL OUTLAY: VEHICLE	0.00	0.00	0.00	37,000.00	37,000.00	0.00	%
001-541-012	ST & RD REG WAGES	10,127.31	0.00	45,530.83	171,381.00	171,381.00	26.57	%
001-541-013	ST & RD OTHER PAY	0.00	0.00	0.00	0.00	0.00	0.00	%

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ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
001-541-014	ST & RD OT WAGES	59.20	0.00	783.85	0.00	0.00	0.00	%
001-541-016	ST & RD VACATION LEAVE	1,121.58	0.00	4,827.70	2,132.00	2,132.00	226.44	%
001-541-017	ST & RD SICK LEAVE	1,033.59	0.00	2,091.72	7,673.00	7,673.00	27.26	%
001-541-023	ST & RD HEALTH-LIFE INSURANCE	3,343.77	0.00	10,031.31	44,814.00	44,814.00	22.38	%
001-541-024	ST & RD WRK COMP	0.00	0.00	0.00	0.00	0.00	0.00	%
001-541-120	ST & RD SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	%
001-541-121	ST & RD AUTO USE	0.00	0.00	0.00	0.00	0.00	0.00	%
001-541-210	ST & RD SOCIAL SECURITY/MEDICA	935.43	0.00	4,019.09	13,111.00	13,111.00	30.65	%
001-541-220	ST & RD RETIREMENT	1,206.33	0.00	5,164.08	16,609.00	16,609.00	31.09	%
001-541-233	ST & RD GARNISHMENT: STUDENT L	0.00	0.00	-1.00	0.00	0.00	0.00	%
001-541-251	ST & RD UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	%
001-541-310	ST & RD LEGAL COUNSEL	0.00	0.00	3,091.36	1,000.00	1,000.00	309.14	%
001-541-311	ST & RD ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	%
001-541-320	ST & RD ACCOUNTING AND AUDITIN	0.00	0.00	0.00	2,340.00	2,340.00	0.00	%
001-541-410	ST & RD COMMUNICATIONS	297.29	0.00	1,204.12	3,000.00	3,000.00	40.14	%
001-541-420	ST & RD POSTAGE	18.56	0.00	51.31	100.00	100.00	51.31	%
001-541-430	ST & RD ELECTRICITY	3,885.92	0.00	15,906.21	45,000.00	45,000.00	35.35	%
001-541-450	ST & RD TOWN INSURANCE	500.00	0.00	2,761.76	3,769.00	3,769.00	73.28	%
001-541-460	ST & RD REPAIR & MAINT.	0.00	0.00	6.75	0.00	0.00	0.00	%
001-541-461	ST & RD REPAIR RAILROAD CROSSI	0.00	0.00	0.00	3,500.00	3,500.00	0.00	%
001-541-463	ST & RD REPAIR & MAINT.	1,363.06	0.00	5,905.49	35,000.00	35,000.00	16.87	%
001-541-480	ST & RD ADVERTISEMENT	0.00	0.00	190.60	0.00	0.00	0.00	%
001-541-490	ST & RD OTHER CURRENT CHARGES	0.00	0.00	0.00	480.00	480.00	0.00	%
001-541-510	ST & RD OFFICE SUPPLIES	21.76	0.00	273.41	3,000.00	3,000.00	9.11	%
001-541-520	ST & RD OPERATING SUPPLIES	62.79	0.00	830.08	4,000.00	4,000.00	20.75	%
001-541-523	ST & RD UNIFORMS	116.35	0.00	610.63	1,688.00	1,688.00	36.17	%
001-541-524	ST & RD FUEL	466.66	0.00	1,659.18	13,000.00	13,000.00	12.76	%
001-541-540	ST & RD BOOKS, DUES, PUB, TRAV	2.70	0.00	49.00	0.00	0.00	0.00	%
001-541-55	ST & RD FUEL	0.00	0.00	0.00	0.00	0.00	0.00	%
001-541-550	ST & RD TRAINING AND EDUCATION	0.00	0.00	101.68	0.00	0.00	0.00	%
001-541-600	ST & RD CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	%
001-541-630	ST & RD ROAD PAVING	0.00	0.00	5,737.62	35,000.00	35,000.00	16.39	%
001-541-640	ST & RD MACHINERY AND EQUIPMEN	0.00	0.00	0.00	50,000.00	50,000.00	0.00	%
001-572-012	REC. REG WAGES	4,165.56	0.00	18,087.08	61,355.00	61,355.00	29.48	%
001-572-013	REC. OTHER PAY	0.00	0.00	0.00	0.00	0.00	0.00	%
001-572-014	REC. OT WAGES	6.79	0.00	52.32	0.00	0.00	0.00	%
001-572-016	REC. VACATION	503.28	0.00	1,534.59	0.00	0.00	0.00	%
001-572-017	REC. SICK LEAVE	68.23	0.00	274.35	0.00	0.00	0.00	%

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001-572-023	REC. HEALTH-LIFE INSURANCE	1,271.65	0.00	3,814.83	15,241.00	15,241.00	25.03	%
001-572-024	REC. WRK COMP	0.00	0.00	0.00	0.00	0.00	0.00	%
001-572-120	REC. SALARY	0.00	0.00	0.00	0.00	0.00	0.00	%
001-572-121	REC AUTO USE	0.00	0.00	0.00	0.00	0.00	0.00	%
001-572-210	REC. SOCIAL SECURITY/MEDICARE	357.37	0.00	1,498.00	4,694.00	4,694.00	31.91	%
001-572-220	REC. RETIREMENT	446.68	0.00	1,875.93	5,680.00	5,680.00	33.03	%
001-572-251	REC. UNEMPLOYMENT	0.00	0.00	0.00	2,500.00	2,500.00	0.00	%
001-572-310	REC. LEGAL COUNSEL	0.00	0.00	2,005.85	2,000.00	2,000.00	100.29	%
001-572-320	REC. ACCOUNTING AND AUDITING	0.00	0.00	0.00	2,340.00	2,340.00	0.00	%
001-572-410	REC. COMMUNICATIONS	240.76	0.00	1,008.39	3,000.00	3,000.00	33.61	%
001-572-420	REC.POSTAGE	31.20	0.00	87.46	100.00	100.00	87.46	%
001-572-430	REC. ELECTRICITY	1,282.71	0.00	5,783.78	20,000.00	20,000.00	28.92	%
001-572-450	REC. TOWN INSURANCE	1,200.00	0.00	11,000.96	16,334.00	16,334.00	67.35	%
001-572-460	REC. REPAIR & MAINTENANCE	3,975.38	0.00	19,016.46	40,000.00	40,000.00	47.54	%
001-572-461	REC. REPAIR EQUIPMENT	0.00	0.00	18.75	0.00	0.00	0.00	%
001-572-462	REC. REPAIR LK JUNE COMPLEX	0.00	0.00	0.00	0.00	0.00	0.00	%
001-572-463	REC. SAFETY EQUIPMENT	0.00	0.00	0.00	2,000.00	2,000.00	0.00	%
001-572-470	REC. REPAIR & MAINTENANCE	40.26	0.00	40.26	0.00	0.00	0.00	%
001-572-473	REC. SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	%
001-572-480	REC. ADVERTISEMENT	0.00	0.00	271.68	0.00	0.00	0.00	%
001-572-490	REC. OTHER CURRENT CHARGES	0.00	0.00	0.00	1,040.00	1,040.00	0.00	%
001-572-491	REC. PARK HOLIDAY EQUIPMENT	0.00	0.00	2,264.56	5,000.00	5,000.00	45.29	%
001-572-492	REC. PK SPECIAL EVENTS - FIREW	0.00	0.00	0.00	5,000.00	5,000.00	0.00	%
001-572-510	REC. OFFICE SUPPLIES	56.58	0.00	423.13	2,000.00	2,000.00	21.16	%
001-572-520	REC. OPERATING SUPPLIES	22.78	0.00	421.86	0.00	0.00	0.00	%
001-572-521	REC. FUEL	258.93	0.00	2,160.31	3,000.00	3,000.00	72.01	%
001-572-522	REC. UNIFORMS	39.34	0.00	166.52	400.00	400.00	41.63	%
001-572-523	REC. OPERATING SUPPLIES	574.64	0.00	1,046.99	3,000.00	3,000.00	34.90	%
001-572-530	REC. LEGAL COUNSEL	0.00	0.00	0.00	0.00	0.00	0.00	%
001-572-540	REC. BOOKS, DUES, PUB, TRAVEL,	0.00	0.00	77.18	0.00	0.00	0.00	%
001-572-550	REC. TRAINING AND EDUCATION	0.00	0.00	172.44	1,000.00	1,000.00	17.24	%
001-572-600	REC. CAPITAL OUTLAY	0.00	0.00	0.00	5,000.00	5,000.00	0.00	%
001-581-001	ADM OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	%
001-581-499	ST & RD TRANSFER OUT - BACKHOE	0.00	0.00	-16,680.98	0.00	0.00	0.00	%
101-513-601	INFRA CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	%
101-513-605	INFRA CAPITAL IMPRV: NEW ROOF	0.00	0.00	0.00	0.00	0.00	0.00	%
101-521-644	INFRA VEHICLE	0.00	0.00	0.00	37,000.00	37,000.00	0.00	%
101-541-633	INFRA ROADS/SIDEWALKS/PATH	0.00	0.00	0.00	72,000.00	72,000.00	0.00	%

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101-581-002	INFRA TRANSFER OUT-GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	%
101-581-910	UNCATEGORIZED EXPENSES	0.00	0.00	0.00	132,705.00	132,705.00	0.00	%
101-581-999	TRANSFER OUT - CDBG	0.00	0.00	0.00	0.00	0.00	0.00	%
300-525-310	PDMG PROFESSIONAL SERV ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	%
300-525-311	CDBG PROFESSIONAL SERV ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	%
300-525-650	PDMG CONTRACTOR GEN	0.00	0.00	0.00	0.00	0.00	0.00	%
300-533-310	CDBG ENGINEERING WATER/SEWER	0.00	0.00	0.00	0.00	0.00	0.00	%
300-533-311	CDBG PROFESSIONAL SERV WATER	0.00	0.00	0.00	0.00	0.00	0.00	%
300-535-310	PDMG PROFESSIONAL SERV WWTP	0.00	0.00	0.00	0.00	0.00	0.00	%
300-535-311	CDBG PROFESSIONAL SERV SEWER	0.00	0.00	0.00	0.00	0.00	0.00	%
300-535-601	CDBG WATER PLT/LS/WW LINE REPL	0.00	0.00	0.00	0.00	0.00	0.00	%
300-535-650	PDMG CONTRACTOR WWTP	0.00	0.00	0.00	0.00	0.00	0.00	%
300-541-310	CDBG ENGINEERING STREETS	0.00	0.00	0.00	0.00	0.00	0.00	%
300-541-311	CDBG PROFESSIONAL SERV STREETS	0.00	0.00	0.00	0.00	0.00	0.00	%
300-541-601	CDBG STREET IMPROVEMENT PAVING	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-012	REG WAGES	21,321.88	0.00	89,181.61	336,595.00	336,595.00	26.50	%
401-533-013	OTHER PAY	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-014	OT WAGES	982.51	0.00	4,902.11	0.00	0.00	0.00	%
401-533-016	VACATION LEAVE	720.52	0.00	4,034.94	2,265.00	2,265.00	178.14	%
401-533-017	SICK LEAVE	634.78	0.00	2,153.95	6,800.00	6,800.00	31.68	%
401-533-023	HEALTH-LIFE INSURANCE	5,935.55	0.00	15,754.71	78,865.00	78,865.00	19.98	%
401-533-024	WRK COMP	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-120	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-121	AUTO USE	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-125	EMPLOYEE'S UNITED WAY DEDUCTIO	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-127	EMPLOYEE'S DEFERRED COMP DEDUC	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-128	EMPLOYEE'S VOL VISION	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-129	EMPLOYEE'S VOL DENTAL	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-210	SOCIAL SECURITY/MEDICARE	1,770.13	0.00	7,506.64	25,749.00	25,749.00	29.15	%
401-533-220	RETIREMENT	2,699.89	0.00	11,433.66	37,205.00	37,205.00	30.73	%
401-533-310	PROFESSIONAL FEES-LEGAL	0.00	0.00	3,641.39	15,000.00	15,000.00	24.28	%
401-533-311	ENGINEERING	0.00	0.00	5,000.00	25,000.00	25,000.00	20.00	%
401-533-312	10 YR WATER SUPPLY PLAN EX(DEO	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-320	ACCOUNTING & AUDITING	0.00	0.00	0.00	11,520.00	11,520.00	0.00	%
401-533-340	CONTRACTUAL SERVICES	98.25	0.00	98.25	2,000.00	2,000.00	4.91	%
401-533-341	LAB TESTING	2,921.00	0.00	4,655.00	15,000.00	15,000.00	31.03	%
401-533-342	WATER TANK MAINTENANCE	0.00	0.00	0.00	51,460.00	51,460.00	0.00	%
401-533-343	COMPUTER SERVICES	0.00	0.00	417.50	3,000.00	3,000.00	13.92	%

FINANCIAL
 FUNDS: ALL
 33.33 % Yr Complete

GL	ACCOUNTS	MONTH	MONTHLY	YTD	YTD	ANNUAL	REC'D/EXP	
ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
401-533-410	COMMUNICATION	1,607.54	0.00	3,374.71	6,000.00	6,000.00	56.25	%
401-533-411	POSTAGE	521.65	0.00	2,086.60	0.00	0.00	0.00	%
401-533-420	POSTAGE	106.27	0.00	1,133.27	8,000.00	8,000.00	14.17	%
401-533-430	ELECTRICITY	3,177.44	0.00	12,594.12	42,000.00	42,000.00	29.99	%
401-533-450	TOWN INSURANCE	5,054.00	0.00	34,456.88	49,002.00	49,002.00	70.32	%
401-533-460	REPAIR AND MAINTENANCE - OTHER	23.72	0.00	1,232.67	4,000.00	4,000.00	30.82	%
401-533-461	CROSS CONNECTION	175.00	0.00	7,140.00	12,000.00	12,000.00	59.50	%
401-533-462	DISTRIBUTION LINE REPAIR	0.00	0.00	578.28	10,000.00	10,000.00	5.78	%
401-533-463	EMERGENCY GENERATOR	0.00	0.00	196.50	5,000.00	5,000.00	3.93	%
401-533-464	WA WATER TANK MAINTENANCE REPA	12,348.72	0.00	25,396.23	5,000.00	5,000.00	507.92	%
401-533-465	HYDRANT REPAIR	0.00	0.00	0.00	7,500.00	7,500.00	0.00	%
401-533-466	VEHICLE REPAIR	48.62	0.00	1,003.15	12,000.00	12,000.00	8.36	%
401-533-467	SAFETY PRORAM	94.87	0.00	144.87	1,000.00	1,000.00	14.49	%
401-533-469	WATER PLANT MAINTENANCE	2,837.00	0.00	6,606.48	20,000.00	20,000.00	33.03	%
401-533-480	LEGAL ADVERTISEMENT	0.00	0.00	646.37	3,000.00	3,000.00	21.55	%
401-533-490	OTHER CURRENT CHARGES	0.00	0.00	49.89	2,720.00	2,720.00	1.83	%
401-533-491	BANK CHARGES & FEES	0.00	0.00	1,134.32	1,000.00	1,000.00	113.43	%
401-533-494	PLANT LICENSES RENEWAL	0.00	0.00	100.00	0.00	0.00	0.00	%
401-533-499	WA BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-510	OFFICE SUPPLIES	220.85	0.00	1,291.14	3,500.00	3,500.00	36.89	%
401-533-520	OPERATING SUPPLIES	237.21	0.00	1,906.04	7,000.00	7,000.00	27.23	%
401-533-521	FUEL	1,424.00	0.00	6,958.47	20,000.00	20,000.00	34.79	%
401-533-522	UNIFORMS	77.88	0.00	579.24	1,500.00	1,500.00	38.62	%
401-533-525	CHEMICALS	1,479.30	0.00	9,989.96	35,000.00	35,000.00	28.54	%
401-533-526	ADMINISTRATIVE COSTS	1,475.00	0.00	5,900.00	17,700.00	17,700.00	33.33	%
401-533-540	DUES, SUBSCRIPTION, MEMBERSHIP	0.00	0.00	276.71	5,000.00	5,000.00	5.53	%
401-533-550	TRAINING AND EDUCATION	172.51	0.00	570.86	5,000.00	5,000.00	11.42	%
401-533-560	MISCELLANEOUS EXPENSE	113.47	0.00	113.47	2,000.00	2,000.00	5.67	%
401-533-600	CAPITAL IMPROVEMENTS	320.00	0.00	30,803.60	100,000.00	100,000.00	30.80	%
401-533-643	LOCATING EQUIPMENT	0.00	0.00	0.00	3,000.00	3,000.00	0.00	%
401-533-644	NEW EQUIPMENT	0.00	0.00	756.74	4,500.00	4,500.00	16.82	%
401-533-645	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-646	SYSTEM/PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-651	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	%
401-533-653	SYSTEM/PROGRAM	0.00	0.00	489.00	7,000.00	7,000.00	6.99	%
401-533-910	INTRAGOV'T TRANSFER W/S CAP	0.00	0.00	833.34	10,000.00	10,000.00	8.33	%
401-533-911	INTRAGOV'T TRANSFER	0.00	0.00	7,500.00	90,000.00	90,000.00	8.33	%
401-533-912	INTRAGOV'T TRANSFER CAP CONTRIB	1,666.67	0.00	6,666.68	20,000.00	20,000.00	33.33	%

FINANCIAL
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GL	ACCOUNTS	MONTH	MONTHLY	YTD	YTD	ANNUAL	REC'D/EXP	
ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
401-533-999	UNCATEGORIZED EXPENSES	0.00	0.00	0.00	80,246.00	80,246.00	0.00	%
401-581-006	TRANSFER SYS DEVELOPMENT FEE	0.00	0.00	0.00	0.00	0.00	0.00	%
401-581-010	TRANSFERS OUT OPERATING	7,500.00	0.00	22,500.00	0.00	0.00	0.00	%
401-581-110	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	%
401-581-307	TRANSFER OUT- CAPITAL CONTRIBU	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-002	TRANSFER OUT-SEWER	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-012	REG WAGES	10,487.51	0.00	44,278.30	168,206.00	168,206.00	26.32	%
402-535-013	OTHER PAY	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-014	OT WAGES	847.50	0.00	3,734.72	0.00	0.00	0.00	%
402-535-016	VACATION LEAVE	300.56	0.00	1,917.31	369.00	369.00	519.60	%
402-535-017	SICK LEAVE	137.88	0.00	665.95	1,107.00	1,107.00	60.16	%
402-535-023	HEALTH-LIFE INSURANCE	2,455.00	0.00	6,988.20	31,479.00	31,479.00	22.20	%
402-535-024	WRK COMP	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-120	SALARY	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-121	AUTO USE	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-122	EMP UNITED WAY DONATION	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-124	EMP DEFERRED COMP	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-128	EMPLOYEE'S VOL VISION	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-129	EMPLOYEE'S VOL DENTAL	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-210	SOCIAL SECURITY/MEDICARE	881.52	0.00	3,783.75	12,868.00	12,868.00	29.40	%
402-535-220	RETIREMENT	1,445.87	0.00	6,171.71	19,896.00	19,896.00	31.02	%
402-535-310	LEGAL COUNSEL	0.00	0.00	2,648.80	2,000.00	2,000.00	132.44	%
402-535-312	ENGINEERING	0.00	0.00	4,000.00	5,000.00	5,000.00	80.00	%
402-535-313	PERMIT - DEP	0.00	0.00	100.00	3,000.00	3,000.00	3.33	%
402-535-320	ACCOUNTING & AUDITING	0.00	0.00	0.00	5,760.00	5,760.00	0.00	%
402-535-340	CONTRACTUAL SERVICES	300.00	0.00	900.00	2,500.00	2,500.00	36.00	%
402-535-410	COMMUNICATION	245.26	0.00	1,876.55	4,000.00	4,000.00	46.91	%
402-535-412	POSTAGE EXP	208.95	0.00	835.80	0.00	0.00	0.00	%
402-535-420	POSTAGE	68.88	0.00	139.11	3,000.00	3,000.00	4.64	%
402-535-430	ELECTRICITY	4,240.26	0.00	18,886.23	45,000.00	45,000.00	41.97	%
402-535-450	TOWN INSURANCE	5,000.00	0.00	21,586.24	27,642.00	27,642.00	78.09	%
402-535-460	REPAIR & MAINTENANCE	151.30	0.00	1,886.44	14,000.00	14,000.00	13.47	%
402-535-463	REPAIR VEHICLE	43.14	0.00	301.94	2,000.00	2,000.00	15.10	%
402-535-464	REPAIR GRAVITY (LIFT STATION)	0.00	0.00	4,109.00	5,000.00	5,000.00	82.18	%
402-535-465	REPAIR WWTP GENERATORS	0.00	0.00	0.00	3,500.00	3,500.00	0.00	%
402-535-466	REPAIR WWTP	579.66	0.00	25,756.19	6,000.00	6,000.00	429.27	%
402-535-480	LEGAL ADVERTISEMENT	18.71	0.00	439.51	200.00	200.00	219.76	%
402-535-490	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	%

FINANCIAL
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GL	ACCOUNTS	MONTH	MONTHLY	YTD	YTD	ANNUAL	REC'D/EXP	
ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
402-535-493	OTHER CURRENT CHARGES	0.00	0.00	0.00	1,760.00	1,760.00	0.00	%
402-535-499	WW BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-510	OFFICE SUPPLIES	149.50	0.00	1,118.12	2,300.00	2,300.00	48.61	%
402-535-520	OPERATING SUPPLIES	572.13	0.00	2,824.38	10,000.00	10,000.00	28.24	%
402-535-521	FUEL	59.31	0.00	888.69	4,500.00	4,500.00	19.75	%
402-535-522	UNIFORMS	125.65	0.00	405.62	700.00	700.00	57.95	%
402-535-524	SLUDGE	0.00	0.00	6,300.00	60,000.00	60,000.00	10.50	%
402-535-525	LAB	2,826.00	0.00	9,083.00	18,000.00	18,000.00	50.46	%
402-535-526	SAFETY	0.00	0.00	0.00	250.00	250.00	0.00	%
402-535-527	CHEMICALS	5,705.50	0.00	8,113.00	10,000.00	10,000.00	81.13	%
402-535-528	ADMINISTRATIVE COSTS	768.34	0.00	3,073.36	9,220.00	9,220.00	33.33	%
402-535-540	DUES, SUBSCRIPTION, MEMBERSHIP	0.00	0.00	118.34	200.00	200.00	59.17	%
402-535-550	TRAINING AND EDUCATION	0.00	0.00	1,389.76	2,000.00	2,000.00	69.49	%
402-535-560	MISCELLANEOUS EXPENSES	19.77	0.00	19.77	0.00	0.00	0.00	%
402-535-600	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	15,000.00	15,000.00	0.00	%
402-535-602	CAPITAL OUTLAY - GRANT	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-608	SYSTEM/SOFTWARE	0.00	0.00	175.00	0.00	0.00	0.00	%
402-535-644	NEW EQUIPMENT	0.00	0.00	980.16	0.00	0.00	0.00	%
402-535-700	DEBT - DEP LOAN I	5,555.75	0.00	22,223.00	66,669.00	66,669.00	33.33	%
402-535-701	DEBT - DEP LOAN II	5,113.42	0.00	20,453.68	61,361.00	61,361.00	33.33	%
402-535-720	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-910	INTRAGOV'T TRANSFER - GEN	0.00	0.00	0.00	0.00	0.00	0.00	%
402-535-911	INTRAGOV'T TRANSFER - W/S CAP S	0.00	0.00	0.00	16,000.00	16,000.00	0.00	%
402-535-912	INTRAGOV'T TRANSFER	1,333.34	0.00	5,333.36	0.00	0.00	0.00	%
402-535-913	INTRAGOV'T TRANSFER - WA	1,593.84	0.00	6,375.36	19,126.00	19,126.00	33.33	%
402-535-914	INTRAGOV'T TRANSFER - W/S CAP T	4,231.92	0.00	16,927.68	50,783.00	50,783.00	33.33	%
402-535-915	INTRAGOV'T TRANSFER - INFRA	1,507.33	0.00	6,029.32	18,088.00	18,088.00	33.33	%
402-581-000	TRANSFER OUT- GEN	0.00	0.00	0.00	0.00	0.00	0.00	%
402-581-002	TRANSFER OUT - W/S CAP BACKHOE	0.00	0.00	0.00	0.00	0.00	0.00	%
402-581-005	TRANSFER OUT- W/S SYS DEVELOPM	0.00	0.00	0.00	0.00	0.00	0.00	%
402-581-010	TRANSFER OUT - WATER	0.00	0.00	0.00	0.00	0.00	0.00	%
402-581-110	TRANSFER OUT- W/S CAP (TOMOKA)	0.00	0.00	0.00	0.00	0.00	0.00	%
402-581-111	TRANSFER OUT - W/S CAP/ INFRA	0.00	0.00	0.00	0.00	0.00	0.00	%
402-581-112	TRANSFER OUT- BACKHOE & TRAILE	0.00	0.00	0.00	0.00	0.00	0.00	%
402-581-200	DEPT. OF ENVIRON. LOAN-I TRANS	0.00	0.00	0.00	0.00	0.00	0.00	%
402-581-21	DEPT. OF ENVIRON. LOAN-II TRAN	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-012	REG WAGES	876.40	0.00	3,888.79	14,055.00	14,055.00	27.67	%
403-580-013	OTHER PAY	0.00	0.00	0.00	0.00	0.00	0.00	%

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ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
403-580-014	OT WAGES	1.70	0.00	76.93	0.00	0.00	0.00	%
403-580-016	VACATION LEAVE	111.38	0.00	441.46	0.00	0.00	0.00	%
403-580-017	SICK LEAVE	76.50	0.00	181.29	0.00	0.00	0.00	%
403-580-023	HEALTH-LIFE INSURANCE	302.34	0.00	907.65	3,632.00	3,632.00	24.99	%
403-580-024	WRK COMP	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-120	SALARY	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-121	AUTO USE	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-126	AUTO USE	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-210	SOCIAL SECURITY/MEDICARE	80.07	0.00	343.56	1,075.00	1,075.00	31.96	%
403-580-220	RETIREMENT	121.31	0.00	517.97	1,565.00	1,565.00	33.10	%
403-580-233	GARNISHMENT CHILD SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-270	DEFERRED COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-310	ACCOUNTING & AUDIT	0.00	0.00	0.00	1,200.00	1,200.00	0.00	%
403-580-311	LEGAL COUNSEL	0.00	0.00	202.28	250.00	250.00	80.91	%
403-580-320	LEGAL COUNSEL FEES	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-321	ACCOUNTING & AUDIT	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-410	COMMUNICATIONS	26.38	0.00	114.58	250.00	250.00	45.83	%
403-580-420	POSTAGE	4.06	0.00	18.53	50.00	50.00	37.06	%
403-580-430	ELECTRICITY	101.60	0.00	1,077.31	2,100.00	2,100.00	51.30	%
403-580-450	TOWN INSURANCE	500.00	0.00	2,761.76	3,769.00	3,769.00	73.28	%
403-580-460	REPAIR & MAINTENANCE	2.07	0.00	48.90	1,000.00	1,000.00	4.89	%
403-580-480	ADVERTISEMENT	0.00	0.00	35.64	0.00	0.00	0.00	%
403-580-490	OTHER CURRENT CHARGES	1,400.00	0.00	1,402.53	4,480.00	4,480.00	31.31	%
403-580-493	HOLIDAY GIFT CERTIFICATE	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-510	OFFICE SUPPLIES	17.41	0.00	74.87	1,106.00	1,106.00	6.77	%
403-580-520	OPERATING SUPPLIES	4.78	0.00	59.30	0.00	0.00	0.00	%
403-580-521	FUEL	0.00	0.00	0.00	600.00	600.00	0.00	%
403-580-522	UNIFORMS	9.77	0.00	38.78	100.00	100.00	38.78	%
403-580-523	OPERATING SUPPLIES - OTHER	1.23	0.00	21.52	500.00	500.00	4.30	%
403-580-525	ADMINISTRATIVE COSTS	91.36	0.00	356.38	1,060.00	1,060.00	33.62	%
403-580-540	DUES, SUBSCRIPTION, MEMBERSHIP	0.00	0.00	7.76	0.00	0.00	0.00	%
403-580-550	TRAINING AND EDUCATION	0.00	0.00	23.11	0.00	0.00	0.00	%
403-580-600	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-601	CAPITAL PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-630	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	%
403-580-910	INTRAGOV'T TRANSFER - CEM TRST	0.00	0.00	0.00	16,800.00	16,800.00	0.00	%
403-581-100	TRANSFER OUT- CEMETERY TRUST	3,000.00	0.00	4,800.00	0.00	0.00	0.00	%
404-533-310	ENGINEERING US 27 Wtr Service	0.00	0.00	1,370.00	0.00	0.00	0.00	%

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ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
404-533-600	CAPITAL OUTLAY	10,000.00	0.00	10,000.00	0.00	0.00	0.00	%
404-533-601	PROJECT US 27 Wtr Service Exte	0.00	0.00	0.00	0.00	0.00	0.00	%
404-533-631	REPLACE/NEW METERS AND LINES	0.00	0.00	0.00	25,000.00	25,000.00	0.00	%
404-535-600	CAPITAL OUTLAY	6,000.00	0.00	6,000.00	0.00	0.00	0.00	%
404-535-620	SEWER PLANT	0.00	0.00	0.00	0.00	0.00	0.00	%
404-581-003	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	%
404-581-999	UNCATEGORIZED EXPENSES	0.00	0.00	0.00	132,283.00	132,283.00	0.00	%
405-581-999	UNCATEGORIZED EXPENSES	0.00	0.00	0.00	25,200.00	25,200.00	0.00	%
409-534-012	REG WAGES	10,336.69	0.00	44,658.46	152,500.00	152,500.00	29.28	%
409-534-013	OTHER PAY	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-014	OT WAGES	81.38	0.00	652.25	0.00	0.00	0.00	%
409-534-016	VACATION LEAVE	626.90	0.00	3,539.91	2,132.00	2,132.00	166.04	%
409-534-017	SICK LEAVE	980.92	0.00	2,166.27	7,674.00	7,674.00	28.23	%
409-534-023	HEALTH-LIFE INSURANCE	3,124.74	0.00	9,179.82	37,470.00	37,470.00	24.50	%
409-534-024	WRK COMP	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-121	AUTO USE	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-122	EMP UNITED WAY DEDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-124	DEFERRED COMP	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-126	AUTO USE	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-129	EMPLOYEE'S VOL VISION	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-130	EMPLOYEE'S VOL DENTAL	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-210	SOCIAL SECURITY TAXES	907.78	0.00	3,837.63	11,666.00	11,666.00	32.90	%
409-534-220	RETIREMENT	1,251.12	0.00	5,292.15	15,987.00	15,987.00	33.10	%
409-534-230	HEALTH-LIFE INS	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-250	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-310	PRO FEES-LEGAL COUNSEL	0.00	0.00	910.31	750.00	750.00	121.37	%
409-534-313	LEGAL ADVERTISEMENT	0.00	0.00	0.00	250.00	250.00	0.00	%
409-534-320	ACCOUNTING & AUDITING	0.00	0.00	0.00	3,600.00	3,600.00	0.00	%
409-534-410	COMMUNICATION	191.85	0.00	742.04	2,500.00	2,500.00	29.68	%
409-534-411	POSTAGE	74.40	0.00	297.60	0.00	0.00	0.00	%
409-534-420	POSTAGE	23.42	0.00	65.60	500.00	500.00	13.12	%
409-534-430	ELECTRICITY	170.26	0.00	795.73	2,000.00	2,000.00	39.79	%
409-534-450	TOWN INSURANCE	2,000.00	0.00	8,785.28	11,308.00	11,308.00	77.69	%
409-534-460	REPAIR & MAINTENANCE: OTHER	2,600.58	0.00	5,549.99	40,000.00	40,000.00	13.87	%
409-534-461	REPAIR & MAINTENANCE	101.44	0.00	1,118.49	0.00	0.00	0.00	%
409-534-463	LANDFILL FEE	12,799.50	0.00	49,287.10	130,000.00	130,000.00	37.91	%
409-534-480	LEGAL ADVERTISEMENT	0.00	0.00	162.38	0.00	0.00	0.00	%
409-534-490	OTHER CURRENT CHARGES	0.00	0.00	0.00	640.00	640.00	0.00	%

FINANCIAL
 FUNDS: ALL
 33.33 % Yr Complete

GL	ACCOUNTS	MONTH	MONTHLY	YTD	YTD	ANNUAL	REC'D/EXP	
ACCOUNTS	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	
409-534-492	HOLIDAY CERTIFICATES	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-499	SA BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-510	OFFICE SUPPLIES	97.86	0.00	588.02	2,026.00	2,026.00	29.02	%
409-534-521	FUEL	1,427.02	0.00	6,945.11	25,000.00	25,000.00	27.78	%
409-534-522	UNIFORMS	92.68	0.00	420.32	1,313.00	1,313.00	32.01	%
409-534-526	ADMINISTRATIVE COSTS	335.25	0.00	1,341.00	4,023.00	4,023.00	33.33	%
409-534-527	OPERATING SUPPLIES: OTHER	62.79	0.00	396.13	2,200.00	2,200.00	18.01	%
409-534-540	MEMBERSHIP, DUES, TRAVEL & SUB	1.91	0.00	48.22	0.00	0.00	0.00	%
409-534-550	TRAINING AND EDUCATION	0.00	0.00	104.72	0.00	0.00	0.00	%
409-534-600	CAPITAL IMP/OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-610	TRUCK PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-620	DUMPSTER REPLACEMENT	49.46	0.00	632.23	3,000.00	3,000.00	21.07	%
409-534-641	MACHINERY AND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	%
409-534-700	TRANSFER TO RESERVE ACCOUNT -	0.00	0.00	10,206.75	0.00	0.00	0.00	%
409-581-400	OPERATING TRANSFER OUT	0.00	0.00	-2.18	0.00	0.00	0.00	%
409-581-700	TRANSFER OUT - GEN	3,402.25	0.00	3,402.25	40,827.00	40,827.00	8.33	%
412-535-730	DEBT - DEP LOAN I	0.00	0.00	0.00	66,669.00	66,669.00	0.00	%
412-535-731	DEBT - DEP LOAN II	0.00	0.00	0.00	61,362.00	61,362.00	0.00	%
412-581-001	DEP LOAN I	0.00	0.00	33,334.60	0.00	0.00	0.00	%
412-581-002	DEP LOAN II	0.00	0.00	0.00	0.00	0.00	0.00	%
TOTAL GOVERNMENTAL EXPENSES		309,553.42	0.00	1,369,056.14	4,801,299.00	4,801,299.00	28.51	%
001	GENERAL NET OPERATIONS	3,410.79	0.00	223,718.57	1.00	1.00	9999.00	%
101	INFRA NET OPERATIONS	15,262.73	0.00	16,771.29	0.00	0.00	0.00	%
300	GRANT NET OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00	%
401	WA NET OPERATIONS	-221,726.86	0.00	-172,188.29	-1.00	-1.00	9999.00	%
402	WW NET OPERATIONS	-1,748.19	0.00	-40,337.98	-1.00	-1.00	9999.00	%
403	CEM NET OPERATIONS	1,521.64	0.00	-575.06	1.00	1.00	57506.00	-%
404	W/S CAP NET OPERATIONS	-5,333.33	0.00	17,322.06	0.00	0.00	0.00	%
405	WA CONT. NET OPERATIONS	1,333.34	0.00	10,408.85	0.00	0.00	0.00	%
409	SANIT NET OPERATIONS	-6,421.60	0.00	41.43	0.00	0.00	0.00	%
412	WW LOAN RPYMT NET OPERATIONS	10,669.17	0.00	9,409.33	0.00	0.00	0.00	%

1.E. Approval of all duly authorized monthly bills

02/03/2016 09:06
ap350_pg.php/Job No: 34178

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All Invoices From: 01/01/2016 To: 01/31/2016

Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
001-202-000	ACCOUNTS PAYABLE							
99	MISC VENDOR							
	1345	01/11/2016	01/11/2016	01/11/2016	20.00	0.00		DONATION TO THE CHAMPION FOR C
	Vendor Total:				20.00	0.00	Total Paid:	20.00
117	ACS SLS EXPERTPAY							
	1-059	01/14/2016	01/14/2016	01/14/2016	240.07	0.00	01/14/2016	CHILD SUPPORT SM
	2-057	01/08/2016	01/08/2016	01/08/2016	72.31	0.00	01/08/2016	CHILD SUPPORT SD
	2-059	01/14/2016	01/14/2016	01/14/2016	72.31	0.00	01/14/2016	CHILD SUPPORT SD
	2-061	01/21/2016	01/21/2016	01/21/2016	72.31	0.00	01/21/2016	CHILD SUPPORT SD
	Vendor Total:				457.00	0.00	Total Paid:	457.00
157	AMAZON							
	1273	01/25/2016	01/10/2016	01/10/2016	22.00	0.00		Car Charger for iPhone 6 6s Pl
	1276	01/25/2016	01/10/2016	01/10/2016	41.90	0.00		Surefire Battery CR123A Lithiu
	Vendor Total:				63.90	0.00	Total Paid:	63.90
212	AVISTA COMPUTERS & CONSULTING							
	14485	01/19/2016	01/10/2016	01/10/2016	250.00	0.00		update Smartcop
	14485-1	01/19/2016	01/10/2016	01/10/2016	50.00	0.00		repair on system
	14485-2	01/19/2016	01/10/2016	01/10/2016	200.00	0.00		laptop set up including map po
	14493	01/19/2016	01/14/2016	01/14/2016	85.00	0.00		Computer repair via phone
	Vendor Total:				585.00	0.00	Total Paid:	585.00
302	BUYEA'S SMALL ENGINE							
	25638	01/19/2016	01/13/2016	01/13/2016	371.95	0.00	01/25/2016	SCAG mower repair, deck leveli
	Vendor Total:				371.95	0.00	Total Paid:	371.95
306	C & C PLUMBING & REPAIR INC							
	201601095	01/22/2016	01/12/2016	01/12/2016	22.32	0.00		Men's bathroom repair
	Vendor Total:				22.32	0.00	Total Paid:	22.32
316	CARD SERVICE CENTER							
	1245	01/05/2016	12/23/2015	01/17/2016	67.09	0.00		Malwarebytes Business
	1262	01/05/2016	12/23/2015	01/17/2016	42.75	0.00		Surge Protector, USB- for Town
	1298	01/05/2016	12/23/2015	01/17/2016	16.05	0.00		10 Table Clothes
	Vendor Total:				125.89	0.00	Total Paid:	125.89
325	CAUFFIELD & SONS, INC.							
	S207353	01/20/2016	01/15/2016	03/01/2016	55.32	0.00		CIRCUIT BREAKER/ NOT TO EXCEED

TOWN OF LAKE PLACID
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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
	Vendor Total:				55.32	0.00	Total Paid:	55.32
352	CENTRAL CONTRACTORS 21663	01/20/2016	01/15/2016	01/15/2016	18.47	0.00		GE BOLT-IN CIRCUIT BREAKER/ NO
	Vendor Total:				18.47	0.00	Total Paid:	18.47
363	CENTRAL SECURITY & ELECTRONICS, INC. R41797	01/05/2016	12/23/2015	12/23/2015	80.85	0.00		JAN 2016 -MAR 2016
	R42319	01/12/2016	12/23/2015	01/07/2016	155.94	0.00		JAN-MAR 2016
	Vendor Total:				236.79	0.00	Total Paid:	236.79
365	CENTURYLINK 311199269-122015	01/11/2016	12/28/2015	01/19/2016	77.55	0.00		DEC 2015
	311742368-122015	01/12/2016	12/28/2015	01/19/2016	69.61	0.00		DEC 2015
	Vendor Total:				147.16	0.00	Total Paid:	147.16
394	CLARKE PEST CONTROL SERVICES, INC 71401	01/05/2016	12/31/2015	12/31/2015	155.00	0.00		DEC 2015
	Vendor Total:				155.00	0.00	Total Paid:	155.00
410	COMCAST 15515455297014-12016	01/22/2016	01/07/2016	02/25/2016	69.95	0.00	01/25/2016	INTERNET
	Vendor Total:				69.95	0.00	Total Paid:	69.95
426	COPY LIFE, INC. AR13890	01/05/2016	12/25/2015	01/04/2016	43.06	0.00		TONER
	Vendor Total:				43.06	0.00	Total Paid:	43.06
482	DEPARTMENT OF MANAGEMENT SERVICES 279187	01/22/2016	01/15/2016	02/15/2016	16.88	0.00	01/25/2016	DEC 2015
	Vendor Total:				16.88	0.00	Total Paid:	16.88
521	DUKE ENERGY 0045018175-122015	01/05/2016	12/18/2015	01/11/2016	16.76	0.00		0 US HWY 27 N SIGN
	0549504396-122015	01/05/2016	12/22/2015	01/13/2016	27.73	0.00		LK MCCOY SO SIGN
	0571772079-122015	01/11/2016	12/30/2015	01/21/2016	388.28	0.00		LK JUNE BALL PARK
	0972459215-12312015	01/14/2016	12/31/2015	12/31/2015	281.40	0.00		PHASE 2
	1422356402-122015	01/05/2016	12/18/2015	01/11/2016	25.93	0.00		MURAL AT OVERPASS
	1765599210-122015	01/05/2016	12/18/2015	01/11/2016	12.56	0.00		908 S MAIN AVE, WELL
	2350134504-122015	01/11/2016	12/30/2015	01/21/2016	13.56	0.00		SOCCER FLD 2,3 WELL

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All Invoices From: 01/01/2016 To: 01/31/2016

Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
	3323341245-12312015	01/19/2016	12/31/2015	01/25/2016	181.54	0.00		WAREHOUSE
	4618970106-122015	01/05/2016	12/18/2015	01/11/2016	24.54	0.00		213 E INTERLAKE BLVD
	4907115533-122015	01/05/2016	12/18/2015	01/11/2016	15.90	0.00		NE CORNER STUART PARK
	4922742009-142016	01/19/2016	01/04/2016	01/26/2016	176.79	0.00	01/25/2016	WATERS EDGE
	5406008085-122015	01/05/2016	12/22/2015	01/13/2016	11.89	0.00		WELL IN FRNT 852
	5483247566-12312015	01/14/2016	12/31/2015	12/31/2015	13.67	0.00		@ PARK
	6096874294-12312015	01/14/2016	12/31/2015	12/31/2015	176.58	0.00		805 US HWY 27 S PUMP
	6171869379-122015	01/05/2016	12/18/2015	01/11/2016	31.10	0.00		ROTARY MINI PARK
	7576672035-122015-2	01/11/2016	12/30/2015	01/21/2016	256.76	0.00		CONCESSION
	7595603130-122015	01/05/2016	12/18/2015	01/11/2016	13.05	0.00		IRRIGATION
	7658242522-123115	01/14/2016	12/31/2015	01/25/2016	108.52	0.00		STEWART PK PUMP
	8475559078-12312015	01/14/2016	12/31/2015	01/25/2016	29.94	0.00		WELL C/S PARK AVE
	9409447640-122015	01/05/2016	12/18/2015	01/11/2016	24.86	0.00		LK JUNE REC BLDG
	9437961628-172016	01/14/2016	01/07/2016	01/29/2016	72.51	0.00		ENTRANCE 2 OAK ISLND
	9440553809-122015	01/05/2016	12/18/2015	01/11/2016	100.39	0.00		HIBISCUS EEND COLLGE
	9441273855-122015	01/12/2016	12/30/2015	01/21/2016	166.42	0.00		TOWN HALL
	9441417866-12312015	01/14/2016	12/31/2015	01/25/2016	287.92	0.00		DEVANE PARK
	9442281922-12312015	01/14/2016	12/31/2015	01/25/2016	187.58	0.00		MAIN ST S IRRIG * LTS
	9442425933-122015	01/05/2016	12/18/2015	01/11/2016	104.96	0.00		IRR ON NORTH MALL
	9442569949-122015	01/05/2016	12/18/2015	01/11/2016	87.05	0.00		LGHTS-EUCALYPTUS
	9443578013-142016	01/14/2016	01/04/2016	01/26/2016	2,178.73	0.00		STREET LIGHTING
	9444010047-122015	01/11/2016	12/30/2015	01/21/2016	63.28	0.00		SOCCERFIELD PMP
	9628746402-122015	01/05/2016	12/18/2015	01/11/2016	130.03	0.00		506 HILLCREST ST
	9772133391-122015-2	01/14/2016	12/31/2015	01/25/2016	371.16	0.00	01/14/2016	8 N OAK AVE
	Vendor Total:				5,581.39	0.00	Total Paid:	5,581.39
581	FABTO EDUCATIONAL CONFERENCE REGISTRAR							
	1335	01/05/2016	01/06/2016	01/06/2016	45.00	0.00		membership application/renewal
	Vendor Total:				45.00	0.00	Total Paid:	45.00
599	FIRST BANKCARD							
	12016	01/22/2016	01/11/2016	02/07/2016	66.38	0.00	01/25/2016	LATE FEES AND INTEREST CHARGE
	1282	01/22/2016	01/11/2016	02/07/2016	50.00	0.00	01/25/2016	Meeting room rental 12/10/201
	1292	01/22/2016	01/11/2016	02/07/2016	89.46	0.00	01/25/2016	Lindt chocolates - thank you f
	1315	01/22/2016	01/11/2016	02/07/2016	623.01	0.00	01/25/2016	toy drive
	1322	01/22/2016	01/11/2016	02/07/2016	51.92	0.00	01/25/2016	booster seats
	1328	01/22/2016	01/11/2016	02/07/2016	512.18	0.00	01/25/2016	Orange 28" 7lbsTraffic Cone wi
	1381	01/22/2016	01/11/2016	02/07/2016	33.40	0.00	01/25/2016	3-license plate renewals
	Vendor Total:				1,426.35	0.00	Total Paid:	1,426.35

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
603	FLA-PAC 15062	01/11/2016	01/07/2016	01/07/2016	50.00	0.00		2016 Dues - LPPD for FLA-PAC M
	Vendor Total:				50.00	0.00	Total Paid:	50.00
606	FLORIDA DEPARTMENT OF REVENUE 2-009	01/06/2016	01/06/2016	01/06/2016	23,907.32	0.00		01/06/2016 FRS RETIREMENT
	Vendor Total:				23,907.32	0.00	Total Paid:	23,907.32
620	FLORIDA DEPARTMENT OF LAW ENFORCEMENT 1052216	01/14/2016	12/31/2015	12/31/2015	307.50	0.00		01/14/2016 FINGERPRINTS
	Vendor Total:				307.50	0.00	Total Paid:	307.50
622	FLORIDA DEPARTMENT OF REVENUE 13242458	01/22/2016	12/29/2015	12/29/2015	10.00	0.00		01/25/2016 FUEL TAX AUG 2015
	Vendor Total:				10.00	0.00	Total Paid:	10.00
631	FLORIDA HOSPITAL HEARTLAND DIVISION 1383	01/22/2016	01/22/2016	01/22/2016	3.00	0.00		01/25/2016 1 - CPR Card for class of 1/12
	Vendor Total:				3.00	0.00	Total Paid:	3.00
677	GALL'S, AN ARAMARK COMPANY BC0226804	01/14/2016	01/04/2016	02/04/2016	66.75	0.00		01/14/2016 nameplate, 5/8 inch line, 1-N.Mc
	Vendor Total:				66.75	0.00	Total Paid:	66.75
716	GREATER LAKE PLACID CHAMBER OF COMMERCE 3253	01/19/2016	02/12/2016	02/12/2016	12.00	0.00		01/25/2016 JAN LUNCHEON-WORLEY
	Vendor Total:				12.00	0.00	Total Paid:	12.00
772	HIGHLANDS COUNTY BOCC IVT2000160	01/14/2016	01/06/2016	02/05/2016	2,198.89	0.00		FUEL
	Vendor Total:				2,198.89	0.00	Total Paid:	2,198.89
795	HIGHLANDS PRODUCTS GROUP LLC SO126634	01/15/2016	01/14/2016	01/14/2016	2,470.30	0.00		BENCHES FOR STUART PARK
	Vendor Total:				2,470.30	0.00	Total Paid:	2,470.30
841	IRS USATAXPYMT 2-047	01/08/2016	01/08/2016	01/08/2016	4,877.20	0.00		01/08/2016 IRS USATAXPYMT - FICA
	2-049	01/14/2016	01/14/2016	01/14/2016	7,851.24	0.00		01/14/2016 IRS USATAXPYMT - FICA
	2-050	01/15/2016	01/15/2016	01/15/2016	21.56	0.00		01/15/2016 IRS USATAXPYMT - FICA

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
2-051		01/21/2016	01/21/2016	01/21/2016	4,825.22	0.00	01/21/2016	IRS USATAXPYMT - FICA
	Vendor Total:				17,575.22	0.00	Total Paid:	17,575.22
903	BRADLEY K. GREEN							
	01012016	01/04/2016	01/04/2016	01/04/2016	0.52	0.00	01/04/2016	GREEN DENTAL/VISION
	Vendor Total:				0.52	0.00	Total Paid:	0.52
922	LAKE JUNE COMPLEX CAPITAL IMP FD							
	012220165	01/22/2016	01/22/2016	01/22/2016	1,220.00	0.00		RECREATION USER FEES TRANSFER
	09302015	01/22/2016	10/01/2015	10/01/2015	13,220.00	0.00		RECREATION USER FEES TRANSFER
	Vendor Total:				14,440.00	0.00	Total Paid:	14,440.00
987	LONG'S AIR CONDITIONING, INC.							
	402184	01/22/2016	01/05/2016	01/05/2016	165.95	0.00	01/25/2016	check generator
	Vendor Total:				165.95	0.00	Total Paid:	165.95
1055	MILLER'S CENTRAL AIR							
	4216	01/14/2016	12/23/2015	12/23/2015	207.00	0.00	01/14/2016	air conditioning maintenance
	Vendor Total:				207.00	0.00	Total Paid:	207.00
1079	NAPA							
	234355	01/05/2016	12/16/2016	12/16/2016	199.90	0.00		DEF FLUID/ HYDRAULIC FLUID/ NO
	236752	01/22/2016	01/20/2016	01/20/2016	96.27	0.00		DRIVE BELT/ JOHN DEERE TS GATO
	Vendor Total:				296.17	0.00	Total Paid:	296.17
1160	PITNEY BOWES GLOBAL FINANCIAL SERVICES L							
	8329476DC15	01/05/2016	12/13/2015	01/06/2016	53.76	0.00		DEC 2015
	Vendor Total:				53.76	0.00	Total Paid:	53.76
1162	PITNEY BOWES RESERVE ACCT							
	175879160-12016	01/14/2016	01/14/2016	01/14/2016	66.10	0.00		REPLENISH POSTAGE
	Vendor Total:				66.10	0.00	Total Paid:	66.10
1180	PRAXAIR DISTRIBUTION SE, LLC							
	02813684	01/14/2016	01/07/2016	01/07/2016	153.16	0.00		REFILL BOTH STARGON TANKS/ SPO
	Vendor Total:				153.16	0.00	Total Paid:	153.16
1202	PUBLIC RISK MANAGEMENT OF FLORIDA							
	16881	01/14/2016	01/01/2016	01/31/2016	4,200.00	0.00		INSURANCE
	Vendor Total:				4,200.00	0.00	Total Paid:	4,200.00

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
1218	QUICK LUBE CENTER							
	84386	01/06/2016	12/28/2015	12/28/2015	11.22	0.00		Oil Change service
	84591	01/11/2016	01/06/2016	01/06/2016	35.07	0.00		oil change,#52
	Vendor Total:				46.29	0.00	Total Paid:	46.29
1222	QUILL CORPORATION							
	1310874	01/05/2016	12/09/2015	01/08/2016	23.36	0.00		901-R3306SSNY Post it Notes.
	1409089	01/05/2016	12/11/2015	01/10/2016	22.31	0.00		901-03148 Scott Jumbo Jr Toile
	1450933	01/05/2016	12/14/2015	01/13/2016	54.43	0.00		901-889134 Brother Toner TN310
	1749133	01/12/2016	12/23/2015	01/23/2016	19.84	0.00		Adesso Tru Form Media 1500 Wir
	2134523	01/20/2016	01/08/2016	03/01/2016	492.76	0.00		BRIGHTON PROFESSIONAL TRASH BA
	Vendor Total:				612.70	0.00	Total Paid:	612.70
1223	RACHEL OSBORNE.							
	1152016	01/14/2016	01/15/2016	01/15/2016	82.51	0.00		MILEAGE-PRM MEETING
	Vendor Total:				82.51	0.00	Total Paid:	82.51
1303	SEMINOLE TIRE							
	276693	01/19/2016	12/17/2015	12/17/2015	391.36	0.00	01/25/2016	Truck repair
	276696	01/19/2016	12/17/2015	12/17/2015	868.96	0.00	01/25/2016	Danny's truck
	277427	01/14/2016	01/11/2016	01/11/2016	390.20	0.00	01/14/2016	#47,car repair
	277475	01/14/2016	01/11/2016	01/11/2016	27.95	0.00	01/14/2016	oil change and tire rotation,#
	Vendor Total:				1,678.47	0.00	Total Paid:	1,678.47
1338	SHORT ENVIRONMENTAL LABORATORIES, INC.							
	153863	01/19/2016	01/14/2016	01/14/2016	50.00	0.00		LAKE JUNE SWIM AREA
	Vendor Total:				50.00	0.00	Total Paid:	50.00
1347	SMARSH							
	INV00133429	01/14/2016	12/31/2015	01/30/2016	107.00	0.00	01/14/2016	ARCHIVING
	Vendor Total:				107.00	0.00	Total Paid:	107.00
1456	THE NEWS-SUN							
	373905-122015	01/12/2016	12/31/2015	12/31/2015	1,377.60	0.00		ORDINANCE FOR ANNEX
	Vendor Total:				1,377.60	0.00	Total Paid:	1,377.60
1519	UNIFIRST CORPORATION							
	0446217	01/05/2016	12/23/2015	12/23/2015	34.84	0.00		UNIFORMS
	0447312	01/05/2016	12/30/2015	12/30/2015	34.84	0.00		UNIFORMS

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
	0448400	01/11/2016	01/06/2016	01/06/2016	51.17	0.00		UNIFORMS
	0449505	01/22/2016	01/13/2016	01/13/2016	34.84	0.00		UNIFORMS
	Vendor Total:				155.69	0.00	Total Paid:	155.69
1531	UNIVERSITY OF CENTRAL FLORIDA							
	0160341	01/14/2016	01/08/2016	01/08/2016	565.00	0.00	01/14/2016	Administrative Aspects of Code
	Vendor Total:				565.00	0.00	Total Paid:	565.00
1543	VERIZON							
	9757449276	01/05/2016	12/18/2015	01/13/2016	1,009.36	0.00		NOV 19- DEC 18 2015
	Vendor Total:				1,009.36	0.00	Total Paid:	1,009.36
1552	W & W LUMBER COMPANY							
	1059562	01/14/2016	01/08/2016	01/08/2016	278.10	0.00	01/14/2016	SUPPLIES/DUG OUT REPAIR
	1064722	01/20/2016	01/19/2016	01/19/2016	198.50	0.00	01/25/2016	SACRETE 80LB./ PALLET = 50 BAG
	Vendor Total:				476.60	0.00	Total Paid:	476.60
1579	WELLS FARGO FINANCIAL LEASING							
	5002739313	01/05/2016	12/31/2015	01/27/2016	153.00	0.00		COPIER
	Vendor Total:				153.00	0.00	Total Paid:	153.00
1606	XEROX CORPORATION							
	082578713	01/05/2016	12/19/2015	12/19/2015	9.47	0.00		DEC 2015
	082722081	01/12/2016	01/01/2016	01/01/2016	83.16	0.00		DEC 2015
	Vendor Total:				92.63	0.00	Total Paid:	92.63
1633	COLORADO ADVERTISING PRODUCTS							
	4210	01/06/2016	12/24/2015	01/23/2016	48.60	0.00		L87 Laser W-2 4 Up Horizo
	Vendor Total:				48.60	0.00	Total Paid:	48.60
1686	APPLIANCE REPAIR							
	1005	01/11/2016	01/06/2016	01/06/2016	96.00	0.00		repair refrigerator
	Vendor Total:				96.00	0.00	Total Paid:	96.00
1689	PERSONNEL CONCEPTS COMPLIANCE SERVICE DE							
	12016	01/11/2016	01/11/2016	01/11/2016	2.70	0.00		FED LABOR LAW NOTICE
	Vendor Total:				2.70	0.00	Total Paid:	2.70
001-202-000	ACCOUNTS PAYABLE TOTALS:					0.00		

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
001-202-212	P/R PRM HEALTH/LIFE INS PAYABLE							
1202	PUBLIC RISK MANAGEMENT OF FLORIDA							
	197:27	01/08/2016	01/08/2016	01/08/2016	332.05	332.05		EMPLR LIFE:197:712:01/03/16
	197:28	01/08/2016	01/08/2016	01/08/2016	122.69	122.69		DENTAL:197:220:01/03/16
	197:29	01/08/2016	01/08/2016	01/08/2016	173.44	173.44		HEALTH I:197:211:01/03/16
	197:30	01/08/2016	01/08/2016	01/08/2016	17,478.72	17,478.72		HEALTH I:197:711:01/03/16
	197:31	01/08/2016	01/08/2016	01/08/2016	57.20	57.20		LIFE:197:301:01/03/16
	197:32	01/08/2016	01/08/2016	01/08/2016	15.56	15.56		VISION I:197:230:01/03/16
	197:33	01/08/2016	01/08/2016	01/08/2016	21.04	21.04		SHORT TERM:197:303:01/03/16
	197:34	01/08/2016	01/08/2016	01/08/2016	11.19	11.19		LONG TERM:197:304:01/03/16
	199:32	01/14/2016	01/14/2016	01/14/2016	261.34	261.34		DENTAL:199:220:01/10/16
	199:33	01/14/2016	01/14/2016	01/14/2016	458.93	458.93		HEALTH I:199:211:01/10/16
	199:34	01/14/2016	01/14/2016	01/14/2016	32.43	32.43		VISION I:199:230:01/10/16
	199:35	01/14/2016	01/14/2016	01/14/2016	84.63	84.63		LIFE:199:301:01/10/16
	199:36	01/14/2016	01/14/2016	01/14/2016	35.75	35.75		SHORT TERM:199:303:01/10/16
	199:37	01/14/2016	01/14/2016	01/14/2016	30.36	30.36		LONG TERM:199:304:01/10/16
	199:38	01/14/2016	01/14/2016	01/14/2016	5,178.88	5,178.88		HEALTH I:199:711:01/10/16
	199:39	01/14/2016	01/14/2016	01/14/2016	91.60	91.60		EMPLR LIFE:199:712:01/10/16
	204:28	01/22/2016	01/22/2016	01/22/2016	131.58	131.58		DENTAL:204:220:01/17/16
	204:29	01/22/2016	01/22/2016	01/22/2016	173.44	173.44		HEALTH I:204:211:01/17/16
	204:30	01/22/2016	01/22/2016	01/22/2016	16.87	16.87		VISION I:204:230:01/17/16
	204:31	01/22/2016	01/22/2016	01/22/2016	57.20	57.20		LIFE:204:301:01/17/16
	204:32	01/22/2016	01/22/2016	01/22/2016	23.49	23.49		SHORT TERM:204:303:01/17/16
	204:33	01/22/2016	01/22/2016	01/22/2016	11.19	11.19		LONG TERM:204:304:01/17/16
	206:34	01/29/2016	01/29/2016	01/29/2016	1,942.08	1,942.08		HEALTH I:206:711:01/24/16
	206:35	01/29/2016	01/29/2016	01/29/2016	57.25	57.25		EMPLR LIFE:206:712:01/24/16
	206:36	01/29/2016	01/29/2016	01/29/2016	92.97	92.97		LIFE:206:301:01/24/16
	206:37	01/29/2016	01/29/2016	01/29/2016	287.71	287.71		DENTAL:206:220:01/24/16
	206:38	01/29/2016	01/29/2016	01/29/2016	9.83	9.83		VISION:206:714:01/24/16
	206:39	01/29/2016	01/29/2016	01/29/2016	71.14	71.14		DENTAL:206:713:01/24/16
	206:40	01/29/2016	01/29/2016	01/29/2016	458.93	458.93		HEALTH I:206:211:01/24/16
	206:41	01/29/2016	01/29/2016	01/29/2016	31.10	31.10		VISION I:206:230:01/24/16
	206:42	01/29/2016	01/29/2016	01/29/2016	33.19	33.19		SHORT TERM:206:303:01/24/16
	206:43	01/29/2016	01/29/2016	01/29/2016	30.33	30.33		LONG TERM:206:304:01/24/16
	Vendor Total:				27,814.11	27,814.11	Total Paid:	0.00

001-202-212 P/R PRM HEALTH/LIFE INS PAYABLE TOTALS:

27,814.11

001-202-213 P/R OTHER PAYROLL PAYABLE

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
	197:36	01/08/2016	01/08/2016	01/08/2016	76.13	0.00	01/14/2016	AFLAC PTX:197:240:01/03/16
	199:41	01/14/2016	01/14/2016	01/14/2016	76.13	0.00	01/14/2016	AFLAC PTX:199:240:01/10/16
	199:45	01/14/2016	01/14/2016	01/14/2016	11.44	0.00	01/14/2016	AFLAC TX:199:340:01/10/16
	204:34	01/22/2016	01/22/2016	01/22/2016	76.13	0.00	01/25/2016	AFLAC PTX:204:240:01/17/16
	206:44	01/29/2016	01/29/2016	01/29/2016	76.09	76.09		AFLAC PTX:206:240:01/24/16
	206:49	01/29/2016	01/29/2016	01/29/2016	11.44	11.44		AFLAC TX:206:340:01/24/16
	Vendor Total:				327.36	87.53	Total Paid:	239.83
974	LEGALSHIELD							
	199:43	01/14/2016	01/14/2016	01/14/2016	22.44	0.00	01/14/2016	PRE. LEG:199:302:01/10/16
	206:47	01/29/2016	01/29/2016	01/29/2016	22.44	22.44		PRE. LEG:206:302:01/24/16
	Vendor Total:				44.88	22.44	Total Paid:	22.44
1088	NATIONWIDE RETIREMENT SOLUTIONS							
	197:35	01/08/2016	01/08/2016	01/08/2016	50.00	0.00	01/14/2016	DEF COMP:197:200:01/03/16
	199:40	01/14/2016	01/14/2016	01/14/2016	50.00	0.00	01/14/2016	DEF COMP:199:200:01/10/16
	204:35	01/22/2016	01/22/2016	01/22/2016	50.00	0.00	01/25/2016	DEF COMP:204:200:01/17/16
	206:45	01/29/2016	01/29/2016	01/29/2016	50.00	50.00		DEF COMP:206:200:01/24/16
	Vendor Total:				200.00	50.00	Total Paid:	150.00
1529	UNITED WAY OF CENTRAL FLORIDA							
	199:44	01/14/2016	01/14/2016	01/14/2016	15.00	0.00	01/14/2016	UNITED W:199:400:01/10/16
	206:48	01/29/2016	01/29/2016	01/29/2016	15.00	15.00		UNITED W:206:400:01/24/16
	Vendor Total:				30.00	15.00	Total Paid:	15.00
1583	WEST ASSET MANAGEMENT, INC							
	197:37	01/08/2016	01/08/2016	01/08/2016	1.00	0.00	01/14/2016	ST LN II:197:512:01/03/16
	199:42	01/14/2016	01/14/2016	01/14/2016	1.00	0.00	01/14/2016	ST LN II:199:512:01/10/16
	204:36	01/22/2016	01/22/2016	01/22/2016	1.00	0.00	01/25/2016	ST LN II:204:512:01/17/16
	206:46	01/29/2016	01/29/2016	01/29/2016	1.00	1.00		ST LN II:206:512:01/24/16
	Vendor Total:				4.00	1.00	Total Paid:	3.00
001-202-213	P/R OTHER PAYROLL PAYABLE TOTALS:					175.97		
	**** FUND TOTAL ****				110,599.57	27,990.08	Total Paid:	82,609.49
401-202-000	ACCOUNTS PAYABLE							
	306 C & C PLUMBING & REPAIR INC							
	201601095	01/22/2016	01/12/2016	01/12/2016	23.72	0.00		Men's bathroom repair
	Vendor Total:				23.72	0.00	Total Paid:	23.72

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316	CARD SERVICE CENTER							
	122015	01/05/2016	12/23/2015	01/17/2016	40.00	0.00		google apps
	1245	01/05/2016	12/23/2015	01/17/2016	71.28	0.00		Malwarebytes Business
	Vendor Total:				111.28	0.00	Total Paid:	111.28
352	CENTRAL CONTRACTORS							
	21599	01/05/2016	12/23/2015	12/23/2015	105.00	0.00		Tomoka WTPTroubleshoot and t
	21664	01/22/2016	01/15/2016	01/15/2016	845.00	0.00		Please call with PO #Proposa
	Vendor Total:				950.00	0.00	Total Paid:	950.00
363	CENTRAL SECURITY & ELECTRONICS, INC.							
	R41115	01/11/2016	12/23/2015	12/23/2015	97.50	0.00		JAN-MAR 2016
	R42176	01/11/2016	12/23/2015	12/23/2015	97.50	0.00		JAN- MAR 2016
	R42319	01/12/2016	12/23/2015	01/07/2016	136.74	0.00		JAN-MAR 2016
	R42424	01/11/2016	12/23/2015	12/23/2015	682.50	0.00		JAN - MAR 2016
	Vendor Total:				1,014.24	0.00	Total Paid:	1,014.24
365	CENTURYLINK							
	311742368-122015	01/12/2016	12/28/2015	01/19/2016	200.65	0.00		DEC 2015
	445476926-122015	01/11/2016	12/23/2015	01/14/2016	33.52	0.00		DEC 2015
	Vendor Total:				234.17	0.00	Total Paid:	234.17
394	CLARKE PEST CONTROL SERVICES, INC							
	71663	01/11/2016	12/31/2015	12/31/2015	150.00	0.00		PEST CONTROL
	Vendor Total:				150.00	0.00	Total Paid:	150.00
521	DUKE ENERGY							
	2713268218-142016	01/15/2016	01/04/2016	01/26/2016	836.54	0.00		WTP
	3323341245-12312015	01/19/2016	12/31/2015	01/25/2016	58.10	0.00		WAREHOUSE
	4639878330-122015	01/11/2016	12/30/2015	01/21/2016	813.69	0.00		SIRENA PUMP WTP2
	8602533440-122015	01/11/2016	12/30/2015	01/21/2016	337.87	0.00		WTR TREATMENT
	9441273855-122015	01/12/2016	12/30/2015	01/21/2016	176.82	0.00		TOWN HALL
	9443289995-122015	01/05/2016	12/18/2015	01/11/2016	50.98	0.00		PARK DR WATER TOWER
	9443434007-12312015	01/15/2016	12/31/2015	01/25/2016	903.44	0.00		WTP1
	Vendor Total:				3,177.44	0.00	Total Paid:	3,177.44
528	EDWARD ARMAS							
	1162016	01/19/2016	01/16/2016	01/16/2016	44.87	0.00		SHOE REIMBURSEMENT
	Vendor Total:				44.87	0.00	Total Paid:	44.87

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
660	FOXCROFT EQUIPMENT & SERVICE							
	804255	01/15/2016	12/31/2015	01/30/2016	1,621.25	0.00		Preventive Maintenance Kit. FX
	Vendor Total:				1,621.25	0.00	Total Paid:	1,621.25
683	GENERAL FUND ACCOUNT							
	12-025	01/05/2016	01/05/2016	01/05/2016	1,475.00	0.00	01/06/2016	REIMB FOR ADMIN COSTS
	Vendor Total:				1,475.00	0.00	Total Paid:	1,475.00
684	GENERAL FUND							
	01142016	01/14/2016	01/14/2016	01/14/2016	46,585.49	0.00	01/14/2016	PAYROLL TRANSFER
	Vendor Total:				46,585.49	0.00	Total Paid:	46,585.49
686	GENERAL FUND							
	01222016	01/22/2016	01/22/2016	01/22/2016	7,285.10	0.00	01/25/2016	PAYROLL TRANSFER
	Vendor Total:				7,285.10	0.00	Total Paid:	7,285.10
772	HIGHLANDS COUNTY BOCC							
	IVT2000160	01/14/2016	01/06/2016	02/05/2016	1,424.00	0.00		FUEL
	Vendor Total:				1,424.00	0.00	Total Paid:	1,424.00
815	HYDRO CORP							
	0037860-IN	01/15/2016	12/31/2015	12/31/2015	175.00	0.00		ANNUAL BACKFLOW CERT
	Vendor Total:				175.00	0.00	Total Paid:	175.00
999	UTILITY REFUNDS							
	U!00000364	01/05/2016	01/05/2016	01/05/2016	32.60	0.00	01/06/2016	5373/00536: UTILITY REFUND
	U!00000365	01/05/2016	01/05/2016	01/05/2016	26.20	0.00	01/06/2016	6684/00455: UTILITY REFUND
	U!00000366	01/05/2016	01/05/2016	01/05/2016	67.67	0.00	01/06/2016	6922/10723: UTILITY REFUND
	U!00000367	01/11/2016	01/11/2016	01/11/2016	108.02	0.00	01/14/2016	4494/11085: UTILITY REFUND
	U!00000368	01/19/2016	01/19/2016	01/19/2016	33.87	0.00	01/25/2016	5163/00355: UTILITY REFUND
	U!00000369	01/19/2016	01/19/2016	01/19/2016	45.97	0.00	01/25/2016	5516/00660: UTILITY REFUND
	U!00000370	01/19/2016	01/19/2016	01/19/2016	34.97	0.00	01/25/2016	6367/02705: UTILITY REFUND
	U!00000371	01/19/2016	01/19/2016	01/19/2016	91.25	0.00		6869/11720: UTILITY REFUND
	U!00000372	01/20/2016	01/20/2016	01/20/2016	23.00	0.00	01/25/2016	4788/00009: UTILITY REFUND
	U!00000373	01/20/2016	01/20/2016	01/20/2016	44.87	0.00	01/25/2016	6564/02853: UTILITY REFUND
	U!00000374	01/20/2016	01/20/2016	01/20/2016	100.98	0.00	01/25/2016	6862/14414: UTILITY REFUND
	U!00000375	01/20/2016	01/20/2016	01/20/2016	33.10	0.00		6947/10695: UTILITY REFUND
	U!00000376	01/22/2016	01/22/2016	01/22/2016	106.58	0.00	01/27/2016	2315/11060: UTILITY REFUND
	U!00000377	01/22/2016	01/22/2016	01/22/2016	130.24	0.00		4529/11178: UTILITY REFUND
	U!00000378	01/22/2016	01/22/2016	01/22/2016	80.33	0.00		4736/14115: UTILITY REFUND

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
	U:00000379	01/22/2016	01/22/2016	01/22/2016	28.77	0.00		5026/00227: UTILITY REFUND
	Vendor Total:				988.42	0.00	Total Paid:	988.42
1131	PARAMOUNT CHEMICALS & PLASTICS, INC							
	201533529	01/05/2016	12/15/2015	12/15/2015	258.60	0.00		SERENA WELL
	201533530	01/05/2016	12/15/2015	12/15/2015	176.10	0.00		MAGNOLIA
	201533531	01/05/2016	12/15/2015	12/15/2015	76.00	0.00		HWY PARK
	201533653	01/15/2016	12/29/2015	12/29/2015	175.00	0.00		TOMOKA
	201533656	01/11/2016	12/29/2015	12/29/2015	246.50	0.00		SERENA WELL
	201533657	01/11/2016	12/29/2015	12/29/2015	246.50	0.00		MAGNOLIA WELL
	201533658	01/11/2016	12/29/2015	12/29/2015	65.00	0.00		HWY PARK
	201633768	01/22/2016	01/12/2016	01/12/2016	87.00	0.00		MAGNOLIA WELL
	201633769	01/22/2016	01/12/2016	01/12/2016	65.00	0.00		HWY PARK
	20163767	01/22/2016	01/12/2016	01/12/2016	258.60	0.00		SERENA WELL
	Vendor Total:				1,654.30	0.00	Total Paid:	1,654.30
1135	PATRICIA PELLETIER							
	12016	01/22/2016	01/15/2016	01/15/2016	106.95	0.00		MILEAGE
	Vendor Total:				106.95	0.00	Total Paid:	106.95
1160	PITNEY BOWES GLOBAL FINANCIAL SERVICES L							
	8329476DC15	01/05/2016	12/13/2015	01/06/2016	57.12	0.00		DEC 2015
	Vendor Total:				57.12	0.00	Total Paid:	57.12
1162	PITNEY BOWES RESERVE ACCT							
	175879160-12016	01/14/2016	01/14/2016	01/14/2016	49.15	0.00		REPLENISH POSTAGE
	Vendor Total:				49.15	0.00	Total Paid:	49.15
1177	POSTMASTER							
	3-025	01/05/2016	01/05/2016	01/05/2016	521.65	0.00		POSTAGE TRANSFER - WA
	Vendor Total:				521.65	0.00	Total Paid:	521.65
1202	PUBLIC RISK MANAGEMENT OF FLORIDA							
	16881	01/14/2016	01/01/2016	01/31/2016	5,054.00	0.00		INSURANCE
	Vendor Total:				5,054.00	0.00	Total Paid:	5,054.00
1218	QUICK LUBE CENTER							
	84386	01/06/2016	12/28/2015	12/28/2015	11.92	0.00		Oil Change service
	84580	01/11/2016	01/06/2016	01/06/2016	36.70	0.00		Truck #4 Bob SymesOil change
	Vendor Total:				48.62	0.00	Total Paid:	48.62

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
1222	QUILL CORPORATION							
	1310874	01/05/2016	12/09/2015	01/08/2016	87.40	0.00		901-R3306SSNY Post it Notes.
	1409089	01/05/2016	12/11/2015	01/10/2016	38.78	0.00		901-03148 Scott Jumbo Jr Toile
	1450933	01/05/2016	12/14/2015	01/13/2016	94.67	0.00		901-889134 Brother Toner TN310
	1749133	01/12/2016	12/23/2015	01/23/2016	21.08	0.00		Adesso Tru Form Media 1500 Wir
	Vendor Total:				241.93	0.00	Total Paid:	241.93
1283	SANITATION ACCOUNT							
	011420162	01/14/2016	01/14/2016	01/14/2016	64,463.22	0.00	01/14/2016	MONTHLY TRANSFER
	01222016	01/22/2016	01/22/2016	01/22/2016	2,084.27	0.00	01/25/2016	SVC FEES TRANSFER
	Vendor Total:				66,547.49	0.00	Total Paid:	66,547.49
1317	SEWER							
	01142016	01/14/2016	01/14/2016	01/14/2016	115,865.85	0.00	01/14/2016	MONTHLY TRANSFER
	01222016	01/22/2016	01/22/2016	01/22/2016	12,323.14	0.00	01/25/2016	SVC FEES TRANSFER
	01262016	01/26/2016	01/26/2016	01/26/2016	50,000.00	0.00	01/27/2016	WW SVC FEES (ADVANCED)
	Vendor Total:				178,188.99	0.00	Total Paid:	178,188.99
1338	SHORT ENVIRONMENTAL LABORATORIES, INC.							
	15.575	01/05/2016	12/21/2015	12/21/2015	64.00	0.00		TOLP
	153610	01/05/2016	12/22/2015	12/22/2015	80.00	0.00		TOMOKA
	153611	01/05/2016	12/22/2015	12/22/2015	64.00	0.00		HWY PARK
	153695	01/05/2016	12/29/2015	12/29/2015	995.00	0.00		TOMOKA
	153753	01/11/2016	01/06/2016	01/06/2016	735.00	0.00		TOMOKA
	153757	01/11/2016	01/06/2016	01/06/2016	80.00	0.00		TOMOKA
	153784	01/11/2016	01/07/2016	01/07/2016	80.00	0.00		TOWN
	153788	01/15/2016	01/08/2016	01/08/2016	535.00	0.00		HWY PARK
	153815	01/15/2016	01/11/2016	01/11/2016	32.00	0.00		TOMOKA
	153817	01/15/2016	01/11/2016	01/11/2016	80.00	0.00		TOMOKA
	153819	01/15/2016	01/12/2016	01/12/2016	32.00	0.00		TOMOKA
	153868	01/22/2016	01/15/2016	01/15/2016	32.00	0.00		TOMOKA
	153921	01/22/2016	01/19/2016	01/19/2016	32.00	0.00		TOMOKA
	153946	01/22/2016	01/21/2016	01/21/2016	16.00	0.00		TOMOKA
	153947	01/22/2016	01/21/2016	01/21/2016	64.00	0.00		HWY PARK
	Vendor Total:				2,921.00	0.00	Total Paid:	2,921.00
1351	SOMERS IRRIGATION, INC.							
	105337	01/22/2016	01/13/2016	01/13/2016	115.75	0.00		Pam will call in POTomoka We
	Vendor Total:				115.75	0.00	Total Paid:	115.75

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
1400	SUNSHINE STATE ONE CALL OF FLORIDA, INC. 133070	01/15/2016	12/31/2015	12/31/2015	49.89	0.00		MONTHLY ASSESSMENT
	Vendor Total:				49.89	0.00	Total Paid:	49.89
1432	TAW POWER SYSTEMS, INC 26082876	01/22/2016	01/14/2016	01/14/2016	98.25	0.00		QUARTERLY INSPECTION
	Vendor Total:				98.25	0.00	Total Paid:	98.25
1515	TWO BORING KIN, INC. 482	01/22/2016	01/05/2016	01/05/2016	320.00	0.00		Directional Bore at 123 Lake F
	Vendor Total:				320.00	0.00	Total Paid:	320.00
1519	UNIFIRST CORPORATION 0446217	01/05/2016	12/23/2015	12/23/2015	19.47	0.00		UNIFORMS
	0447312	01/05/2016	12/30/2015	12/30/2015	19.47	0.00		UNIFORMS
	0448400	01/11/2016	01/06/2016	01/06/2016	19.47	0.00		UNIFORMS
	0449505	01/22/2016	01/13/2016	01/13/2016	19.47	0.00		UNIFORMS
	Vendor Total:				77.88	0.00	Total Paid:	77.88
1542	UTILITY SERVICE CO. , INC. 6668-12016	01/05/2016	01/01/2016	01/01/2016	12,348.72	0.00		TANK RENTAL
	Vendor Total:				12,348.72	0.00	Total Paid:	12,348.72
1543	VERIZON 9757449276	01/05/2016	12/18/2015	01/13/2016	94.24	0.00		NOV 19- DEC 18 2015
	Vendor Total:				94.24	0.00	Total Paid:	94.24
1562	WATER/SEWER CAPITAL 01222016	01/22/2016	01/22/2016	01/22/2016	1,500.00	0.00	01/25/2016	SDC TRANSFER - WATER
	1-025	01/05/2016	01/05/2016	01/05/2016	7,500.00	0.00		BUDGETED TRANSFER
	Vendor Total:				9,000.00	0.00	Total Paid:	9,000.00
1571	WATER SYSTEM CONTRIBUTION ACCOUNT 3-025	01/05/2016	01/05/2016	01/05/2016	1,666.67	0.00		TRANSFER - CAPITAL RESERVE
	Vendor Total:				1,666.67	0.00	Total Paid:	1,666.67
1606	XEROX CORPORATION 082578713	01/05/2016	12/19/2015	12/19/2015	10.06	0.00		DEC 2015
	082722081	01/12/2016	01/01/2016	01/01/2016	83.16	0.00		DEC 2015

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
Vendor Total:					93.22	0.00	Total Paid:	93.22
1630	JOSEPH R. BARBER 1122016	01/20/2016	01/20/2016	01/20/2016	172.51	0.00		REIMBURSE MILEAGE & FOOD
Vendor Total:					172.51	0.00	Total Paid:	172.51
1633	COLORADO ADVERTISING PRODUCTS 4210	01/06/2016	12/24/2015	01/23/2016	51.63	0.00		L87 Laser W-2 4 Up Horizo
Vendor Total:					51.63	0.00	Total Paid:	51.63
1687	CARTEGRAPH SYSTEM, INC SIN001017	01/11/2016	01/05/2016	01/05/2016	10,000.00	0.00	01/14/2016	COMPUTER SOFTWARE
Vendor Total:					10,000.00	0.00	Total Paid:	10,000.00
1688	CORY HOWE 192016	01/11/2016	01/11/2016	01/11/2016	50.00	0.00		SHOE REIMBURSEMENT
Vendor Total:					50.00	0.00	Total Paid:	50.00
1689	PERSONNEL CONCEPTS COMPLIANCE SERVICE DE 12016	01/11/2016	01/11/2016	01/11/2016	6.52	0.00		FED LABOR LAW NOTICE
Vendor Total:					6.52	0.00	Total Paid:	6.52
401-202-000	ACCOUNTS PAYABLE TOTALS: **** FUND TOTAL ****				354,796.46	0.00	Total Paid:	354,796.46
402-202-000	ACCOUNTS PAYABLE							
157	AMAZON 1278	01/25/2016	01/10/2016	01/10/2016	142.31	0.00	01/27/2016	American Marine Pinpoint ORP M
	1310	01/25/2016	01/10/2016	01/10/2016	149.94	0.00	01/27/2016	Igloo Eraser Board Refrigerato
Vendor Total:					292.25	0.00	Total Paid:	292.25
306	C & C PLUMBING & REPAIR INC 201601095	01/22/2016	01/12/2016	01/12/2016	16.04	0.00		Men's bathroom repair
Vendor Total:					16.04	0.00	Total Paid:	16.04
316	CARD SERVICE CENTER 1245	01/05/2016	12/23/2015	01/17/2016	48.22	0.00		Malwarebytes Business
Vendor Total:					48.22	0.00	Total Paid:	48.22
325	CAUFFIELD & SONS, INC.							

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	S206955	01/11/2016	01/07/2016	03/01/2016	81.42	0.00		11/4"X1" GALV. BUSHING
	Vendor Total:				81.42	0.00	Total Paid:	81.42
363	CENTRAL SECURITY & ELECTRONICS, INC.							
	R42319	01/12/2016	12/23/2015	01/07/2016	81.18	0.00		JAN-MAR 2016
	Vendor Total:				81.18	0.00	Total Paid:	81.18
365	CENTURYLINK							
	311742368-122015	01/12/2016	12/28/2015	01/19/2016	90.09	0.00		DEC 2015
	445476926-122015	01/11/2016	12/23/2015	01/14/2016	33.52	0.00		DEC 2015
	Vendor Total:				123.61	0.00	Total Paid:	123.61
521	DUKE ENERGY							
	0325992032-122015	01/05/2016	12/18/2015	01/11/2016	76.54	0.00		WWTP LAB
	1078428388-122015	01/05/2016	12/22/2015	01/13/2016	174.84	0.00		LS12
	1522850274-122015	01/05/2016	12/18/2015	01/11/2016	20.33	0.00		LS 17
	1671590141-142016	01/15/2016	01/04/2016	01/26/2016	16.53	0.00		LS10
	2508845450-12312015	01/15/2016	12/31/2015	01/25/2016	32.43	0.00		LS11
	3076815152-122015	01/05/2016	12/22/2015	01/13/2016	26.59	0.00		LS19
	3464582520-122015	01/05/2016	12/22/2015	01/13/2016	35.70	0.00		LS15
	3700259126-142016	01/15/2016	01/04/2016	01/26/2016	59.84	0.00		LS4
	3894881105-12312015	01/15/2016	12/31/2015	01/25/2016	20.04	0.00		LS 16
	4153999185-122015	01/11/2016	12/30/2015	01/21/2016	313.78	0.00		GENERATOR
	4255159118-12312015	01/15/2016	12/31/2015	01/25/2016	1,742.03	0.00		WW TREATMENT PLANT
	5626567007-12312015	01/15/2016	12/31/2015	01/25/2016	51.36	0.00		LS14
	5849791158-12312015	01/15/2016	12/31/2015	01/25/2016	40.82	0.00		LS7
	5869935361-12312015	01/15/2016	12/31/2015	01/25/2016	51.71	0.00		LS8
	6469343599-12312015	01/15/2016	12/31/2015	01/25/2016	27.54	0.00		LS13
	6759116559-142016	01/15/2016	01/04/2016	01/26/2016	122.00	0.00		LS18
	6809702025-142016	01/15/2016	01/04/2016	01/26/2016	141.91	0.00		LS20
	6859911538-142016	01/15/2016	01/04/2016	01/26/2016	869.69	0.00		SEWAGE RSWD
	7687617097-122015	01/05/2016	12/22/2015	01/13/2016	42.78	0.00		LS5
	8052644405-12312015	01/15/2016	12/31/2015	01/25/2016	103.02	0.00		LS2
	8860411185-12312015	01/15/2016	12/31/2015	01/25/2016	34.61	0.00		LS9
	9420414534-12312015	01/15/2016	12/31/2015	01/25/2016	21.35	0.00		LS6
	9440409799-122015	01/05/2016	12/21/2015	01/11/2016	60.49	0.00		LS1
	9440841822-122015	01/11/2016	12/30/2015	01/21/2016	34.72	0.00		LS3
	9441273855-122015	01/12/2016	12/30/2015	01/21/2016	119.61	0.00		TOWN HALL
	Vendor Total:				4,240.26	0.00	Total Paid:	4,240.26

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683	GENERAL FUND ACCOUNT 2-025	01/05/2016	01/05/2016	01/05/2016	768.34	0.00		WW ADMINISTRATIVE COST
	Vendor Total:				768.34	0.00	Total Paid:	768.34
684	GENERAL FUND 011420161	01/14/2016	01/14/2016	01/14/2016	23,763.06	0.00		PAYROLL TRANSFER
	Vendor Total:				23,763.06	0.00	Total Paid:	23,763.06
686	GENERAL FUND 012220162	01/22/2016	01/22/2016	01/22/2016	3,198.49	0.00		PAYROLL TRANSFER
	Vendor Total:				3,198.49	0.00	Total Paid:	3,198.49
709	GRAINGER 9926304735	01/11/2016	12/28/2015	01/27/2016	498.24	0.00		WWTP TomokaSpeed Reducer - I
	Vendor Total:				498.24	0.00	Total Paid:	498.24
772	HIGHLANDS COUNTY BOCC IVT2000160	01/14/2016	01/06/2016	02/05/2016	59.31	0.00		FUEL
	Vendor Total:				59.31	0.00	Total Paid:	59.31
823	INFRASTRUCTURE ACCOUNT 7-025	01/05/2016	01/05/2016	01/05/2016	1,507.33	0.00		ELECTRICAL PROJECT
	Vendor Total:				1,507.33	0.00	Total Paid:	1,507.33
984	LOAN REPAYMENT ACCOUNT 1-025	01/05/2016	01/05/2016	01/05/2016	5,113.42	0.00		DEPT. OF ENVIRON. LOAN-II TRA
	2-025	01/05/2016	01/05/2016	01/05/2016	5,555.75	0.00		DEPT. OF ENVIRON. LOAN-I TRANS
	Vendor Total:				10,669.17	0.00	Total Paid:	10,669.17
999	UTILITY REFUNDS U!00000371	01/19/2016	01/19/2016	01/19/2016	87.95	0.00		6869/11720: UTILITY REFUND
	U!00000375	01/20/2016	01/20/2016	01/20/2016	11.98	0.00		6947/10695: UTILITY REFUND
	U!00000377	01/22/2016	01/22/2016	01/22/2016	101.84	0.00		4529/11178: UTILITY REFUND
	U!00000378	01/22/2016	01/22/2016	01/22/2016	72.73	0.00		4736/14115: UTILITY REFUND
	Vendor Total:				274.50	0.00	Total Paid:	274.50
1079	NAPA 236313	01/22/2016	01/14/2016	01/14/2016	62.27	0.00		Part already picked upResin
	Vendor Total:				62.27	0.00	Total Paid:	62.27

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Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
1131	PARAMOUNT CHEMICALS & PLASTICS, INC							
	201533526	01/05/2016	12/15/2015	12/15/2015	175.00	0.00		TOMOKA
	201533527	01/05/2016	12/15/2015	12/15/2015	76.00	0.00		PLANT2
	201533528	01/05/2016	12/15/2015	12/15/2015	318.00	0.00		PLANT 1
	201533654	01/11/2016	12/29/2015	12/29/2015	131.00	0.00		WWP2
	201533655	01/11/2016	12/29/2015	12/29/2015	213.50	0.00		WWP1
	201633764	01/22/2016	01/12/2016	01/12/2016	180.50	0.00		TOMOKA
	201633765	01/22/2016	01/12/2016	01/12/2016	48.50	0.00		WWP 2
	201633766	01/22/2016	01/12/2016	01/12/2016	153.00	0.00		WWP1
	Vendor Total:				1,295.50	0.00	Total Paid:	1,295.50
1160	PITNEY BOWES GLOBAL FINANCIAL SERVICES L							
	8329476DC15	01/05/2016	12/13/2015	01/06/2016	38.64	0.00		DEC 2015
	Vendor Total:				38.64	0.00	Total Paid:	38.64
1162	PITNEY BOWES RESERVE ACCT							
	175879160-12016	01/14/2016	01/14/2016	01/14/2016	30.24	0.00		REPLENISH POSTAGE
	Vendor Total:				30.24	0.00	Total Paid:	30.24
1177	POSTMASTER							
	10-025	01/05/2016	01/05/2016	01/05/2016	208.95	0.00		POSTAGE - BULK MAILING WW
	Vendor Total:				208.95	0.00	Total Paid:	208.95
1202	PUBLIC RISK MANAGEMENT OF FLORIDA							
	16881	01/14/2016	01/01/2016	01/31/2016	5,000.00	0.00		INSURANCE
	Vendor Total:				5,000.00	0.00	Total Paid:	5,000.00
1208	PUGH UTILITIES SERVICES							
	2580	01/05/2016	12/23/2015	12/23/2015	630.00	0.00		4200 GALS OF SLUDGE
	2581	01/05/2016	12/23/2015	01/10/2016	3,780.00	0.00		25200 GALS OF SLUDGE
	2582	01/05/2016	12/23/2015	12/23/2015	300.00	0.00		MAIN POWER
	2583	01/11/2016	12/23/2015	01/10/2016	15.00	0.00		INTEREST BALANCE
	Vendor Total:				4,725.00	0.00	Total Paid:	4,725.00
1218	QUICK LUBE CENTER							
	84386	01/06/2016	12/28/2015	12/28/2015	8.07	0.00		Oil Change service
	84621	01/11/2016	01/07/2016	01/07/2016	35.07	0.00		#33 Marshall Seitz - Pam will
	Vendor Total:				43.14	0.00	Total Paid:	43.14
1222	QUILL CORPORATION							

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	1310874	01/05/2016	12/09/2015	01/08/2016	76.10	0.00		901-R3306SSNY Post it Notes.
	1409089	01/05/2016	12/11/2015	01/10/2016	21.33	0.00		901-03148 Scott Jumbo Jr Toile
	1450933	01/05/2016	12/14/2015	01/13/2016	52.07	0.00		901-889134 Brother Toner TN310
	1749133	01/12/2016	12/23/2015	01/23/2016	14.26	0.00		Adesso Tru Form Media 1500 Wir
	Vendor Total:				163.76	0.00	Total Paid:	163.76
1338	SHORT ENVIRONMENTAL LABORATORIES, INC.							
	153503	01/05/2016	12/15/2015	12/15/2015	125.00	0.00		TOMOKA
	153558	01/05/2016	12/18/2015	12/18/2015	120.00	0.00		PLANT 1
	153630	01/05/2016	12/23/2015	12/23/2015	125.00	0.00		TOMOKA
	153645	01/05/2016	12/29/2015	12/29/2015	18.00	0.00		TOMOKA
	153646	01/05/2016	12/29/2015	12/29/2015	125.00	0.00		PLANT 2
	153647	01/05/2016	12/29/2015	12/29/2015	18.00	0.00		PLANT 1
	153682	01/05/2016	12/29/2015	12/29/2015	125.00	0.00		TOMOKA
	153683	01/05/2016	12/29/2015	12/29/2015	90.00	0.00		PLANT 1
	153776	01/11/2016	01/07/2016	01/07/2016	125.00	0.00		TOMOKA
	153777	01/11/2016	01/07/2016	01/07/2016	125.00	0.00		PLANT 1
	153779	01/11/2016	01/07/2016	01/07/2016	90.00	0.00		PLANT 1
	153827	01/15/2016	01/12/2016	01/12/2016	60.00	0.00		PLANT 1
	153856	01/22/2016	01/14/2016	01/14/2016	780.00	0.00		TOWN
	153881	01/22/2016	01/15/2016	01/15/2016	90.00	0.00		PLANT 1
	153891	01/22/2016	01/18/2016	01/18/2016	125.00	0.00		PLANT1
	153894	01/22/2016	01/18/2016	01/18/2016	125.00	0.00		PLANT 2
	153895	01/22/2016	01/18/2016	01/18/2016	125.00	0.00		TOMOKA
	153952	01/22/2016	01/21/2016	01/21/2016	60.00	0.00		PLANT 1
	153953	01/22/2016	01/21/2016	01/21/2016	125.00	0.00		PLANT 2
	153956	01/22/2016	01/21/2016	01/21/2016	125.00	0.00		PLANT 1
	153958	01/22/2016	01/21/2016	01/21/2016	125.00	0.00		TOMOKA
	Vendor Total:				2,826.00	0.00	Total Paid:	2,826.00
1456	THE NEWS-SUN							
	3256132	01/05/2016	12/22/2015	12/22/2015	7.35	0.00		TASK FORCE MEETING
	3260550	01/15/2016	01/06/2016	01/06/2016	11.36	0.00		SPECIAL MEETING
	Vendor Total:				18.71	0.00	Total Paid:	18.71
1509	TRIANGLE HARDWARE							
	110613	01/11/2016	01/07/2016	02/29/2016	148.96	0.00		HD BENCH VISE 5
	Vendor Total:				148.96	0.00	Total Paid:	148.96
1519	UNIFIRST CORPORATION							

All Invoices From: 01/01/2016 To: 01/31/2016

Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
	0446217	01/05/2016	12/23/2015	12/23/2015	12.42	0.00		UNIFORMS
	0447312	01/05/2016	12/30/2015	12/30/2015	12.42	0.00		UNIFORMS
	0448400	01/11/2016	01/06/2016	01/06/2016	12.42	0.00		UNIFORMS
	0449505	01/22/2016	01/13/2016	01/13/2016	12.42	0.00		UNIFORMS
	Vendor Total:				49.68	0.00	Total Paid:	49.68
1543	VERIZON							
	9757449276	01/05/2016	12/18/2015	01/13/2016	40.47	0.00		NOV 19- DEC 18 2015
	Vendor Total:				40.47	0.00	Total Paid:	40.47
1562	WATER/SEWER CAPITAL							
	4-025	01/05/2016	01/05/2016	01/05/2016	4,231.92	0.00		TOMOKA LOAN FOR BANK OF AMERIC
	Vendor Total:				4,231.92	0.00	Total Paid:	4,231.92
1571	WATER SYSTEM CONTRIBUTION ACCOUNT							
	2-025	01/05/2016	01/05/2016	01/05/2016	1,333.34	0.00		BUDGET TRANSFER
	Vendor Total:				1,333.34	0.00	Total Paid:	1,333.34
1572	WATER SYSTEM							
	1-025	01/05/2016	01/05/2016	01/05/2016	1,593.84	0.00		DUE TO WATER - NOT TO EXCEED \$
	Vendor Total:				1,593.84	0.00	Total Paid:	1,593.84
1606	XEROX CORPORATION							
	082578713	01/05/2016	12/19/2015	12/19/2015	6.81	0.00		DEC 2015
	082722081	01/12/2016	01/01/2016	01/01/2016	56.26	0.00		DEC 2015
	Vendor Total:				63.07	0.00	Total Paid:	63.07
1633	COLORADO ADVERTISING PRODUCTS							
	4210	01/06/2016	12/24/2015	01/23/2016	34.93	0.00		L87 Laser W-2 4 Up Horizo
	Vendor Total:				34.93	0.00	Total Paid:	34.93
1677	TOOL TOPIA LLC							
	1059211	01/15/2016	01/08/2016	02/07/2016	119.40	0.00		Extra Large Safe Grip Gloves -
	Vendor Total:				119.40	0.00	Total Paid:	119.40
1687	CARTEGRAPH SYSTEM, INC							
	SIN001016	01/11/2016	01/05/2016	01/05/2016	6,000.00	0.00		SOFTWARE
	Vendor Total:				6,000.00	0.00	Total Paid:	6,000.00
1689	PERSONNEL CONCEPTS COMPLIANCE SERVICE DE							

All Invoices From: 01/01/2016 To: 01/31/2016

Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
	12016	01/11/2016	01/11/2016	01/11/2016	4.77	0.00		FED LABOR LAW NOTICE
	Vendor Total:				4.77	0.00	Total Paid:	4.77
402-202-000	ACCOUNTS PAYABLE TOTALS:					0.00		
	**** FUND TOTAL ****				73,654.01	0.00	Total Paid:	73,654.01
403-202-000	ACCOUNTS PAYABLE							
306	C & C PLUMBING & REPAIR INC							
	201601095	01/22/2016	01/12/2016	01/12/2016	1.40	0.00		Men's bathroom repair
	Vendor Total:				1.40	0.00	Total Paid:	1.40
316	CARD SERVICE CENTER							
	1245	01/05/2016	12/23/2015	01/17/2016	4.19	0.00		Malwarebytes Business
	Vendor Total:				4.19	0.00	Total Paid:	4.19
338	CEMETERY ACCOUNT							
	012220163	01/22/2016	01/22/2016	01/22/2016	314.20	0.00		PAYROLL TRANSFER
	Vendor Total:				314.20	0.00	Total Paid:	314.20
341	CEMETERY TRUST ACCOUNT-2006							
	012220164	01/22/2016	01/22/2016	01/22/2016	3,000.00	0.00		PERPETUAL CARE TRANSFER
	Vendor Total:				3,000.00	0.00	Total Paid:	3,000.00
365	CENTURYLINK							
	311742368-122015	01/12/2016	12/28/2015	01/19/2016	12.28	0.00		DEC 2015
	Vendor Total:				12.28	0.00	Total Paid:	12.28
521	DUKE ENERGY							
	9409303634-122015	01/05/2016	12/22/2015	01/13/2016	11.89	0.00		CEMETERY PUMP 1HP
	9441273855-122015	01/12/2016	12/30/2015	01/21/2016	10.40	0.00		TOWN HALL
	99443722020-142016	01/19/2016	01/04/2016	02/02/2016	79.31	0.00		CEMENTERY PUMP
	Vendor Total:				101.60	0.00	Total Paid:	101.60
572	EVERLASTING MEMORIALS & MONUMENTS, INC.							
	0847	01/20/2016	01/20/2016	01/20/2016	200.00	0.00		Crypt door engraving
	Vendor Total:				200.00	0.00	Total Paid:	200.00
683	GENERAL FUND ACCOUNT							
	3-020	01/05/2016	01/05/2016	01/05/2016	88.34	0.00		ADMINISTRATIVE COST - TRANSFER
	Vendor Total:				88.34	0.00	Total Paid:	88.34

TOWN OF LAKE PLACID
A/P History Report

All Invoices From: 01/01/2016 To: 01/31/2016

Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
684	GENERAL FUND 011420162	01/14/2016	01/14/2016	01/14/2016	2,278.89	0.00		PAYROLL TRANSFER
	Vendor Total:				2,278.89	0.00	Total Paid:	2,278.89
854	JASON MILLER 1349	01/11/2016	11/25/2015	11/25/2015	1,200.00	0.00		Disinterment and re-interment
	Vendor Total:				1,200.00	0.00	Total Paid:	1,200.00
1160	PITNEY BOWES GLOBAL FINANCIAL SERVICES L 8329476DC15	01/05/2016	12/13/2015	01/06/2016	3.36	0.00		DEC 2015
	Vendor Total:				3.36	0.00	Total Paid:	3.36
1162	PITNEY BOWES RESERVE ACCT 175879160-12016	01/14/2016	01/14/2016	01/14/2016	0.70	0.00		REPLENISH POSTAGE
	Vendor Total:				0.70	0.00	Total Paid:	0.70
1202	PUBLIC RISK MANAGEMENT OF FLORIDA 16881	01/14/2016	01/01/2016	01/31/2016	500.00	0.00		INSURANCE
	Vendor Total:				500.00	0.00	Total Paid:	500.00
1218	QUICK LUBE CENTER 84386	01/06/2016	12/28/2015	12/28/2015	0.67	0.00		Oil Change service
	Vendor Total:				0.67	0.00	Total Paid:	0.67
1222	QUILL CORPORATION 1310874	01/05/2016	12/09/2015	01/08/2016	4.06	0.00		901-R3306SSNY Post it Notes.
	1409089	01/05/2016	12/11/2015	01/10/2016	3.88	0.00		901-03148 Scott Jumbo Jr Toile
	1450933	01/05/2016	12/14/2015	01/13/2016	9.47	0.00		901-889134 Brother Toner TN310
	1749133	01/12/2016	12/23/2015	01/23/2016	1.23	0.00		Adesso Tru Form Media 1500 Wir
	Vendor Total:				18.64	0.00	Total Paid:	18.64
1519	UNIFIRST CORPORATION 0446217	01/05/2016	12/23/2015	12/23/2015	2.07	0.00		UNIFORMS
	0447312	01/05/2016	12/30/2015	12/30/2015	2.07	0.00		UNIFORMS
	0448400	01/11/2016	01/06/2016	01/06/2016	3.56	0.00		UNIFORMS
	0449505	01/22/2016	01/13/2016	01/13/2016	2.07	0.00		UNIFORMS
	Vendor Total:				9.77	0.00	Total Paid:	9.77
1543	VERIZON							

TOWN OF LAKE PLACID
 A/P History Report

All Invoices From: 01/01/2016 To: 01/31/2016

Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
	9757449276	01/05/2016	12/18/2015	01/13/2016	14.10	0.00		NOV 19- DEC 18 2015
	Vendor Total:				14.10	0.00	Total Paid:	14.10
1606	XEROX CORPORATION 082578713	01/05/2016	12/19/2015	12/19/2015	0.59	0.00		DEC 2015
	Vendor Total:				0.59	0.00	Total Paid:	0.59
1633	COLORADO ADVERTISING PRODUCTS 4210	01/06/2016	12/24/2015	01/23/2016	3.02	0.00		L87 Laser W-2 4 Up Horizo
	Vendor Total:				3.02	0.00	Total Paid:	3.02
403-202-000	ACCOUNTS PAYABLE TOTALS: **** FUND TOTAL ****				7,751.75	0.00	Total Paid:	7,751.75
404-202-000	ACCOUNTS PAYABLE 1687 CARTEGRAPH SYSTEM, INC							
	SIN001016-1	01/15/2016	01/05/2016	01/05/2016	6,000.00	0.00	01/25/2016	PA265 SOFTWARE
	SIN001017-1	01/15/2016	01/05/2016	01/05/2016	10,000.00	0.00	01/25/2016	PA265 SOFTWARE
	Vendor Total:				16,000.00	0.00	Total Paid:	16,000.00
404-202-000	ACCOUNTS PAYABLE TOTALS: **** FUND TOTAL ****				16,000.00	0.00	Total Paid:	16,000.00
409-202-000	ACCOUNTS PAYABLE 259 BIG JOHN'S GARAGE							
	11302	01/11/2016	12/29/2015	12/29/2015	845.54	0.00		HYD. REPAIR TRUCK #17
	Vendor Total:				845.54	0.00	Total Paid:	845.54
306	C & C PLUMBING & REPAIR INC 201601095	01/22/2016	01/12/2016	01/12/2016	6.28	0.00		Men's bathroom repair
	Vendor Total:				6.28	0.00	Total Paid:	6.28
316	CARD SERVICE CENTER 1239	01/05/2016	12/23/2015	01/17/2016	49.99	0.00		Computer anti-virus
	1245	01/05/2016	12/23/2015	01/17/2016	18.87	0.00		Malwarebytes Business
	Vendor Total:				68.86	0.00	Total Paid:	68.86
363	CENTRAL SECURITY & ELECTRONICS, INC. R42319	01/12/2016	12/23/2015	01/07/2016	41.64	0.00		JAN-MAR 2016
	Vendor Total:				41.64	0.00	Total Paid:	41.64

TOWN OF LAKE PLACID
 A/P History Report

All Invoices From: 01/01/2016 To: 01/31/2016

Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
365	CENTURYLINK							
	311199269-122015	01/11/2016	12/28/2015	01/19/2016	38.76	0.00		DEC 2015
	311742368-122015	01/12/2016	12/28/2015	01/19/2016	36.86	0.00		DEC 2015
	Vendor Total:				75.62	0.00	Total Paid:	75.62
521	DUKE ENERGY							
	3323341245-12312015	01/19/2016	12/31/2015	01/25/2016	123.45	0.00		WAREHOUSE
	9441273855-122015	01/12/2016	12/30/2015	01/21/2016	46.81	0.00		TOWN HALL
	Vendor Total:				170.26	0.00	Total Paid:	170.26
575	EXCAVATION POINT, INC.							
	00024447	01/05/2016	12/23/2015	12/23/2015	60.00	0.00		DEBRIS
	00024464	01/05/2016	12/24/2015	12/24/2015	120.00	0.00		DEBRIS
	00024494	01/11/2016	01/04/2016	01/04/2016	60.00	0.00		DEBRIS
	00024586	01/14/2016	01/07/2016	01/07/2016	120.00	0.00		DEBRIS
	00024603	01/14/2016	01/08/2016	01/08/2016	60.00	0.00		DEBRIS
	24671	01/20/2016	01/14/2016	01/14/2016	60.00	0.00		DEBRIS
	24688	01/22/2016	01/15/2016	01/15/2016	120.00	0.00	01/27/2016	DEBRIS
	Vendor Total:				600.00	0.00	Total Paid:	600.00
683	GENERAL FUND ACCOUNT							
	409-028	01/05/2016	01/05/2016	01/05/2016	3,402.25	0.00		REPYMT FOR 2015 GARBAGE TK
	5-020	01/05/2016	01/05/2016	01/05/2016	335.25	0.00		ADMINISTRATIVE COST - TRANSFER
	Vendor Total:				3,737.50	0.00	Total Paid:	3,737.50
684	GENERAL FUND							
	011420163	01/14/2016	01/14/2016	01/14/2016	24,597.06	0.00		PAYROLL TRANSFER
	Vendor Total:				24,597.06	0.00	Total Paid:	24,597.06
686	GENERAL FUND							
	012220164	01/22/2016	01/22/2016	01/22/2016	3,504.40	0.00		PAYROLL TRANSFER
	Vendor Total:				3,504.40	0.00	Total Paid:	3,504.40
770	HIGHLAND COUNTY BOCC							
	900015-122015	01/11/2016	12/31/2015	12/31/2015	12,199.50	0.00		DEC 215
	Vendor Total:				12,199.50	0.00	Total Paid:	12,199.50
772	HIGHLANDS COUNTY BOCC							
	IVT2000160	01/14/2016	01/06/2016	02/05/2016	1,427.02	0.00		FUEL

TOWN OF LAKE PLACID
 A/P History Report

All Invoices From: 01/01/2016 To: 01/31/2016

Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
Vendor Total:					1,427.02	0.00	Total Paid:	1,427.02
1160	PITNEY BOWES GLOBAL FINANCIAL SERVICES L 8329476DC15	01/05/2016	12/13/2015	01/06/2016	15.12	0.00		DEC 2015
Vendor Total:					15.12	0.00	Total Paid:	15.12
1162	PITNEY BOWES RESERVE ACCT 175879160-12016	01/14/2016	01/14/2016	01/14/2016	8.30	0.00		REPLENISH POSTAGE
Vendor Total:					8.30	0.00	Total Paid:	8.30
1177	POSTMASTER 4-021	01/05/2016	01/05/2016	01/05/2016	74.40	0.00		POSTAGE - BULK MAILING
Vendor Total:					74.40	0.00	Total Paid:	74.40
1180	PRAXAIR DISTRIBUTION SE, LLC 02806828	01/11/2016	12/31/2015	12/31/2015	13.22	0.00		RENTAL
	PJ02815567	01/20/2016	01/14/2016	01/14/2016	36.24	0.00	01/25/2016	Gas for welding. dumpster repa
Vendor Total:					49.46	0.00	Total Paid:	49.46
1202	PUBLIC RISK MANAGEMENT OF FLORIDA 16881	01/14/2016	01/01/2016	01/31/2016	2,000.00	0.00		INSURANCE
Vendor Total:					2,000.00	0.00	Total Paid:	2,000.00
1218	QUICK LUBE CENTER 84386	01/06/2016	12/28/2015	12/28/2015	3.19	0.00		Oil Change service
Vendor Total:					3.19	0.00	Total Paid:	3.19
1222	QUILL CORPORATION 1310874	01/05/2016	12/09/2015	01/08/2016	11.17	0.00		901-R3306SSNY Post it Notes.
	1409089	01/05/2016	12/11/2015	01/10/2016	10.67	0.00		901-03148 Scott Jumbo Jr Toile
	1450933	01/05/2016	12/14/2015	01/13/2016	26.03	0.00		901-889134 Brother Toner TN310
	1749133	01/12/2016	12/23/2015	01/23/2016	5.58	0.00		Adesso Tru Form Media 1500 Wir
Vendor Total:					53.45	0.00	Total Paid:	53.45
1268	RODNEY'S REPAIR AND TOWING, INC 24507	01/22/2016	01/06/2016	01/06/2016	179.76	0.00		TIRE MOUNTING / TRUCK # 1
Vendor Total:					179.76	0.00	Total Paid:	179.76
1303	SEMINOLE TIRE 277315	01/11/2016	01/05/2016	01/05/2016	1,569.00	0.00		TIRES TRUCK #1

TOWN OF LAKE PLACID
 A/P History Report

All Invoices From: 01/01/2016 To: 01/31/2016

Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
Vendor Total:					1,569.00	0.00	Total Paid:	1,569.00
1432	TAW POWER SYSTEMS, INC 26082876	01/22/2016	01/14/2016	01/14/2016	98.25	0.00		QUARTERLY INSPECTION
Vendor Total:					98.25	0.00	Total Paid:	98.25
1519	UNIFIRST CORPORATION 0446217	01/05/2016	12/23/2015	12/23/2015	20.20	0.00		UNIFORMS
	0447312	01/05/2016	12/30/2015	12/30/2015	20.20	0.00		UNIFORMS
	0448400	01/11/2016	01/06/2016	01/06/2016	32.08	0.00		UNIFORMS
	0449505	01/22/2016	01/13/2016	01/13/2016	20.20	0.00		UNIFORMS
Vendor Total:					92.68	0.00	Total Paid:	92.68
1543	VERIZON 9757449276	01/05/2016	12/18/2015	01/13/2016	74.59	0.00		NOV 19- DEC 18 2015
Vendor Total:					74.59	0.00	Total Paid:	74.59
1606	XEROX CORPORATION 082578713	01/05/2016	12/19/2015	12/19/2015	2.66	0.00		DEC 2015
	082722081	01/12/2016	01/01/2016	01/01/2016	22.01	0.00		DEC 2015
Vendor Total:					24.67	0.00	Total Paid:	24.67
1633	COLORADO ADVERTISING PRODUCTS 4210	01/06/2016	12/24/2015	01/23/2016	13.67	0.00		L87 Laser W-2 4 Up Horizo
Vendor Total:					13.67	0.00	Total Paid:	13.67
1689	PERSONNEL CONCEPTS COMPLIANCE SERVICE DE 12016	01/11/2016	01/11/2016	01/11/2016	1.91	0.00		FED LABOR LAW NOTICE
Vendor Total:					1.91	0.00	Total Paid:	1.91
409-202-000	ACCOUNTS PAYABLE TOTALS: **** FUND TOTAL ****				51,532.13	0.00	Total Paid:	51,532.13
413-202-000	ACCOUNTS PAYABLE 686 GENERAL FUND 01252016	01/25/2016	01/25/2016	01/25/2016	314.20	314.20		WRONG VENDOR/WRONG BK
Vendor Total:					314.20	314.20	Total Paid:	0.00
413-202-000	ACCOUNTS PAYABLE TOTALS: **** FUND TOTAL ****				314.20	314.20	Total Paid:	0.00

All Invoices From: 01/01/2016 To: 01/31/2016

Vendor	Vendor Name/ Invoice	Batch Date	Invoice Date	Due Date	Invoice Amount	Open Amount	Last Paid	Description
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**** GRAND TOTAL ****

614,648.12 28,304.28 Total Paid: 586,343.84

TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: **Feb. 8, 2016** MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

1.F. Local Government User of Diesel Fuel Tax Return
FURNISHED AS FOLLOW UP INFORMATION TO PAST TOWN COUNCIL REQUESTS

PLACED ON AGENDA BY:

Town Administrator / Finance Supervisor

STATEMENT OF ISSUE:

FROM MINUTES OF Budget Workshop July 23, 2014

3. FY2014-2015 Budget Workshop

A. Utilities

Council, Phil Williams, Gary Freeman, and Rachel Osborne Utilities Budget Discussion: The Towns Fuel comes from the county; the county gets a rebate from the state, Town Administrator Williams will check into whether the Town is due the rebated funds.

In response to Town Council's concern that the Town was not receiving rebates that were available to us, staff did research to find out what triggers a fuel tax refund. After speaking with the State of Florida (not much information was provided), Highlands County, the City of Avon Park, and the City of Sebring it was determined that the Town of Lake Placid is not eligible for the Diesel Fuel Tax Credit because the Town purchases untaxed dyed diesel fuel from Highlands County. The credit only applies when taxed fuel is purchased.

RECOMMENDED ACTION:

Continue process we currently use without seeking rebate.

FISCAL IMPACT:

ATTACHED ITEMS:

Town of Lake Placid & the City of Avon Park purchase fuel from Highlands County. Both agencies file a diesel fuel tax return.

- County has untaxed dyed diesel fuel (normally with a balance due)
- On occasion another fuel vendor is used when the County terminal is down

The City of Sebring purchase fuel from Highlands County School Board which is a taxed diesel fuel. The City does file a diesel fuel tax return (normally) with a refund.

- Highlands County School Board has tax dyed diesel fuel (refund of taxes paid on taxed fuel)
- Rarely another fuel vendor is used.

TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: **Feb. 8, 2016** MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

1.G. Appointments of Daniel Lamarre and John Komasa to RPAC - Phil Williams as Alternate

PLACED ON AGENDA BY:

Town Administrator

STATEMENT OF ISSUE:

Current terms, March 13, 2012 to March 13, 2016, of RPAC members John Komasa and Jennifer Koukos, expires. Request approval of appointments of Daniel Lamarre and John Komasa to RPAC for new term with Phil Williams as Alternate.

RECOMMENDED ACTION:

Consent agenda approval

FISCAL IMPACT:

NA

ATTACHED ITEMS:

NA

TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: February 8, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

1.H. Stuart Park restroom project

PLACED ON AGENDA BY:

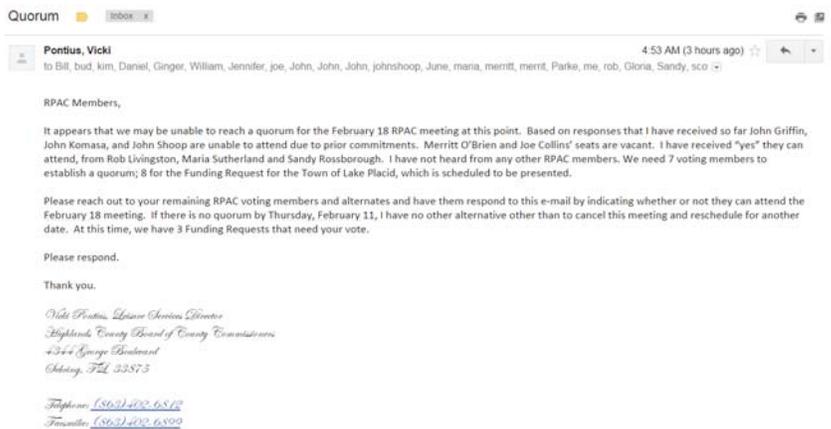
Town Administrator

STATEMENT OF ISSUE:

Proposer Bid
Platinum Performance Group, Inc. \$83,346
Okeechobee, FL

Brian Sullivan Contractor, Inc. \$59,660
Lake Placid, FL

Brantley Construction, Inc. Proposal \$53,700
Lake Placid, FL



RECOMMENDED ACTION:

Consent Agenda

Motion to accept Brantley Construction bid on the Stuart Park Restroom project.

Motion to forward request for \$34,623.00 to RPAC at February 18, 2016 meeting if a quorum is reached.

(See embedded email)

FISCAL IMPACT:

\$34,623.00

ATTACHED ITEMS:

1. RPAC Request
2. Bids from each company

RPAC FUNDING APPLICATION

Date: February 18, 2016 (Funding Applications must be submitted to the Parks and Natural Resources Department no less than 2 weeks prior to any RPAC meeting).

Name of Applicant: TOWN OF LAKE PLACID

Name of Project: PUBLIC RESTROOMS

Location: STUART PARK

- Land Acquisition (5 points)
- Development/Expansion of Existing Park (5 points)
- Renovation/Remodeling (10 points)
- New Facility (5 points)

DESCRIBE THE PHYSICAL CHARACTERISTICS OF THE PROJECT.

1. **For All Projects:** Provide a description of the proposed project which includes existing and future uses, existing and proposed physical improvements, and any existing buildings on site. The public restroom will furnish a men's/women's restroom in a park centrally located within the town's limits. The facility will be used by the frequent park users, tourists touring the town's murals, shuffleboard court users and recreational walkers. The restroom is approximately 20' by 17.5' with an overhang. Located adjacent to the restroom are shuffleboard courts, a park pavilion and murals. The Town will maintain and continue to provide water and sewer for the project.

2. **County Funds Requested (RPAC Share)** \$34,623.00

3. **Local Funds Available: (Requester's Contributions)**

a. Cash: \$34,623.00

• In-Kind: (Provide detailed data) \$

• Other: (other agency funding, donations, etc.) \$

- In all categories, 5 points will be awarded if amount equals 5% or more of total costs, 10 points if amount equals 10% or more of total costs, 15 points if amount equals 15% or more or 20 points if amount equals 20% or more of total costs.

- All local/other funds will be used first. The balances, after expenditure of all local/other funds, up to the approved RPAC recommendation, will be paid by the County.

4. **Total Cost of Proposed Project:** \$69,246.00

5. **PROJECT COST ESTIMATE:**

Development/Remodel/Expansion Projects: Submit a conceptual site plan displaying the areas and facilities to be developed as proposed on this application. The site plan must CLEARLY DELINEATE facilities currently existing, facilities proposed for funding in this application and facilities planned for future development. NOTE: Applicant may be limited to 24 months for project completion from the date of execution of the Interlocal Agreement by the Board of County Commissioners.

Acquisition Projects: If applying for an acquisition project, submit the proposed development for the project. Along with the breakdown of the facilities, submit a construction timeline for the required development of facilities. Also submit conceptual site plan displaying the areas and facilities to be developed as proposed on this application.

6. **OPERATION AND MAINTENANCE**

Capability to develop, operate and maintain the project site: **(Check ONLY one)**
*Provide a **brief description** of how development, programming and maintenance will be provided.*

The applicant has a full-time recreation or park department staffed to provide facility development, programming and maintenance. (15 points)

The applicant has demonstrated the existence of a full-time ability to provide facility development, programming and maintenance. (10 points)

The applicant has other means of providing facility development, programming and maintenance. (5 points)

*Explanation of maintenance **The Town of Lake Placid will provide maintenance including daily inspection and replenishment of usual restroom supplies. The Town will also assume all liability associated with the restroom and its curtilage. The Town will also provide water and sewer service to the restroom at the Town's expense***

7. If the expansion/remodel/renovation will REDUCE costs of maintenance/operation, please provide a detailed explanation and back-up verification. (25 points)

RPAC Funding Score Sheet

Date: February 18, 2016

Applicant: TOWN OF LAKE PLACID

Acquisition/Development/Renovation/New 5

Local Funds Available:

Cash 20

In-Kind 20

Other

Operation and Maintenance 15

Reduce cost of Maintenance/operation _____

TOTAL POINTS 80

TOWN OF LAKE PLACID UTILITIES

ESTIMATE

311 W. Interlake Blvd
Lake Placid, Florida 33852

Phone (863)699-3747
Fax (863)699-3749

Date: 1/15/2016

ACCOUNT NUMBER N/A
SERVICE ADDRESS Stewart Park

NAME AND MAILING ADDRESS Town of Lake Placid
Streets and Park
John Komasa
Phone: 863-699-3747

Quantity	Description	Unit Price	Total
1	Sewer System Deveopment Charge (3/4" meter size)		\$3,200.00
2	Installation of gravity sewer line Materials and labor to install gravity line to nearest manhole.		\$7,000.00

OTHER COSTS AND/OR CHANGES ETC.

Estimated Total			\$10,200.00

SIGNED _____ **DATE** _____
Joe Barber, P.E., Director of Utilities



Town of Lake Placid
311 West Interlake Blvd.
Lake Placid, FL 33852

January 14, 2016
Phone: 863-699-6747
Stuart Park, Restroom Facility
Electrical Proposal

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

TOWN OF LAKE PLACID, STUART PARK RESTROOM FACILITY, ELECTRICAL PROPOSAL

Supply electrical materials, equipment and labor to install:

- 1) One (1) 120v (20-Amp) Weatherproof GFI Water Cooler outlet.
- 2) One (1) 120v (20-Amp) Weatherproof GFI duplex receptacle outlet.
- 3) Two (2) 120v (20-Amp) Delay Timer Switch (Air King #AKDT60W)
- 4) Two (2) 120v (30-Amp) Hand Dryer outlets/circuit.
- 5) One (1) 120v Fluorescent Keyless Light Fixture Outlet (Storage)
- 6) Two (2) 120v Panasonic 110-CFM Bath Vent Fans connected to 120v lighting controls.
- 7) Four (4) 120v 4ft (2-Lamp) Surface Mounted Vapor Resistant Fluorescent Light Fixtures (Model #DMW232MVOLTGEB10IS)
- 8) One (1) 120/240v (60-Amp) main lug only 8C surface mounted load center with cover mounted in storage room. Panel to be fed underground from existing 120/240v Main Electrical Service Point with (1) 1 1/4 Schedule 40 PVC conduit with (3) #6 THHN and (1) #10 THHN copper conductors.

APPLICABLE PROPOSAL NOTES:

- 1) All wire to be type THHN stranded, sized accordingly to amp load of circuit.
- 2) All conduits below grade to be type Schedule 40 PVC with galvanized risers and ells.
- 3) All conduits above grade to be type EMT, 1/2 Minimum.
- 4) All switchgear to be manufactured by the SQD Corporation and is subject to prior approval.
- 5) All Light Fixtures to be manufactured by the Lithonia Lighting Corporation and is subject to prior approval.
- 6) All trenching and backfill to be hand dug performed by Central Contractors.
- 7) Proposal **does not** include the following:
 - A) Providing Bath Hand Dryers.
 - B) Materials and labor for HVAC Equipment.
 - C) Materials and labor for building mounted exterior site lighting.

WE PROPOSE TO FURNISH MATERIAL AND LABOR COMPLETE IN ACCORDANCE WITH SPECIFICATIONS ABOVE, FOR THE SUM OF:

Five Thousand Three Hundred Forty Six Dollars-----\$5,346.00

PAYMENT SCHEDULE: Project to be invoiced percentage complete

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications, involving extra cost, will be executed only upon written orders and will become an extra charge over and above the proposal. This proposal may be subject to change due to strikes, accidents or delays beyond our control. This proposal is subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

Rob Browning, Operations Manager

Dated 1-14-16

PROPOSAL ACCEPTANCE:

The above price, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I/We understand and hereby agree that failure to pay according to the described above will result in formal legal action for the collection of any unpaid balance, together with interest, attorney's fees and court costs. I/We hereby agree to pay said interest, attorney's fees and court costs in the event collection hereunder becomes necessary.

Accepted by	Title	Date
Town of Lake Placid,	Stuart Park Restroom Facility, Electrical Proposal,	Dated 1-14-16

EXHIBIT "A"
PROPOSAL FORM
REQUEST FOR PROPOSAL
FOR A
STUART PARK PUBLIC RESTROOM
LOCATED IN THE TOWN OF LAKE PLACID, FLORIDA

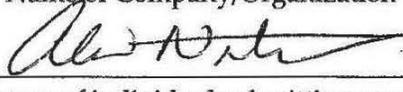
January 6, 2016

The undersigned certifies that the enclosed proposal is being submitted and is subject to the terms and conditions as outlined in the Request for Proposal as issued by the Town of Lake Placid, Florida

January 6, 2016

Platinum Performance Group

Name of Company/Organization

 - Director/owner

Signature of individual submitting proposal
for above Company/Organization

Fred Alan Nelson - director/owner

Printed name of individual

alan.nelson57@yahoo.com

E-mail address

863-467-1933

Phone

1/14/2016

Date

Lake Placid Town Hall
Telephone 863-699-3747

311 West Interlake Boulevard
WEB www.lakeplacidfl.net

Lake Placid, Florida 33852
Fax 863-699-3760



CONSTRUCTION PROPOSAL

January 14, 2016

Between the Owner: **Town of Lake Placid**
311 West Interlake Blvd.
Lake Placid, Fl. 33852

And the Contractor: **Platinum Performance Group, Inc.**
221 NE Park Street
Okeechobee, FL 34972

For the Project: 2016-01 – "Stuart Park Public Restroom Project"

Contractor estimates to furnish all **labor, material and services** as listed below for the above mentioned Project.

Describe Work, Materials or Labor

We propose to build the custom restrooms as shown on the drawing by Richard A. Siver for the Stuart Park, Town of Lake Placid. Specifications and allowances are listed below.

1. Site work allowance of \$3,000.00
2. Sod and landscaping allowance of \$350.00
3. Masonry is figured using split face gray block and the walls inside will be floated stucco. No stacked bond.
4. The soffit and porch ceiling will be 12" vinyl panels and the fascia will be aluminum.
5. The roof is 1" 26ga. standing seam in color.
6. Hollow metal doors and frames per drawing.
7. Interior walls and ceiling to be painted with pre catalyzed epoxy. The doors and frames to be finished with Sherwin Williams super paint. All floors, interior and exterior to be finished with Armoreal epoxy.
8. Toilet accessories and mirrors have an allowance of \$900.00 to purchase.
9. Electric will be as shown on plans.
10. Plumbing will be as follows:
 1. Two Gerber Maxwell ADA tank type toilets.
 2. Two Kohler Greenwich wall hung lavatory w/Delta 501 faucets, grid strainers and handicap wrap.
 3. Kohler Dexter urinal w/Sloan Flushmeter
 4. Floor drains as shown
 5. Mustee 24 x 24 mop sink w/Proflo service sink faucet.
 6. Elkay Hilo water cooler
 7. Key wall hydrants for hose connection.



8. 40 gallon water heater w/ pan, drain and expansion tank not shown on plans.

Alt: Shingle Roof -Deduct \$1,500.00

Alt: Wire lath and stucco porch ceiling - Add \$1,200.00

Total proposal price: \$83,346.57

Submitted by: **Platinum Performance Group, Inc.**

Contractor/Director

1-14-2014

Date

Owner

Date

Division 0 Section 0800

CERTIFICATION OF DRUG FREE WORKPLACE

IDENTICAL TIE BIDS/PROPOSALS. - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids/proposals which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid/proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids/proposals will be followed if none of the tied vendors has a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid/proposal a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid/proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Respondent: Fred A. Nelson - Director/owner

Authorized Representative: Justin Nelson - project supervisor

Signature: [Handwritten Signature] - Director/Owner

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. The sworn statement is submitted to The Town of Lake Placid
(Print name of the public entity)

By Fred A. Nelson - Director / owner
(Print individual's name and title)

For Platinum Performance Group
(Print name of entity submitting sworn statement)

Whose business address is:

221 NE Park Street
Okeechobee, Fl. 34972

And (if applicable) its Federal Employer Identification Number (FEIN) is 14-1887160
(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn

statement: _____

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

0700-2

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

Neither the entity submitting his sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting his sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting his sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Lori A Bundy Director/owner
(Signature)

Sworn to and subscribed before me this 14th Day of January, 2016

Personally know

OR Produced identification _____

(Type of identification)

Notary Public - State of Florida

My Commission expires July 28, 2019

Lori A. Bundy
(Printed typed or stamped commissioned name of notary public)

END OF SECTION
0700-3





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/13/16

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Berger Insurance Associates, LLC 425 SW Park Street Okeechobee, FL 34974 Phone (863) 763-6411 Fax (863) 763-4569	CONTACT NAME: Doris J. Stripling PHONE (A/C, No, Ext): (863) 763-6411 FAX (A/C, No): (863) 763-4569 E-MAIL ADDRESS: doris@bergerinsurance.com
	INSURER(S) AFFORDING COVERAGE INSURER A : United Specialty Insurance Co. NAIC #
INSURED Platinum Performance Group, Inc 221 NE Park Street Okeechobee, FL 34972	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y		DCG00470-01	10/30/2015	10/30/2016	EACH OCCURRENCE \$ 1,000,000.00
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000.00						
	MED EXP (Any one person) \$ 5,000.00						
	PERSONAL & ADV INJURY \$ 1,000,000.00						
							GENERAL AGGREGATE \$ 2,000,000.00
							PRODUCTS - COMP/OP AGG \$ 2,000,000.00
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/>						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER Lake Placid Town Hall 311 West Interlake Boulevard Lake Placid, FL 33852	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Doris J. Stripling
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ACORD 25 (2010/05) QF

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/13/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Jack Rice Insurance 13080 S Belcher Rd Largo FL 33773		CONTACT NAME: Commercial Lines Division PHONE (A/C, No, Ext): (727) 530-0684 E-MAIL ADDRESS:		FAX (A/C, No): (727) 532-9602
INSURED Modern Business Associates, Inc. ETAL L/C/F Platinum Performance Group Inc 9455 Koger Blvd., Suite 200 St. Petersburg FL 33702		INSURER(S) AFFORDING COVERAGE INSURER A: Bridgefield Casualty Ins. Co.		NAIC # 10335
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** Platinum Performance **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			0196-06932	1/1/2016	1/1/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Workers' Compensation coverage is provided by contract to all employees of Modern Business Associates, Inc. and its wholly owned subsidiaries assigned to Platinum Performance Group Inc. Coverage does not apply to any employees not approved & assigned by Modern Business Associates, Inc. and its wholly owned subsidiaries, Platinum Performance Group Inc, Effective 01/01/2016.

CERTIFICATE HOLDER Lake Placid Town Hall 311 West Interlake Blvd Lake Placid, FL 33852	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE C Webster/ASSIST <i>Cynthia M. Webster</i>
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INS025 (201401)



Welcome
Lori Bundy

User ID
LBUN1397

Last Login
12:45 PM - 01/13/2016

Log Out

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- New Case
- View Cases
- Search Cases
- My Profile
- Edit Profile
- Change Password
- Change Security Questions
- My Company
- Edit Company Profile
- Add New User
- View Existing Users
- Close Company Account
- My Reports
- View Reports
- My Resources
- View Essential Resources
- Take Tutorial
- View User Manual
- Share Ideas
- Contact Us

Company Information

Company Name: Platinum Performance Group

[View / Edit](#)

Company ID Number: 937185

Doing Business As (DBA) Name:

DUNS Number:

Physical Location:

Address 1: 221 NE Park Street

Address 2:

City: Okeechobee

State: FL

Zip Code: 34972

County: OKEECHOBEE

Mailing Address:

Address 1:

Address 2:

City:

State:

Zip Code:

Additional Information:

Employer Identification Number: 141887160

Total Number of Employees: 5 to 9

Parent Organization:

Administrator:

Organization Designation:

Employer Category: None of these categories apply

NAICS Code: 236 - CONSTRUCTION OF BUILDINGS

[View / Edit](#)

Total Hiring Sites: 1

[View / Edit](#)

Total Points of Contact: 2

[View / Edit](#)

[View MOU](#)



Town of Lake Placid

ANNOUNCEMENT OF RFP/RECEIVING OF BIDS

2016-01 STUART PARK PUBLIC RESTROOM

RFP NUMBER AND TITLE

Administration

TOWN DEPARTMENT

Construction of a restroom in a town owned park

DESCRIPTION BRIEF OF PRODUCT OR SERVICE

01/05/16 9:00 AM

DATE OPEN

01/14/16 @ 2:00 PM

DATE CLOSED

Town Administrator

DEPARTMENT HEAD AUTHORIZATION

EXHIBIT "A"
PROPOSAL FORM
REQUEST FOR PROPOSAL
FOR A
STUART PARK PUBLIC RESTROOM
LOCATED IN THE TOWN OF LAKE PLACID, FLORIDA

January 6, 2016

The undersigned certifies that the enclosed proposal is being submitted and is subject to the terms and conditions as outlined in the Request for Proposal as issued by the Town of Lake Placid, Florida

January 6, 2016

Brian Sullivan Contractor, Inc.

Name of Company/Organization

NS

Signature of individual submitting proposal
for above Company/Organization

Brian Sullivan

Printed name of individual

BrianSullivanContractor@yahoo.com

E-mail address

(863) 465-1371

Phone

1/14/16

Date

Brian Sullivan Contractor, Inc.

13 West Royal Palm Street
 Lake Placid, Florida 33852
 License # CGC061855

Proposal

Date: January 13, 2016

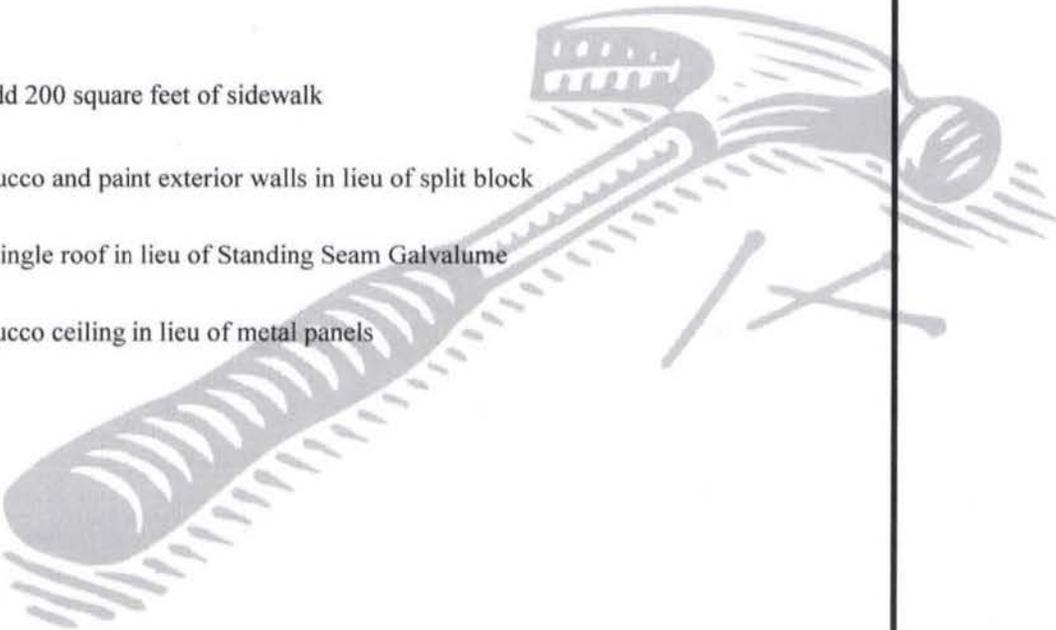
Phone: (863)465-1371
 Fax: (863)465-7716
 E-mail: Brian@BrianSullivanContractor.com

To:

 Town of Lake Placid

For:

 Stuart Park
 RFP: 2016-01

Description		Total
Construction of a restroom in a town owned park (Stuart Park) Alternates: 1. Add 200 square feet of sidewalk 2. Stucco and paint exterior walls in lieu of split block 3. Shingle roof in lieu of Standing Seam Galvalume 4. Stucco ceiling in lieu of metal panels WE ARE A DRUG FREE COMPANY		\$59,660.00 \$1,000.00 \$1,500.00 \$1,050.00 \$300.00 

Proposals are good for 30 days.

Phone: (863)465-1371
 Fax: (863)465-7716
 E-mail: Brian@BrianSullivanContractor.com

Thank you for your business!



Town of Lake Placid

January 6, 2016

REQUEST FOR PROPOSALS (RFP)

RFP No. 2016-1 Stuart Park Public Restroom Project

SECTION I. Project Description

The Town of Lake Placid, Florida, will receive sealed proposals in the Lake Placid Town Hall for construction of a public restroom in Stuart Park, a public park owned by the Town of Lake Placid.

A full description of the project is possible from this document and design specifications that may be downloaded at our website link:

<http://www.lakeplacidfl.net/bulletin/bulletin.html>

or by contacting: Town Administrator Phil Williams, 311 West Interlake Boulevard, Lake Placid, FL 33852, Telephone: 863-699-3747, E-Mail: lakeplacidinfo@gmail.com.

Tentative design plans in high resolution pdf format can be downloaded from the website link above.

In addition to the design plans at:

<http://www.lakeplacidfl.net/pdf/RFP/2016-01%20Hi%20Res%20Stuart%20Park%20Public%20Restroom%20Project%20010416.pdf>

and attached to this announcement the Town requires: **1) floor drains in each bathroom for cleaning and, 2) a urinal in the men's bathroom, 3) the restroom's elevation will be two inches above neighboring park sidewalks, 4) up to 200 square feet of extra sidewalk may be required to tie into the neighboring park sidewalk structures, 5) epoxy non-slip coating on all floors, and 6) 24 gauge seamless metal roof.**

In addition to the structure as is shown in the diagram the Town is requesting alternate pricing where smooth stucco is used for outside walls eliminating split face block, and alternate pricing for a shingle roof matching neighboring Town of Lake Placid Devane Park Pavilion instead of a metal roof. Also price difference on stucco exterior ceiling verses the "1" Foot wide metal panels.

The Town will be responsible for sewer and water connections and removal of any unnecessary utilities.

The proposer will be responsible for repairing irrigation where damage occurs.

Proposal submissions must be sealed and marked with the name of the proposer and the RFP number 2016-01 and title "STUART PARK PUBLIC RESTROOM PROJECT," so as to identify the enclosed proposal. Each submittal shall include one (1) original, two (2) copies and three (3) electronic copies of the proposal. Proposals must be delivered to Lake Placid Town Hall no later than 2:00 P.M., Thursday, JANUARY 14, 2016 at which time they will be opened. Proposals received later than the date and time as specified will be rejected. The Town will not be responsible for the late deliveries of proposals that are incorrectly addressed, delivered in person, by mail or any other type of delivery service.

One or more Town Council Officials may be in attendance at the above meetings. Town of Lake Placid Local Preference Policy will apply to the award of this bid.

The Town of Lake Placid (TOLP) reserves the right to accept or reject any or all proposals or any parts thereof, and the determination of this award, if an award is made, will be based on the ranking of each proposer's proposal which is to be completed and submitted in accordance with the RFP Specifications. The Town reserves the right to waive irregularities in the proposal.

The Town of Lake Placid does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Town's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans with Disabilities Act or Section 286.26 Florida Statutes should contact Town Hall, at: 863-699-3747, or by e-mail: lakeplacidinfo@gmail.com. Requests for CART or interpreter services should be made at least 24 hours in advance to permit coordination of the service.

SECTION II. GENERAL TERMS AND CONDITIONS

A. For purposes of this RFP, the following terms are defined as follows:

- (1) Proposer means the person or entity submitting a Proposal in response to this RFP.
- (2) Contractor means the Proposer who signs a contract with the Town to perform the Scope of Work.

B. All Proposals shall become the property of the Town.

C. Compliance with Florida Statutes 287.087, on Drug Free Work Place, 287.133(3)(a) on Public Entity Crimes, and Section 287.134, on Discrimination, is required.

F.S. 287.087, Preference to businesses with drug free workplace programs:

In order to have a drug free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

NOTE: PLEASE INCLUDE YOUR "DRUG FREE" STATUS AS PART OF THE GENERAL COMMENTS IN YOUR PROPOSAL OR WHERE INDICATED ON THE BID FORM.

F.S. 287.133, Public entity crime; denial or revocation of the right to transact business with public entities:

- (2)(a) A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity, may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold

amount provided in Section 287.017, Florida Statutes for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

287.134, Discrimination; denial or revocation of the right to transact business with public entities:

(2)(a) An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal or reply on a contract or provide goods and services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for construction or repair of a public building or public work; may not submit bids proposals or replies on leases of real property to a public entity; may not awarded or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity; and may not transact business with a public entity.

D. Proposals are due and must be received in accordance with the instructions given in the announcement page.

E. The Town will not reimburse Proposers for any costs associated with the preparation and submittal of any Proposal.

F. Proposers, their agents and associates shall not solicit any Town Official and shall not contact any Town Official other than the individual listed in Section XIV of this RFP for additional information and clarification.

G. Due care and diligence has been exercised in the preparation of this RFP and all information contained herein is believed to be substantially correct. However, the responsibility for determining the full extent of the services required rests solely with those submitting a Proposal. Neither the Town nor its representatives shall be responsible for any error or omission in the Proposals submitted, nor for the failure on the part of the Proposers to determine the full extent of the exposures.

H. All timely Proposals meeting the specifications set forth in this RFP will be considered. However, Proposers are cautioned to clearly indicate any deviations from these specifications. The terms and conditions contained herein are those desired by the Town and preference will be given to those Proposals in full or substantially full compliance with them.

I. Each Proposer is responsible for full and complete compliance with all laws, rules and regulations including those of the Federal Government, the State of Florida and the Town of Highlands. Failure or inability on the part of the Proposer to have complete knowledge and intent to comply with such laws, rules and regulations shall not relieve any Proposer from its obligation to honor its Proposal and to perform completely in accordance with its Proposal.

J. The Town, at its discretion, reserves the right to waive minor informalities or irregularities in any Proposals, to reject any and all Proposals in whole or in part, with or without cause, and to accept that Proposal, if any, which in its judgment will be in its best interest.

K. Award will be made to the Proposer whose Proposal is determined to be the most advantageous to the Town, taking into consideration those Proposals in compliance with the requirements as set forth in this RFP. The Board of Town Commissioners reserves the right to reject any and all Proposals for any reason or make no award whatsoever or request clarification of information from the Proposers.

L. Any interpretation, clarification, correction or change to this RFP will be made by written addendum issued by the Town of Lake Placid Purchasing Department. Any oral or other type of communication concerning this RFP shall not be binding.

M. Proposals must be signed by an individual of the Proposer's organization legally authorized to commit the Proposer to the performance of services contemplated by this RFP.

N. Unless otherwise stated in the specifications, the following Insurance Requirements will be included in the contract and must be met before delivery of goods and performance of services:

(1) Workers' Compensation Insurance: The Contractor shall have and maintain workers' compensation insurance for all employees for statutory limits in compliance with the law of the State of Florida and federal laws. The policy must include Employer' Liability with a limit of \$100,000 each accident, \$100,000 each employee, \$500,000 policy limit for disease.

(2) Commercial General Liability Insurance: Occurrence Form Required: The Contractor shall have and maintain commercial general liability (CGL) insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to the work performed pursuant to this RFP in the amount of \$1,000,000. Products and completed operations aggregate shall be \$1,000,000. CGL insurance shall be written on an occurrence form and shall include bodily injury and property damage liability for premises, operations, independent contractors, products and completed operations, contractual liability, broad form property damage and property damage resulting from explosion, collapse or underground (x, c, u) exposures, personal injury and advertising injury. Fire damage liability shall be included at \$100,000.

(3) Commercial Automobile Liability Insurance: The Contractor shall have and maintain automobile liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage liability. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos). The policy shall be endorsed to provide contractual liability coverage.

(4) Professional Limited Liability Insurance: The Contractor shall have and maintain professional liability insurance with a limit not less than \$1,000,000 per occurrence. If coverage is provided on a claims-made basis, the retroactive date shall be prior or equal to the effective date of any contract with the Town. The coverage shall be renewed or include a "tail" or discovery, or continuous renewal of coverage for a period of 3 years following the termination of the contract entered into in connection with this RFP

(5) Special Requirements / Evidence of Insurance:

(a) A copy of the Proposer's current certificate of insurance MUST be provided with the Proposal submitted in response to this RFP. A formal certificate shall be provided upon announcement that a Proposer has been awarded the work as called for in this RFP. The Certificate(s) shall be signed by a person authorized by that insurer to bind coverage on its behalf. All Certificates of Insurance must be on file with and approved by the Town before commencement of any work activities. The formal insurance certificate shall also comply with the following:

(i) "Town of Lake Placid, a Political Subdivision of the State of Florida and its Elected Officials, its Agents, Employees, and Volunteers" shall be named as an "Additional Insured" on all policies except Worker's Compensation and Professional Liability.

(ii) Contractor shall deliver written notice to the Town by overnight delivery return receipt requested, hand delivery or confirmed facsimile thirty (30) days prior to giving or within three (3) days after receiving notice of cancellation, modification, non-renewal, or any other lapse in coverage of any required insurance policies.

. In the event the insurance coverage expires prior to termination of the contract entered into in connection with this RFP, a renewal certificate shall be issued 30-days prior to said expiration date.

. Such notification will be in writing by registered mail, return receipt requested, and addressed to the Lake Placid Town Administrator, 311 West Interlake Boulevard, Lake Placid, Fl. 33852.

(b) It should be remembered that these are minimum requirements, which are subject to modification in response to high hazard operations.

(c) The policies of insurance shall be written on forms acceptable to the Town and placed with insurance carriers authorized by the Insurance Department in the State of Florida and meet a minimum financial AM Best company rating of no less than "A-Excellent: FSC VII.

(d) The Contractor shall hold the Town, its agents and employees, harmless on account of claims for damages to persons, property or premises arising out of the services performed to in connection with this RFP. The Town reserves the right to require Contractor to provide and pay for any other insurance coverage the Town deems necessary, depending upon the possible exposure to liability.

(e) All policies must include Waiver of subrogation; any liability aggregate limits shall apply "Per Jobsite"/Per Job Aggregate. All liability insurance except Professional Liability shall be Primary and Non-Contributory. Certificate of Insurance shall confirm in writing that these provisions apply.

(6) Notice Requirements: The Contractor shall provide notification to Town by overnight delivery return receipt requested, hand delivery, or confirmed facsimile within three (3) days after giving or receiving notice of cancellation, modification, non-renewal, or any other lapse in coverage of any required insurance policies.

O. The "Statement of Indemnification" will be incorporated in the contract entered into in connection with this RFP.

P. All pages included in or attached by reference to this RFP shall be called and constitute the Request for Proposals as stated on the front page of this RFP.

Q. If submitting a Proposal for more than one RFP, each Proposal must be in a separate envelope and correctly marked. Only one Proposal per RFP shall be accepted from any person, corporation or firm. Modifications will not be accepted or acknowledged.

R. Each Proposal must contain proof of enrollment in E-Verify. Minority Owned and Women Owned businesses must submit a copy of the certificate to receive credit.

S. Board policy prohibits any Town employee or members of their family from receiving any gift, benefit, and/or profit resulting from any contract or purchase. Board policy also prohibits acceptance of gifts of any kind other than advertising novelties valued less than \$10.00.

T. Proposals are only accepted if delivered to the location and prior to the time specified on the RFP. Proposals must be delivered in sealed envelope or box. Late Proposals will not be accepted under any circumstances. If Proposals received after the scheduled time of the Proposal Opening Meeting, the Proposer will be contacted for disposition. The Purchasing Department, at the Proposer's expense, can return the unopened envelope, or, at the Proposer's request in writing, can destroy it.

U. Emailed and faxed Proposals will not be accepted. Any blank spaces on the required Proposal form or the absence of required submittals or signatures may cause the Proposal to be declared non-responsive.

V. The Town is not responsible for correcting any errors or typos made on the Proposal. Incorrect calculations, errors may cause the Proposal to be declared non-responsive.

W. The Proposer shall comply with the Florida Sales and Use Tax Law as it may apply to the contract. The quoted amount(s) shall include any and all Florida Sales and Use Tax payment obligations required by Florida Law of the successful Proposer and its material suppliers.

X. Any material submitted in response to this RFP will become public record pursuant to Section 119, Florida Statutes.

Y. In the event of legal proceedings to enforce the terms of a contract entered into in connection with this RFP, the prevailing party will be entitled to legal fees. Venue is in Town of Lake Placid, Florida.

Z. (1). If any Proposer violates or is a party to a violation of the code of ethics of Town of Lake Placid or the State of Florida, with respect to this RFP, such Proposer may be disqualified from performing the work described in this RFP or from furnishing the goods or services for which this RFP is issued and shall be further disqualified from bidding on any future requests for work, goods or services for the Town.

(2) The Town will receive from the Proposer, an affirmative statement that the Premises will not be subject to any liens upon completion of the project. The Town will

(3) A signed Proposal Form, which is Exhibit "B" to this RFP.

III. Terms of Payment

The Town prefers to pay primary contractor in full upon completion of the project; however, the Town reserves the right to be flexible with terms of payment where contractors require progressive payments and same is agreed upon in writing prior to the start of construction.

SECTION III. THE TOWN'S RESERVATION OF RIGHTS

This RFP constitutes only as an invitation to submit a Proposal to the Town. The Town reserves, holds and may in its own discretion, exercise any or all of the following rights and options with respect to this RFP:

A. To supplement, amend or otherwise modify this RFP, and to cancel this RFP with or without the substitution of another Invitation to Bid (ITB) or Request for Proposals (RFP).

B. To issue additional subsequent ITBs or RFPs.

C. To reject all incomplete / non-responsive Proposals, or Proposals with errors.

D. The Town reserves the right to determine, in its sole discretion, whether any aspect of the submitted Proposals is satisfactory to meet the criteria established in this RFP, the right to seek clarification and/or additional information from any submitting Proposer.

E. The Town also reserves the right to modify the Scope of Work to be performed.

F. The Town shall have no liability to any Proposer for any costs or expenses incurred in connection with the preparation and submittal of a Proposal in response to this RFP.

G. If the Town believes that collusion exists among Proposers, all Proposals will be rejected.

H. Contract/Agreement resulting from this solicitation may also be used by governmental entities or organizations upon mutual agreement of those parties concerned.

CERTIFICATE OF LIABILITY INSURANCE

Date
1/12/2016

Producer: Plymouth Insurance Agency
2739 U.S. Highway 19 N.
Holiday, FL 34691
(727) 938-5562

This Certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies below.

Insured: South East Personnel Leasing, Inc. & Subsidiaries
2739 U.S. Highway 19 N.
Holiday, FL 34691

Insurers Affording Coverage		NAIC #
Insurer A:	Lion Insurance Company	11075
Insurer B:		
Insurer C:		
Insurer D:		
Insurer E:		

Coverages

The policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions, and conditions of such policies. Aggregate limits shown may have been reduced by paid claims.

INSR LTR	ADDL INSRD	Type of Insurance	Policy Number	Policy Effective Date (MM/DD/YY)	Policy Expiration Date (MM/DD/YY)	Limits																				
		GENERAL LIABILITY <input type="checkbox"/> Commercial General Liability <input type="checkbox"/> Claims Made <input type="checkbox"/> Occur <hr/> General aggregate limit applies per: <input type="checkbox"/> Policy <input type="checkbox"/> Project <input type="checkbox"/> LOC				Each Occurrence \$ Damage to rented premises (EA occurrence) \$ Med Exp \$ Personal Adv Inj \$ General Aggregate \$ Products - Comp/Op Agg \$																				
		AUTOMOBILE LIABILITY <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Non-Owned Autos				Combined Single Limit (EA Accident) \$ Bodily Injury (Per Person) \$ Bodily Injury (Per Accident) \$ Property Damage (Per Accident) \$																				
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> Occur <input type="checkbox"/> Claims Made <input type="checkbox"/> Deductible				Each Occurrence \$ Aggregate \$																				
A		Workers Compensation and Employers' Liability Any proprietor/partner/executive officer/member excluded? NO If Yes, describe under special provisions below.	WC 71949	01/01/2016	01/01/2017	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">X</td> <td style="width: 15%;">WC Statutory Limits</td> <td style="width: 5%;"></td> <td style="width: 15%;">OTH-ER</td> <td style="width: 60%;"></td> </tr> <tr> <td></td> <td>E.L. Each Accident</td> <td></td> <td></td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td></td> <td>E.L. Disease - Ea Employee</td> <td></td> <td></td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td></td> <td>E.L. Disease - Policy Limits</td> <td></td> <td></td> <td style="text-align: right;">\$1,000,000</td> </tr> </table>	X	WC Statutory Limits		OTH-ER			E.L. Each Accident			\$1,000,000		E.L. Disease - Ea Employee			\$1,000,000		E.L. Disease - Policy Limits			\$1,000,000
X	WC Statutory Limits		OTH-ER																							
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	E.L. Disease - Ea Employee			\$1,000,000																						
	E.L. Disease - Policy Limits			\$1,000,000																						

Other **Lion Insurance Company is A.M. Best Company rated A- (Excellent). AMB # 12616**

Descriptions of Operations/Locations/Vehicles/Exclusions added by Endorsement/Special Provisions: Client ID: 82-65-105
 Coverage only applies to active employee(s) of South East Personnel Leasing, Inc. & Subsidiaries that are leased to the following "Client Company":
Brian Sullivan Contractor, Inc
 Coverage only applies to injuries incurred by South East Personnel Leasing, Inc. & Subsidiaries active employee(s), while working in: FL.
 Coverage does not apply to statutory employee(s) or independent contractor(s) of the Client Company or any other entity.
 A list of the active employee(s) leased to the Client Company can be obtained by faxing a request to (727) 937-2138 or by calling (727) 938-5562.
Project Name:
 ISSUE 01-12-16 (TLD)

CERTIFICATE HOLDER	CANCELLATION
TOWN OF LAKE PLACID 311 W. INTERLAKE BLVD LAKE PLACID, FL 33852	Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the certificate holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives. <div style="text-align: right;"><i>John L. Bonner</i></div>

Company ID Number: 449557

Client Company ID Number: 811996

If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

Employer BRIAN SULLIVAN CONTRACTOR INC.	
Name (Please Type or Print) <i>Brian Sullivan</i>	Title <i>President</i>
Signature <i>[Handwritten Signature]</i>	Date <i>1/14/16</i>
E-Verify Employer Agent South East Employee Leasing, Inc	
Name (Please Type or Print) Bobbie Robertson	Title
Signature Electronically Signed	Date 09/08/2014
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 09/11/2014

SOUTHEAST PERSONNEL LEASING, INC.

DRUG-FREE WORKPLACE POLICY

PURPOSE AND SCOPE

Southeast Personnel Leasing, Inc. ("Southeast") is committed to providing a workplace free from the harmful effects of drug and alcohol abuse. The Drug-Free Workplace Policy is designed to facilitate our efforts to provide such an environment. All Southeast employees are covered by this Drug-Free Workplace Policy.

PHILOSOPHY

Southeast recognizes that drug and alcohol use or abuse can impact both the work and personal lives of its employees. It is stated philosophy to work with an employee in addressing a drug or alcohol abuse problem when the employee recognizes and accepts responsibility for their dependency. In line with this philosophy, employees who may be experiencing a drug or an alcohol problem are urged to seek help by contacting a qualified professional. Employees may also request assistance from their supervisor or the Human Resource Department.

Employees who step forward in this manner will not be placing their jobs or future opportunities in jeopardy simply because of such disclosure. It is the philosophy of Southeast that drug or alcohol dependency is best combated by a candid acknowledgment of the problem on the part of the employee, and a willingness to help on the part of Southeast.

In accordance with this Policy, Southeast believes that:

- 1) If identified at an early stage, employees experiencing drug or alcohol dependency can be helped to recover. Southeast will modify work schedules in order to accommodate appropriate assistance to employees who are battling drug or alcohol problems. Employers will have to follow company procedures for returning to work which may include seeking help for their problem and return to work and follow-up testing.
- 2) The decision to seek assistance and accept treatment lies solely with the employee. However, an employee's failure to recognize the need for help and to seek treatment will not excuse the employee from the expectations that work performance, attendance requirements and compliance with all conduct and safety rules will be met. An employee's failure to comply with performance and safety standards or this Drug-Free Workplace Company Policy may result in appropriate disciplinary action, up to and including dismissal.

POLICY

The use, sale, possession, distribution, dispensation, manufacture or transfer of illegal drugs or alcohol on company property or on company time is strictly prohibited and will result in immediate dismissal. The only exception to this rule is the use of alcoholic beverages at company-sponsored functions which have been approved by Southeast. Use of illegal drugs and alcohol are never allowed on company Duty or Property. Employees will be required to submit to a drug and/or alcohol test in the following situations, as outlined in the definitions section of this policy: Post - Accident and Reasonable Suspicion.

This company may conduct post-offer job applicant drug tests designed to prevent the hiring of individuals who use illegal drugs or misuse alcohol or prescription medication. If a job applicant refuses to test, has a positive confirmed drug test or tampers with or adulterates a drug specimen, he/she will forfeit eligibility for employment and may not reapply for employment for a minimum of 30 days.

Employees who have a confirmed positive test result; refuse to consent or submit to a drug or alcohol test; tamper with or adulterate a drug and/or alcohol specimen, refuse to authorize the release of drug or alcohol test results to Southeast, or otherwise violate this Policy may forfeit all benefits under this state's Workers' Compensation and unemployment compensation laws.

Employees who refuse to consent or submit to a drug and/or alcohol test or tamper with or adulterate a drug and/or alcohol specimen will be subject to immediate dismissal.

Employees who have a confirmed positive drug and/or alcohol test will face immediate dismissal. If he/she successfully completes alcohol or substance abuse treatment, and their job is still available, he/she may be given one chance to be re-hired upon a negative return to work drug and/or alcohol test. He/she will be subject to random follow-up drug and/or alcohol testing for up to 2 years. If he/she has a confirmed positive drug and/or alcohol test, or tampers with or adulterates a drug and/or alcohol specimen or refuses to test on any follow-up drug and/or alcohol, he/she will be subject to immediate dismissal.

CONFIDENTIALITY

Every reasonable effort will be made to maintain the confidentiality of an employee's efforts to overcome a drug or alcohol related problem. Medical documents related to dependency problems or alcohol and drug testing will not be placed in an employee's personnel file. All information, interviews, reports, statements, memoranda, and documents regarding drug or alcohol tests or rehabilitation efforts will not be disclosed unless authorized by written consent of the tested employee or otherwise permitted by law.

CONTROLLED SUBSTANCE VIOLATIONS

Employees who are convicted of crimes involving a controlled substance in the workplace under state or federal law, or who plead guilty or no contest to such charges must inform Southeast within five days of such conviction or plea. Failure to do so will result in immediate dismissal. Employees convicted or pleading guilty or no contest to such drug-related violations must provide documentation that reflects successful completion of a drug abuse assistance or similar program to be considered for re-employment.

DEFINITIONS

Alcohol Abuse	As used in this Policy, alcohol abuse is a condition describing an employee whose drinking interferes with job performance, attendance, conduct, safety or the work efficiency, work performance or safety of others.
Controlled Substances	Is defined as those drugs listed in schedules I and V of Section 202 of the Federal Controlled Substances Act 21 U.S.C. Section 812, and includes, but is not limited to marijuana, cocaine (including "crack" and other cocaine derivatives), morphine, heroin, amphetamines and barbiturates. The definition does not include controlled substances use pursuant to, and in accordance with, a valid prescription.
Drug Abuse	As used in this Policy, drug abuse is a condition describing an employee whose use of drugs interfere with job performance, attendance, conduct, safety or the work efficiency, work performance or safety of others.
Illegal Drugs	Any drug (a) which is not legally obtainable, (b) which may be legally obtainable but has not been legally obtained; or (c) which is being used in a manner or for a purpose other than as prescribed
Follow - Up	If an employee has a positive confirmed drug and/or alcohol test, completes alcohol or substance abuse treatment, has a negative return to work drug and/or alcohol test, he/she will be subject to follow - up drug and/or alcohol tests for a period up to 2 years.
Post - Accident	If an employee has caused, contributed to, or been involved in an accident while at work, which results in their receiving medical attention, other than first-aid, he/she will be required to submit to a post-accident drug and/or alcohol test.
Return To Work	If an employee has a positive confirmed drug and/or alcohol test and completes alcohol or substance abuse treatment; he/she must have a negative- Return to Work drug and/or alcohol test result, prior to returning to work.
Reasonable Suspicion	Occurrences that may be indicators of substance abuse and are considered grounds for reasonable suspicion are: <ol style="list-style-type: none">Observable phenomena while at work, such as direct observation of drug use or of the physical symptoms or manifestations of being under the influence of a drug.Abnormal conduct or erratic behavior while at work or a significant deterioration in work performance.A report of drug use, provided by a reliable and credible source.Evidence that an individual has tampered with a drug test during his employment with the current employer.Information that an employee has caused, contributed to, or been involved in an accident while at work.Evidence that an employee has used, possessed, sold, solicited, or transferred drugs while working or while on the employer's premises or while operating the employer's vehicle, machinery or equipment.

Southeast may test for all of the drugs listed below:

Alcohol, Amphetamines, Cannabinoids, Cocaine, Phencyclidine, Methaqualone, Opiates, Barbiturates, Benzodiazepines, Methadone, and Propoxyphene.

QUESTIONS AND CLARIFICATION

This Policy is not intended to be an employment contract and may be revised at any time by Southeast in its sole discretion. Any questions or concerns regarding this Policy should be directed to the Human Resources Department.

AHCA (AGENCY FOR HEALTH CARE ADMINISTRATION) CERTIFIED TESTING LABORATORIES AND MRO

This company uses only AHCA certified testing laboratories and AAMRO Certified Medical Review Officers. For information concerning laboratories and medical review officer services please contact:

Total Compliance Network
5440 NW 33 Ave #106, Ft. Lauderdale, Florida 33309
Phone: 954.677.1200

Brian Sullivan Contractor, Inc.

www.BrianSullivanContractor.com

E-mail: Brian@briansullivancontractor.com

License # CGC061855

Date: January 14, 2016

Town of Lake Placid,

This is an affirmative statement that Brian Sullivan Contractor, Inc. will not allow the premises to be subjected to any liens upon completion of the project if awarded the project.

Respectably Submitted,



Brian Sullivan, President

EXHIBIT "A"
PROPOSAL FORM
REQUEST FOR PROPOSAL
FOR A
STUART PARK PUBLIC RESTROOM
LOCATED IN THE TOWN OF LAKE PLACID, FLORIDA

January 6, 2016

The undersigned certifies that the enclosed proposal is being submitted and is subject to the terms and conditions as outlined in the Request for Proposal as issued by the Town of Lake Placid, Florida

January 6, 2016

BRANTLEY CONSTRUCTION, INC.

Name of Company/Organization



Signature of individual submitting proposal
for above Company/Organization

WILLIAM K. BRANTLEY, II

Printed name of individual

bill@brantley.pro

E-mail address

863-441-2659

Phone

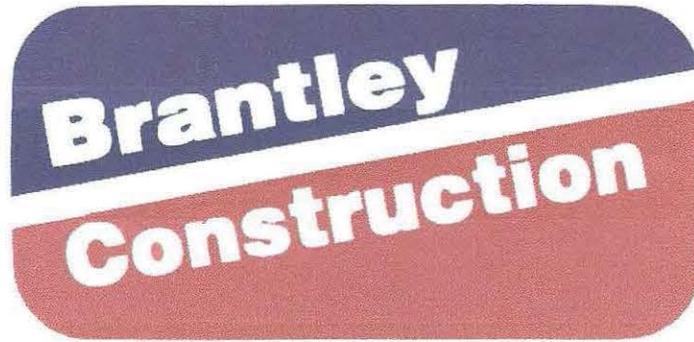
1/14/2015

Date

Lake Placid Town Hall
Telephone 863-699-3747

311 West Interlake Boulevard
WEB www.lakeplacidfl.net

Lake Placid, Florida 33852
Fax 863-699-3760



Quality.....A Family Tradition
Bill Brantley/Contractor
417 E. Interlake Blvd
Lake Placid, FL 33852
Lic. # CBC1250674

January 14, 2016

Stuart Park Public Restrooms
Town of Lake Placid, Florida

Brantley Construction, Inc. Proposal:

Contracted Price: \$53,700.00

SHINGLES INSTEAD OF METAL ROOF (-) \$1,022.00

STUCCO OVER REGULAR BLOCK OR SPLIT BLOCK SAME PRICE

Specifications Attached

A handwritten signature in blue ink, which appears to read "William K. Brantley, II".

William K. Brantley, II
Owner

STUART PARK PUBLIC RESTROOM PROJECT SPEC SHEET TOWN OF LAKE PLACID

1. 24 GAUGE SEAMLESS METAL ROOF DARK GREEN IN COLOR
2. FLOOR DRAINS IN BOTH BATHS
3. URINAL IN MENS BATHROOM
4. EPOXY NON-SLIP COATING ON ALL FLOORS
5. SMOOTH STUCCO FINISH ON ALL INTERIOR WALLS
6. INCLUDE UNDERGROUND POWER WITH METER CAN TO BATHROOM
7. PRICE DIFFERENCE FOR SMOOTH STUCCO ON EXTERIOR BUILDING ELIMINATING SPLIT FACE BLOCK
8. PRICE SHINGLE ROOF MATCHING DEVANE CIRCLE PAVILION INSTEAD OF STANDING SEAM
9. PRICE DIFFERENCE STUCCO ON EXTERIOR CEILING VERSES THE "1" FT WIDE METAL PANELS
10. TOWN WILL BE RESPONSIBLE FOR SEWER AND WATER CONNECTIONS AND REMOVAL OF ANY UNNECESSARY UTILITIES
11. CONTRACTOR RESPONSIBLE FOR REPAIRING IRRIGATION
12. CONTRACTOR WILL BE RESPONSIBLE FOR UP TO 200 SQ. FT OF SIDEWALK CONNECTIONS
13. THE BUILDING IS TO BE 2" ABOVE EXISTING SIDEWALKS



JEFF ATWATER
CHIEF FINANCIAL OFFICER

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION

**** CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW ****

CONSTRUCTION INDUSTRY EXEMPTION

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation law.

EFFECTIVE DATE: 2/13/2014

EXPIRATION DATE: 2/13/2016

PERSON: BRANTLEY

WILLIAM

K II

FEIN: 650882856

BUSINESS NAME AND ADDRESS:

BRANTLEY CONSTRUCTION INC

417 E. INTERLAKE BLVD

LAKE PLACID

FL

33852

SCOPES OF BUSINESS OR TRADE:

LICENSED GENERAL
CONTRACTOR

Pursuant to Chapter 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter. Pursuant to Chapter 440.05(12), F.S., Certificates of election to be exempt... apply only within the scope of the business or trade listed on the notice of election to be exempt. Pursuant to Chapter 440.05(13), F.S., Notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a certificate at any time for failure of the person named on the certificate to meet the requirements of this section.

DFS-F2-DWC-252 CERTIFICATE OF ELECTION TO BE EXEMPT REVISED 07-12

QUESTIONS? (850)413-1609



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/14/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wells & Associates Insurance 4101 US 27 North Sebring, FL 33870 Stephen Hayward Davis	CONTACT NAME: Penny G Sapp PHONE (A/C, No, Ext): 863-382-3131 FAX (A/C, No): 863-382-1334 E-MAIL ADDRESS: psapp@wellsinsurance.com																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A :</td> <td>Southern-Owners Insurance</td> <td>10190</td> </tr> <tr> <td>INSURER B :</td> <td>Auto-Owners Insurance Company</td> <td>18988</td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	Southern-Owners Insurance	10190	INSURER B :	Auto-Owners Insurance Company	18988	INSURER C :			INSURER D :			INSURER E :			INSURER F :	
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INSURER F :																					
INSURED Brantley Construction, Inc. 417 E. Interlake Blvd. Lake Placid, FL 33852-6432																					

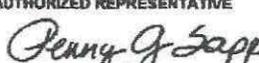
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		7258256615	01/01/2015	01/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	X		4195536800	06/23/2014	06/23/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			4195536801	01/01/2015	01/01/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Lake Placid, A Political Subdivision of the State of Florida and its Elected Officials, its Agents, Employees and Volunteers are additional insured in respects to the general liability and auto policies.

CERTIFICATE HOLDER Town of Lake Placid FAX# 863-699-3760 311 West Interlake Blvd Lake Placid, FL 33852	TOWN001	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/14/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

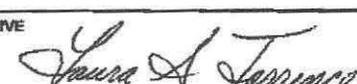
PRODUCER WELLS & ASSOCIATES INS 4101 US 27 N SEBRING FL 33870	CONTACT NAME: STEPHEN H DAVIS PHONE (A/C, No, Ext): 8633823131 E-MAIL ADDRESS: SDAVIS@WELLSINSURANCE.COM FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE
INSURED BRANTLEY CONSTRUCTION INC & 417 E INTERLAKE BLVD LAKE PLACID FL 33852 FEIN: 650882856	INSURER A: FWGJUA
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 1601140027 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NY) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	0179N73A	2/26/2015	2/26/2016	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000.00 E.L. DISEASE - EA EMPLOYEE \$ 500,000.00 E.L. DISEASE - POLICY LIMIT \$ 500,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER Town of Lake Placid 311 West Interlake Blvd Lake Placid FL 33825 Phone Number: 863-699-3747	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD



LICENSE NUMBER	
CBC1250674	

The BUILDING CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2016

BRANTLEY, WILLIAM K II
BRANTLEY CONSTRUCTION INC
417 E INTERLAKE BLVD
LAKE PLACID FL 33852



ISSUED: 07/02/2014

DISPLAY AS REQUIRED BY LAW

SEQ # L1407020001014



**TOWN OF LAKE PLACID
LOCAL BUSINESS TAX**

8 N. Oak Avenue., Lake Placid, FL 33852
Tax for Oct. 01, 2015 - Sep. 30, 2016

No: 0033.1

Date: 07/21/2015

Address: 417 E INTERLAKE BLVD
LAKE PLACID FL 33852-6434

Activity: ATTYS/ACCTS/ENGS/SURVEY

Issued To: BRANTLEY CONSTRUCTION, INC.
417 E INTERLAKE BLVD
LAKE PLACID FL 33852-6434

Total Paid: \$35.00

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

Lake Placid Code Enforcement



JEFF ATWATER
CHIEF FINANCIAL OFFICER

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION

**** CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW ****

CONSTRUCTION INDUSTRY EXEMPTION

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation law.

EFFECTIVE DATE: 2/13/2016 **EXPIRATION DATE:** 2/12/2018
PERSON: BRANTLEY WILLIAM K II
FEIN: 650882856

BUSINESS NAME AND ADDRESS:
BRANTLEY CONSTRUCTION INC

417 E. INTERLAKE BLVD
LAKE PLACID FL 33852

SCOPES OF BUSINESS OR TRADE:
LICENSED BUILDING
CONTRACTOR

Pursuant to Chapter 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter. Pursuant to Chapter 440.05(12), F.S., Certificates of election to be exempt... apply only within the scope of the business or trade listed on the notice of election to be exempt. Pursuant to Chapter 440.05(13), F.S., Notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a

American Legion Post 25

- Door Prizes • Men & Womens
- Closest to Pin
- Longest Drive
- Putting Contest \$5.00 per

Alan Jay Automotive
Hole in One Contest
Win a new KIA

GOLF SCRAMBLE

Support Highlands County Homeless Vets!!!

Saturday, March 12, 2016

Golf Hammock CC

2222 Hammock Rd • Sebring, FL

Open To All!

CHECK IN 7:15 - 7:45 A.M. Shotgun

Refreshments during Golf •• Lunch to follow at

Golf Hammock CC • 2222 Hammock Rd • Sebring, FL

Corporate Sponsors \$100

Hole Sponsors \$50

Entry Fee \$ 60 Cash or check payable to American Legion Post 25

Women's tee • Anyone over 80 tee

Mulligans \$5 (1 per golfer)

First 36 Foursomes Pick Your Own Foursome

3 Flights A, B & C

Name _____ Handicap _____ Phone _____

Contact: American Legion Post 25 • 863-465-0975



TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: February 8, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

4.A. First Presbyterian Church right-of-way Ordinance

PLACED ON AGENDA BY:

Town Attorney

STATEMENT OF ISSUE:

ORDINANCE NO. 2016-713
(FIRST READING)

AN ORDINANCE OF THE TOWN OF LAKE PLACID AUTHORIZING THE CONVEYANCE OF AN EASEMENT IN A PORTION OF THE RIGHTS OF WAY OF NORTH OAK AVENUE AND EAST PARK STREET TO THE FIRST PRESBYTERIAN CHURCH OF LAKE PLACID; AND PROVIDING FOR AN EFFECTIVE DATE.

RECOMMENDED ACTION:

FISCAL IMPACT:

ATTACHED ITEMS:

ORDINANCE NO. 2016-713 _____
(FIRST READING)

**AN ORDINANCE OF THE TOWN OF LAKE PLACID AUTHORIZING
THE CONVEYANCE OF AN EASEMENT IN A PORTION OF THE
RIGHTS OF WAY OF NORTH OAK AVENUE AND EAST PARK STREET
TO THE FIRST PRESBYTERIAN CHURCH OF LAKE PLACID; AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Town of Lake Placid owns the streets, roads, alleyways and rights of way in the Town of Lake Placid; and

WHEREAS, the First Presbyterian Church of Lake Placid, Florida Associate Reformed Synod, Inc. desires to obtain a temporary easement in a portion of the rights of way of North Oak Avenue and East Park Street from the Town of Lake Placid; and

WHEREAS, Notice of this proposed Ordinance was published at least ten (10) days prior to adoption in a newspaper of general circulation in the Town of Lake Placid; and

WHEREAS, this ordinance was read by title or in full at two separate regular meetings of the Lake Placid Town Council on:

The 8th of February 2016; and
The 14th day of March 2016; and

WHEREAS, the proposed Ordinance was read by title, or in full at both public meetings; and

WHEREAS, it appears to be in the best interest of the Town of Lake Placid that the Ordinance be adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE PLACID, FLORIDA;

Section 1. **THE PROPERTY (RIGHTS OF WAY).** The Town of Lake Placid, Florida owns the rights of way of North Oak Avenue and East Park Street.

Section 2. **THE FIRST PRESBYTERIAN CHURCH.** The First Presbyterian Church of Lake Placid, Florida Associate Reformed Synod, Inc. (“PRESBYTERIAN CHURCH”) owns land in the Town situated on North Oak Avenue and East Park Street, Lake Placid, Florida. The PRESBYTERIAN CHURCH is a Florida Non-Profit corporation which ministers to many citizens in the Town of Lake Placid. The PRESBYTERIAN CHURCH asked the Town to grant this temporary easement to accommodate the PRESBYTERIAN CHURCH’S landscaping and water storm water treatment facilities. The PRESBYTERIAN CHURCH storm water treatment facility was not constructed according to the permitted plans, but by mistake constructed partly

within the rights of way of North Oak Avenue and East Park Street.

Section 3. **GRANT OF TEMPORARY NON-EXCLUSIVE EASEMENT.** By this ordinance, the Town of Lake Placid grants to the PRESBYTERIAN CHURCH a temporary non-exclusive easement to allow the PRESBYTERIAN CHURCH'S landscaping and storm water treatment facilities as currently constructed to remain within the rights of way of North Oak Street and East Park Avenue (as shown on the drawing attached hereto as exhibit A).

Section 4. **TERMINATION OF TEMPORARY EASEMENT.** The Town reserves the right to terminate this temporary easement upon 180 days written notice given by the Mayor or the Town Council of the Town of Lake Placid, Florida to the then owner of the lands today owned by the PRESBYTERIAN CHURCH and adjoining the easement area. Upon termination of this temporary easement, the then owner of the land shall within 30 days of termination cause the improvements to be removed from the rights of way, and the easement area ground to be leveled and sodded according to the then requirement of the Town.

Section 5. **INDEMNITY.** By accepting and using this easement, the PRESBYTERIAN CHURCH indemnifies the Town for all claims, demands and loss caused by the presence of their improvements on the easement area. The PRESBYTERIAN CHURCH shall include the Town as a loss payee on their liability insurance policy (to include loss on the easement area).

Section 6. **AUTHORITY TO CONVEY.** The Town is authorized to convey an interest in land under Section 413 (g) of the Charter of the Town of Lake Placid, Florida.

Section 7. **EFFECTIVE DATE.** This Ordinance shall become effective upon adoption by the Town Council of the Town of Lake Placid, Florida.

Section 8. **RECORDING.** This Ordinance shall be recorded by the Town Clerk in the Public Records of Highlands County, Florida and shall give effect to the easement herein created without the necessity of any other document.

ADOPTED AND ORDAINED this 14th day of March 2016 by the Lake Placid Town Council.

TOWN OF LAKE PLACID,
a Florida municipal corporation

By _____
John M. Holbrook, Mayor

(SEAL)

Attest _____
Eva Cooper Hapeman, Town Clerk

THIS ORDINANCE WAS READ in full or by title on at least two (2) separate days in two (2) separate Town Council meetings (on the 8th day of February 2016 and on the 14th day of March 2016). Notice of the proposed enactment containing the Ordinance title, stating that a copy may be obtained at Town Hall, and stating the date, time and place of the above hearings and advising that interested parties may appear at the meeting and be heard with respect to the proposed ordinance was published at least once in the _____ on the ____ day of _____, 2016, being at least ten (10) days prior to adoption.

Eva Cooper Hapeman, Town Clerk

TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: February 11, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

4.B. Recreation Committee Ordinance

PLACED ON AGENDA BY:

Town Administrator

STATEMENT OF ISSUE:

ORDINANCE NUMBER 2016 – 714

**AN ORDINANCE OF THE TOWN OF LAKE PLACID
AMENDING SECTION 5-22 OF THE TOWN'S RECREATION
CODE TO REDUCE THE SCOPE OF THE RECREATION
COMMISSION, AND PROVIDING FOR AN EFFECTIVE DATE.**

RECOMMENDED ACTION:

FISCAL IMPACT:

ATTACHED ITEMS:

2016-714 Recreation Committee Ordinance

ORDINANCE NUMBER 2016 – 714

AN ORDINANCE OF THE TOWN OF LAKE PLACID AMENDING SECTION 5-22 OF THE TOWN'S RECREATION CODE TO REDUCE THE SCOPE OF THE RECREATION COMMISSION, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Lake Placid, Florida, desires to reduce the scope and work of the Town's Recreation Commission; and

WHEREAS, at least ten (10) days prior to adoption, a notice of the proposed enactment of this Ordinance was published once each week for two (2) consecutive weeks in a newspaper of general circulation in the Town of Lake Placid; and

WHEREAS, this Ordinance was read either in full or by title at two separate regular meetings on:

The ____ day of _____, 2016; and
The ____ day of _____, 2016; and

WHEREAS, no valid objection has been made to the proposed Ordinance and it appears to be in the best interest of the Town of Lake Placid that the Ordinance be adopted;

WHEREAS, this nonemergency ordinance was adopted at a regular meeting of the Lake Placid Town Council;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE PLACID, FLORIDA:

SECTION 1. THE LAKE PLACID TOWN CODE REGARDING THE TOWN'S RECREATION COMMISSION, CHAPTER 5, SECTIONS 22, IS AMENDED TO READ AS FOLLOWS:

Section 5-21. - Recreation commission created.

There is hereby created the Lake Placid Recreation Commission ("commission") which shall consist of a board of six (6) commissioners appointed by the town council. Commissioners are not required to live within the Town of Lake Placid, but must reside within either the town or the Greater Lake Placid Planned Vision Overlay Area ("Lake Placid Area") defined in the Highlands County Comprehensive Plan, Future Land Use Element, Objective 12: Greater Lake Placid Planned Vision Overlay. The commissioners shall select from their members the officers they

deem appropriate. All shall serve without compensation. Commissioners shall serve four-year terms (one-half of the commissioners shall have an initial term of two (2) years). Commissioners may be removed by vote by the Lake Placid Town Council without cause. To the greatest extent practical and after considering the annual report showing the playfield use census, the town shall appoint commissioners creating a reasonable representation of the major sports using the town facilities.

Section 5-22. - Purpose, powers and duties.

The Lake Placid Recreation Commission is created to establish the following policies to enhance and coordinate athletic and recreational activities for the residents of the town and the Lake Placid area. Toward that end, the commission shall:

- (1) Establish, and review annually, a code of conduct for all spectators, participants, coaches and officials;
- (2) Upon the town staff's recommendation, determine the appropriate leagues and affiliations for the relevant sports;
- (3) After consideration of the recommendation of the town staff, establish the schedules for the use of the recreational facilities within the town and those facilities which come under the jurisdiction of the commission, specifically including Lake June Park and such other fields, parks, lots and facilities as the town council from time to time designates by resolution (the town staff may make minor modifications to the schedules when the commission is not in session);
- (4) Regulate the membership and participation of citizens as participants, coaches, and volunteers in the various athletic and recreational programs, including background checks and restriction or removal of any person;
- (5) Upon complaint by any league or any citizen, order the exclusion of members, participants, citizens, coaches, volunteers, officials, or any other person failing to follow the code of conduct established by the commission or the rules established by each league after approval by the commission;
- (6) In consultation with the town staff, coordinate and integrate the community's athletic and recreational programs and facilities with the programs offered by the area schools and South Florida Community College;
- (7) Nominate (preferably a member of the commission) to the town council one (1) of the two (2) members of the Highlands County RPAC and the alternate;
- (8) From time to time, and after consultation with the town staff, present to the town council recommendations for the improvement, renovation or expansion of the town's recreation parks and playfields at the Lake June recreation area;
- (9) After consultation with the town staff, consider and recommend to the town council all applications from the ~~Greater~~ Lake Placid Recreation Area for the county's RPAC

~~funds (it is the town's intent that no application be submitted from the Greater Lake Placid Area until considered by the commission and approved by the town council);~~

- (10) After consultation with the town staff and upon approval of the town council, apply for grants to expand, renovate and improve the town's parks and play fields;
- (11) Nominate candidates to fill vacancies on the recreation commission;
- (12) Control all concession within the parks under the commission's jurisdiction; and
- (13) Establish the fee for and authorize temporary signs supporting the activities within Lake June Park. The commission may also allow signs in recognition of in-kind services to support Lake June Park. The commission shall determine the appropriate compensation or in-kind service in exchange for signage. The commission may not commit any signage for more than three hundred sixty-five (365) days. The town council may commit signage for up to ten (10) years by resolution.

Section 5-23. - Funding.

The commission and citizens are encouraged to raise private funds to support the athletic and recreational activities of the Greater Lake Placid Area.

Section 5-24. - Commission clerk.

The town clerk or the clerk's designee shall act as clerk for the commission and shall maintain all minutes, books and records of the commission.

Section 5-26. - Specific sports.

All leagues, sports, teams or other groups using the facilities of the town or subject to the jurisdiction of this commission must be sanctioned by this commission. The commission shall adopt its own process for the creation and maintenance of these groups. Leagues and groups of citizens desiring recognition of the commission should submit forthwith their articles, bylaws, rules, or policies governing their membership, operation, and funding to the commission for filing and approval. The commission shall require fair and open leagues. The commission may adopt the rules of organized leagues or require changes to assure fairness. Once league rules are adopted or approved by the commission, the league rules may not be changed without commission's approval. Leagues or persons failing to follow the commission's rules as approved by the commission may be prohibited from the use of the town's facilities by order of the commission.

Section 5-27. - Rules.

The commission shall adopt rules to implement this article. Rules duly adopted by the commission shall remain in force, unless stricken by resolution of the Lake Placid Town Council.

Section 5-28. - Public commission.

This commission is a public agency of the town. As such, its meetings and records are open to the public. The commission and its committees and any advisory board it creates are specifically subject to F.S. chs. 286 and 119. However, there may also be times when one (1) or more commissioners are serving as volunteers to manage, operate or work in the various leagues or sports. The Sunshine Law is not applicable to discussions of those individuals when serving in those capacities provided such discussions do not relate to matters which will come before the commission on which they serve. Thus a commissioner who serves as a volunteer may meet with another commissioner on issues relating to his or her duties as a volunteer; provided such discussions do not relate to matters that will come before the commission for consideration or action (teams). See Government in the Sunshine Manual, 2001 addition, Part I, B. Paragraph 10, Page 12. Leagues and similar organized sports sanctioned by the commission shall file with the clerk an organizational document showing, at a minimum, the applicable sport, the approximate number of teams, the anticipated and coaching and training personnel, the officers and board of directors (if any) and their date and method of selection, members of the teams, and a proposed budget. This information shall be updated at least annually at a time set by the commission. The commission may adopt additional policies regarding some or all of the teams or leagues.

Section 5-29. - Town parks and town staff.

This section establishes the duties of the town staff (designated from time to time by the mayor). The town staff refers to one (1) or more employees of the town and as such is under the direction of the mayor. In addition to the duties assigned by the mayor and town council (by resolution), the town staff shall:

- (1) Manage the day to day operation of the town's parks and playfields;
- (2) Between commission meetings, make minor adjustments to the schedules of play established by the commission regarding the use of the various playfields;
- (3) Annually submit to the commission and the town council a brief synopsis of the numbers of participants in the various sports or leagues using the fields (to help the town and commission allocate recreational resources);
- (4) Be one (1) of the two (2) members of the Highlands County RPAC representing the town;
- (5) Enforce, with the assistance of the Lake Placid Police Department, the orders of the recreation commission regarding subsections [5-22\(4\)](#) and (5) of the Town Code; and

- (6) Administer the grants and construction projects pertaining to the town's recreation program, and report on the same from time to time to the recreation commission and the town council.

Section 5-30. - Appeals.

- (a) Decisions of the town staff regarding scheduling and operation of the parks and play fields may be appealed to the town recreation commission.
- (b) Decisions of the town recreation commission may be appealed to the town council.
- (c) All appeals shall be in writing, with copies of all relevant materials, attested by the appellant, and filed with the town clerk within thirty (30) days of the subject decision.

Section 5-31. - User fees, play field designation and use.

- (a) *Use of Lake June Park.* The Town of Lake Placid intends to encourage the greatest number of people to use the recreation fields in a safe, fun, organized and equitable manner.
- (b) *Allocation of play times.* The recreation commission should use its best efforts to reasonably allocate play time to all interested persons and groups.
- (c) *User fees.* The town shall establish from time to time by resolution and collect user fees as hereinafter defined from every person using the recreational facilities of Lake June Park (the play fields, concession stand but not the tot parks, beach and pavilion and related facilities), unless specifically exempt as below provided.
- (d) *User fee collection.* User fees shall be paid to the town clerk, by individuals or by the various teams or leagues. Funds paid by, or on behalf of a player to a team or league shall be considered to be funds owned by the Town of Lake Placid and shall be paid to the town clerk as soon as reasonably practicable. Failure to remit money so collected shall be prosecuted to the full extent of the law and the offender shall be banned from organized sports and the town's recreational facilities.
- (e) *Permits.* Upon payment of the user fee, the town clerk or the town clerk's designee, shall issue a Lake June Park use permit.
- (f) *Exemptions.* The following persons shall not be required to pay user fees for specific events; however, admission or other similar fees may be charged from time to time as approved by the recreation commission:
 - (1) Spectators merely watching the game.
 - (2) Referees giving their time to leagues and teams.
 - (3) Miracle League volunteers for a specific game.
 - (4) Other exemptions approved by resolution of the town council or recreation commission.
 - (5) Team and league workers maintaining, mowing, marking or operating the field, and concession stand.

- (6) Town staff, contractors and police, unless they are participating in an event.
- (g) *League penalty.* Any league that allows a person to participate in an organized sports activity at Lake June Park, who has not purchased a town recreation permit, will be fined as set by resolution of the town council from time to time. Failure to pay the fine shall result in the termination of the league's privilege to use the Lake June Park.
- (h) *Personal penalty.* Any person using Lake June Park for any sports activity found not to have a recreation permit will be assessed a fine equal to twice the cost of a town recreation permit. The town recreation permit shall be paid by one-half of the fine; the remaining half of the fine shall be paid to the town recreation budget.
- (i) *Key use restrictions.* Any person or persons issued or using a town key at Lake June Park, must sign an agreement stating they will not release the key to any other person and will use the key only for purposes approved by the recreation commission or town council. The town council or recreation commission by resolution may withdraw the key or prohibit the offender from further use of Lake June Park for unauthorized use of a town key.

Section 5-32. - Lake June Park special event fees.

- (a) A special event fee shall and an hourly utility fee may be charged for all special events held at Lake June Park as established by resolution of the town council.
- (b) Parking to observe the Fourth of July fireworks is not a special event or subject to a user fee.

Section 5-33. - Park reservations; user fees and charges.

- (a) *Park reservations.* The passive parks owned by the Town of Lake Placid may be reserved for exclusive use by individuals or groups. A reservation is effective only upon the town's receipt of the full payment of the park use fee, clean up deposit, and proof of sanitation facilities, where required.
- (b) *Park use fee.* The town park use fee shall be set and from time to time modified by resolution of the Lake Placid Town Council. The set fee shall be charged and collected by the town clerk prior to the reservation for the reserved use of the town's parks.
- (c) *Event security fee.* The sponsor, organizer or user shall prior to reservation provide evidence of private park security (approved by the chief of police) or pay to the town clerk the expected charges for police for the event (crowd control, parking, traffic, etc.). Specific rates for police services may be established by town council resolution.
- (d) *Park clean up deposit.* The town park clean up deposit shall be set and from time to time modified by resolution of the town council. The set deposit shall be charged and collected by the town clerk prior to the reservation for the reserved use of the town's parks.
- (e) *Sanitation facilities.* Sanitation facilities may be required for certain events. The town council by resolution may establish the specific facilities which must be provided by event

sponsors or organizers. If sanitation facilities are required, the town park reservations shall include advance payment for the placement, operation and prompt removal of portable restrooms. Proof of payment for the toilets shall be delivered to the town clerk ten (10) days in advance of the event. Failure to provide the proof of advance payment shall result in cancellation of the event. Failure to provide the toilets shall require cancellation of the event until the facilities arrive.

An entity reserving park use without providing portable restrooms are responsible for maintaining a total crowd of less than two hundred (200) people. The chief of police shall close the event and disburse the crowd should the event exceed one hundred ninety-nine (199) total people and not provide portable restrooms. In that event, the sponsoring entity shall not be permitted to ever reserve any town park without providing portable restrooms.

(f) *Park clean up.* The park sponsor, organizer or user reserving the respective town park is strictly and absolutely responsible for all park clean up. even if the cost of clean up exceeds the park clean up deposit. Clean up shall be accomplished prior to the end of the reserved park use time. In the event that the park is not completely cleaned by the end of the reserved park use time, the town shall cause the park to be cleaned and shall apply the park clean up deposit and bill the maker of the reservation the balance of the actual clean up cost, plus a one hundred dollar (\$100.00) administrative fee.

(g) *Damage to the park.* The town park organizer, sponsor or user reserving the respective park is strictly and absolutely responsible for the repair of all damages to the park occurring during the reservation time, or otherwise caused by those reserving the park. Damage caused to any town park shall be repaired by the town (and not by the park user). The cost of the repair, plus a one hundred dollar (\$100.00) administrative fee, shall be paid by the entity reserving the park, or, if there is no reservation, by the park user.

(h) *Cancellations and refunds.* The town clerk shall refund all fees and deposits upon receipt of a written cancellation notice signed by the reserving entity thirty (30) days or more in advance of the beginning of the reservation time. The town clerk shall refund the park clean up deposit but not the park use fee upon receipt of a cancellation notice less than thirty (30) days prior to the beginning of the reservation time.

(i) *Appeal.* Disputes regarding fees and charges made according to this article may be appealed to the town council by filing a written appeal within thirty (30) days of the end of the reservation time and payment of the disputed fee or charge. All material points to be argued in the appeal shall be included in the written appeal. No new issue shall be raised after the written appeal is filed.

(j) *Enforcement.* Each user who fails or refuses to pay an assessed fee or charge shall not be allowed to reserve or use any town facility, until the fee or charge is paid, plus administrative expense, plus a collection fee of three hundred dollars (\$300.00). The ban on park use applies to the entity and its principals (officers, directors or partners) and not to the patrons of the event.

SECTION 2. EFFECTIVE DATE. This Ordinance shall become effective immediately upon adoption.

ADOPTED AND ORDAINED during a regular meeting of the Lake Placid Town Council held this day of 2016.

TOWN OF LAKE PLACID, a Florida municipal

By: _____
John M. Holbrook, Mayor

(SEAL)

Attest: _____
Eva Cooper Hapeman, Town Clerk

THIS ORDINANCE WAS READ in full or by title on at least two (2) separate days in two (2) separate Town Council meetings (on the ____ day of _____, ____ and on the ____ day of _____, ____). Notice of the proposed enactment containing the Ordinance title, stating that a copy may be obtained at Town Hall, and stating the date, time and place of the proposed adoption and advising that interested parties may appear at the meeting and be heard with respect to the proposed ordinance was published at least once each week for two consecutive weeks in the _____ on the ____ day of _____ 201__ and on the __ day of _____ 201__ being at least ten (10) days prior to adoption.

Eva Cooper Hapeman, Town Clerk

TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: January 11, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

5.C.1. Central Florida Regional Planners contract update

PLACED ON AGENDA BY:

Per motion of Town Council 01/11/16

STATEMENT OF ISSUE:

At Town Council direction Central Florida Regional Planning was notified that a status on their contracts with the town was requested. Written response is attached.

RECOMMENDED ACTION:

FISCAL IMPACT:

ATTACHED ITEMS:

Memo - Status of CFRPC Planning Advisory Service (PAS) Agreements
Agreements



Date: January 29, 2016
To: Town of Lake Placid Town Council
From: Jennifer Codo-Salisbury, Planning and Administrative Director
cc: Patricia Steed, Executive Director, CFRPC
Subject: **Status of CFRPC Planning Advisory Service (PAS) Agreements**

This memo was prepared at the request of the Town Council to address the status of Planning Advisory Service (PAS) Agreements (past and present) between the Town of Lake Placid and the Central Florida Regional Planning Council (CFRPC). The following is a list of agreements and their status.

WORK COMPLETED

- 1) PAS to prepare the Towns' Evaluation and Appraisal Report (EAR)**
 - a. The Town's EAR was completed in 2009.
 - b. This scope of work has been completed.

- 2) PAS to prepare the Town's Comprehensive Plan Evaluation and Appraisal Report (EAR)-Based Amendments**
 - a. This work was completed in January 2013 when the EAR-Based Amendments were adopted.
 - b. This scope of work has been completed.

- 3) PAS to complete 10 Year Water Supply Plan**
 - a. This scope of work was provided to develop a 10 Year Water Supply Plan for the Town. The funding for this work was provided through a 2013/2014 Florida Department of Economic Opportunity Community Planning Technical Assistance Grant.
 - b. Work was completed in May 2014 consistent with the grant requirements.
 - c. The CFRPC continued work with the Town outside of the agreement to provide additional data and analysis and coordination with the Southwest Florida Water Management District concerning the renewal of applicable water use permits.

- 4) PAS to complete Finding of Necessity**
 - a. This scope of work was provided to develop a Finding of Necessity study for the Town. The funding for this work was provided through a 2014/2015 Florida Department of Economic Opportunity Community Planning Technical Assistance Grant.
 - b. Work was completed in May 2015 consistent with the grant requirements.

- c. The Town applied for but did not receive a subsequent grant to develop a Community Redevelopment Area (CRA) Plan.

WORK IN FINAL STAGES

1) PAS to develop land development regulations to implement the Lake Placid Regional Plan

- a. Agreement was executed in June 2012.
- b. Work commenced in February 2013 following adoption of updated Lake Placid 2030 Comprehensive Plan which included the adoption of the Lake Placid Regional Plan in the Future Land Use Element.
- c. The regulations to be incorporated into the Lake Placid Land Development Code have been drafted and have been revised several times based on County and Town staff review.
- d. The drafting of the regulations has been coordinated with Highlands County and the Town planning staff to ensure consistency with both jurisdictions' regulations.
- e. A Town of Lake Placid Local Planning Agency and Town Council Joint Workshop was held on September 21, 2015, to review the draft regulations.
- f. On December 21, 2015, Town staff meet with the CFRPC to provide further review and edits of the September 21, 2015 Joint Workshop package.
- g. CFRPC is completing revisions based on December 21, 2015 staff edits.
- h. CFRPC and Town Staff are working toward Spring 2016 public hearings to adopt the amendments to the Town's Land Development Code.

NEW ASSIGNMENTS

1) PAS to complete a Parking Study, Review of Sign Regulations, and Amendments to Transportation Concurrency

- a. This agreement was executed by the Town on October 12, 2015 and received by the CFRPC on November 6, 2015, at which time the CFRPC executed the agreement.
- b. **Parking study**
 - i. The CFRPC developed a methodology for the parking study and provided the methodology and study area to the Town staff for review and approval on December 11, 2015.
 - ii. The CFRPC staff conducted a parking study during the month of January 2016.
 - iii. The CFRPC staff is currently completing review of the Town and County regulations specific to parking.
 - iv. The CFRPC staff is currently drafting text amendments to the Town's Code to provide for user friendly parking regulations. Estimated completion is March 2016.
- c. **Update Town Sign Regulations specific to Content Neutrality**
 - i. The CFRPC has completed its review of the Town's sign regulations in comparison to the recent U.S. Supreme Court ruling (Reed vs Town of Gilbert)
 - ii. The draft text amendments to the Town's sign regulations specific to content neutrality were submitted to the Town staff including the Town Attorney for review on January 29, 2016.

- iii. The next steps, consistent with the Scope of Work following the completed tasks above include: 1) CFRPC shall facilitate a joint workshop with the Local Planning Agency and the Town Council to review the proposed amendments; 2) The CFRPC shall revise the proposed amendments based on input and consensus from the workshop; and 3) CFRPC shall present the proposed amendments at public hearings before the Local Planning Agency and the Town Council.

d. Transportation Concurrency

- i. The CFRPC staff is currently reviewing the Town's transportation concurrency policies, and also reviewing the Town's Land Development Code for inconsistencies between the Comprehensive Plan and the LDC.
- ii. The CFRPC staff is currently working to develop transportation concurrency exemption options.
- iii. The CFRPC will then review options with Town staff including the Highlands County planning staff and develop amendments to the Comprehensive Plan and LDC specific to remedying any inconsistencies and updating concurrency policies and regulations.
- iv. This work will be consistent with the Heartland Regional Transportation Planning Organization (HRTPO) Long Range Transportation Plan to be adopted in March 2016.
- v. Work is anticipated to be complete by the summer of 2016.

PLANNING ADVISORY SERVICES AGREEMENT

with the

TOWN OF LAKE PLACID

THIS AGREEMENT is made and entered into this 4th day of June, 2012, by and between the **Central Florida Regional Planning Council** (hereinafter referred to as the "COUNCIL") and the **Town of Lake Placid** (hereinafter referred to as the "TOWN").

BACKGROUND

- A. The TOWN desires to engage the COUNCIL to provide professional planning services to assist the TOWN in preparing amendments to the TOWN's Land Development Code to develop regulations to implement the Greater Lake Placid Planned Vision Overlay (GLPPVO) as detailed in Attachment A – Scope of Work.
- B. The COUNCIL desires to provide such professional services in accordance with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto do mutually agree as follows:

I. GENERAL

The TOWN contracts with the COUNCIL to assist the TOWN in updating the TOWN's Land Development Code to develop regulations to implement the GLPPVO as to be adopted in the Highlands County Comprehensive Plan. The COUNCIL shall provide professional services required under this Agreement with the TOWN. Through a separate Planning Advisory Services Agreement between the COUNCIL and Highlands County, the COUNCIL shall also coordinate with Highlands County to update the County's Land Development Regulations to provide consistency between the TOWN's Land Development Code and County's Land Development Regulations specific to the GLPPVO.

II. SCOPE OF WORK

The COUNCIL shall perform, in a satisfactory and proper manner, the work and services detailed in Attachment A - Scope of Work (Work), and shall satisfy all requirements of the guidelines specified therein.

III. COMPENSATION

As consideration for performance of Work, the TOWN agrees to pay a fixed fee of

\$30,000 (thirty thousand dollars) to be paid in four (4) payments as follows: \$7,500 by June 30, 2012, \$7,500 by September 30, 2012, \$7,500 by December 30, 2012; and \$7,500 final payment due at time of completion. Payment shall be made upon receipt of an acceptable completed invoice from the COUNCIL, which shall be presented to the TOWN.

All fees and payments for additional Scope of Work, if required, shall be negotiated.

IV. PERIOD OF AGREEMENT

The services of the COUNCIL are to commence upon execution of this Agreement by both Parties and shall be completed within 18 months after the execution of this Agreement by both Parties.

V. MODIFICATION OF AGREEMENT

A. Either party may request changes in the services or Scope of Work to be performed by the COUNCIL pursuant to this Agreement, including adjustments in the funds provided under the Agreement if necessary and appropriate.

B. Any extensions of the Agreement shall be mutually agreed upon by and between the TOWN and the COUNCIL and shall be incorporated in written amendments to this Agreement signed by both parties.

VI. TERMINATION

A. Either party may terminate this Agreement for cause upon written notice of thirty (30) days. Written notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

B. In the event the Agreement is terminated, the COUNCIL shall be paid an amount commensurate with the work satisfactorily completed as of the effective date of termination based on work performed in accordance with the tasks contained in the Scope of Work and corresponding hourly costs of the employees involved in completing the work.

VII. COMPLIANCE WITH LAWS

A. The COUNCIL warrants, represents, and agrees that it will comply with all federal, state, and local laws, rules, and regulations applicable to the fulfillment of the requirements of this Agreement.

B. Any legal action by either party against the other concerning this Agreement shall be filed in Highlands County, Florida, which shall be deemed proper jurisdiction and venue for the action.

VIII. PERSONNEL

- A. The COUNCIL represents that it has, or will secure at its own expense, personnel necessary to perform the services under this Agreement.
- B. The COUNCIL shall continuously staff the Work with COUNCIL personnel or appropriate consultants as deemed necessary by the COUNCIL to fulfill its obligations under this Agreement. Qualified persons may be added, deleted, or substituted at any time during the period of this Agreement, as the COUNCIL may deem necessary or appropriate.

IX. DATA TO BE FURNISHED TO COUNCIL

Upon reasonable request of the COUNCIL, the TOWN shall provide to the COUNCIL all information, data reports, records, and maps in its possession, or which become available to it, that are necessary for the execution of Work of the COUNCIL under this Agreement.

X. RIGHT TO WORK PRODUCTS

Copies of all writings, maps, charts, reports, findings, and other relevant non-copyrighted material shall become the property of the TOWN upon final payment for the services included herein.

XI. ASSIGNMENT

This Agreement shall not be assignable.

XII. EMPLOYMENT ELIGIBILITY VERIFICATION

(a) *Definitions.* As used in this paragraph

Employee assigned to this Agreement means an employee who was hired after November 6, 1986, who is directly performing work, in the United States, under this Agreement. An employee is not considered to be directly performing work under this Agreement if the employee—

- (1) Normally performs support work, such as indirect or overhead functions; and
- (2) Does not perform any substantial duties applicable to the agreement.

Subcontract means any contract entered into by a subcontractor to furnish supplies or services for performance of this Agreement or a subcontract under this Agreement. It includes but is not limited to purchase orders, and changes and modifications to purchase

orders.

Subcontractor means any supplier, distributor, vendor, or firm that furnishes supplies or services to or for COUNCIL or another subcontractor.

United States, as defined in 8 U.S.C. 1101(a)(38), means the 50 States, the District of Columbia, Puerto Rico, Guam, and the United States Virgin Islands.

(b) *Enrollment and verification requirements.*

- (1) The COUNCIL must be enrolled in E-Verify at time of execution of this Agreement, and the COUNCIL shall use E-Verify to initiate verification of employment eligibility of—

(i) *All new employees.*

(A) *Enrolled 30 calendar days or more.* The COUNCIL shall initiate verification of employment eligibility of all new hires of the COUNCIL, who are working in the State of Florida, whether or not assigned to this Agreement, within three (3) business days after the date of hire; or

(B) *Enrolled less than 30 calendar days.* Within 30 calendar days after enrollment in E-Verify, the COUNCIL shall initiate verification of employment eligibility of all new hires of the COUNCIL who are working in the State of Florida, whether or not assigned to this Agreement, within three (3) business days after the date of hire.

(ii) *Employees assigned to this Agreement.* For each employee assigned to this Agreement, the COUNCIL shall initiate verification of employment eligibility, to the extent allowed by the E-Verify program, within 30 calendar days after date of execution of this Agreement or within 30 days after assignment to this Agreement, whichever date is later.

- (2) The COUNCIL shall comply, for the period of performance of this Agreement, with the requirements of the E-Verify program Memorandum of Understanding (MOU). Termination of the COUNCIL's MOU and denial of access to the E-Verify system by the Department of Homeland Security or the Social Security Administration or the U.S. Citizenship and Immigration Service is an event of default under this Agreement.

(c) *Web site.* Information on registration for and use of the E-Verify program can be obtained via the Internet at the U.S. Citizenship and Immigration Service's Web site: <http://www.uscis.gov>.

(d) *Individuals previously verified.* The COUNCIL is not required by this paragraph to perform additional employment verification using E-Verify for any employee

whose employment eligibility was previously verified by the COUNCIL through the E-Verify program.

- (e) *Subcontracts.* The COUNCIL shall include, and shall require the inclusion of, the requirements of this paragraph, including this subparagraph (e) (appropriately modified for identification of the parties), in each subcontract that includes work performed in the United States under this Agreement.

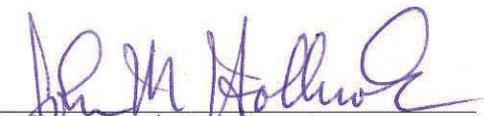
XIII. TERMS AND CONDITIONS

This Agreement and attachments incorporated by reference constitute all the terms and conditions agreed upon by the parties.

IN WITNESS WHEREOF, the TOWN and the COUNCIL have caused this Agreement to be executed by their undersigned officials as duly authorized.

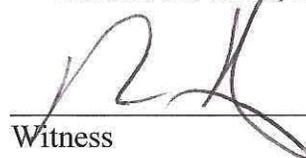
TOWN OF LAKE PLACID

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

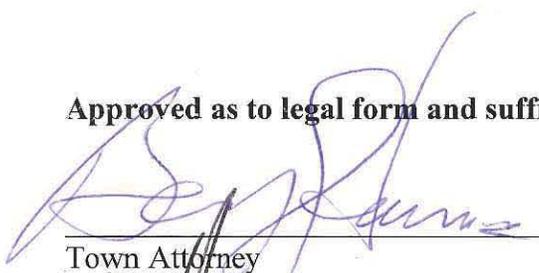
By: 
John M. Holbrook, Mayor

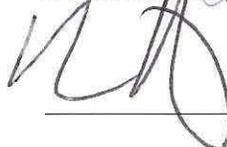
By: 
Patricia M. Steed, Executive Director


Witness


Witness

Approved as to legal form and sufficiency:


Town Attorney


Council Attorney

Attachment A

**TOWN OF LAKE PLACID
SCOPE OF WORK**

Introduction

The Town of Lake Placid Town Council and COUNTY jointly appointed a Growth Management Committee (Committee) to consider and recommend strategies to prepare for growth in a joint planning area in and around the Town of Lake Placid.

In 2011, Highlands County's 2030 Comprehensive Plan (Plan) was found "in compliance" by the State of Florida Department of Community Affairs. The Plan includes Objective 12, the Greater Lake Placid Planned Vision Overlay (GLPPVO), which includes a significant part of the joint Committee's recommendation. The GLPPVO applies to areas identified on Map 3 – 2030 Greater Lake Placid Planned Vision Overlay Growth Management Areas, of the Highlands County Comprehensive Plan Future Land Use Map Series.

This Scope of Work specifically addresses amendments to the TOWN's Land Development Regulations to implement the GLPPVO and to include remaining Committee recommendations. The COUNCIL shall coordinate with the TOWN and the County to assure consistency between the GLPPVO regulations in the TOWN's Land Development Code and the County's Land Development Regulations. Through a separate Planning Advisory Service Agreement with the County, the COUNCIL shall update the County's Land Development Regulations specific to the GLPPVO.

LAND DEVELOPMENT REGULATIONS UPDATE

The following outlines the scope of work that will be administered and coordinated by the COUNCIL for the preparation of the amendments to the TOWN's Land Development Code consistent with adopted Greater Lake Placid Planned Vision Overlay (GLPPVO) adopted in the Highlands County Comprehensive Plan.

The COUNCIL shall first prepare and present to the TOWN an amendment to the TOWN's Comprehensive Plan (under separate contract with the TOWN) to which generally mirrors the GLPPVO adopted by the County.

The COUNCIL shall second prepare and present to the TOWN for adoption as Land Development Regulations the recommendations of the joint growth management committee which were not included in the TOWN and County comprehensive plans.

The COUNCIL shall third prepare and present to the TOWN for adoption, Land Development Regulations to implement the TOWN comprehensive plan in the overlay area, which shall include:

- I. Work with the TOWN's staff to develop amendments to the TOWN's Land Development Code.
 - A. Hold a project kick-off meeting with the TOWN staff.
 - B. Draft Land Development Code regulations corresponding to the principals of the GLPPVO including but not limited to new zoning categories, intergovernmental coordination and design guidelines.
 - C. Review Draft regulations with TOWN staff.
 - D. Revise Draft regulations based on staff comments.
 - E. Throughout this work, coordinate with the County for consistency in the TOWN's and County's regulations specific to the GLPPVO.
- II. Prepare for and facilitate workshops on Draft regulations.
 - A. Hold one workshop with the TOWN Local Planning Agency.
 - B. Hold one Workshop with the TOWN Council.
 - C. Throughout the workshop process, coordinate with the County for consistency in the TOWN's and County's regulations. Through the COUNCIL's Planning Advisory Services Agreement with the County, the COUNCIL will attend all County workshops as well.
- III. Revise the Land Development Code regulations based on input from the workshops.
- IV. Prepare for Public Hearings.
 - A. Prepare for and attend the TOWN Local Planning Agency Hearing.
 - B. Prepare for and attend the TOWN Council hearing to adopt the Land Development Code regulations.
 - C. Throughout the public hearing process, the COUNCIL shall coordinate with the County for consistency between the TOWN's and County's regulations. Through the COUNCIL's Planning Advisory Services Agreement with the County, the COUNCIL will prepare for and attend all County public hearings as well.

PLANNING ADVISORY SERVICES AGREEMENT

with the

TOWN OF LAKE PLACID

THIS AGREEMENT is made and entered into this 12th day of August, 2013, by and between the **Central Florida Regional Planning Council** (hereinafter referred to as the "COUNCIL") and the **Town of Lake Placid** (hereinafter referred to as the "TOWN").

BACKGROUND

- A. The TOWN desires to engage the COUNCIL to provide professional planning services to assist the TOWN in preparing a 10 Year Water Supply Facilities Work Plan and related Comprehensive Plan Amendments for submission to the Southwest Florida Water Management District and the State of Florida Department of Economic Opportunity (DEO) as detailed in Attachment A – Scope of Work.

The COUNCIL acknowledges the Funding and Program Agreement between the Florida Department of Economic Opportunity and the TOWN of Lake Placid (AGREEMENT). Consistent with that AGREEMENT, the COUNCIL shall be consistent with Section 13.c., Subcontracts; Section 27, Discriminatory Vendor; Section 29, Harassment-Free Workplace; Section 30, Public Entity Crimes; Section 31, Unauthorized Aliens; and Section 32, Lobbying.

- B. The COUNCIL desires to provide such professional services in accordance with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto do mutually agree as follows:

I. GENERAL

The TOWN engages the COUNCIL to assist the TOWN in developing a 10 Year Water Supply Facilities Work Plan and related Comprehensive Plan Goals, Objectives, and Policies set forth by Section 373.709 and Section 163.3177(6)(c)(3), Florida Statutes. The COUNCIL shall provide the professional services required under this Agreement with the TOWN.

II. SCOPE OF WORK

The COUNCIL shall perform, in a satisfactory and proper manner, the work and services detailed in Attachment A - Scope of Work, and shall satisfy all requirements of the

guidelines specified therein.

III. COMPENSATION

As consideration for performance of Work, the TOWN agrees to pay a fixed fee of \$10,000 (ten thousand dollars) to be paid in two (2) payments as follows: \$5,000 by September 30, 2013, and \$5,000 final payment due at time of completion. Payment shall be made upon receipt of an acceptable completed invoice from the COUNCIL, and release of funds to the TOWN by the Florida Department of Economic Opportunity. Project deliverables will be consistent with Attachment A – Scope of Work.

All fees and payments for additional Scope of Work, if required, shall be negotiated.

IV. PERIOD OF AGREEMENT

The services of the COUNCIL are to commence upon execution of this agreement.

V. MODIFICATION OF AGREEMENT

- A. Either party may request changes in the services or Scope of Work to be performed by the COUNCIL pursuant to this Agreement, including adjustments in the funds provided under the Agreement if necessary and appropriate.
- B. Any extensions of the Agreement shall be mutually agreed upon by and between the TOWN and the COUNCIL and shall be incorporated in written amendments to this Agreement signed by both parties.

VI. TERMINATION

- A. Either party may terminate this Agreement for cause upon written notice of thirty (30) days. Written notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.
- B. In the event the Agreement is terminated, the COUNCIL shall be paid an amount commensurate with the work satisfactorily completed as of the effective date of termination based on work performed in accordance with the tasks contained in the Scope of Work and corresponding hourly costs of employees involved in completing the work.

VII. COMPLIANCE WITH LAWS

- A. The COUNCIL warrants, represents, and agrees that it will comply with all federal, state, and local laws, rules, and regulations applicable to the fulfillment of the requirements of this Agreement.

- B. Any legal action by either party against the other concerning this Agreement shall be filed in Highlands County, Florida, which shall be deemed proper jurisdiction and venue for the action.

VIII. PERSONNEL

- A. The COUNCIL represents that it has, or will secure at its own expense, personnel necessary to perform the services under this Agreement.
- B. The COUNCIL shall continuously staff the Work with COUNCIL personnel or appropriate consultants as deemed necessary by the COUNCIL to fulfill its obligations under this Agreement. Qualified persons may be added, deleted, or substituted at any time during the period of this Agreement, as the COUNCIL may deem necessary or appropriate.

IX. DATA TO BE FURNISHED TO COUNCIL

Upon reasonable request of the COUNCIL, the TOWN shall provide to the COUNCIL all information, data reports, records, and maps in its possession, or which become available to it, that are necessary for the execution of Work of the COUNCIL under this Agreement.

X. RIGHT TO WORK PRODUCTS

Copies of all writings, maps, charts, reports, findings, and other relevant non-copyrighted material shall become the property of the TOWN upon final payment for the services included herein.

XI. ASSIGNMENT

This Agreement shall not be assignable.

XII. TERMS AND CONDITIONS

This Agreement and attachments incorporated by reference constitute all the terms and conditions agreed upon by the parties.

IN WITNESS WHEREOF, the TOWN and the COUNCIL have caused this Agreement to be executed by their undersigned officials as duly authorized.

TOWN OF LAKE PLACID

**CENTRAL FLORIDA REGIONAL
PLANNING COUNCIL**

By: John M. Holbrook
John M. Holbrook Mayor

By: Patricia M. Steed
Patricia M. Steed, Executive Director

Phil Wilson
Witness

Dona H. Horvath
Witness

Approved as to legal form and sufficiency:

[Signature]
Town Attorney

[Signature]
Council Attorney

**LAKE PLACID
SCOPE OF WORK**

Water Supply Facilities Work Plan

Funding under this Agreement is provided for the development of the Town of Lake Placid's first 10 Year Water Supply Facilities Work Plan and related Comprehensive Plan Goals, Objectives, and Policies as set forth by Section 373.709 and Section 163.3177(6)(c)3, Florida Statutes which require that the water supply plan and work plan be updated within 18 months after the water management district's governing board approves the updated regional water supply plan. The Town of Lake Placid is within the Southwest Florida Water Management District.

Objective

The Town recognizes the importance of adequate water supplies to not only the Town's future, but to Florida's future. The development of the Town's first 10 Year Water Supply Facilities Work Plan and related Comprehensive Plan amendments will allow the Town to continue proactively planning for the future of its current and growing population.

The project involves compiling data, providing analysis, and creating a 10 Year Water Supply Facilities Work Plan for the Town of Lake Placid and amending the Town's 2030 Comprehensive Plan to provide related Goals, Objectives, and Policies including the Capital Improvements Element and if needed the 5-Year Schedule of Capital Improvements. The completed products include the Town of Lake Placid 10 Year Water Supply Facilities Work Plan based on data and analysis and the Goals, Objectives, and Policies of the Town of Lake Placid 2030 Comprehensive Plan related to the Water Supply and Facilities Work Plan. These products will be consistent with the requirements of Florida Statutes specific to water supply planning and related comprehensive plan amendments. This product will also bring the Lake Placid 2030 Comprehensive Plan into compliance with all state mandates.

Tasks

Task 1 – Data and Analysis for Water Supply Work Plan

1. The COUNCIL will coordinate with the Southwest Florida Water Management District to develop population and water demand projections, areas to be served, the availability of traditional and alternative water supplies, bulk sale agreements, and water conservation and reuse strategies necessary to meet projected demand.
2. The COUNCIL shall coordinate with the water suppliers.
3. The COUNCIL shall prepare data and analysis consistent with the requirements of Section

373.709 and Section 163.3177(6)(c)3, Florida Statutes.

Deliverable: Completed data and analysis and outline for the Water Supply Work Plan.

Task 2 –Water Supply Work Plan and Related Comprehensive Plan Amendments

1. The COUNCIL will coordinate appropriate aspects of the Town’s Comprehensive Plan with the Southwest Florida Water Management District’s (SWFWMD) Regional Water Supply Plan.
2. The COUNCIL shall revise the following Comprehensive Plan Elements with draft amendments consistent with the Water Supply Work Plan:
 - a. Infrastructure Element.
 - b. Conservation Element.
 - c. Capital Improvements Element and if needed the 5-Year Schedule of Capital Improvements.
 - d. Intergovernmental Coordination Element.
3. Prepare the completed draft of the 10-Year Water Supply Work Plan that is consistent with the SWFWMD Regional Water Supply Plan.

PLANNING ADVISORY SERVICES AGREEMENT

with the

TOWN OF LAKE PLACID

THIS AGREEMENT is made and entered into this 8th day of December, 2014, by and between the **Central Florida Regional Planning Council** (hereinafter referred to as the "COUNCIL") and the **Town of Lake Placid** (hereinafter referred to as the "TOWN").

BACKGROUND

- A. The TOWN desires to engage the COUNCIL to provide professional planning services to assist the TOWN in developing a Finding of Necessity study as the TOWN considers establishing a Community Redevelopment Agency as detailed in Attachment A – Scope of Work.
- B. The COUNCIL acknowledges the Funding and Program Agreement between the Florida Department of Economic Opportunity and the TOWN (AGREEMENT) which is provided as Attachment B of this Agreement. Consistent with that AGREEMENT, the COUNCIL shall be consistent with Section 11, Subcontracts; Section 25, Discriminatory Vendor; Section 26, Non-Discrimination, Section 27, Harassment-Free Workplace; Section 28, Public Entity Crimes; Section 29, Employment Eligibility Verification, and Section 30, Lobbying.
- C. The COUNCIL desires to provide such professional services in accordance with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto do mutually agree as follows:

I. GENERAL

The TOWN engages the COUNCIL to assist the TOWN in developing a Finding of Necessity study. The COUNCIL shall provide the professional services required under this Agreement with the TOWN.

II. SCOPE OF WORK

The COUNCIL shall perform, in a satisfactory and proper manner, the work and services detailed in Attachment A - Scope of Work, and shall satisfy all requirements of the guidelines specified therein.

III. COMPENSATION

As consideration for performance of Work, the TOWN agrees to pay a fixed fee of \$15,000 (fifteen thousand dollars) to be paid in two (2) payments as follows: \$7,500 by February 27, 2015, and \$7,500 by June 30, 2015. Payment shall be made upon receipt of an acceptable completed invoice from the COUNCIL, and release of funds to the TOWN by the Florida Department of Economic Opportunity. Project deliverables will be consistent with Attachment A – Scope of Work.

All fees and payments for additional Scope of Work, if required, shall be negotiated.

IV. PERIOD OF AGREEMENT

The services of the COUNCIL are to commence upon execution of this agreement.

V. MODIFICATION OF AGREEMENT

- A. Either party may request changes in the services or Scope of Work to be performed by the COUNCIL pursuant to this Agreement, including adjustments in the funds provided under the Agreement if necessary and appropriate. Such changes mutually agreed upon by and between the TOWN and the COUNCIL shall be incorporated in written amendments to this Agreement signed by both parties.
- B. Any extensions of the Agreement shall be mutually agreed upon by and between the TOWN and the COUNCIL and shall be incorporated in written amendments to this Agreement signed by both parties.

VI. TERMINATION

- A. This Agreement may be terminated by written mutual consent of the parties.
- B. Either party may terminate this Agreement upon written notice of thirty (30) days. Written notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.
- C. In the event the Agreement is terminated, the COUNCIL shall be reimbursed in the amount commensurate with the work satisfactorily accomplished on the effective date of termination.

VII. COMPLIANCE WITH LAWS

The COUNCIL warrants, represents, and agrees that it will comply with all federal, state, and local laws, rules, and regulations applicable to the fulfillment of the requirements of this Agreement.

VIII. PERSONNEL

- A. The COUNCIL represents that it has, or will secure at its own expense, personnel necessary to perform the services under this Agreement.
- B. The COUNCIL shall continuously staff the project with personnel as deemed necessary by the COUNCIL to fulfill its obligations under this Agreement. Qualified persons may be added, deleted, or substituted at any time during the period of this Agreement, as the COUNCIL may deem necessary or appropriate.

IX. DATA TO BE FURNISHED TO COUNCIL

Upon reasonable request of the COUNCIL, the TOWN shall provide to the COUNCIL all information, data reports, records, and maps in its possession, or which become available to it, that are necessary for the execution of Work of the COUNCIL under this Agreement.

X. RIGHT TO WORK PRODUCTS

Copies of all of work products shall become the property of the TOWN.

XI. ASSIGNMENT

This Agreement shall not be assignable.

XII. EMPLOYMENT ELIGIBILITY VERIFICATION

(a) *Definitions.* As used in this paragraph

Employee assigned to this Agreement means an employee who was hired after November 6, 1986, who is directly performing work, in the United States, under this Agreement. An employee is not considered to be directly performing work under this Agreement if the employee—

- (1) Normally performs support work, such as indirect or overhead functions; and
- (2) Does not perform any substantial duties applicable to the agreement.

Subcontract means any contract entered into by a subcontractor to furnish supplies or services for performance of this Agreement or a subcontract under this Agreement. It includes but is not limited to purchase orders, and changes and modifications to purchase orders.

Subcontractor means any supplier, distributor, vendor, or firm that furnishes supplies or services to or for COUNCIL or another subcontractor.

United States, as defined in 8 U.S.C. 1101(a)(38), means the 50 States, the District of Columbia, Puerto Rico, Guam, and the United States Virgin Islands.

(b) *Enrollment and verification requirements.*

- (1) The COUNCIL must be enrolled in E-Verify at time of execution of this Agreement, and the COUNCIL shall use E-Verify to initiate verification of employment eligibility of—

(i) *All new employees.*

(A) *Enrolled 30 calendar days or more.* The COUNCIL shall initiate verification of employment eligibility of all new hires of the COUNCIL, who are working in the State of Florida, whether or not assigned to this Agreement, within three (3) business days after the date of hire; or

(B) *Enrolled less than 30 calendar days.* Within 30 calendar days after enrollment in E-Verify, the COUNCIL shall initiate

verification of employment eligibility of all new hires of the COUNCIL who are working in the State of Florida, whether or not assigned to this Agreement, within three (3) business days after the date of hire.

(ii) *Employees assigned to this Agreement.* For each employee assigned to this Agreement, the COUNCIL shall initiate verification of employment eligibility, to the extent allowed by the E-Verify program, within 30 calendar days after date of execution of this Agreement or within 30 days after assignment to this Agreement, whichever date is later.

(2) The COUNCIL shall comply, for the period of performance of this Agreement, with the requirements of the E-Verify program Memorandum of Understanding (MOU). Termination of the COUNCIL's MOU and denial of access to the E-Verify system by the Department of Homeland Security or the Social Security Administration or the U.S. Citizenship and Immigration Service is an event of default under this Agreement.

(c) *Web site.* Information on registration for and use of the E-Verify program can be obtained via the Internet at the U.S. Citizenship and Immigration Service's Web site: <http://www.uscis.gov>.

(d) *Individuals previously verified.* The COUNCIL is not required by this paragraph to perform additional employment verification using E-Verify for any employee whose employment eligibility was previously verified by the COUNCIL through the E-Verify program.

(e) *Subcontracts.* The COUNCIL shall include, and shall require the inclusion of, the requirements of this paragraph, including this subparagraph (e) (appropriately modified for identification of the parties), in each subcontract that includes work performed in the United States under this Agreement.

XVI. SUBCONTRACTS

The COUNCIL agrees to perform economic development services or similar business assistance services on behalf of the TOWN and shall report on performance, account for proper use of funds provided under this Agreement (including the provision of audit rights pursuant to Section 17, AUDITING AND RECORDS, Section 18, ACCESS TO RECORDS, Exhibit C, *Audit Requirements*, and Exhibit D, *Audit Compliance Certification*, when applicable of the AGREEMENT), coordinate with other components of state and local economic development systems, and avoid duplication of existing state and local services and activities.

XV. DISCRIMINATORY VENDOR

The COUNCIL affirms it is aware of the provisions of Section 287.134(2)(a), Florida Statutes, and that at no time has the COUNCIL been placed on the Discriminatory Vendor List. The COUNCIL further agrees that it shall not violate such law during the term of this Agreement.

XVI. NON-DISCRIMINATION

The COUNCIL shall not discriminate against any employee in the performance of this Agreement, or against any applicant for employment because of age, race, sex, creed, color, handicap, national origin, or marital status.

XVII. HARASSMENT-FREE WORKPLACE

The COUNCIL shall provide a harassment-free workplace, with any allegation of harassment given priority attention and action by management.

XVIII. PUBLIC ENTITY CRIMES

The COUNCIL affirms that it is aware of the provisions of Section 287.133(2)(a), Florida Statutes, and that at no time has the COUNCIL been convicted for a Public Entity Crime. The COUNCIL agrees it shall not violate such law and further acknowledges and agrees that any conviction during the term of this Agreement may result in termination of this Agreement in accordance with Section 287.133(4).

XIX. LOBBYING

The COUNCIL shall not use any funds received pursuant to this Agreement for lobbying the Florida Legislature, the judicial branch, or any state agency.

XX. TERMS AND CONDITIONS

This Agreement and attachments incorporated by reference constitute all the terms and conditions agreed upon by the parties.

IN WITNESS WHEREOF, the TOWN and the COUNCIL have caused this Agreement to be executed by their undersigned officials as duly authorized.

TOWN OF LAKE PLACID

**CENTRAL FLORIDA REGIONAL
PLANNING COUNCIL**

By: John M. Holbrook
John M. Holbrook, Mayor

Eva Coen Hen
Witness

By: Pat M. Steed
Patricia M. Steed, Executive Director

Jennifer Coda-Salisbury
Witness

Approved as to legal form and sufficiency:

[Signature]
Town Attorney

[Signature]
Council Attorney

**TOWN OF LAKE PLACID
SCOPE OF WORK**

Funding under this agreement is provided for the development of a Finding of Necessity as the Town of Lake Placid considers establishing a Community Redevelopment Agency (CRA).

Introduction

The Town of Lake Placid, located in south Highlands County along US Highway 27, is a Rural Area of Critical Economic Concern (RACEC). A continuous goal of the Town has been to look at mechanisms to promote economic development. The Town is considering the establishment of a CRA to assist in redevelopment. The Finding of Necessity Study is the first step.

Proposed Tasks

The Finding of Necessity Study shall be conducted pursuant to Chapter 163, Part III, Florida Statutes and by using the best available data.

- I. The Finding of Necessity Study shall include:
 - A) Surveys of the following elements of the Town to determine a finding of slum or blighted areas:
 1. Local infrastructure including street conditions (paved and unpaved conditions, linkages), water and wastewater capacity, and water and wastewater served and unserved areas;
 2. Building condition, occupancy rate, and rental rates in commercial and industrial areas;
 3. Housing conditions to determine the number of dilapidated and deteriorated structures;
 4. Vacant land and ownership;
 5. Lot size and population density; and
 6. Trends in assessed values of real property over the past five years.
 - B) An overall study report including:
 1. A description of the characteristics of the study area including the boundaries of the study area, geography, demographics, Future Land Use and Zoning, existing land uses, and any other relevant characteristics.
 2. An analysis of the study area pursuant to several of the blight indicators found in 163.340(8) of the Florida Statutes. The analysis will include a recommendation regarding a finding of slum or blighted areas.
 3. Total taxable value of the study area.
 4. Total assessed value of the study area.
 5. 5-year tax increment revenue projection.
 6. An inventory of existing land uses.
 7. Photographic documentation of but not limited to: housing conditions, infrastructure conditions, overgrown properties, derelict properties, and challenging land uses.

8. Redevelopment opportunities.
 9. Recommendations on the establishment of the geographic boundaries of the CRA.
 10. A legal description of the study area.
- II. The Town will coordinate with Highlands County as the Finding of Necessity is developed.

Deliverable 1: (Due to the Florida Department of Economic Opportunity on January 30, 2015)

- (1) Survey as the study area including:
 1. Local infrastructure including street conditions (paved and unpaved conditions, linkages), water and wastewater capacity, and water and wastewater served and unserved areas;
 2. Building condition, occupancy rate, and rental rates in commercial and industrial areas;
 3. Housing conditions to determine the number of dilapidated and deteriorated structures;
 4. Vacant land and ownership;
 5. Lot size and population density; and
 6. Trends in assessed values of real property over the past five years.

Deliverable 2: (Due to the Florida Department of Economic Opportunity on May 15, 2015)

- (1) Completed Finding of Necessity Study Report that addresses any comments provided by DEO.

Attachment B

FUNDING AND PROGRAM AGREEMENT
BETWEEN
THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
AND
THE TOWN OF LAKE PLACID, FLORIDA

FUNDING AND PROGRAM AGREEMENT
BETWEEN
THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
AND
TOWN OF LAKE PLACID, FLORIDA

THIS FUNDING AND PROGRAM AGREEMENT' (Agreement), by and between the FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO), located at 107 East Madison Street, Tallahassee, Florida 32399-4120, and the TOWN OF LAKE PLACID, FLORIDA (Recipient), located at 311 West Interlake Boulevard, Lake Placid, Florida 33852, is made and entered into as of the date last signed below (the "Effective Date"). DEO and Recipient are sometimes hereinafter referred to as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, the 2014 Legislature appropriated recurring funds (the "Funds") from the Grants and Donations Trust Fund for the purpose of providing technical assistance to local governments for implementation of growth management planning efforts; and

WHEREAS, Recipient acknowledges that this is a performance based funding program and represents that it possesses the requisite skills, knowledge, qualifications and experience to perform the tasks described herein; and

WHEREAS, DEO and Recipient desire to enter into this Agreement with regard to the implementation of the funding and programs described herein;

NOW, THEREFORE, in consideration of the promises and mutual agreements contained herein, the Parties agree as follows:

1. PARTIES:

The Parties and their respective addresses for purposes of this Agreement are as follows:

For DEO:
Department of Economic Opportunity
Division of Community Development
107 East Madison Street, MSC 160
Tallahassee, Florida 32399-4120
Telephone Number (850) 717-8475
Facsimile Number (850) 717-8522

For Recipient:

Phil Williams
Town Administrator
Town of Lake Placid
311 West Interlake Boulevard
Lake Placid, Florida 33852
Phone: (863) 699-3747
Fax: (863) 699-3749
Email: pwilliams.townoflakeplacid@gmail.com

2. AGREEMENT MANAGERS:

The Parties each hereby appoint an Agreement Manager to facilitate the terms of this Agreement. All written approvals referenced in this Agreement must be obtained from the Parties' Agreement Managers or their designees. DEO's Agreement Manager is Beth Frost and may be reached at telephone number (850) 717-8487. Recipient's Agreement Manager is Phil Williams, Town Administrator, who may be reached at telephone number (863) 699-3747. Either Party may change its Agreement Manager at any time by written notice to the other.

3. TERM:

This Agreement will commence as of the date of execution, and, unless earlier terminated pursuant to the terms hereof, will expire on June 30, 2015. Recipient acknowledges this Agreement is subject to the availability of funds, legislative appropriations, statutory changes, and further conditioned upon its satisfactory performance of all duties and obligations hereunder, as determined by DEO.

4. NOTICES:

a. All notices provided under or pursuant to this Agreement shall be in writing delivered to DEO's Agreement Manager identified in Section 2 of this Agreement by confirmed electronic mail, business mail service, or certified mail, return receipt requested. Any such notice, demand, request, or other communication shall be effective only if and when it is received by DEO's Agreement Manager.

b. If Recipient is unable to perform any service or is unable to make use of any funds awarded for a service provided for under this Agreement, Recipient shall share this information with DEO within five (5) working days of Recipient's discovery of the shortfall.

5. AMENDMENT AND MODIFICATION:

a. This Agreement may not be altered, modified, amended, or changed in any manner, except pursuant to a written agreement executed and delivered by each of the Parties, or as defined in Section 5(c) of this Agreement. Additionally, any such modification, amendment or change shall be effective on the date of delivery or such

later date as the Parties may agree therein. The Term of this Agreement may only be amended through formal written modification to this Agreement.

b. Modification of this Agreement or any notices permitted or required under this Agreement may be made by facsimile or other electronic transmission. Receipt of the facsimile transmission shall for the purposes of this Agreement be deemed to be an original, including signatures.

c. DEO's Agreement Manager may authorize extensions for submission of deliverables identified in Exhibit A, *Scope of Work*, and Exhibit B, *Payment Plan*, without a requirement for written modification of the Agreement. Requests for extensions shall be in accordance with the following:

1. Requests for extension shall be in writing.
2. Requests for extension shall be submitted to DEO's Agreement Manager, in accordance with the notice requirements of Section 4 of this Agreement.
3. Requests for extension must be submitted ten (10) working days before the deliverable due date.
4. Requests for extension must state the reason for extension to the reasonable satisfaction of DEO's Agreement Manager. DEO's Agreement Manager may request additional documentation in evaluating a request for extension.

d. DEO's Agreement Manager shall respond in writing, to Recipient's Agreement Manager, to a request for extension within five (5) working days.

6. EXHIBITS:

Attached to and made a part of this Agreement are the following Exhibits, each of which is incorporated into and is an integral part of this Agreement:

Exhibit A	Scope of Work
Exhibit B	Payment Plan
Exhibit C	Audit Requirements
Exhibit D	Audit Compliance Certification
Exhibit E	Request for Payment

7. DUTIES AND OBLIGATIONS:

a. Recipient shall develop and implement programs and strategies, including but not limited to, those services, programs, and activities more particularly described in Exhibit A, *Scope of Work*.

b. Recipient shall avoid duplication of existing state and local services and activities and make a diligent effort to coordinate with other components of state and local economic development initiatives in connection with the development and implementation of the services, programs, and activities under this Agreement.

c. Subject to chapter 119, Florida Statutes (F.S.), Recipient shall not publicly disseminate any information concerning this Agreement without prior written approval from DEO, including, but not limited to, mentioning this Agreement in a press release or other promotional material, identifying DEO or the State of Florida as a reference, or otherwise linking Recipient's name and either a description of this Agreement or the name of DEO or the State in any material published, either in print or electronically, to any entity that is not a Party to this Agreement, except potential or actual authorized distributors, dealers, resellers, or service representatives.

8. PAYMENT:

a. Payments under this Agreement will be made to Recipient in accordance with applicable Florida laws and the General Appropriations Act for Fiscal Year 2014/15. Recipient acknowledges and agrees that only costs incurred during the Term of the Agreement, as defined in Section 3 above, are eligible for payment under the funding of this Agreement. Recipient acknowledges that all funding under this Agreement shall be expended pursuant to this Agreement. Funding shall be distributed pursuant to the schedule shown in Exhibit B, *Payment Plan*. All payments shall be subject to the terms of this Agreement, including the Exhibits and the terms governing sanctions. With regard to the use of funding provided under this Agreement, Recipient agrees as follows:

1. The funds shall be used to provide the deliverables identified in Exhibit A, *Scope of Work*.
2. Recipient and its subcontractors may only expend funding under this Agreement for allowable costs resulting from obligations incurred during the Agreement Period.
3. Recipient shall refund to DEO any balance of unobligated funds which have been advanced or paid to Recipient.
4. Recipient shall refund to DEO all funds paid in excess of the amount to which Recipient or its subcontractors are entitled under the terms and conditions of this Agreement.

b. In order to receive payments under this Agreement, Recipient will provide DEO's Agreement Manager with (1) an original Request for Payment as shown in Exhibit E; (2) proof that deliverable as described in Exhibit A, *Scope of Work*, has been completed; and (3) any additional documents requested by DEO's Agreement Manager to show successful completion of the deliverable.

1. Payment does not become due until the invoiced deliverable(s) and any required report(s) are approved by DEO.
2. DEO expressly reserves the right to withhold payment to Recipient until the documents, reports, and services required under this Agreement, and by law, are complete and acceptable to DEO.
3. If this Agreement is extended or renewed beyond the original Agreement period, additional documents, reports, and services in accordance with the requirements of Exhibit A, *Scope of Work*, and other documents requested by DEO to cover the extended Agreement period shall be submitted by Recipient.

c. **Financial Consequences:** As required by section 215.971, F.S., financial consequences shall be applied by DEO as follows:

1. If a deliverable, as described in Exhibit A, *Scope of Work*, is provided to DEO more than five (5) working days late, a financial consequence of \$50 per working day, with a maximum penalty of \$500, shall be assessed until the deliverable is received and accepted by DEO. A financial consequence shall not be assessed if the due date for the deliverable has been extended prior to the due date, in accordance with Section 5 of this Agreement.
2. If a deliverable, as described in Exhibit A, *Scope of Work*, is rejected by DEO because the deliverable is deemed to be insufficient, in DEO's reasonable discretion, then DEO shall provide notice to Recipient, in accordance with Section 4 of this Agreement. Recipient shall have five (5) working days from receipt of DEO's notice to provide a deliverable that DEO deems sufficient to satisfy the requirements in Exhibit A. If Recipient does not correct the deliverable within the five (5) working day period, a financial consequence of \$50 per working day with a maximum penalty of \$500, shall be assessed for each working day until the deliverable is received and accepted by DEO.

9. AVAILABILITY OF FUNDS:

DEO's performance and obligation to pay under this Agreement is contingent upon an appropriation by the Legislature of the State of Florida for the specific purpose of funding DEO's obligations under this Agreement. In the event of a state revenue shortfall, the total funding may be reduced accordingly. DEO, in accordance with direction from the Governor and Legislature, shall be the final determiner of the availability of any funds.

10. WOMEN AND MINORITY VENDORS:

Recipient is encouraged to use small businesses, including minority and women-owned businesses as subcontractors or sub-vendors under this Agreement. The directory of certified minority and

women owned businesses can be accessed from the website of Department of Management Services, Office of Supplier Diversity. With each invoice, Recipient shall report its expenditures to date to minority and women-owned businesses. The report shall contain the names and addresses of the minority and women-owned businesses; the aggregate dollar figure disbursed for each business; the time period; type of goods or services; and the applicable code. If no expenditures were made to minority or women-owned businesses, Recipient shall submit a statement to this effect.

11. SUBCONTRACTS:

- a. Recipient shall be responsible for all work performed and all expenses incurred in connection with the development and implementation of the services, programs, and activities under this Agreement.
- b. Recipient may, as appropriate and in compliance with applicable law, subcontract the performance of the services set forth in this Agreement, including entering into subcontracts with vendors for services and commodities, *provided, however*, that Recipient shall be solely liable to the subcontractor for all expenses and liabilities incurred under any subcontract. Recipient shall not enter into subcontracts in which DEO could be held liable to a subcontractor for any expenses or liabilities. The Recipient shall defend and hold DEO harmless of any liabilities incurred under any of the subcontracts entered into by Recipient. Recipient shall be liable for all work performed and all expenses incurred as a result of any subcontract.
- c. Any and all contracts that Recipient executes with a person or organization under which such person or organization agrees to perform economic development services or similar business assistance services on behalf of Recipient shall include provisions requiring that such person or organization report on performance, account for proper use of funds provided under the contract (including the provision of audit rights pursuant to Section 17, AUDITS AND RECORDS, Section 18, ACCESS TO RECORDS, Exhibit C, *Audit Requirements*, and Exhibit D, *Audit Compliance Certification*, when applicable), coordinate with other components of state and local economic development systems, and avoid duplication of existing state and local services and activities.
- d. Any and all contracts that Recipient executes with a person or organization shall include provisions whereby Recipient and the subcontractors expressly agree to abide by all local, state, and federal laws.
- e. Recipient will provide DEO with a list and copies of all material subcontracts, which means those entered into necessary to the performance of Recipient's functions and duties related to its core mission, issued in conjunction with the projects undertaken and funds expended in the performance of this Agreement. Recipient need not provide, unless specifically requested by DEO, non-material contracts entered into for the normal operation of Recipient.

12. INDEPENDENT CAPACITY OF CONTRACTOR:

a. The Parties agree that Recipient, its officers, agents, and employees, in performance of this Agreement, shall act in the capacity of an independent contractor. Recipient agrees to take such steps as may be necessary to ensure that each subcontractor of Recipient will be deemed to be an independent contractor and will not be considered or permitted to be an agent of the State of Florida.

b. Recipient shall not pledge the State of Florida's nor DEO's credit, nor make the State of Florida or DEO a guarantor of payment or surety for any contract, debt, obligation, judgment lien, or any form of indebtedness.

13. LIABILITY:

DEO shall not assume any liability for the acts, omissions to act, or negligence of Recipient, its agents, servants, or employees. In all instances, Recipient shall be responsible for any injury or property damage resulting from any activities conducted by Recipient.

14. INDEMNIFICATION: (NOTE: If Recipient is a state agency or subdivision, as defined in section 768.28(2), F.S., pursuant to section 768.28(19), F.S., neither Party indemnifies or insures the other Party for the other Party's negligence.)

Recipient shall indemnify and hold DEO harmless to the extent permitted by section 768.28, F.S., from and against any and all claims or demands for damages resulting from personal injury, and damage to real or personal tangible property. Without exception, Recipient will indemnify and hold harmless the State of Florida and its employees and agents from liability of any nature or kind, including costs and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured by Recipient.

15. NON-EXCLUSIVE RELATIONSHIP:

The relationship between the Parties is a non-exclusive one which allows Recipient to engage in other activities, provided that all of the terms and conditions under this Agreement are strictly observed, including the avoidance of conflicts of interests.

16. RESPONSIBILITIES OF GOVERNING BOARD OR AUTHORITIES:

The Parties agree that any information, including updates, reports, publications, studies, and any and all reasonably requested information, that is required by federal, state or local law shall be approved by those persons having the authority to do so prior to submission, and shall be signed only by those persons having the legal authority to do so or appropriately ratified by such an authority.

17. AUDITS AND RECORDS:

- a. Representatives of DEO, the Chief Financial Officer of the State of Florida, the Auditor General of the State of Florida, the Florida Office of Program Policy Analysis and Government Accountability or representatives of the federal government and their duly authorized representatives shall have access to any of Recipient's books, documents, papers, and records, including electronic storage media, as they may relate to this Agreement, for the purposes of conducting audits or examinations or making excerpts or transcriptions.
- b. Recipient shall maintain books, records, and documents in accordance with generally accepted accounting procedures and practices which sufficiently and properly reflect all expenditures of funds provided by DEO under this Agreement.
- c. Recipient will provide a financial and compliance audit to DEO, if applicable, and ensure that all related party transactions are disclosed to the auditor.
- d. Recipient shall retain all Recipient's records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement for a period of five (5) state fiscal years after all reporting requirements are satisfied and final payments have been received, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) state fiscal years, the records shall be retained until resolution of the audit findings through litigation or otherwise. Recipient shall cooperate with DEO to facilitate the duplication and transfer of such records or documents upon request of DEO.
- e. Recipient shall transfer, at no cost to DEO, all public records upon completion or termination of the Agreement, and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All electronic records shall be provided to DEO in a DEO-compatible format.
- f. Recipient shall include the aforementioned audit and record keeping requirements in all approved subcontracts and assignments.
- g. If Recipient's expenditures of state financial assistance in any of its fiscal years during this Agreement are equal to or in excess of \$500,000, Recipient shall comply with all applicable requirements of section 215.97, F.S. (the Florida Single Audit Act) and the requirements as stated in Exhibit C, Audit Requirements. The financial reporting package required therein must be submitted to the Auditor General and DEO within 45 days after delivery of the audit report but no later than 9 months after the end of Recipient's fiscal year.
- h. Within sixty (60) days of the close of Recipient's fiscal year, on an annual basis, Recipient shall electronically submit a completed Audit Compliance Certification (a version of this certification is attached hereto as Exhibit D) to audit@deo.myflorida.com. Recipient's timely submittal of one completed Audit Compliance Certification for each applicable fiscal year will fulfill this requirement within

all agreements (e.g., contracts, grants, memorandums of understanding, memorandums of agreement, economic incentive award agreements, etc.) between DEO and Recipient.

18. ACCESS TO RECORDS:

a. DEO may perform on-site reviews to independently validate any information or reports submitted to DEO. Recipient shall allow DEO's Agreement Manager and other DEO authorized personnel access to any information and any other documents requested by DEO for purposes of monitoring Recipient's performance.

b. Recipient must notify DEO, both by e-mail and first class mail, within one (1) business day from receipt of all request(s) for public records created or received by Recipient in connection with this Agreement as a public record is defined in section 119.011, F.S. In accordance with Chapter 119 of the Florida Statutes, Recipient shall be responsible for responding to all public records requests per the cost structure provided for records made or received by Recipient in conjunction with this Agreement, unless the records are exempt from section 24(a) of Article I of the State Constitution and section 119.07(1), F.S. Notice of public records requests received by Recipient shall be e-mailed to PRRequest@deo.myflorida.com and mailed to:

Public Records Coordinator
Department of Economic Opportunity
107 East Madison Street
Tallahassee, Florida 32399
Office: (850) 245-7140

c. This Agreement may be terminated by DEO for refusal by Recipient to comply with Florida's public records laws or to allow public access to any non-exempt record made or received by Recipient in conjunction with this Agreement.

19. GOVERNING LAW:

This Agreement is executed and entered into in the State of Florida, and shall be construed, performed, and enforced in all respects in accordance with the laws and rules of the State of Florida. Any litigation arising under this Agreement shall be brought in the appropriate court in Leon County, Florida, applying Florida law; in any such action, the Parties waive any right to jury trial.

20. STRICT COMPLIANCE:

Recipient agrees that all acts to be performed by it in connection with this Agreement must be performed in strict conformity with all local, state, and federal laws and regulations.

21. BREACHES AND REMEDIES:

a. In the event that Recipient fails to comply with any of the terms of this Agreement, DEO may exercise any remedies available at law or in equity, including, without limitation the right to (i) withhold and/or reduce funding to Recipient, and (ii) terminate this Agreement in accordance with the terms hereof.

b. In the event that DEO determines that a material default by Recipient of the performance of a duty, obligation, covenant, or agreement imposed on it or made by it in this Agreement or by law has occurred, DEO will provide notice and an opportunity to cure. Unless the notice states otherwise, based upon DEO's determination that the default must be cured immediately, the notice shall provide fifteen (15) calendar days following the date of notice within which to initiate action to correct the default and thirty (30) calendar days following the date of notice of default to either cure the default or demonstrate to DEO's satisfaction that corrective action is being taken that will likely result in curing the default within a period of time that DEO agrees is reasonable. In the event that Recipient fails to cure the default within the timeframe established above, DEO may exercise any remedy available to it under the law or in equity, including, without limitation, the right to terminate this Agreement immediately upon notice to Recipient.

c. Subject to compensation due Recipient for any work satisfactorily completed prior to any notice of termination, following the termination of this Agreement, all funds which as of that date were previously provided by DEO and not expended by Recipient shall revert to the State of Florida General Revenue Fund. The requirement for the return of and method of repayment of any remaining funds shall be at the sole discretion of DEO.

22. DISPUTE RESOLUTION:

The Parties agree they will seek to resolve any disputes between them regarding their responsibilities as soon as possible and at the lowest level reasonable, in order to conserve the resources of the Parties. The Parties further agree to use their best efforts to assure speedy and non-confrontational resolution of any and all disputes between them. If informal efforts are unsuccessful, the Parties agree to engage a mutually accepted volunteer mediator to assist them in resolving any outstanding issues. If, within a reasonable time after engaging a mutually accepted volunteer mediator, the Parties are unable to resolve any outstanding issues, the Parties agree that formal resolution, including but not limited to any remedies available at law or in equity may be sought. The Parties agree that actions under this paragraph shall be in accordance with Section 19, GOVERNING LAW. This Section shall not be construed as a limitation on Section 14, INDEMNIFICATION.

23. SEVERABILITY:

If any term or provision of this Agreement is found to be illegal, invalid, or unenforceable, then such term or provision shall be severed from this Agreement. This Agreement and the rights and obligations of the Parties shall be construed as if this Agreement did not contain such severed term or provision, and this Agreement otherwise shall remain in full force and effect.

24. PRESERVATION OF REMEDIES:

No delay or omission to exercise any right, power, or remedy accruing to either Party upon breach or default under this Agreement will impair any such right, power, or remedy of either Party, nor will such delay or omission be construed as a waiver of any such breach or default or any similar breach or default.

25. DISCRIMINATORY VENDOR

Recipient shall disclose to DEO if it appears on the discriminatory vendor list. An entity or affiliate placed on the discriminatory vendor list pursuant to section 287.134, F.S., may not:

- (a) submit a bid on a contract to provide any goods or services to a public entity;
- (b) submit a bid on a contract with a public entity for the construction or repair of a public building or public work;
- (c) submit bids on leases of real property to a public entity; or
- (d) be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with any public entity; or transact business with any public entity.

26. NON-DISCRIMINATION:

Recipient shall not discriminate against any employee employed in the performance of this Agreement, or against any applicant for employment because of age, race, sex, creed, color, handicap, national origin, or marital status

27. HARASSMENT-FREE WORKPLACE:

Recipient shall provide a harassment-free workplace, with any allegation of harassment given priority attention and action by management. Recipient shall insert a provision in accordance with this Section, in all subcontracts for services in relation to this Agreement.

28. PUBLIC ENTITY CRIMES

Pursuant to section 287.133(2)(a), F.S., a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity and may not transact business with any public entity in excess of the threshold

amount provided in section 287.017, F.S., for **Category Two** for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

Recipient shall disclose to DEO if it is on the convicted vendor list. A person or affiliate placed on the convicted vendor list following a conviction for a public entity crime is prohibited from doing any of the activities listed above for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

29. **EMPLOYMENT ELIGIBILITY VERIFICATION**

- (a) Executive Order 11-116, signed May 27, 2011, by the Governor of Florida, requires DEO contracts in excess of nominal value to expressly require Recipient to:

1. Utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by Recipient during the Agreement term; and,
2. Include in all subcontracts under this Agreement, the requirement that subcontractors performing work or providing services pursuant to this Agreement utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the term of the subcontract.

- (b) **E-Verify** is an Internet-based system that allows an employer, using information reported on an employee's Form I-9, Employment Eligibility Verification, to determine the eligibility of all new employees hired to work in the United States after the effective date of the required Memorandum of Understanding (MOU); the responsibilities and elections of federal contractors, however, may vary, as stated in Article II.D.1.c. of the MOU. There is no charge to employers to use E-Verify. The Department of Homeland Security's E-Verify system can be found at:

http://www.dhs.gov/files/programs/gc_1185221678150.shtm

- (c) If Recipient does not have an E-Verify MOU in effect, Recipient must enroll in the E-Verify system prior to hiring any new employee after the effective date of this Agreement.

30. **LOBBYING:**

a. Recipient shall not use any funds received pursuant to this Agreement for lobbying the Florida Legislature, the judicial branch, or any state agency. Pursuant to section 11.062, F.S., Recipient shall insert a provision in accordance with this Section in all subcontracts for services in relation to this Agreement.

b. Recipient will keep DEO apprised on a current basis regarding requests for testimony or its participation in Congressional, Legislative, and/or other state or federal hearings, agency meetings, committees, task forces, etc. Recipient will provide written notice to DEO's Agreement Manager within ten (10) working days.

31. ATTORNEY FEES:

Unless authorized by law and agreed to in writing by DEO, DEO shall not be liable to pay attorney fees, interest, or costs.

32. NON-ASSIGNMENT:

a. Except as otherwise provided in this Agreement, Recipient may not assign, delegate, nor otherwise transfer its rights, duties, or obligations under this Agreement without the prior written consent of DEO, which consent will not be unreasonably withheld. Any assignment, delegation, or transfer in violation of this paragraph is void ab initio. Recipient hereby agrees that it shall remain responsible for all work performed and all expenses incurred in connection with this Agreement, regardless of any and all assignment, delegation, or transfer.

b. DEO shall at all times be entitled to assign or transfer its rights, duties, or obligations under this Agreement to another governmental agency in the State of Florida, upon giving prior written notice to Recipient.

33. ENTIRE AGREEMENT:

This Agreement and the attached Exhibits A, B, C, D, and E, constitute a complete and exclusive statement of the terms and conditions of this Agreement and supersede and replace any and all prior negotiations, understandings and agreements, whether oral or written, between the Parties with respect thereto. Except as expressly provided in this Agreement, no term, condition, usage of trade, course of dealing or performance, understanding or agreement purporting to modify, vary, explain or supplement the provisions of this Agreement shall be effective or binding upon the Parties unless agreed to in writing by the party against whom enforcement is sought.

Remainder of page intentionally left blank.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized.

DEO:

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY

W. Killingsworth

WILLIAM B. KILLINGSWORTH
Director, Division of Community Development

DATE: 11/24/14

[Signature]
WITNESS

Approved as to Form and Legal Sufficiency,
Subject Only to Full and Proper Execution by
the Parties

**OFFICE OF GENERAL COUNSEL
DEPARTMENT OF ECONOMIC OPPORTUNITY**

By: *Virginia L. Conde 11-24-14*

RECIPIENT:

TOWN OF LAKE PLACID, FLORIDA

John M. Holbrook

NAME: John M. Holbrook

TITLE: Mayor

DATE: Nov. 12, 2014

[Signature]
WITNESS

Exhibit A

Scope of Work

1. **Project Description:** Funding under this agreement is provided for the development of a Finding of Necessity study as the Recipient considers establishing a Community Redevelopment Agency (CRA) under Chapter 163, Part III, Florida Statutes, to assist in redevelopment and preparation of a Finding of Necessity Study as the first step.
2. **Recipient's Responsibilities:** To perform the tasks and timely provide DEO with the deliverables identified in the table in Section 4, below, pursuant to the terms of this Agreement; and to provide invoices for payment as provided in Exhibit B, Payment Plan.
3. **DEO's Responsibilities:** Receive and review deliverables and, upon approval of deliverables, process payment. For draft documents provided to DEO for review, DEO agrees to provide comments to the Recipient within 10 working days after DEO's receipt of the draft document. See footnote 1 to the table in Section 4, below, regarding DEO's scope of review.
4. **Deliverables:** Recipient agrees to provide the following deliverables as specified:

Deliverables ^{1,2}	Performance Measures and Due Date	Financial Consequences
<p>Deliverable 1 - Surveys</p> <p>1. Surveys of Recipient's jurisdiction to identify slum or blighted areas. The surveys shall include:</p> <ul style="list-style-type: none"> a. Local infrastructure including street conditions (paved and unpaved conditions, linkages), water and wastewater capacity, and water and wastewater served and unserved areas; b. Building condition, occupancy rate, and rental rates in commercial and industrial areas; c. Housing conditions to determine the number of dilapidated and deteriorated structures; d. Vacant land and ownership; 	<p>Due Date: January 30, 2014</p> <p>Performance Measures:</p> <p>Survey as described in Deliverable 1 to identify slum or blighted areas within the Recipient's jurisdiction. The survey shall address any comments provided to the Recipient by DEO.</p>	<p>As provided in Section 8.c. of this Agreement.</p>

<ul style="list-style-type: none"> e. Lot size and population density; and f. Trends in assessed values of real property over the past five years. 		
Deliverable 1: \$ 7,500.00		
<p>Deliverable 2 – Findings of Necessity Study Report</p> <ul style="list-style-type: none"> • Findings of Necessity Study Report which shall include: <ul style="list-style-type: none"> a. A description of the characteristics of the study area including the boundaries of the study area, geography, demographics, existing infrastructure and services, Future Land Use and Zoning, existing land uses, and any other relevant characteristics. b. An analysis of the study area pursuant to the blight indicators found in section 163.340(8), Florida Statutes. The analysis will include a recommendation regarding a finding of slum or blighted areas. c. Total taxable value of the study area. d. Total assessed value of the study area. e. 5-year tax increment revenue projection. f. An inventory of existing land uses. g. Photographic documentation of but not limited to: housing conditions, infrastructure conditions, overgrown properties, derelict properties, and challenging land uses. h. Redevelopment opportunities. i. Recommendations on the establishment of the geographic boundaries of the CRA. A legal description of the study area. 	<p>Due Date: May 15, 2015</p> <p>Performance Measures:</p> <ul style="list-style-type: none"> • Findings of Necessity Study Report as described in Deliverable 2 that addresses any comments provided by DEO. 	<p>As provided in Section 8.c. of this Agreement.</p>

Deliverable 2: \$7,500.00

¹ **NOTE:** For the purpose of this Agreement, DEO's review of draft documents is not a compliance review under the Community Planning Act. Rather, DEO's review and comments will be based on sound planning principles and the requirements of sections 163.3177 and 163.3178, Florida Statutes.

² **NOTE:** The Recipient shall submit a preliminary draft of all deliverables to DEO to allow comments, two weeks ahead of indicated deliverable due dates. The draft will be revised to address all comments made by DEO, if any.

5. Financial Consequences for Failure to Timely and Satisfactorily Perform:

The applicable financial consequences are identified in Section 8.c. of this Agreement. The provision for financial consequences shall in no manner affect DEO's right to terminate the Agreement as provided in Section 21 of this Agreement.

6. Notification of Instances of Fraud:

Instances of Recipient operational fraud or criminal activities shall be reported to DEO's Agreement Manager within twenty-four (24) chronological hours.

7. Recipient's Responsibilities upon Termination:

If DEO issues a Notice of Termination to Recipient, except as otherwise specified by DEO in that notice, the Recipient shall:

- a. Stop work under this Agreement on the date and to the extent specified in the notice.
- b. Complete performance of such part of the work as shall not have been terminated by DEO.
- c. Take such action as may be necessary, or as DEO may specify, to protect and preserve any property which is in the possession of Grantee and in which DEO has or may acquire an interest.
- d. Upon the effective date of termination of this Agreement, Grantee shall transfer, assign, and make available to the DEO all property and materials belonging to DEO. No extra compensation will be paid to Grantee for its services in connection with such transfer or assignment.

End of Exhibit A (Scope of Work)

Exhibit B**Payment Plan**

Deliverable	Due Date	Payment Amount
Deliverable 1: Surveys of the Recipient's jurisdiction to determine a finding of slum or blighted areas.	January 30, 2015	\$7,500.00
Deliverable 2: Findings of Necessity Study Report	May 15, 2015	\$7,500.00
		TOTAL \$15,000.00

Invoice Submittal and Payment Schedule:

DEO agrees to disburse funds under this Agreement in accordance with the following schedule in the amount identified per deliverable in Section 4 of the Scope of Work (Exhibit A).

Recipient shall provide one (1) invoice per deliverable for all work performed during the applicable period of time. Each invoice shall include the following information:

- a. Recipient name and address;
- b. Invoice date;
- c. Invoice number;
- d. Dates of services;
- e. Grant number;
- f. Deliverable number and description; and
- g. Amount being requested.

NOTE: No partial or pro-rated payments will be made without prior written modification in accordance with Section 5 of this Agreement.

End of Exhibit B (Payment Plan)

Exhibit C

Audit Requirements

The administration of resources awarded by DEO to Recipient may be subject to audits and/or monitoring by DEO as described in this section.

MONITORING

In addition to reviews of audits conducted in accordance with OMB Circular A-133 and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by DEO staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this agreement, Recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by DEO. In the event DEO determines that a limited scope audit of Recipient is appropriate, Recipient agrees to comply with any additional instructions provided by DEO staff to Recipient regarding such audit. Recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS

PART I: FEDERALLY FUNDED

This part is applicable if Recipient is a State or local government or a non-profit organization as defined in OMB Circular A-133, as revised.

1. In the event that Recipient expends \$300,000 (*\$500,000 for fiscal years ending after December 31, 2003*) or more in Federal awards in its fiscal year, Recipient must have a single or program specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised. ATTACHMENT 1 to this agreement indicates Federal resources awarded through DEO by this agreement. In determining the Federal awards expended in its fiscal year, Recipient shall consider all sources of Federal awards, including Federal resources received from **DEO**. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised. An audit of Recipient conducted by the Auditor General in accordance with the provisions of OMB Circular A-133, as revised, will meet the requirements of this part.
2. In connection with the audit requirements addressed in Part I, paragraph 1, Recipient shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.
2. If Recipient expends less than \$300,000 (*\$500,000 for fiscal years ending after December 31, 2003*) in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, is not required. In the event that Recipient

expends less than \$300,000 (\$500,000 for fiscal years ending after December 31, 2003) in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of OMB

Circular A-133, as revised, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from Recipient resources obtained from other than Federal entities).

3. Although the audit provisions of OMB Circular A-133 ordinarily do not apply to for-profit sub recipients, in the case of Federal funding provided by the U.S. Department of Health and Human Services, Circular A-133 does apply. See 45 C.F.R. 74.26 for further details.
4. A web site that provides links to several Federal Single Audit Act resources can be found at: <http://harvester.census.gov/sac/sainfo.html>

PART II: STATE FUNDED

This part is applicable if Recipient is a non-state entity as defined by Section 215.97(2), Florida Statutes.

1. In the event that Recipient expends a total amount of state financial assistance equal to or in excess of \$500,000 in any fiscal year of such recipient (for fiscal years ending September 30, 2004 or thereafter), Recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, F.S.; applicable rules of DEO of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. ATTACHMENT 1 to this agreement indicates state financial assistance awarded through DEO by this agreement. In determining the state financial assistance expended in its fiscal year, Recipient shall consider all sources of state financial assistance, including state financial assistance received from DEO, other state agencies, and other non-state entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a non-state entity for Federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1, Recipient shall ensure that the audit complies with the requirements of section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If Recipient expends less than \$500,000 in state financial assistance in its fiscal year (for fiscal years ending September 30, 2004 or thereafter), an audit conducted in accordance with the provisions of section 215.97, Florida Statutes, is not required. In the event that Recipient expends less than \$500,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of section 215.97, F.S., the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from Recipient's resources obtained from other than State entities).

4. Additional information regarding the Florida Single Audit Act can be found at:
<http://www.myflorida.com/fsaa/statutes.html>.

PART III: OTHER AUDIT REQUIREMENTS

N/A

PART IV: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with OMB Circular A-133, as revised, and required by Part I of this agreement shall be submitted, when required by Section .320 (d), OMB Circular A-133, as revised, by or on behalf of Recipient directly to each of the following at the address indicated:

- A. DEO at each of the following addresses:

Electronic copies (preferred): Audit@deo.myflorida.com

or

Paper (hard copy):
Department Economic Opportunity
MSC # 130, Caldwell Building
107 East Madison Street
Tallahassee, Fl. 32399-4126

- B. The Federal Audit Clearinghouse designated in OMB Circular A-133, as revised (the number of copies required by Sections .320 (d)(1) and (2), OMB Circular A-133, as revised, should be submitted to the Federal Audit Clearinghouse) at the following address:

<http://harvester.census.gov/fac/collect/ddeindex.html>

- C. Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised.
2. Pursuant to Section .320 (f), OMB Circular A-133, as revised, Recipient shall submit a copy of the reporting package described in Section .320(c), OMB Circular A-133, as revised and any management letter issued by the auditor, to DEO at each of the following addresses:

Electronic copies (preferred): Audit@deo.myflorida.com

or

Paper (hard copy):

Department Economic Opportunity
MSC # 130, Caldwell Building
107 East Madison Street
Tallahassee, Fl. 32399-4126

3. Copies of financial reporting packages required by PART II of this agreement shall be submitted by or on behalf of Recipient directly to each of the following:
 - A. DEO at each of the following addresses:

Electronic copies (preferred): Audit@deo.myflorida.com

or

Paper (hard copy):

Department Economic Opportunity
MSC # 130, Caldwell Building
107 East Madison Street
Tallahassee, Fl. 32399-4126

- B. The Auditor General's Office at the following address:

Auditor General

Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, FL 32399-1450

Email Address: flaudgen_localgovt@aud.state.fl.us

4. Copies of reports or the management letter required by Part III of this agreement shall be submitted by or on behalf of Recipient directly to:
 - A. DEO at each of the following addresses:

N/A
5. Any reports, management letter, or other information required to be submitted to

DEO pursuant to this agreement shall be submitted timely in accordance with OMB Circular A-133, Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

6. Recipients, when submitting financial reporting packages to DEO for audits done in accordance with OMB Circular A-133 or Chapters 10.550 (local governmental entities) or 10.650 (non-profit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to Recipient in correspondence accompanying the reporting package.

PART V: RECORD RETENTION

1. Recipient shall retain sufficient records demonstrating its compliance with the terms of this agreement for a period of five (5) years from the date the audit report is issued, or five (5) state fiscal years after all reporting requirements are satisfied and final payments have been received, whichever period is longer, and shall allow DEO, or its designee, CFO, or Auditor General access to such records upon request. In addition, if any litigation, claim, negotiation, audit, or other action involving the records has been started prior to the expiration of the controlling period as identified above, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the controlling period as identified above, whichever is longer. Recipient shall ensure that audit working papers are made available to DEO, or its designee, CFO, or Auditor General upon request for a period of five (5) years from the date the audit report is issued, unless extended in writing by DEO.

End of Exhibit C

**ATTACHMENT 1 TO
EXHIBIT C**

FEDERAL RESOURCES AWARDED TO RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Not Applicable.

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Not Applicable.

STATE RESOURCES AWARDED TO RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

MATCHING RESOURCES FOR FEDERAL PROGRAMS:

Not Applicable.

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

State Awarding Agency:	Department of Economic Opportunity
State Project:	Growth Management Implementation Technical Assistance
CSFA #:	40.024
Award Amount:	\$15,000

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Activities are limited to those in the Scope of Work

NOTE: Section .400(d) of OMB Circular A-133, as revised, and Section 215.97(5), Florida Statutes, require that the information about Federal Programs and State Projects included in Attachment 1 be provided to Recipient.

**Exhibit D
Audit Compliance Certification**

Recipient Name: Town of Lake Placid

FEIN: 59-6000356 Recipient's Fiscal Year: 2014-2015

Contact Person Name and Phone Number: Rachel Osborne 863-699-3747

Contact Person Email Address: finance@mylakeplacid.org

- 1. Did Recipient expend state financial assistance, during its fiscal year, that it received under any agreement (e.g., contract, grant, memorandum of agreement, memorandum of understanding, economic incentive award agreement, etc.) between Recipient and DEO of Economic Opportunity (DEO)? Yes ___ No

If the above answer is yes, also answer the following before proceeding to item 2:

Did Recipient expend \$500,000 or more of state financial assistance (from DEO and all other sources of state financial assistance combined) during its fiscal year? Yes ___ No

If yes, Recipient certifies that it will timely comply with all applicable state single or project specific audit requirements of section 215.97, Florida Statutes, and the applicable rules of DEO of Financial Services and the Auditor General.

- 2. Did Recipient expend federal awards during its fiscal year that it received under any agreement (e.g., contract, grant, memorandum of agreement, memorandum of understanding, economic incentive award agreement, etc.) between Recipient and DEO? Yes ___ No

If the above answer is yes, also answer the following before proceeding to execution of this certification:

Did Recipient expend \$500,000 or more in federal awards (from DEO and all other sources of federal awards combined) during its fiscal year? Yes ___ No

If yes, Recipient certifies that it will timely comply with all applicable single or program-specific audit requirements of OMB Circular A-133, as revised.

By signing below, I certify, on behalf of Recipient, that the above representations for items 1 and 2 are true and correct.


Signature of Authorized Representative

11/12/14
Date

Phil Williams
Printed Name of Authorized Representative

Town Administrator
Title of Authorized Representative

**Exhibit E
Request for Payment**

RECIPIENT: _____

GRANT NUMBER: _____ DATE OF REQUEST: _____

RECIPIENT requests payment for the following tasks/deliverables:

INVOICE NUMBER: _____

Task #	Description of Deliverable	Invoice Period	Amount
-----	Total		

Minority/Women-Owned Businesses

With each invoice, Recipient shall report its expenditures to date to minority and women-owned businesses. The report shall contain the names and addresses of the minority and women-owned businesses; the aggregate dollar figure disbursed for each business; the time period; type of goods or services; and the applicable code. If no expenditures were made to minority or women-owned businesses, Recipient shall submit a statement to this effect (see example below).

EXAMPLE:

For the reporting period _____ to _____, no expenditures were made under this grant to minority or women-owned businesses.

Signature

Date

PLANNING ADVISORY SERVICES AGREEMENT

with the

TOWN OF LAKE PLACID

THIS AGREEMENT is made and entered into this 12th day of October, 2015, by and between the **Central Florida Regional Planning Council** (hereinafter referred to as the "COUNCIL") and the **Town of Lake Placid** (hereinafter referred to as the "TOWN").

BACKGROUND

1. The TOWN desires to engage the COUNCIL to provide professional planning services to assist the TOWN in addressing parking issues in the town as detailed in Attachment A – Scope of Work.
2. The TOWN desires to engage the COUNCIL to provide professional planning services to assist the TOWN in preparing an update to the TOWN’s Transportation Concurrency policies and regulations as detailed in Attachment B – Scope of Work.
3. The TOWN desires to engage the COUNCIL to provide professional planning services to assist the TOWN in updating its sign regulations specific to content neutrality as detailed in Attachment C – Scope of Work.
4. The COUNCIL desires to provide such professional services in accordance with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto do mutually agree as follows:

I. GENERAL

The TOWN engages the COUNCIL to assist the TOWN addressing parking issues, in updating concurrency policies and regulations, and updating sign regulations specific to content neutrality as detailed in Attachment A, Attachment B and Attachment C – Scope of Work. The COUNCIL shall provide professional services required under this agreement with the TOWN.

II. SCOPE OF WORK

The COUNCIL shall perform, in a satisfactory and proper manner, the work and services detailed in Attachment A, Attachment B and Attachment C - Scope of Work, and shall satisfy all requirements of the guidelines specified therein.

III. COMPENSATION

The Scope of Work provided in Attachment A, Attachment B and Attachment C are provided as a fixed fee agreement. As consideration for performance for work rendered under Attachment A of this Agreement, the TOWN agrees to pay a fixed fee of \$10,000 (ten thousand dollars) to be paid in two (2) payments as follows: \$5,000.00 upon execution of this agreement, and \$5,000.00 by April 1, 2016. Payment shall be made upon receipt of an acceptable completed invoice from the COUNCIL, which shall be presented to the TOWN.

All fees and payments for additional Scope of Work, if required, shall be negotiated.

IV. PERIOD OF AGREEMENT

The services of the COUNCIL are to commence upon execution of this agreement.

V. MODIFICATION OF AGREEMENT

- A. Either party may request changes in the services or Scope of Work to be performed by the COUNCIL pursuant to this Agreement, including adjustments in the funds provided under the Agreement if necessary and appropriate.
- B. Any extensions of the Agreement shall be mutually agreed upon by and between the TOWN and the COUNCIL and shall be incorporated in written amendments to this Agreement signed by both parties.

VI. TERMINATION

- A. Either party may terminate this Agreement for cause upon written notice of thirty (30) days. Written notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.
- B. In the event the Agreement is terminated, the COUNCIL shall be paid an amount commensurate with the work satisfactorily completed as of the effective date of termination based on work performed in accordance with the tasks contained in the Scope of Work and corresponding hourly costs of the employees involved in completing the work.

VII. COMPLIANCE WITH LAWS

- A. The COUNCIL warrants, represents, and agrees that it will comply with all federal, state, and local laws, rules, and regulations applicable to the fulfillment of the requirements of this Agreement.

- B. Any legal action by either party against the other concerning this Agreement shall be filed in Highlands County, Florida, which shall be deemed proper jurisdiction and venue for the action.

VIII. PERSONNEL

- A. The COUNCIL represents that it has, or will secure at its own expense, personnel necessary to perform the services under this Agreement.
- B. The COUNCIL shall continuously staff the project with COUNCIL personnel or appropriate consultants as deemed necessary by the COUNCIL to fulfill its obligations under this Agreement. Qualified persons may be added, deleted, or substituted at any time during the period of this Agreement, as the COUNCIL may deem necessary or appropriate.

IX. DATA TO BE FURNISHED TO COUNCIL

Upon reasonable request of the COUNCIL, the TOWN shall provide to the COUNCIL all information, data reports, records, and maps in its possession, or which become available to it, that are necessary for the execution of work of the COUNCIL under this Agreement.

X. RIGHT TO WORK PRODUCTS

Copies of all writings, maps, charts, reports, findings, and other relevant non-copyrighted material shall become the property of the TOWN upon final payment for the services included herein.

XI. ASSIGNMENT

This Agreement shall not be assignable.

XII. EMPLOYMENT ELIGIBILITY VERIFICATION

(a) *Definitions.* As used in this paragraph

Employee assigned to this Agreement means an employee who was hired after November 6, 1986, who is directly performing work, in the United States, under this Agreement. An employee is not considered to be directly performing work under this Agreement if the employee—

- (1) Normally performs support work, such as indirect or overhead functions; and
- (2) Does not perform any substantial duties applicable to the agreement.

Subcontract means any contract entered into by a subcontractor to furnish supplies or services for performance of this Agreement or a subcontract under this Agreement. It includes but is not limited to purchase orders, and changes and modifications to purchase orders.

Subcontractor means any supplier, distributor, vendor, or firm that furnishes supplies or services to or for COUNCIL or another subcontractor.

United States, as defined in 8 U.S.C. 1101(a)(38), means the 50 States, the District of Columbia, Puerto Rico, Guam, and the U.S. Virgin Islands.

(b) *Enrollment and verification requirements.*

(1) The COUNCIL must be enrolled in E-Verify at time of execution of this Agreement, and the COUNCIL shall use E-Verify to initiate verification of employment eligibility of—

(i) *All new employees.*

(A) *Enrolled 30 calendar days or more.* The COUNCIL shall initiate verification of employment eligibility of all new hires of the COUNCIL, who are working in the State of Florida, whether or not assigned to this Agreement, within 3 business days after the date of hire; or

(B) *Enrolled less than 30 calendar days.* Within 30 calendar days after enrollment in E-Verify, the COUNCIL shall initiate verification of employment eligibility of all new hires of the COUNCIL who are working in the State of Florida, whether or not assigned to this Agreement, within 3 business days after the date of hire.

(ii) *Employees assigned to this Agreement.* For each employee assigned to this Agreement, the COUNCIL shall initiate verification of employment eligibility, to the extent allowed by the E-Verify program, within 30 calendar days after date of execution of this Agreement or within 30 days after assignment to this Agreement, whichever date is later.

(2) The COUNCIL shall comply, for the period of performance of this Agreement, with the requirements of the E-Verify program MOU. Termination of the COUNCIL's MOU and denial of access to the E-Verify system by the Department of Homeland Security or the Social Security Administration or the U.S. Citizenship and Immigration Service is an event of default under this Agreement.

- (c) *Web site.* Information on registration for and use of the E-Verify program can be obtained via the Internet at the U.S. Citizenship and Immigration Service's Web site: <http://www.uscis.gov>.
- (d) *Individuals previously verified.* The COUNCIL is not required by this paragraph to perform additional employment verification using E-Verify for any employee whose employment eligibility was previously verified by the COUNCIL through the E-Verify program.
- (e) *Subcontracts.* The COUNCIL shall include, and shall require the inclusion of, the requirements of this paragraph, including this subparagraph (e) (appropriately modified for identification of the parties), in each subcontract that includes work performed in the United States under this Agreement.

XIII. TERMS AND CONDITIONS

This Agreement and attachments incorporated by reference constitute all the terms and conditions agreed upon by the parties.

IN WITNESS WHEREOF, the TOWN and the COUNCIL have caused this Agreement to be executed by their undersigned officials as duly authorized.

TOWN OF LAKE PLACID

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

By: John M. Hollenbeck, Mayor

By: Patricia M. Steed
Patricia M. Steed, Executive Director

Ewa Czerwinski, Town Clerk
Witness

Jennifer Codo-Schlesky
Witness

Approved as to legal form and sufficiency:

[Signature]
Town Attorney

[Signature]
Council Attorney

Attachment A

**TOWN OF LAKE PLACID
SCOPE OF WORK**

SPECIAL PLANNING SERVICES TO ADDRESS PARKING

The following outlines the scope of work that will be administered and coordinated by the COUNCIL to provide draft Land Development Code requirements specific to parking.

- I. The COUNCIL shall work with the TOWN's staff to review all existing parking conditions in Lake Placid.
- II. The COUNCIL shall work with the TOWN's staff to review all existing parking regulations.
- III. The COUNCIL shall work with the TOWN's staff to identify any inconsistencies in the TOWN's parking regulations including review of any Highlands County regulations specific to parking and driveway regulations which may be applied through the Bullard Ordinance.
- IV. The COUNCIL shall work with the TOWN on identifying parking measures and programs which may include parking standards, required number of spaces, exceptions, creation of a parking mitigation bank, or other alternatives to create an effective and consistent parking strategy for the TOWN.
- V. The COUNCIL shall draft Land Development Code requirements specific to a user friendly parking code.
- VI. The COUNCIL shall facilitate a joint workshop with the Local Planning Agency and the TOWN Council to review the proposed amendments.
- VII. The COUNCIL shall revise the proposed amendments based on input and consensus from the workshop.
- VIII. The COUNCIL shall present the proposed amendments at public hearings before the Local Planning Agency and the TOWN Council.

Attachment B

**TOWN OF LAKE PLACID
SCOPE OF WORK**

SPECIAL PLANNING SERVICES TO ADDRESS TRANSPORTATION CONCURRENCY

The following outlines the scope of work that will be administered and coordinated by the COUNCIL to provide update the TOWN's Comprehensive Plan policies and Land Development Code requirements specific to transportation concurrency.

- I. The COUNCIL shall review the existing TOWN Comprehensive Plan to determine changes needed specific to Level of Service standards, concurrency policies, and or other applicable revisions.
- II. The COUNCIL shall provide transportation currency exemption options.
- III. The COUNCIL shall review existing TOWN requirements with the Land Development Code to determine changes needed specific to transportation concurrency requirements including inconsistencies between the Comprehensive Plan and the Land Development Code.
- IV. The COUNCIL shall draft amendments to the TOWN Comprehensive Plan to update Level of Service standards and concurrency policies.
- V. The COUNCIL shall draft amendments to the TOWN Land Development Code to update transportation concurrency regulations.
- VI. The COUNCIL shall facilitate a joint workshop with the Local Planning Agency and the TOWN Council to review the proposed amendments.
- VII. The COUNCIL shall revise the proposed amendments based on input and consensus from the workshop.
- VIII. The COUNCIL shall present the proposed amendments at public hearings before the Local Planning Agency and the TOWN Council.

Attachment C

**TOWN OF LAKE PLACID
SCOPE OF WORK**

**SPECIAL PLANNING SERVICES TO UPDATE SIGN REGULATIONS SPECIFIC TO
CONTENT NEUTRALITY**

The following outlines the scope of work that will be administered and coordinated by the COUNCIL to provide update the TOWN's Land Development Code sign requirements specific to content neutrality. This scope does not address any other changes to sign regulations and does not address recent legal rulings involving signs.

- I. The COUNCIL shall review the existing TOWN Land Development Code sign requirements to determine changes needed specific ensure content neutral requirements.
- II. The COUNCIL shall draft amendments to the TOWN Land Development Code to update sign requirements specific to content neutrality.
- III. The COUNCIL shall facilitate a joint workshop with the Local Planning Agency and the TOWN Council to review the proposed amendments.
- IV. The COUNCIL shall revise the proposed amendments based on input and consensus from the workshop.
- V. The COUNCIL shall present the proposed amendments at public hearings before the Local Planning Agency and the TOWN Council.

Town of Lake Placid

Further Assistance and/or Action Needed for:

1. **Expand Concurrency Exemptions**—Highlands County has updated its transportation Concurrency Standards in the Comprehensive Plan and in the Land Development Regulations. The Town needs to incorporate these changes in their Comprehensive Plan and then in the LDR's. (To be included in proposed Scope of Work by CFRPC.)
2. **Electric Utilities**—The Town has indicated their desire to enact a \$1 Per month electric undergrounding fee on residents to provide funding for retrofitting of electrical undergrounding. This is a companion to the proposed LDRs requiring new development to include underground utilities on site. (In order to accomplish this the County would have to approve this fee on residents in the Lake Placid Regional Plan (LRRP) overlay area, and the Town within the Town Limits. Either the private electric provider in the area would have to collect this fee on its customers, or Highlands County would have to set the collection of this fee to occur by the Tax Collector. Both mechanisms would require significant coordination and there is not another local government example of this in Florida that was identified.)
3. **Water and Wastewater Utilities**—The Town through the Bullard regulations indicates acceptance of Highlands County Standards, but must amend or rescind the specific regulations of standards for those changes to be effective. (Highlands County has not completed changes to its LDRs or standards for compatibility with the current Comprehensive Plan. Until the County completes and adopts these changes, the Town can either adopt all existing provisions of the County concerning Utilities or await the changes and then adopt. In either case the Town may have some Utility issues which need to be addressed separately through technical assistance of a utility consultant.)
4. **Parking**—The Town has indicated a need to review all parking regulations and to development an overall parking strategy and guidelines for all districts in the Town and for the LRRP. (To be included in proposed Scope of Work by CFRPC.)

TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: January 8, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

5.C.2. Town parking discussion (Councilman Tuck)

PLACED ON AGENDA BY:

Town Councilman Arlene Tuck

STATEMENT OF ISSUE:

atuck.townoflakeplacid@gmail.com

to me

I would like for you to put "Roads" on the next agenda. I would like to discuss the condition of some of the roads. I will meet with John before the mtg. And discuss with him what I want to do.

I would also like you to put Parking on the agenda, tentatively. I am waiting for a map. When I get the map I will talk to John about it.

Arlene

RECOMMENDED ACTION:

FISCAL IMPACT:

ATTACHED ITEMS:

Chart

[Link to external map not included due to resolution loss](#)

51 - 75 FAIR, SERVICEABLE PAVEMENT, SHOWS SIGNS OF DETERIORATION, WITH REASONABLE MAINTENANCE, PAVEMENT IS STILL SERVICEABLE
 26 - 50 POOR, SIGNIFICANT DETERIORATION REQUIRES SIGNIFICANT MAINTENANCE, SHOULD BE RESURFACED AS SOON AS POSSIBLE
 13 - 25 RECOMMEND PAVEMENT TO BE REPLACED AS AN ASSET OF SIGNIFICANT VALUE, COMPLETE CONSTRUCTION REQUIRED

Town of Lake Placid
 Road Survey

Description	Length	Location	As of 2008 Report		Improvement since 2008	CDBG Possible based on probable low/moderate income
			Condition	Dwelling/Users		
Déanna Dr	0.88 mi	Catfish Creek Rd to End	28 ✓	33		
Marquata Dr	0.24 mi	Lake Dr East to Green Dragon	28 ✓	1	REPAIRED DO NOT KNOW DATE	
Mealanie Dr	0.17 mi	Deanna Dr to Cul-de-Sac	30 ✓	13		
Hendrix Ave	0.13 mi	W. Interlake to Ohio	36 ✓	1		XX
Sudbury	0.11 mi	East Lake Dr to Greenway	37 ✓	12		XX
Green Dragon Dr	0.49 mi	W. Interlake to Sirena	38 ✓	10	FDOT Grant applied for / CDBG Not eligible	
Serenity Ave	0.21 mi	W. Interlake to W. Park	41 ✓	2		XX
Frontage Rd	0.31 mi	Plumosa Ave to South (along US 27)	42 ✓	13		
Stuart Ave	0.05 mi	E. Interlake to E. Park	43 ✓	3		
Belleview St	0.29 mi	Magnolia to Main	48 ✓	14		XX
Ohio Blvd	0.27 mi	Lake Rachard to Tangerine	49 ✓	8		XX
Brown Rd	0.12 mi	US 27 to West	51	3		
Commerce St	0.31 mi	W. Interlake to Lk Rachard	51	25		
Edgemon Alley	0.16 mi	Pine to Magnolia	53	8		
Sirena Dr	0.26 mi	Green Dragon to E. Interlake	55	18	FDOT Grant app submitted notice due 10/14 PARTICAL REPAIR BEGINNING ON SOUTH END STOPPING AT BISHOP ALLEY JUNE 2014	
N Magnolia st	0.12 mi	Interlake to N. Belleview	56	8		
S Pine Ave	0.39 mi	Interlake to Palmetto	59	32	CDBG Grant project began September 2014	
Jackson St	0.15 mi	East Lake Dr to Maquata	60	2		
Gladiola St	0.12 mi	Spruce to Magnolia	61	13	CDBG Grant project began September 2014	
Huntley Oaks Blvd	0.53 mi	CR 621 to Watersedge LN	61	32		
Michigan	0.25 mi	Lake Rachard to Tangerine	61	18		XX
N Pine St	0.17 mi	Interlake to Dal Hall	61	6		
Plumosa St	0.45 mi	US 27 to Main St	61	37	CDBG Grant project began September 2014	
Washingtonia St	0.46 mi	Spruce to West of Main Ave	61	37	CDBG Grant project began September 2014	
Wirick St	0.25 mi	Spruce to Spruce (loop)	63	5		

Hickory Ave	0.14 mi	Royal Palm to Interlake	64	8	
E. Park St	0.32 mi	Magnolia to Main	66	13	
N Eucalyptus st	0.14 mi	Interlake to Dal Hall	67	5	
Phoenix St	0.51 mi	US 27 to West of Main	67	47	CDBG Grant project began September 2014
Access Rd	0.14 mi	Faye Dr to North	68	10	
Poinsettia St	0.24 mi	Spruce to Main Ave	68	16	CDBG Grant project began September 2014
Palmetto St	0.28 mi	Spruce to Main Ave	69	22	CDBG Grant project began September 2014
Tangerine Dr	0.63 mi	W. Interlake to End	70	10	Improvement scheduled in 2014
Royal Palm Ave	0.55 mi	US 27 to Hickory	71	37	CDBG Grant project began September 2014
Huntley Oaks Ct	0.04 mi	Huntley Oaks Blvd to Cul-de-Sac	72	4	
Watersedge Ln	0.10 mi	Huntley Oaks Blvd to Huntley Oaks Blv	74	8	
Lakeview St	0.24 mi	Hillcrest to Main Ave	77	36	XX
West Park st	0.12 mi	Commerce to Lk Rachard	77	8	XX
Hillcrest st	0.31 mi	Heartland Blvd to Dal Hall	78	15	
Serenity Ave	0.21 mi	Lk Rachard to Park Ave	78	28	
Jackson Rd	0.60 mi	W. Interlake to Ball Park	80	10	Improved 20014 by HC
Lake Rachard Dr	0.44 mi	W. Interlake to End	81	32	
N Oak St	0.17 mi	Interlake to Dal Hall	83	8	
S Eucalyptus	0.06 mi	Hibiscus to Interlake	89	3	
Hibisucs Ave	0.53 mi	Interlake to Hickory	91	25	
Faye Dr	0.05 mi	US 27 to East	92	10	
Observation St	0.24 mi	Hillcrest to Main Ave	93	40	
Ranier Dr	0.16 mi	Lk Dr East to Greenway Dr	93	12	
Magnolia St	0.52 mi	Interlake to Main Ave	95	13	CDBG Grant project began September 2014
S Oak St	0.43 mi	Interlake to Poinsettia	95	13	CDBG Grant project began September 2014
Spruce Ave	0.56 mi	Main Ave. to Hibiscus	95	25	

**76 - 100 GOOD; RELATIVELY NEW;
NO SIGNIFICANT DEFECTS**

51 - 75 FAIR, SERVICEABLE PAVEMENT, SHOWS SIGNS OF DETERIORATION, WITH REASONABLE MAINTENANCE, PAVEMENT IS STILL SERVICEABLE
26 - 50 POOR, SIGNIFICANT DETERIORATION REQUIRES SIGNIFICANT MAINTENANCE, SHOULD BE RESURFACED AS SOON AS POSSIBLE
AS RECONSTANT PAVEMENT NO LONGER REPRESENTS AN ASSET OF THE CITY AND SHOULD BE REMOVED

TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: January 8, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

5.C.3. Pure Lead Products parking lot expansion

PLACED ON AGENDA BY:

Request of Ken LeBlanc to Town Administrator

STATEMENT OF ISSUE:

A current business improvement project for Pure Lead Products is being explored. Among other improvements is a planned parking lot improvement of a property recently purchased by Pure Lead Products.

This is a "question of process," requesting direction from Town Council what process they would prefer to use and if Council would consider transferring ownership of what is currently town right of way to a local business for purposes of enabling the businesses parking lot expansion.

Past Town Council's have transferred town right of way to developers.

RECOMMENDED ACTION:

Provide direction as required

FISCAL IMPACT:

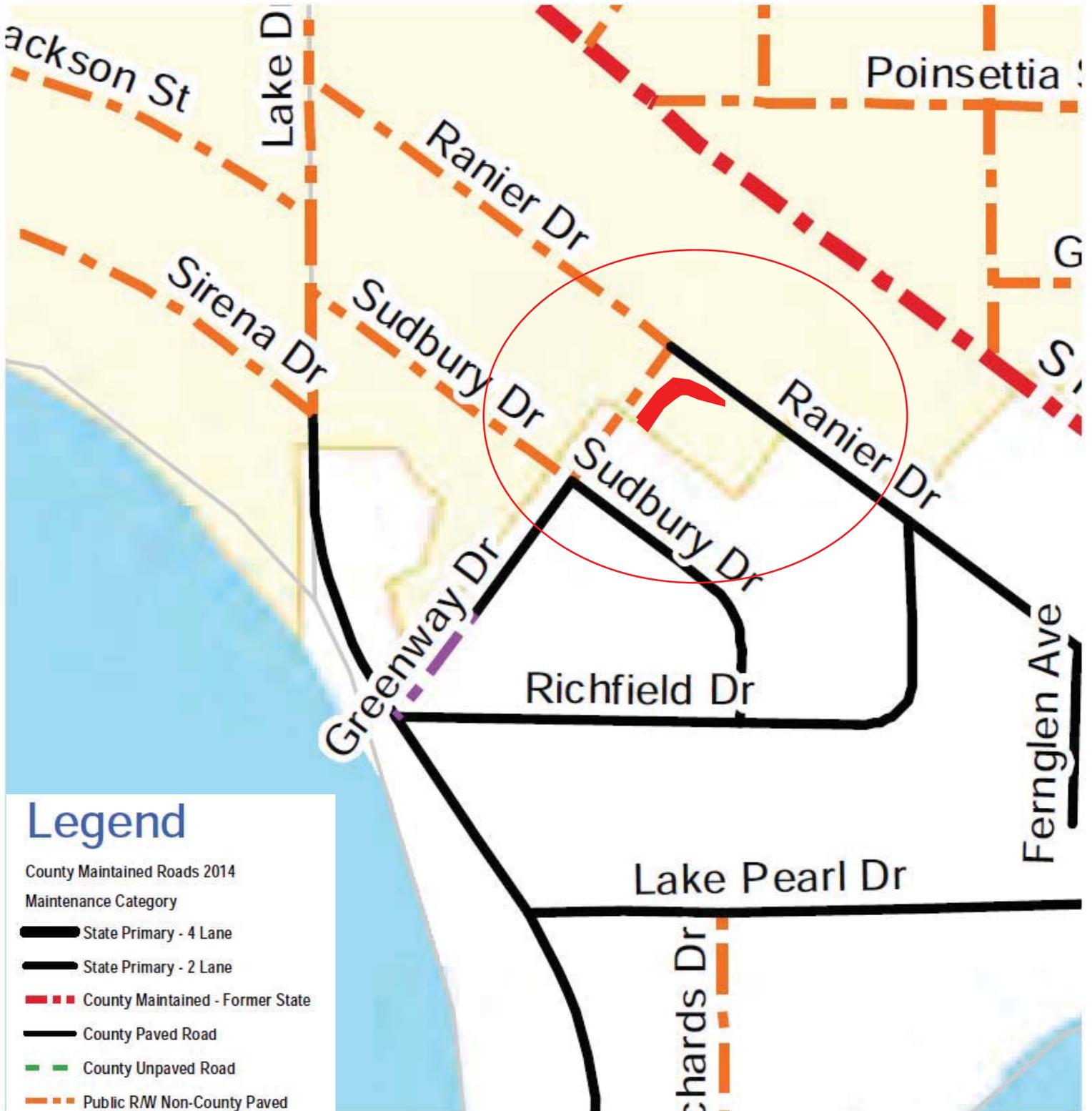
ATTACHED ITEMS:

Maps showing the property from the perspective of:

- 1) Highlands County Property Appraiser
- 2) Taken from Highlands County road maintenance 2015
- 3) Diagrams furnished by Ken LeBlanc
- 4) Map of current town limits from Planning
- 5) Town utility lines in area
- 6) Photographs of area

APPROXIMATE PROPERTY REQUESTED





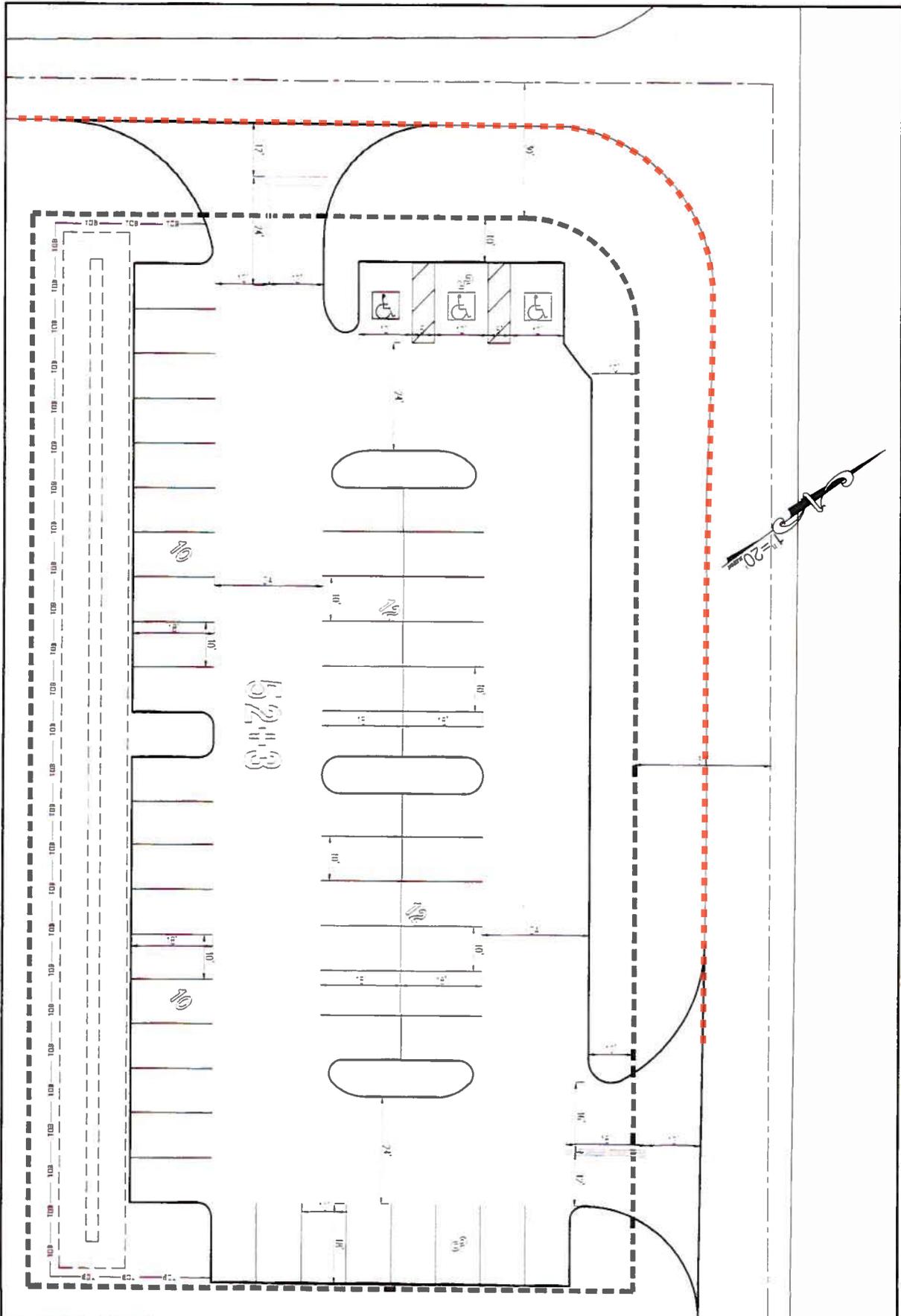
Legend

County Maintained Roads 2014

Maintenance Category

-  State Primary - 4 Lane
-  State Primary - 2 Lane
-  County Maintained - Former State
-  County Paved Road
-  County Unpaved Road
-  Public RW Non-County Paved
-  Public RW Non-County Unpaved
-  Private Road
-  PLSS Sections
- Section Township Range **07 34 45**
-  City/Town Boundary

55 Parking spaces



**PURE LEAD
PARKING LOT
PROPOSED LAYOUT 2**



2925 KENILWORTH BLVD
SEBRING, FLORIDA 33870
863-385-5564 PHONE
863-385-2462 FAX
CERTIFICATE OF AUTHORIZATION # 5684
ROGER DALE POLSTON, P.E. # 33222
MAYRA LUTHER WOLFE, P.E. # 46030
CLINTON E. HORTON JR., P.E. # 61021

SCALE: 1" = 20'
SHEET: 1 OF 1 JOB #: 15116
APPROVED BY: [Signature] DATE: [Blank]
PRELIMINARY LAYOUT MLW

GREENWAY DRIVE

44 Parking Spaces

RAINIER DRIVE

LOT 1

LOT 2

LOT 3

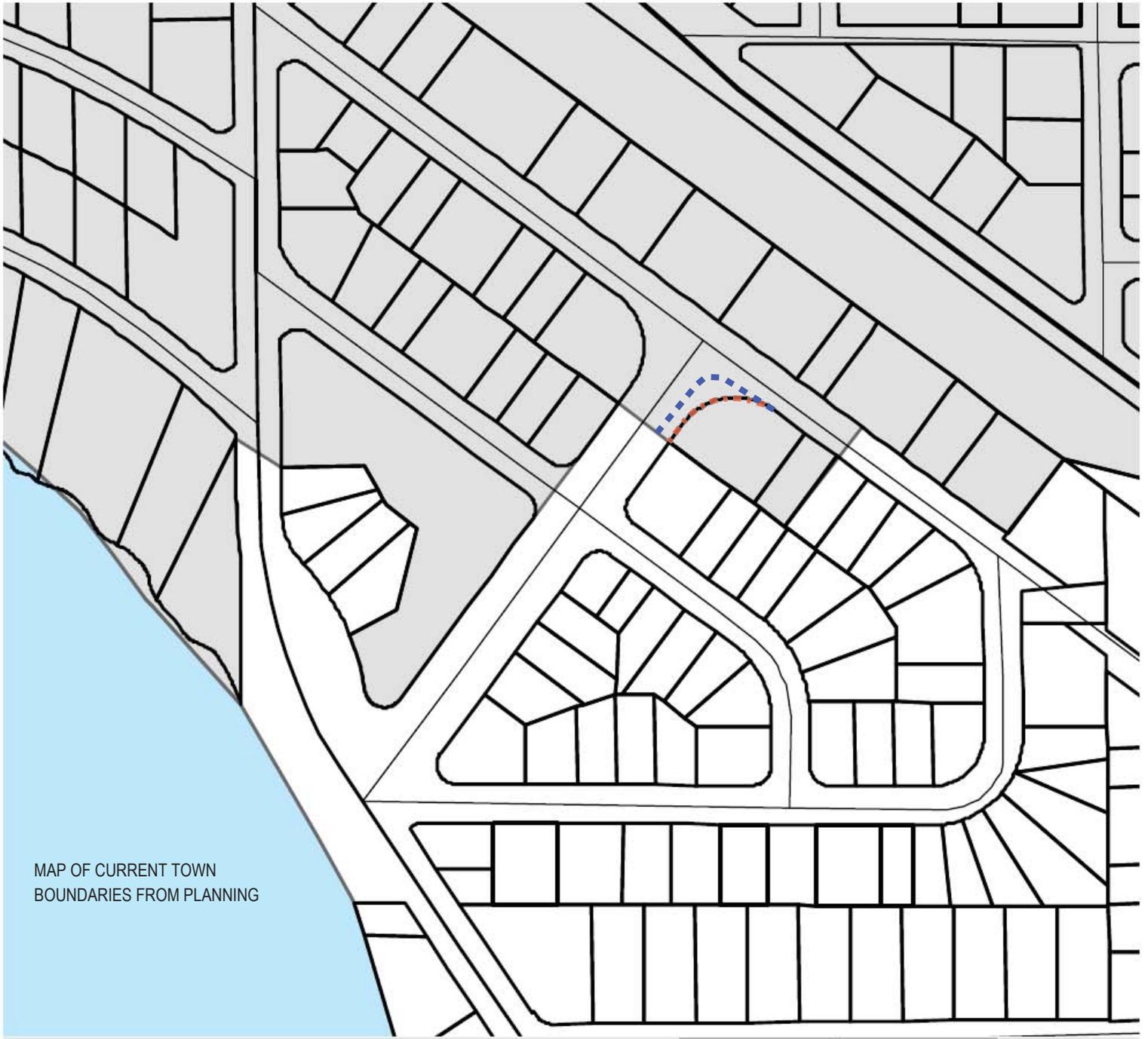
PURE LEAD
PARKING LOT
PROPOSED LAYOUT



4324 KENIL WORTH BLVD
SEBRING, FLORIDA 33570
863-385-5564 PHONE
863-385-2462 FAX
CERTIFICATE OF AUTHORIZATION # 5584
ROGER DALE POLSTON, P.E. # 33222
MARVIN LUTHER WOLFE, P.E. # 46030
CLYTON E. HOWERTON, JR., P.E. # 51021

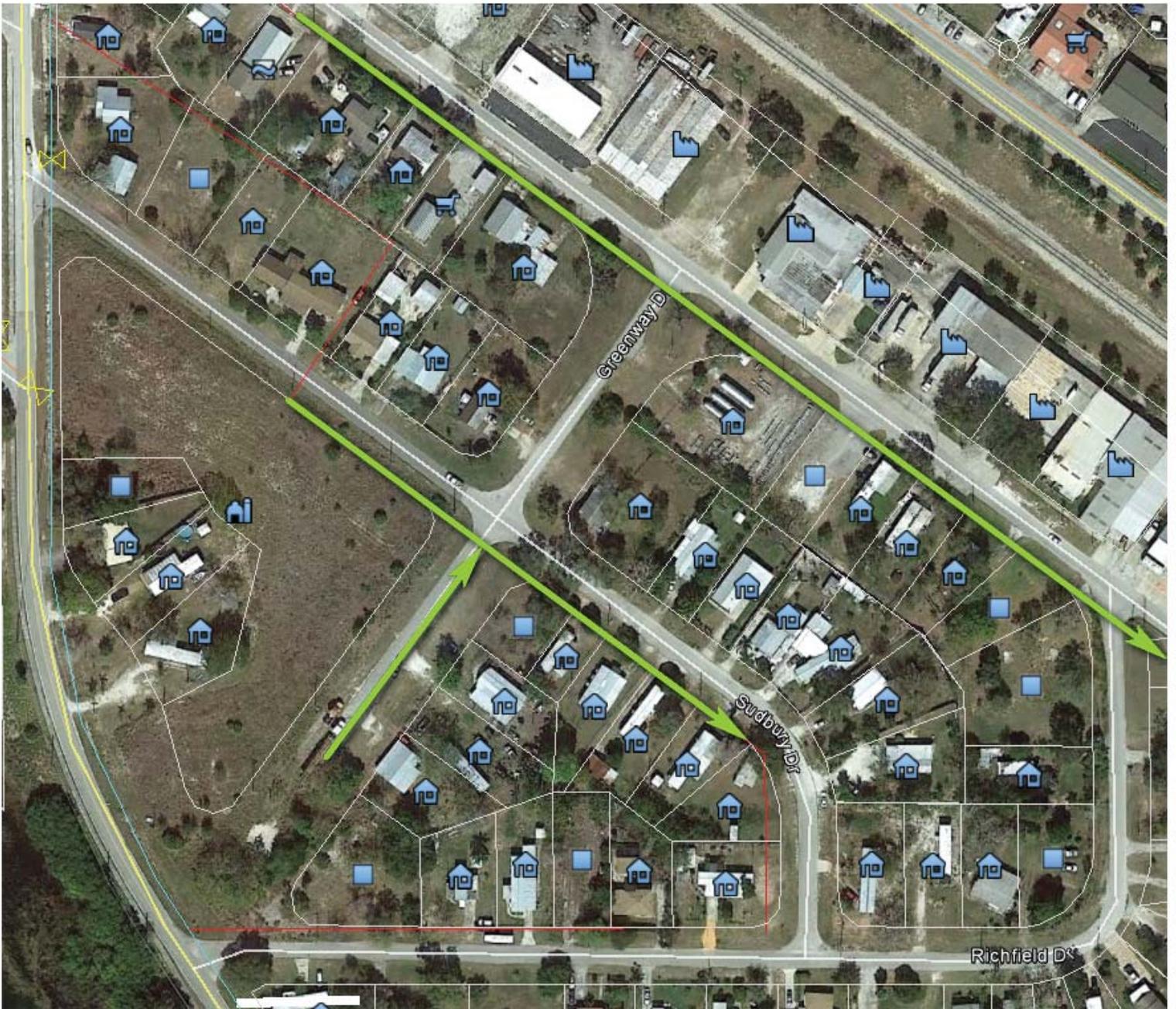
SCALE: 1" = 20' SHEET: 1 OF 1 JOB #: 15116
APPROVED BY: [Signature] PRELIMINARY LAYOUT M.L.W.

Council Agenda Package 020816
DATE REMARK Page 190 of 313



MAP OF CURRENT TOWN
BOUNDARIES FROM PLANNING

UTILITIES IN AREA







STOP

55th St

55
RAMIR



TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: January 8, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

5.C.4. Town roadway's discussion (Councilman Tuck)

PLACED ON AGENDA BY:

Town Councilman Arlene Tuck

STATEMENT OF ISSUE:

atuck.townoflakeplacid@gmail.com

to me

I would like for you to put "Roads" on the next agenda. I would like to discuss the condition of some of the roads. I will meet with John before the mtg. And discuss with him what I want to do.

I would also like you to put Parking on the agenda, tentatively. I am waiting for a map. When I get the map I will talk to John about it.

Arlene

RECOMMENDED ACTION:

FISCAL IMPACT:

ATTACHED ITEMS:

Chart

51 - 75 FAIR, SERVICEABLE PAVEMENT, SHOWS SIGNS OF DETERIORATION, WITH REASONABLE MAINTENANCE, PAVEMENT IS STILL SERVICEABLE
 26 - 50 POOR, SIGNIFICANT DETERIORATION REQUIRES SIGNIFICANT MAINTENANCE, SHOULD BE RESURFACED AS SOON AS POSSIBLE
 13 - 25 RECOMMEND PAVEMENT TO BE REPLACED AS AN ASSET OF SIGNIFICANT VALUE, COMPLETE CONSTRUCTION TO BE COMPLETED

Town of Lake Placid
 Road Survey

Description	Length	Location	As of 2008 Report		Improvement since 2008	CDBG Possible based on probable low/moderate income
			Condition	Dwelling/Users		
Déanna Dr	0.88 mi	Catfish Creek Rd to End	28 ✓	33		
Marquata Dr	0.24 mi	Lake Dr East to Green Dragon	28 ✓	1	REPAIRED DO NOT KNOW DATE	
Mealanie Dr	0.17 mi	Deanna Dr to Cul-de-Sac	30 ✓	13		
Hendrix Ave	0.13 mi	W. Interlake to Ohio	36 ✓	1		XX
Sudbury	0.11 mi	East Lake Dr to Greenway	37 ✓	12		XX
Green Dragon Dr	0.49 mi	W. Interlake to Sirena	38 ✓	10	FDOT Grant applied for / CDBG Not eligible	
Serenity Ave	0.21 mi	W. Interlake to W. Park	41 ✓	2		XX
Frontage Rd	0.31 mi	Plumosa Ave to South (along US 27)	42 ✓	13		
Stuart Ave	0.05 mi	E. Interlake to E. Park	43 ✓	3		
Belleview St	0.29 mi	Magnolia to Main	48 ✓	14		XX
Ohio Blvd	0.27 mi	Lake Rachard to Tangerine	49 ✓	8		XX
Brown Rd	0.12 mi	US 27 to West	51	3		
Commerce St	0.31 mi	W. Interlake to Lk Rachard	51	25		
Edgemon Alley	0.16 mi	Pine to Magnolia	53	8		
Sirena Dr	0.26 mi	Green Dragon to E. Interlake	55	18	FDOT Grant app submitted notice due 10/14 PARTICAL REPAIR BEGINNING ON SOUTH END STOPPING AT BISHOP ALLEY JUNE 2014	
N Magnolia st	0.12 mi	Interlake to N. Belleview	56	8		
S Pine Ave	0.39 mi	Interlake to Palmetto	59	32	CDBG Grant project began September 2014	
Jackson St	0.15 mi	East Lake Dr to Maquata	60	2		
Gladiola St	0.12 mi	Spruce to Magnolia	61	13	CDBG Grant project began September 2014	
Huntley Oaks Blvd	0.53 mi	CR 621 to Watersedge LN	61	32		
Michigan	0.25 mi	Lake Rachard to Tangerine	61	18		XX
N Pine St	0.17 mi	Interlake to Dal Hall	61	6		
Plumosa St	0.45 mi	US 27 to Main St	61	37	CDBG Grant project began September 2014	
Washingtonia St	0.46 mi	Spruce to West of Main Ave	61	37	CDBG Grant project began September 2014	
Wirick St	0.25 mi	Spruce to Spruce (loop)	63	5		

Hickory Ave	0.14 mi	Royal Palm to Interlake	64	8	
E. Park St	0.32 mi	Magnolia to Main	66	13	
N Eucalyptus st	0.14 mi	Interlake to Dal Hall	67	5	
Phoenix St	0.51 mi	US 27 to West of Main	67	47	CDBG Grant project began September 2014
Access Rd	0.14 mi	Faye Dr to North	68	10	
Poinsettia St	0.24 mi	Spruce to Main Ave	68	16	CDBG Grant project began September 2014
Palmetto St	0.28 mi	Spruce to Main Ave	69	22	CDBG Grant project began September 2014
Tangerine Dr	0.63 mi	W. Interlake to End	70	10	Improvement scheduled in 2014
Royal Palm Ave	0.55 mi	US 27 to Hickory	71	37	CDBG Grant project began September 2014
Huntley Oaks Ct	0.04 mi	Huntley Oaks Blvd to Cul-de-Sac	72	4	
Watersedge Ln	0.10 mi	Huntley Oaks Blvd to Huntley Oaks Blv	74	8	
Lakeview St	0.24 mi	Hillcrest to Main Ave	77	36	XX
West Park st	0.12 mi	Commerce to Lk Rachard	77	8	XX
Hillcrest st	0.31 mi	Heartland Blvd to Dal Hall	78	15	
Serenity Ave	0.21 mi	Lk Rachard to Park Ave	78	28	
Jackson Rd	0.60 mi	W. Interlake to Ball Park	80	10	Improved 20014 by HC
Lake Rachard Dr	0.44 mi	W. Interlake to End	81	32	
N Oak St	0.17 mi	Interlake to Dal Hall	83	8	
S Eucalyptus	0.06 mi	Hibiscus to Interlake	89	3	
Hibisucs Ave	0.53 mi	Interlake to Hickory	91	25	
Faye Dr	0.05 mi	US 27 to East	92	10	
Observation St	0.24 mi	Hillcrest to Main Ave	93	40	
Ranier Dr	0.16 mi	Lk Dr East to Greenway Dr	93	12	
Magnolia St	0.52 mi	Interlake to Main Ave	95	13	CDBG Grant project began September 2014
S Oak St	0.43 mi	Interlake to Poinsettia	95	13	CDBG Grant project began September 2014
Spruce Ave	0.56 mi	Main Ave. to Hibiscus	95	25	

**76 - 100 GOOD; RELATIVELY NEW;
NO SIGNIFICANT DEFECTS**

51 - 75 FAIR, SERVICEABLE PAVEMENT, SHOWS SIGNS OF DETERIORATION, WITH REASONABLE MAINTENANCE, PAVEMENT IS STILL SERVICEABLE
26 - 50 POOR, SIGNIFICANT DETERIORATION REQUIRES SIGNIFICANT MAINTENANCE, SHOULD BE RESURFACED AS SOON AS POSSIBLE
AS RECONSTANT PAVEMENT NO LONGER REPRESENT AN ASSET OF THE CITY AND SHOULD BE REMOVED

TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: February 8, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

5.C.5. Recreation area discussion

PART 1 - Recreation Supervisor pre-probation review

PART 2 - Lake June Pavillion

PLACED ON AGENDA BY:

Town Administrator

STATEMENT OF ISSUE:

Part I is furnished to update Town Council on the progress of the newly formed Recreation Supervisor position. The position was formed with several questions regarding what the position would entail. The review furnished to the employee reflects several goals for the position.

Part II - Generalized photographs of the Lake June Pavilion are included herein. A self initiated tour is the best informer. We are at a point where if the facility is to be brought to a higher standard, we will need to financially prepare how the town wants to proceed. Structurally the building appears in good shape; however, there are several parts that need to be improved as follows:

- a. Drain field - Town Engineer will be drawing up plans and then bids will be obtained within the next month (grants for a hoped for sewer line have not transpired) Citizens have sent videos of the overflowing septic to the Town Administrator. Resulting pump outs to avoid overflow have totaled \$3,000 in 2015.
- b. Restrooms need to be improved, including rotten wood in some areas, painting, electrical wiring, and plumbing
- c. Pavilion part needs to be painted and fitted with new supporting posts and lighting
- d. All vents need to be improved and replaced as needed.

Funding for this project is possible through three sources - general fund, RPAC, and the Tourist Development Commission.

The question presented to Town Council before extensive exploration of costs begins, is whether TC has any preferences of building a new facility or improving what is currently there.

RECOMMENDED ACTION:

Provide preferences as appropriate

FISCAL IMPACT:

Unkown at this time

ATTACHED ITEMS:

Employee review

Photographs of Lake June Pavilion



5.C.3 Recreation area discussion

PART I - Recreation Supervisor pre-probation review

Town of Lake Placid

January 13, 2016

PRE-PROBATION COMPLETION PERFORMANCE APPRAISAL RECREATION SUPERVISOR DANNY LAMARRE

Daniel Lamarre was hired by the town on March 30, 2015, to supervise the Lake June Recreational area maintenance. The Town Administrator has added to those responsibilities the town owned basketball court next to the library. The position was to complete a one year probation period, which concludes approximately three months from this date. This review is intended to evaluate performance thus far, with the intent of establishing required future performance.

The position began with some regular facility users expressing dissatisfaction with the way things were being done by Daniel. There was also a learning curve which hasn't completed its first year cycle as yet, wherein the growing/mowing cycle slows and the facility maintenance catch-up starts. Requests for performance reviews were sent to all parties known to have expressed any early discontent. Of the reviews that were returned, Luke Andrews, Ray Mills, and Todd Moore all gave favorable reviews with some compliments to the town for its efforts assisting with maintenance of the facility. In general I feel the public relations with Daniel have improved.

- ✓ Special commendations on his making the facility stairway much safer and the upper rooms much cleaner.
- ✓ Special commendations on field maintenance and timely addressing of irrigation problems before the grass starts to die.
- ✓ Special commendations on showing up for work and attending required meetings.

There have been several events in the past year that Daniel has had to work through with the stakeholders, including softball fencing and field sodding. I have been impressed that he has learned how to reach out to other recreation experts and gain the needed knowledge to objectively, sometimes justifiably controversially, make the best decisions on behalf of the facility.

In the growing/mowing season Daniel's recreation budget has been acceptable. He has had to purchase some equipment and still needs to purchase other equipment to do the job better. He has partnered with the City of Sebring recreation department to obtain a surplus mower that still has a useful life for our fields.

I would like to see the position use synergy on some projects by employing the efforts of inmate resources from the Sheriff's Office. An early tour found that the Lake June restroom pavilion had some of the same maintenance issues that were noticed prior to Daniel's hire. A meeting with Daniel resulted in improvements before this review; however, the eventual successful completion of probation will require satisfaction that the person in the position is noticing and addressing needs himself. Daniel has implemented self-motivated work on other projects at the facility as the before and after pictures will show. He has, at the Town Administrator's request, been faithful to turn in time study sheets which provide day to day activities.

Overall, the facility is in better condition than it was in, and community relations are better than they were, prior to the position becoming part of the recreation program. The future slow growing/mowing months in the probation year are expected to finalize illustration of Daniel's ownership of the facility by finalized improvements at the Lake June beach area picnic pavilions and the main pavilion.

Phil Williams – Town Administrator

Accepted



Town of Lake Placid

December 13, 2016

RECREATION SUPERVISOR EVALUATION

Three months prior to probation completion

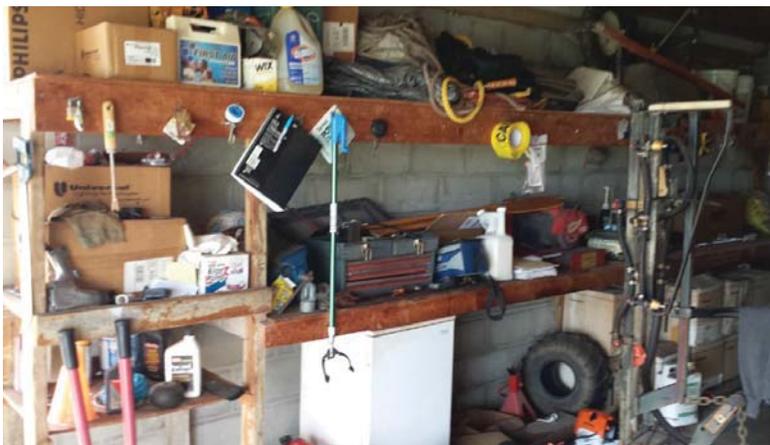
<p>Main Facility Scale 1-10</p>	<p>Paint exterior <u>10</u></p> <p>Panel exterior <u>9</u> Underpanel replaced but is rusting through again</p> <p>Sidewalks <u>9</u> As clean as is probably possible</p> <p>Restrooms <u>10</u> restrooms have improved much</p> <p>Stairways (Safety) <u>10</u> added sandpaper safety steps, yellow markings, painting and lighted exit sign (Great job)</p> <p>Upstairs <u>10</u> much improved since first visits</p> <p>OTHER <u>Overall appearance and pressure washings of upper portions have improved the looks</u></p>
<p>Fields 1-10</p>	<p>Mowed <u>10</u></p> <p>Mulched <u>8</u> mulch needed at playgrounds</p> <p>Weeds in fence <u>10</u></p> <p>Planning for future <u>9</u> (acquired mower from Sebring) (working with recreation commission on pole barn)</p>
<p>Equipment 1-10</p>	<p>Barn equipment <u>9</u></p> <p>Familiarity with fields / lighting <u>9</u> - has gained knowledge about lighting systems and irrigation systems</p>
<p>Lake June Restroom Facility 1-10</p>	<p>Pavilion <u>7</u> painting and some structural replacement of wood could have been started sooner than now</p> <p>Restrooms <u>8</u> much cleaner than when started - will probably depend on replacement long term</p> <p>Dock area <u>9</u></p> <p>Picnic pavilions <u>7</u> no notable improvements to pavilions - graffiti and rotten wood noted and needed maintenance</p>
<p>Interaction with users</p>	<p>Reviews <u>9.5</u> TA requested five reviews (Brantley, Moore, Mills, Andrews, Reese) 3 returned (Moore, Andrews, Mills) all were positive and satisfied with Danny's attitude and work at the facility</p> <p>Recreation Commission <u>9.5</u> Danny has attended meetings and the committee expressed satisfaction</p>
<p>Working ethics 1-10</p>	<p>Sick time use <u>10</u> Has used no sick leave and has no unexcused absences since hire</p> <p>Familiarity with office time sheets <u>10</u> uses time sheet software well and enters required data</p> <p>Completion of required review forms <u>9</u> except for one lapse has completed all weekly time studies</p> <p>Attends staff meetings/RPAC Meetings <u>10</u> has never missed one since hire</p>
<p>Ownership of work area 1-10</p>	<p>General cleanliness of <u>9.5</u> is in need of better blower equipment for leaves this time of year however trash cans Area</p> <p>and general cleanliness is acceptable - seems to take critique of area personally</p>
<p>Security and safety efforts 1-10</p>	<p><u>9.5</u> as mentioned in hallway and backing on bleachers has improved safety</p> <p>mentions of purchasing security camera system.</p>

Before - pictures taken in 2015 when RS hired



After current condition of facility



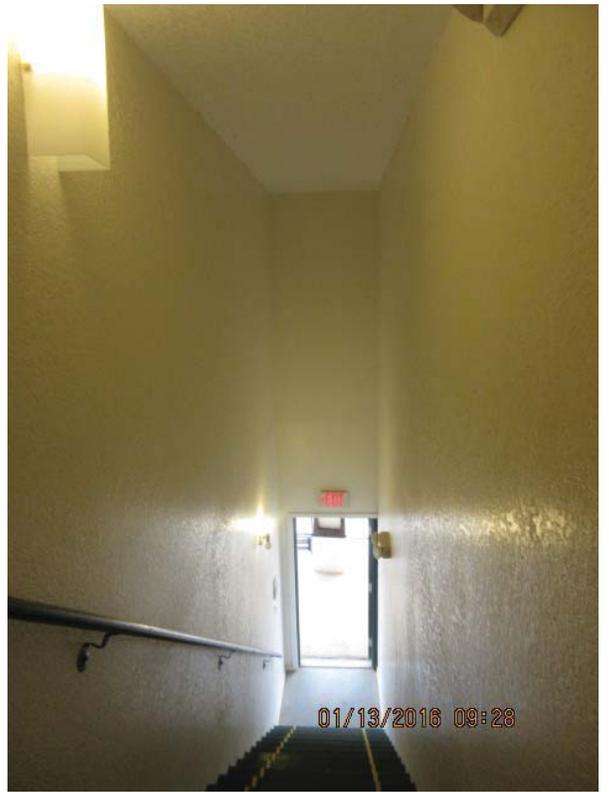


Lake June pavillon restroom

Before



After







Phil Williams <pwilliams.townoflakeplacid@gmail.com>

Lamarre

1 message

Finance <finance@mylakeplacid.org>

Thu, Jan 14, 2016 at 12:07 PM

To: Phil Williams <pwilliams.townoflakeplacid@gmail.com>

Phil,

Although P.O.s have been requested, by other individuals, on behalf of recreation at Lake June Park, based on the financial requested from D. Lamarre, all expenses are well below budgeted expectations.

No budget amendments will be necessary due to his requests and he is in compliance with accounting practices. See below

Fiscal Year	Initiated By	Last Action Date	Requisition No	Requisition Total
2016	DLAMARRE	01/07/2016	TM000157	0.00
2016	DLAMARRE	01/07/2016	TM000158	300.00
2016	DLAMARRE	12/30/2015	TM000156	85.00
2016	DLAMARRE	12/29/2015	TM000155	0.00
2015	DLAMARRE	06/16/2015	TM000078	245.00
2015	DLAMARRE	05/18/2015	TM000055	245.00
2015	DLAMARRE	05/18/2015	TM000056	331.90
2015	DLAMARRE	05/07/2015	TM000047	0.01
				1206.91

Payroll:

No budget amendments will be necessary for over time requests and he is in compliance with payroll practices. See below

Average hours worked = 40 per week.

Total Vacation hours used YTD = 40 hours

Total Sick Leave hours used YTD = 0 hours

Rachel

Rachel Osborne, Finance Manager

Town of Lake Placid

311 W. Interlake Blvd

Lake Placid, FL 33852

Telephone: (863) 699-3747 | Fax: (863) 699-3749

Email: Finance@mylakeplacid.org

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business are public records. Any communications may be available to the public and media upon request. This e-mail is subject to public disclosure. If you received this e-mail in error, please notify me immediately by telephone (863) 699-3747 or e-mail Finance@mylakeplacid.org **Think Green - don't print this email unless you really need to!**

January 8, 2016

Mr. Phil Williams,

You asked me to let you know my thoughts on Danny, the Town of Lake Placid Recreation Supervisor. I have been down to the Lake June Ball Fields on several occasions and anytime I have spoken with Danny he has always been very professional to me, my family, and all the baseball players/coaches. Danny always asks me if I see anything I think may need to be done and to just let him know. I always reply to him that the facility and fields look great. I always see Danny working but you can bet he will always take a minute to say hello and ask if anything needs to be done. The last time I spoke to Danny I told him that the Youth Baseball coaches that volunteer their time within the community at the facility should be pleased that Danny has done a great job and it will make it easier for the field preparedness for the upcoming 2016 season. It may be my personal opinion, but I think the facility looks extraordinary.

I personally appreciate the efforts that your office and the Town of Lake Placid has done to assist with the maintenance of the facility. I know that a lot of the Lake Placid youth boys and girls are thankful the facility is being kept up all year. This will allow the youth, within our community, to stay active and allow them a place to do so. The youth within our community learn leadership, social skills, team building, and so much more by being involved in youth sports. After all, what we instill into our youth we get back in the future and without a place for them to learn would be a failure in our community.

Thanks for the opportunity to give you my thought for this situation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Luke Andrews", written in a cursive style.

Luke Andrews

"We cannot always build the future for our youth, but we can build our youth for the future!"

Franklin D. Roosevelt

Town of Lake Placid

Jan. 8, 2016

Attn: Town Manager Phil Williams

RE: Employee evaluation of Danny Lamarre

As a representative of Lake Placid Youth Sports I was asked to submit an evaluation of Danny Lamarre. I have been a volunteer at the Ballfields since 1986. I was the President of Youth Sports for 8 years, have been a District Director and served on the County Recreation Committee. I know how difficult it is to coordinate the various groups (Youth baseball, football, soccer, cheerleaders, softball, adult baseball and softball and Senior Men's baseball). Scheduling and maintenance is complicated and it is impossible to please all of the groups all of the time.

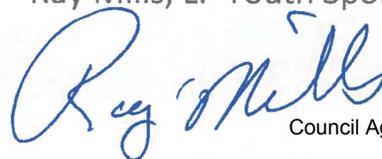
Danny came into this position with a difficult task-and there were some rocky moments in the beginning. But he learned to step back, listen to the different groups, discover their problems and goals. He became willing to learn from the volunteers who have been there for years-mowing, fixing irrigation, using chemicals and fertilizers to maintain the fields. And he has learned to use volunteers who are willing to help to maintain and improve the facilities.

I feel his people skills have really improved over the last year. His is a job that requires working with a lot of different people and balancing their needs and problems within the budget constraints he has to work with-never easy!

He has also gained valuable skills in understanding the equipment, the facilities and keeping them working. It really requires a jack-of-all trades. Being able to make small repairs and troubleshoot problems saves the Town money.

Danny has set goals for improving the facilities and by participating in the Rec Board and RPAC he is learning to get funding to make Capital improvements and motivate volunteers to help with improvements. It is a difficult job, but I think he has worked hard the past year to listen, learn and move forward. He needs to keep a positive attitude and have patience. Overall, he has done a very good job.

Ray Mills, LP Youth Sports



Re: Recreation  Inbox x



ToddWMoore@aol.com

8:47 PM (12 hours ago) ☆



to me ▾

I think he has come a long way since his first few months. He has the passion to make the facility top notch and he seems to really care about doing a good job. I have always had a good working relationship with Danny. He has been respectful in the way he handles himself even when faced by criticism. I believe he is an asset to the town and can only make things get better at the field given the resources to do so.

Todd W Moore

In a message dated 1/2/2016 8:39:27 P.M. Eastern Standard Time, pwilliams.townoflakeplacid@gmail.com writes:

| Danny's probation year is over March 30th. I plan to review his performance to date in the coming week and would be interested in hearing comments from you the stakeholders.



↳ Todd Moore (ToddWMoore@aol.com)

Thanks Todd!

...

Sans Serif ▾ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 

Saved  ▾

56.71 GB (56%) of 100 GB used
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Last account activity: 2 minutes ago
[Details](#)

5.C.3 Recreation area discussion
PART II - Lake June Pavillion









TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: January 8, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

5.C.6. Eucalyptus Street name change

PLACED ON AGENDA BY:

Town Administrator

STATEMENT OF ISSUE:

Highlands County 911 coordinators advised of intent to seek road name change. This agenda item provides Town Council with a chance to recommend names, although attached rules and via telephone conversation with Sharon Wallace, Town Administrator was advised the 911 Coordinator has the final say.

Mayor Aliff's family at one point asked the Town Administrator if a road could be named after Town of Lake Placid Mayor Waldo K. Aliff who served as the Mayor from 1981 to 1990.



RECOMMENDED ACTION:

Provide direction as decided

FISCAL IMPACT:

\$0

ATTACHED ITEMS:

Letters from 911 Director and road naming rules



HIGHLANDS COUNTY

BOARD OF COUNTY COMMISSIONERS

GIS ADDRESSING DEPARTMENT

January 19, 2016

Mr. Phil Williams, Town Administrator
Town of Lake Placid
311 W Interlake Blvd
Lake Placid, FL 33852

Strap/Parcel ID No. S-29-34-29-070-0250-0011

Subject: Renaming Eucalyptus Avenue

Dear Mr. Riles,

On January 5, 2016 a letter was mailed to your office regarding renaming Eucalyptus Avenue. To date, this office has not received a response. We are re-sending this letter and are requesting that you respond by Monday, January 25th, 2016.

Thank you for your cooperation in this matter. **If you have any questions, please call (863) 402-6877.**

Sincerely,

Sharon Wallace, GISP
GIS Coordinator

c: Eva Cooper Hapeman, Town Clerk



HIGHLANDS COUNTY

BOARD OF COUNTY COMMISSIONERS

GIS ADDRESSING DEPARTMENT

January 5, 2016

Mr. Phil Williams, Town Administrator
Town of Lake Placid
311 W Interlake Blvd
Lake Placid, FL 33852

Strap/Parcel ID No. S-29-34-29-070-0250-0011

Subject: Renaming Eucalyptus Avenue

Dear Mr. Riles,

Highlands County has a County-wide E-911 service and the Highlands County Board of County Commissioners has adopted **Ordinance 14-15-05** providing a uniform street addressing system. This newly adopted Ordinance can be found on our County's website at:

[http://www.hbcc.net/Ordinance Uniform Street Addressing System 021915.pdf](http://www.hbcc.net/Ordinance%20Uniform%20Street%20Addressing%20System%20021915.pdf).

In accordance with **Sec. 9-36**. "The E-911 Coordinator or the Addressing Division of the County Engineering Department may request that a road be renamed at any time to protect public safety."

It has been determined that the existing street name, **Eucalyptus Avenue**, does not meet the newly adopted Ordinance because of its duplicity and therefore may impede emergency service response. There are no affected property owners to poll for input on re-naming the existing street name as referenced on the attached maps. Please read the attached guidelines and then complete the attached tear-off form and return it to this office within **fifteen (15) business days**. If you are unopposed, this office suggests the new name for the northern segment to become **Ballpark Avenue** and for the southern segment to become **E Hibiscus Street**. The duplicate street named Eucalyptus Avenue between Sylvan Circle and Churchill Street will not change.

The Addressing Office will determine if the names submitted are acceptable by researching for conflicts within the county. The proposed names will be reviewed and presented to the E-911 Coordinator then forwarded to the Town of Lake Placid for concurrence.

Once the new name is adopted you will receive an **Official Notification** letter informing you of the change of address.

Thank you for your cooperation in this matter. **If you have any questions, please call (863) 402-6877.**

Sincerely,

Sharon Wallace, GISP
GIS Coordinator

c: Eva Cooper Hapeman, Town Clerk

505 S. Commerce Ave., Sebring, Florida 33870-3869

Fax (863) 402-6548

Phone (863) 402-6877

G:\ADDRESSING New folder\PENDING\Lake Placid\Eucalyptus Ave.docx

Council Agenda Package 020816

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HIGHLANDS COUNTY

BOARD OF COUNTY COMMISSIONERS

GIS ADDRESSING DEPARTMENT

STREET NAMING GUIDELINES:

- A. Road names shall not duplicate another road name used elsewhere in the county or in a city or town of the county. Similar sounding names (e.g. Beech Street and Beach Street) are considered a duplicate regardless of spelling.
- B. Road names may not duplicate irrespective of road name prefixes or suffixes (e.g. Pine Road and Pine Lane is considered duplication).
- C. Single letter or number street names (e.g. A Ave, 7 Ave etc...) shall not be allowed.
- D. Road names shall be in the English language, grammatically correct, easy to pronounce, spell, and shall not include the use of foreign language, slang, profanity or contain sacrilegious connotation.
- E. Road names shall not be more than 15 characters in length including spaces and not have hyphens, dashes, apostrophes, periods or decimals.
- F. Each road shall have the same name throughout its entire length.
- G. Both "L" shaped and "T" shaped streets shall carry the same name if the leg is one hundred feet (100') or less in length. "L" shaped and "T" shaped streets over one hundred (100') feet in length shall be assigned a different name on each leg of the "L" or the "T".
- H. Road names should be assigned based on traffic patterns. In the event a road forks into two roads, the fork with the higher traffic volume should continue the same name.
- I. Roadways which parallel a major arterial road and function as a service or frontage road shall be named and addressed as separate roads.
- J. Alleys and driveways shall not be named or addressed.
- K. Avoid family names or individuals' names for any living person or living politician.
- L. Existing duplicate or similar sounding road names should be changed to ensure efficiency of the emergency response system. Follow the guidelines for road renaming to determine which duplicate road will be re-named.
- M. Avoid using numbers as part of the street name.
- N. Avoid the use of non-standard street names suffixes, which may be confusing with subdivisions of commercial developments. (i.e., Union Plaza, Police Square, Terrytown Place).
- O. Street names must be spelled out completely. Do not abbreviate any part of the street name. This rule applies to streets similar to the following; John F Kennedy rather than JFK, Martin Luther King rather than MLK, or Saint John rather than St John.

505 S. Commerce Ave., Sebring, Florida 33870-3869

Fax (863) 402-6548

Phone (863) 402-6877

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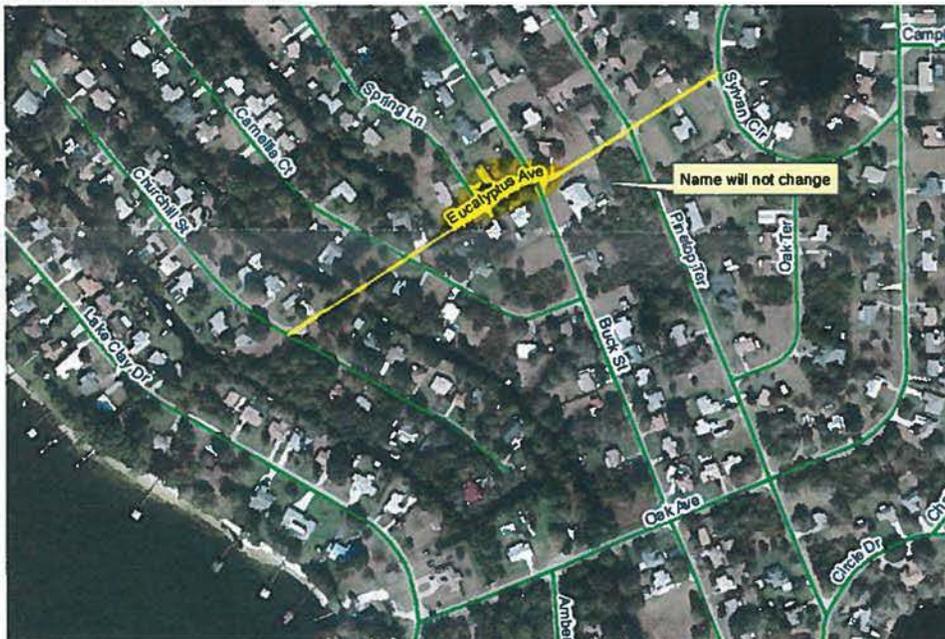
HIGHLANDS COUNTY

BOARD OF COUNTY COMMISSIONERS

GIS ADDRESSING DEPARTMENT



DUPLICATE NAME:



505 S. Commerce Ave., Sebring, Florida 33870-3869

Fax (863) 402-6548

Phone (863) 402-6877

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TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: February 8, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

5.C.7. Wastewater grant discussion (Parts 1,2,3,4)

1. AGREEMENT between LAKE PLACID, and DOUGLAS L. RICHARDS (Furnished by Town Attorney)
2. Sewer system development charge suggested Ordinance changes (Furnished by Town Attorney)
3. 2016 CDBG Sewer Project Hookup Flow Chart (Furnished by Utility Director)
4. Proposed letter to homeowners (Furnished by Utility Director)

PLACED ON AGENDA BY:

Pursuant to previous direction from Town Council as indicated

STATEMENT OF ISSUE:

Placed on the agenda to provide Town Council with updates on the project and allow for direction as preferred

RECOMMENDED ACTION:

Provide direction as preferred

FISCAL IMPACT:

Not calculated exactly at this time

ATTACHED ITEMS:

1. AGREEMENT between LAKE PLACID, and DOUGLAS L. RICHARDS (Furnished by Town Attorney)
2. Sewer system development charge suggested Ordinance changes (Furnished by Town Attorney)
3. 2016 CDBG Sewer Project Hookup Flow Chart (Furnished by Utility Director)
4. Proposed letter to homeowners (Furnished by Utility Director)

UTILITY AGREEMENT

THIS UTILITY AGREEMENT is made by and between the **TOWN OF LAKE PLACID**, a Florida municipal corporation, and **DOUGLAS L. RICHARDS**, of Tampa, Florida.

W I T N E S S E T H:

1. **TOWN OF LAKE PLACID.** The Town of Lake Placid is a Florida municipal corporation, with an address of 311 West Interlake Boulevard, Lake Placid, Florida 33852 (“TOWN”). The TOWN owns and operates the Lake Placid Regional Utility System, which includes a wastewater collection, treatment and disposal system (“WASTEWATER SYSTEM”) serving the areas in and around the TOWN.

2. **DOUGLAS L. RICHARDS.** Mr. Douglas L. Richards of 3415 West Busch Boulevard, Tampa, Florida 33618 (“RICHARDS”), owns and operates 34 residential rental units (including both single and multi-family units) in the TOWN. Those residential units are presently served by the TOWN’S water utility and on-site septic tanks and drain fields (not by the TOWN’S WASTEWATER SYSTEM). RICHARDS’ residential units are identified and described on the attached **Exhibit A** entitled “**RICHARDS PROPERTY**”.

3. **CDBG GRANT.** The TOWN is seeking a Community Development Block Grant (“CDBG GRANT”) to expand its wastewater collection system. The CDBG GRANT process is competitive, the town has not received an award, and there is no guarantee of grant funding. As a condition of the CDBG GRANT, the TOWN must provide wastewater collection and treatment service to low to moderate income families (“LMI FAMILIES”), as defined by the CDBG GRANT.

4. **GRANT QUALIFICATION.** Thirty four (34) of RICHARDS may qualify as LMI FAMILIES under the CDBG GRANT criteria. The TOWN (with RICHARDS’ reasonable

assistance) will use its best efforts to determine whether these tenants qualify under the CDBG GRANT.

5. **RICHARDS' WATER CONNECTIONS.** RICHARDS' rental units appear to be connected to the TOWN'S water utility using water meters varying in size from three-quarters of an inch (3/4") in diameter to two inches (2") in diameter. Many are billed under the "Master Meter" code.

6. **INTENT.** RICHARDS and the TOWN desire to change RICHARDS' water service so that each individual residential unit is served by a three-quarter inch (3/4") water meter, eliminate master meters, and provide for the connection of all RICHARDS' residential units to the TOWN'S wastewater collection and treatment system. In changing the water meters, RICHARDS will be charged the fee according to the Town Code for each three-quarter inch (3/4") meter, and credited toward that charge the cost set out in the Town Code for the current water meters being removed.

CHANGES IN RICHARDS' WATER CONNECTIONS

7. **WATER SERVICE CHANGES.** The TOWN will physically change the water meters on RICHARDS' properties to provide and install three-quarter inch (3/4") water meters for each residential unit not served by a three-quarter inch meter (3/4"); and will eliminate all master meters (hereinafter the "WATER SERVICE CHANGES"). The list of all WATER SERVICE CHANGES is set out on **Exhibit B**, entitled **WATER SERVICE CHANGES**. To be clear, the TOWN shall provide and set the water meters.

8. **SYSTEM DEVELOPMENT CHARGES.** RICHARDS shall pay to the TOWN a water system development charge for each residential water service tap. In calculating the water system development charges, RICHARDS shall be given credit for the existing water taps

at the current rates. The difference in the water system development charge is shown on the attached **Exhibit B** (the credit is included in the Exhibit **B** calculations).

9. **INITIAL WATER SERVICE DEPOSITS.** RICHARDS shall pay the initial water service deposit for each tenant (\$100 per $\frac{3}{4}$ inch meter) to the TOWN. The applicable water service deposit is shown on **Exhibit B**.

10. **METER SETTING CHARGE.** RICHARDS shall pay to the TOWN the meter setting charge of \$500 for each of the new meters set by the TOWN (existing $\frac{3}{4}$ inch meters serving only one unit will not be reset by the TOWN). The applicable meter setting charge is shown on **Exhibit B**.

11. **PAYMENT AND IMPLEMENTATION OF WATER SERVICE CHANGES.** The total charges to be paid by RICHARDS to the TOWN for the water system development charges, is shown on **Exhibit B**. RICHARDS shall pay the total sum to the TOWN within 30 days of written notice and invoice that the CDBG GRANT has been awarded, all CDBG GRANT conditions and contingencies have been met or waived, and the CDBG GRANT has been accepted by the TOWN. The TOWN shall accomplish the WATER SERVICE CHANGES within 60 days of receipt of RICHARDS' payment.

12. **PRIORITY.** The WATER SERVICE CHANGES must be accomplished before the WASTEWATER SERVICE can be implemented.

TOWN WASTEWATER SYSTEM HOOK UP

13. **WASTEWATER CONNECTIONS.** RICHARDS agrees that each of his residential units shown on **Exhibit A** shall be connected to the TOWN'S WASTEWATER SYSTEM as soon as the TOWN'S new collection line serving the RICHARDS' PROPERTY is complete.

14. **WASTEWATER SYSTEM DEVELOPMENT CHARGE.** RICHARDS shall pay the wastewater system development charge not to exceed \$500.00 for each residential unit connected to the TOWN'S WASTEWATER SYSTEM. By way of example, (assuming that the System Development Charge is changed in the Town Code to \$500.00 per ¾ inch water meter) RICHARDS shall pay to the TOWN a system development charge of \$17,000.00 for his 34 units. To date, none of his units are served by the Town Wastewater collection and treatment system; therefore there will be no credits to this charge.

15. **INITIAL WASTEWATER DEPOSIT.** RICHARDS shall pay the wastewater system deposit of \$100.00 per unit for each of the 34 residential units connecting to the TOWN'S WASTEWATER SYSTEM (total of \$3,400.00).

16. **SEWER CONNECTION COST.** RICHARDS shall employ and pay a plumber to connect his residential units to the TOWN'S WASTEWATER SYSTEM.

17. **WASTEWATER SEWER SYSTEM DEVELOPMENT CHARGE DUE DATE.** RICHARDS shall pay to the TOWN the wastewater system development charge of \$17,000.00 and the initial wastewater deposit of \$3,400 for a total of \$20,400.00 within 30 days of written notice and invoice by the TOWN that the CDBG GRANT has been awarded, all CDBG GRANT conditions and contingencies have been met or waived, and the CDBG GRANT has been accepted by the TOWN.

18. **SEWER CONNECTION TIME.** RICHARDS shall cause the residential units on Exhibit B to be connected to the TOWN'S sewer line within 60 days of its completion.

GENERAL TERMS AND CONDITIONS

19. **TEMPORARY CONSTRUCTION EASEMENT.** RICHARDS hereby grants to the TOWN and the TOWN'S contractors a temporary construction easement to come on to the

properties identified in this Agreement to accomplish the meter removal and setting, and water line installations. This temporary construction easement terminates upon completion of the work herein required.

20. **FIRST CONTINGENCY: AGREEMENT CONTINGENT UPON THE CDBG GRANT.** This Utility Agreement is contingent upon and becomes valid only when RICHARDS is given by the TOWN written notice and invoice that the CDBG GRANT has been awarded, all CDBG GRANT conditions and contingencies have been met or waived, and the CDBG GRANT has been accepted by the TOWN. To be clear, the TOWN may reject the CDBG GRANT for any reason or no reason. If the CDBG GRANT is not so accepted by the TOWN on or before 31 December 2016, then and in that event this Agreement becomes null and void, and money paid by RICHARDS to the TOWN shall be refunded; except money spent by the TOWN for RICHARDS' benefit.

21. **SECOND CONTINGENCY: AGREEMENT CONTINGENT UPON THE AMENDMENT OF THE TOWN'S UTILITY ORDINANCE.** This Utility Agreement is contingent upon and becomes valid only when the TOWN'S Regional Utility Code is amended to reduce the wastewater system development charge to \$500.00 for each three-quarter inch (3/4") water meter, or less. To be clear, the TOWN is not required to amend the Regional Utility Code. If the TOWN'S Regional Utility Code is not so amended by the TOWN on or before 31 December 2016, then and in that event this Agreement becomes null and void, and money paid by RICHARDS to the TOWN shall be refunded; except money spent by the TOWN for RICHARDS' benefit.

22. **ENFORCEMENT.** The TOWN is spending significant money of its regional utility as a required match for the CDBG GRANT. The TOWN will be required to repay the

CDBG GRANT if all of the grant conditions are not met, specifically the provision of sewer service to 45 LMI FAMILIES. Accordingly this Utility Agreement must be enforceable.

RICHARDS understands and irrevocably agrees that the TOWN shall and will turn off the water service to each and every residential unit affected by this Agreement, and may shall recover its damages according to law. RICHARDS hereby indemnifies the TOWN from all claims, judgments and causes of actions brought against the TOWN arising from the TOWN'S termination of water service to enforce this Utility Agreement; and from all claims for repayment or damages for the TOWN'S failure to comply with the CDBG GRANT arising from RICHARDS' failure to comply with this Agreement.

23. **ATTORNEY FEES.** In any litigation regarding this Agreement, the substantially prevailing party shall recover its attorney fees and court costs (in trial, appeal and bankruptcy proceedings) from the other party.

24. **NOTICES.** All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed given when delivered in person or mailed by certified or registered mail, postage prepaid, return receipt requested and addressed as follows:

RICHARDS:

DOUGLAS L. RICHARDS
3415 West Busch Boulevard
Tampa, Florida 33618

Copy to:

TOWN:

TOWN OF LAKE PLACID
311 West Interlake Boulevard
Lake Placid, Florida 33852

Copy to:

Bert J. Harris, III, Town Attorney
Swaine & Harris, P.A.
401 Dal Hall Boulevard
Lake Placid, Florida 33852

25. **EFFECTIVE DATE.** This Agreement shall become effective upon execution by the TOWN and RICHARDS.

EXECUTED by RICHARDS on the _____ day of _____ 2016

Two Witnesses as to Richards:

(Printed Name) _____ Douglas L. Richards

(Printed Name) _____

*STATE OF FLORIDA
COUNTY OF*

Sworn and subscribed before me this _____ day of _____ 2016 by Douglas L. Richards who is personally known to me or who provided _____ as identification.

Notary Public – State of Florida at Large

(SEAL)

EXECUTED BY the TOWN on the _____ day of _____ 2016.

TOWN OF LAKE PLACID, FLORIDA,
a municipal corporation

Attest: _____
Eva Cooper Hapeman, Municipal Clerk

By: _____
John M. Holbrook, Mayor

*STATE OF FLORIDA
COUNTY OF HIGHLANDS*

Sworn and subscribed before me this _____ day of _____ 2016 by John M. Holbrook as Mayor of the Town of Lake Placid and Eva Cooper Hapeman as the Municipal Clerk of the Town of Lake Placid who are personally known to me or who provided _____ as identification.

Notary Public – State of Florida at Large

Part 2

ORDINANCE NUMBER 2016- _____

AN ORDINANCE OF THE TOWN OF LAKE PLACID CREATING SECTION -----; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Lake Placid, Florida desires to amend the Town Code to temporarily reduce the wastewater system development charge; and

WHEREAS, at least ten (10) days prior to adoption, notice of the proposed enactment of this Ordinance was published once each week for two (2) consecutive weeks in a newspaper of general circulation in the Town of Lake Placid; and

WHEREAS, separate notice of this ordinance has not been mailed to each utility customer according to Section 180.136, Florida Statutes, because this is a temporary reduction in the affected rate; and

WHEREAS, this Ordinance was read either in full or by title at two separate regular meetings on:

The ____ day of _____ 2016; and
The ____ day of _____ 2016; and

WHEREAS, no valid objection has been made to the proposed Ordinance and it appears to be in the best interest of the Town of Lake Placid that the Ordinance be adopted;

WHEREAS, this nonemergency ordinance was adopted at a regular meeting of the Lake Placid Town Council;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE PLACID, FLORIDA:

SECTION 1. SECTION 135-73 OF THE CODE OF THE TOWN OF LAKE PLACID, FLORIDA IS AMENDED TO READ AS FOLLOWS:

§ 135-73. - Sewer system development charge.

(a) *System development charge.* A system development charge shall be charged on all connections to the town sewer system. The system development charge on all new construction shall be collected at the time of issuance of the building permit. Any increase in the water meter size on any property, or increase in the number of units on such property, shall require an additional system development charge equal to the difference between the original system development charge and the connection fee for the increased size meter.

(b) *Calculation of system development charge.* System development charge shall be based upon the number of equivalent residential units (ERU's) to be served. One (1) residential unit will be served by a three-quarter-inch meter. Larger installations shall be defined as having multiple ERU's based on the size of water meters serving the facility or as otherwise set forth therein. For

purposes of calculating the number of ERU's other than by water meter size, the average daily flow of an equivalent residential unit shall be three hundred fifty (350) gallons. System development charge shall be as follows:

<u>Size of water tap</u>	<u>ERU Factor</u>	<u>Resulting system development charge</u>
¾	1.00	\$3,200.00
1	1.70	5,460.00 <u>5,440.00</u>
1½	3.50	11,200.00
2	6.70	21,440.00
<u>3</u>	15.30	48,960.00
4	27.00	86,400.00
6	60.00	192,000.00
Water Meter Size (In Inches)		Equivalent Multiplier

(C) Temporary Reduction of the system development charge. Beginning on 1 April 2016 through and including 1 April 2017 the sewer system development charge is reduced to the sum of \$500.00 per water ERU (which is a \$500 sewer system development charge for each ¾ inch water tap or water ERU). The ERU Factor shall be multiplied by \$500.00 for each of the other connections in the above chart. Where in conflict, this subsection 135-73 (c) of the Town Code supersedes subsection 135-73(c) of the Town Code. Provided however that this temporary reduction in the sewer system development charge shall terminate on 2 April 2017 (at which time this subparagraph 135-73(c) of the Town Code then sunsets); and further provided that this provision shall not be valid to increase any rate, but only to temporarily reduce the sewer system development charge as stated herein.

SECTION 2. EFFECTIVE DATE. This Ordinance shall become effective ten days after adoption.

ADOPTED AND ORDAINED during a regular meeting of the Lake Placid Town Council held this _____ day of _____ 2016.

TOWN OF LAKE PLACID, a Florida municipal corporation

By: _____

John M. Holbrook, Mayor

(SEAL)

Attest: _____

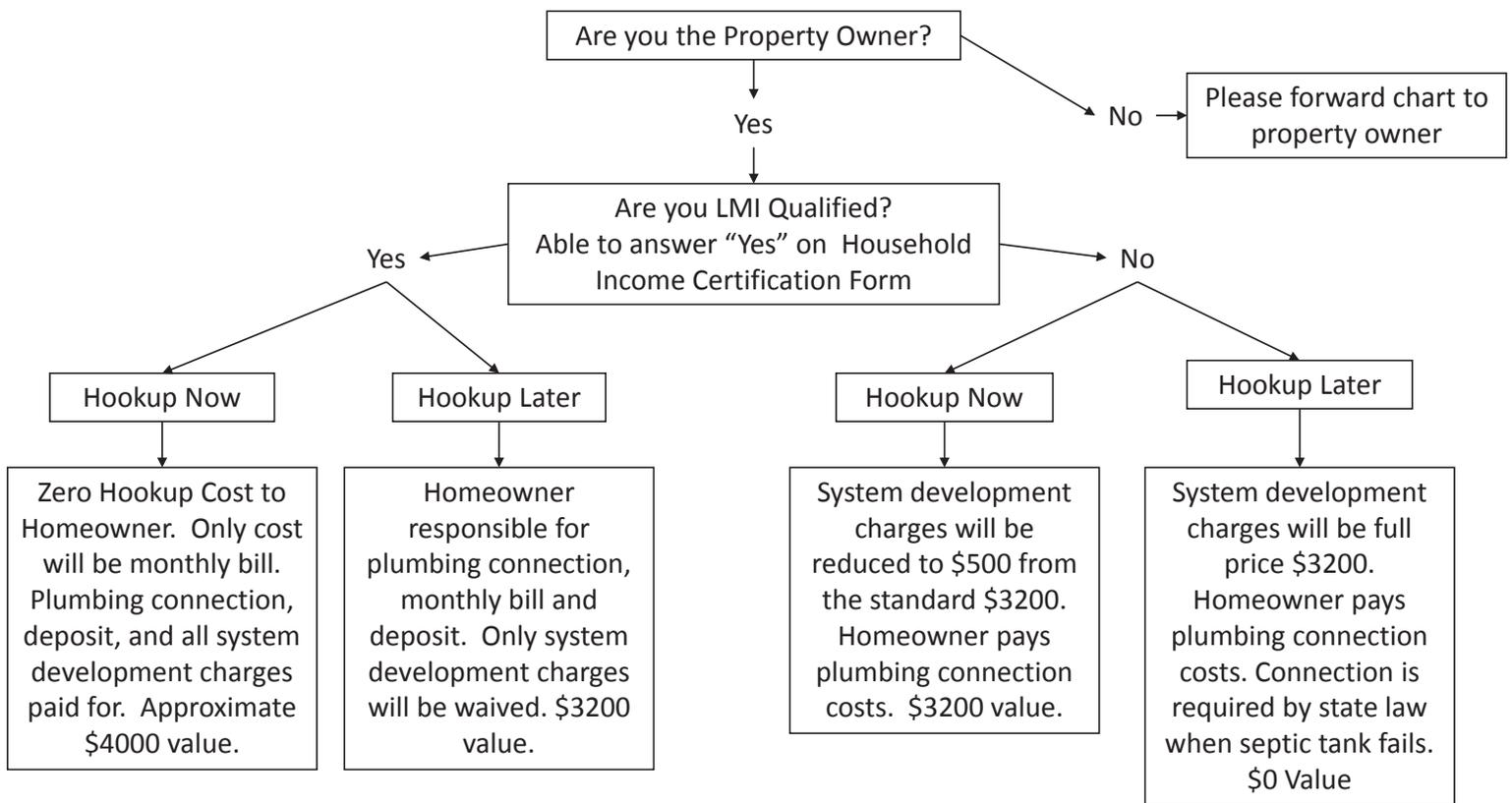
Eva Cooper Hapeman, Town Clerk

THIS ORDINANCE WAS READ in full or by title on at least two (2) separate days in two (2) separate Town Council meetings (on the ____ day of _____, ____ and on the ____ day of _____, ____). Notice of the proposed enactment containing the Ordinance title, stating that a copy may be obtained at Town Hall, and stating the date, time and place of the proposed adoption and advising that interested parties may appear at the meeting and be heard with respect to the proposed ordinance was published at least once each week for two consecutive weeks in the _____ on the ____ day of _____ 201__ and on the __ day of _____ 201__ being at least ten (10) days prior to adoption.

Eva Cooper Hapeman, Town Clerk

Part 3

2016 CDBG Sewer Project Hookup Flow Chart





Town of Lake Placid

LAKE PLACID REGIONAL UTILITIES

SEWER PROJECT

Dear Homeowner,

You are being sent this letter because Lake Placid Regional Utilities is applying for a grant to install sewer service in your area. This is a great opportunity for each homeowner to hook up to sewer either for FREE, or for a greatly reduced price. Please fill out the included Household Income Certification Form, and then see the included flow chart to determine your eligibility for hookup. We are encouraging everyone to take advantage of this opportunity, as it may cost much more in the future when you hookup after your septic tank fails.

The average bill is expected to be between \$20-25 per month, but we can calculate your estimated bill for you at Town Hall if you would like. Normal fees for hooking up single family residence are \$3350, please see flow chart for discount available.

If you would like to take advantage of this opportunity, please fill out the included agreement and return to Town Hall at 311 West Interlake Boulevard within 30 days.

Feel free to come by the office or call with any questions you might have.

Regards,

Joe Barber

Utility Director

TOWN OF LAKE PLACID
AGENDA ITEM INTRODUCTION

MEETING DATE: February 8, 2016 MEETING TYPE: Regular Town Council

AGENDA ITEM # AND TITLE:

5.C.8. Auto Wash, Inc. 1174 US 27 N.

PLACED ON AGENDA BY:

Town Administrator

STATEMENT OF ISSUE:

Property submitted to Highlands County Planning and Zoning Commission Agenda for March, 2016 Planning and Zoning Meeting is in Town of Lake Placid adopted Growth Plan Area and as such activates Town Council's option of submitting preferences for the property via Interlocal Agreement with Highlands County (attached) and the Town of Lake Placid Growth Plan.

The Highlands County zoning hearings for review is CPA-16-541SS and P&Z 2021. Comments to be heard are requested by no later than February 12, 2016.

RECOMMENDED ACTION:

Provide preferences for Highlands County Staff as desired

FISCAL IMPACT:

\$0

ATTACHED ITEMS:

- 1) Memo advising of Highlands County Planning and Zoning Meeting + Agendas for that meeting
- 2) Draft resolution supported by County staff allowing rezoning of the property
- 3) Site Plans
- 4) Interlocal Agreement with Highlands County for INFO ONLY
- 5) Growth Plan (Info Only)



HIGHLANDS COUNTY

BOARD OF COUNTY COMMISSIONERS

TO: Development Review Comments (DRC)
FROM: Linda Conrad, Zoning Supervisor *L.C.*
DATE: January 25, 2016
SUBJECT: Request For Department Comments
Regarding One Zoning Change and
One Small Scale Plan Amendment

Attached is the Planning and Zoning Commission Agenda for March, 2016. The hearings for review is CPA-16-541SS and P&Z 2021. Please review and submit comments **via e-mail** to rmorris@hcbcc.org as soon as possible; but no later than **February 12, 2016**.

Please include the referenced Hearing Number on your response. Your comments are necessary in the Public Hearing process and are greatly appreciated. Please respond even when you have **"NO COMMENT."**

cc: Planning Department
County Engineer
Emergency Management
Fire Prevention Bureau
DEP
Health Department
Natural Resources
EMS
F.D.O.T.
Town of Lake Placid

COUNTY POLICY - If any County Agency or Entity offers any negative comments regarding an application, they should be present at the Public Hearings being held before the Planning & Zoning Commission/Local Planning Agency and Board of Adjustment in order to expedite the hearing process by providing an accurate and complete account of the project in question.

NOTICE OF PUBLIC HEARING
HIGHLANDS COUNTY
**PLANNING & ZONING COMMISSION
AND THE LOCAL PLANNING AGENCY**

B.C.C. Ag. Item
April 19, 2016

MARCH 8, 2016 AT 3:00 P.M. OR
AS SOON THEREAFTER AS POSSIBLE
IN THE COUNTY COMMISSIONERS' BOARD ROOM
HIGHLANDS COUNTY GOVERNMENT CENTER BUILDING
600 SOUTH COMMERCE AVE., SEBRING, FLORIDA

- 1) **CALL TO ORDER**
- 2) **ANNOUNCEMENT OF AUDIBLE BEEPERS AND CELLULAR PHONES**
- 3) **ROLL CALL**
- 4) **CONSIDERATION OF MINUTES FROM PREVIOUS MEETING**
- 5) **OLD BUSINESS: NONE**
- 6) **NEW BUSINESS:**
 - A. **HEARING # CPA-16-541SS – AUTO WASH, INC. – C/O ROGER DALE POLSTON**

An approximate 0.84 acre parcel located approximately 0.15 miles south of S. Tomoka Boulevard at the intersection of S. W. Vista Road and US 27; the address being 1174 US 27 N., Lake Placid, Florida; and abbreviated legal as follows: An approximate 0.84 acre parcel located in Section 25, Township 36 South, Range 29 East, Highlands County, Florida.

The applicant is requesting a small scale plan amendment from P (Public\Quasi-Public Facility and Institutional Lands) to C (Commercial).
 - B. **HEARING # P&Z 2021 – AUTO WASH, INC. – C/O ROGER DALE POLSTON**

An approximate 0.84 acre parcel located approximately 0.15 miles south of S. Tomoka Boulevard at the intersection of S. W. Vista Road and US 27; the address being 1174 US 27 N., Lake Placid, Florida; and abbreviated legal as follows: An approximate 0.84 acre parcel located in Section 25, Township 36 South, Range 29 East, Highlands County, Florida.

The applicant is requesting a zoning change from AU (Agricultural District) to B-3 PD (Business with a Planned Development District).
- 7) **ANNOUNCEMENT OF NEXT MEETING – APRIL 12, 2016**
- 8) **BOARD MEMBERS**

9) **DEVELOPMENT SERVICES DEPARTMENT**

10) **CITIZENS NOT ON THE AGENDA**

ALL INTERESTED PERSONS MAY APPEAR AND BE HEARD AT THE TIME AND PLACE SPECIFIED ABOVE. ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THIS COMMITTEE/GROUP, IN PUBLIC HEARING OR MEETING IS HEREBY ADVISED THAT HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD WILL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH SUCH APPEAL IS TO BE BASED.

THE PLANNING AND ZONING COMMISSION AND THE BOARD OF COUNTY COMMISSIONERS OF HIGHLANDS COUNTY, FLORIDA, DO NOT DISCRIMINATE UPON THE BASIS OF ANY INDIVIDUAL'S DISABILITY STATUS. THIS NON-DISCRIMINATORY POLICY INVOLVES EVERY ASPECT OF THE BOARD'S FUNCTIONS, INCLUDING ONE'S ACCESS TO, PARTICIPATION, EMPLOYMENT OR TREATMENT IN ITS PROGRAMS OR ACTIVITIES. ANYONE REQUIRING REASONABLE ACCOMMODATION AS PROVIDED FOR IN THE AMERICANS WITH DISABILITIES ACT OR SECTION 286.26, FLORIDA STATUTES, SHOULD CONTACT MS. AMANDA TYNER, ADA COORDINATOR AT 863-402-6509 (VOICE), VIA FLORIDA RELAY SERVICE 711, OR BY E-MAIL: ATYNER@HCBCC.ORG. REQUEST FOR CART OR INTERPRETER SERVICES SHOULD BE MADE AT LEAST 24 HOURS IN ADVANCE TO PERMIT COORDINATION OF THE SERVICE.

ALL INTERESTED PERSONS ARE INVITED TO ATTEND.

ONE OR MORE COUNTY COMMISSIONERS MAY BE PRESENT AT THE MEETING.

RESOLUTION NO. 15-16-_____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HIGHLANDS COUNTY, FLORIDA, PROVIDING FOR AN AMENDMENT TO THE OFFICIAL ZONING ATLAS OF HIGHLANDS COUNTY, FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Highlands County, Florida (hereinafter referred to as the “Board”) was regularly assembled on the 12th day of April, 2016; and

WHEREAS, the Board was advised that a change to an existing zoning classification is needed to meet the needs of Highlands County, Florida (hereinafter referred to as the “County”) for land areas for specific purposes to serve population and economic activities; and

WHEREAS, the Board finds that the proposed zoning change is consistent with FLU Policy 1.1.A., which states that “The Future Land Use Element shall be used as a common framework to govern land use decisions by the public sector and to guide the development activities of the private sector”; and

WHEREAS, the Board finds that the proposed zoning change is consistent with the goals, objectives, and policies of the adopted Highlands County 2030 Comprehensive Plan (hereinafter referred to as the “Plan”); and

WHEREAS, the Board finds that Environmental Clearance, pursuant to NRE Policy 3.3 of the Plan, is not required for the proposed changes to the Zoning Atlas; and

WHEREAS, the Board finds that the proposed zoning change is not required to obtain Historical and Archaeological clearance, pursuant to FLU Policy 7.1 and the Land Development Regulation’s (hereinafter referred to as the “LDRs”) delineated in NRE Policy 1.3 of the Plan. The Archaeologically Sensitive Areas Map of the Conservation Overlay Map series of the Plan and the Florida Master Site File indicate that there are no known cultural resources on the property; and

WHEREAS, the Board requires that if the proposed zoning change is approved, all future development actions for the property shall be made to conform to applicable Plan policies and to LDRs in effect at the time the development order becomes effective as provided by law.

NOW, THEREFORE BE IT RESOLVED, by the Board, after public hearing and comment that:

SECTION 1. AMENDMENT AND ADOPTION. The official zoning atlas of the County, is amended and adopted by changing the zoning designation for the following described property (the "Property") as follows:

PARCEL 1:

Beginning at the intersection of the East line of Section 25, Township 36 South, Range 29 East, Highlands County, Florida, with the South or West Right of Way line of State Road 25 (U.S. 27); thence South 01°30'00" East on and along said section line for a distance of 250 feet; thence North 52°10'00" West a distance of 150 feet; thence North 01°30'00" West for a distance of 250.00 feet to an intersection with the South or West Right of Way line of State Road 25; thence South 52°10'00" East on and along said Right of Way line for a distance of 150 feet to the Point of Beginning.

PARCEL 2:

A portion of Section 25, Township 36 South, Range 29 East, Highlands County, Florida, more particularly described as follows: Commence at a point of intersection of the Southwesterly Right of Way line of U.S. Highway No. 27 with the East line of said Section 25; thence run South 01°30'00" East along the East line of said Section 25 for a distance of 250 feet to the Point of Beginning; thence continue South 01°30'00" East for a distance of 73.22 feet to a point; thence run North 52°10'00" West for a distance of 150.00 feet to a point; thence run North 01°30'00" West for a distance of 73.22 feet to a point; thence run South 52°10'00" east for a distance of 150.00 feet to the Point of Beginning.

LESS & EXCEPT:

Those portions of land described in that certain quit claim deed recorded September 28, 1999, in Official Records Book 1491, Page 311, Public Records of Highlands County, Florida:

Commence at a point on the East line of Section 25, Township 36 South, Range 29 East in Highlands County, Florida and the Southerly R/W line of U.S. Highway No. 27; thence North 52°22'05" West, 114.76 feet along the Southerly R/W line of said U.S. No. 27 to the Point of Beginning; thence continue North 52°22'05" West, 35.24 feet; thence South 1°33'33" East, 98.99 feet along a line parallel with the East line of said Section 25 to a point of curvature; thence 83.05 feet along a curve concave to the Southeast, having a radius of 121.41 feet, a central angle of 39°11'32", a chord length of 81.44 feet, and a chord bearing of North 18°02'13" East to the Point of Beginning.

ALSO LESS AND EXCEPT:

Commence at a point on the East line of Section 25, Township 36 South, Range 29 East in Highlands County, Florida and the Southerly R/W line of U.S. Highway No. 27; thence North 52°22'05" West, 150.00 feet along the Southerly R/W line of said U.S. No. 27; thence South 1°33'33" East, 278.64 feet along a line parallel with the East line of said Section 25 to the Point of

Beginning; thence continue South 1°33'33" East, 44.58 feet; thence South 52°22'05" East, 7.33 feet along a line parallel with the Southerly R/W line of said U.S. Hwy No. 27 to a point of cusp of a curve; thence 49.64 feet along a curve concave to the Northeast, having a radius of 216.00 feet, a central angle of 13°10'07", a chord length of 49.54 feet, and a chord bearing of north 8°08'37" west to the Point of Beginning.

SUBJECT TO THE FOLLOWING EASEMENTS:

EXCLUSIVE EASEMENT AREA:

Commence at the intersection of the East line of Section 25, Township 36 South, Range 29 East, Highlands County, Florida, with the Southwesterly Right of Way line of State Road 25 (U.S. 27); thence South 01°30'00" East on and along said section line for a distance of 167.67 feet to the Point of Beginning; thence continue South 01°30'00" East and along said section line a distance of 87.62 feet; thence South 88°48'40" West a distance of 54.00 feet; thence North 00°31'03" West a distance of 109.14 feet; thence South 68°48'42" East a distance of 56.50 feet to the Point of Beginning. Containing 5,230 square feet more or less.

AND TOGETHER WITH

A 20' NON-EXCLUSIVE ACCESS AND UTILITY EASEMENT:

Commence at the intersection of the East line of Section 25, Township 36 South, Range 29 East, Highlands County, Florida, with the Southwesterly Right of Way line of State Road 25 (U.S. 27); thence South 01°30'00" East on and along said section line for a distance of 148.43 feet to the Point of Beginning; thence continue South 01°30'00" East and along said section line a distance of 19.24 feet; thence North 68°48'42" West a distance of 30.00 feet; thence North 01°30'00" West a distance of 4.49 feet; thence North 52°10'00" West a distance of 114.22 feet to a point lying on the East Right of Way line of S.W. Vista drive; thence North 01°30'00" West along said Right of Way line a distance of 25.86 feet; thence South 52°10'00" East a distance of 150.00 feet to the Point of Beginning. Containing 2,971 square feet more or less.

from AU (Agricultural District) to B-3 PD (Business District with a Planned Development).

SECTION 2. GENERAL CONDITIONS, RESTRICTIONS AND LIMITATIONS.

The Board, having made the above findings of fact and conclusions by law, hereby adopts the following general and specific conditions, restrictions and limitations:

1. The underlying or base zoning for this PD District shall be B-3 commercial, any use or allowance not specified herein will be as defined and allowed in the B-3 zoning district as per the Highlands County Code of Ordinances Land Development Regulations (2013), Section 12.05.242. B-3 business district;
2. The Property shall be used for commercial use, both owner occupied and leased or rented for long and/or short terms;

3. The setbacks from the property lines for all existing buildings and other improvements shall be allowed as is. Setbacks for any new buildings shall comply the requirements of the Highlands County Land Development Regulations. There shall be a minimum of 20 feet between buildings.
4. Maximum height shall be as allowed in B-3 zoning.
5. Existing buildings, parking and paving shall not require any new landscaping.
6. Potential future re-development resulting in a change of use and any new development shall be required to adhere to the development review process.
7. Exterior lighting fixtures shall be shielded and directed onto the Property so as not to impact adjacent properties.

SECTION 3. SEVERABILITY. The sections, subsections, paragraphs, sentences, clauses and phrases of this Resolution are severable, and if any phrase, clause, sentence, paragraph, subsection or section of this Resolution shall be declared invalid, unconstitutional or unenforceable by the valid judgment or decree of a court of competent jurisdiction, such invalidity, unconstitutionality or unenforceability shall not affect any of the remaining phrases, clauses, sentences, paragraphs, subsections, and sections of this Resolution.

SECTION 4. CONFLICT. Any Resolution or part thereof in conflict with this Resolution or any part hereof is hereby repealed to the extent of the conflict.

SECTION 5. EFFECTIVE DATE. This Resolution shall take effect immediately after Highlands County Ordinance 15-16-_____ adopting a small scale comprehensive plan amendment for the above described real property changing the land use designation to Agriculture in CPA-16-541SS, becomes effective according to law.

BE IT FURTHER RESOLVED that such changes shall be made in the official zoning atlas promptly after the amendment has been approved by the County Commission.

DONE AND ADOPTED this 12th day of April, 2016.

Board of County Commissioners
Highlands County, Florida

James L. Brooks, Chairman

(SEAL)

ATTEST: _____
Robert W. Germaine, Clerk

SITE PLAN IS PAGE 5 OF 5

**Highlands County, Florida
Comprehensive Plan Amendment Application
(Land Use Change)**

Small Scale Comprehensive Plan Map Amendment (20 acres or less):

Change from: P- Public

Change to: C - Commercial

Note: Do not leave any blank lines; if something does not apply, indicate that it is not applicable by using N/A

SECTION I: STAFF USE ONLY:

Case Number: CPA-16-54158-SS Date of Application: January 13, 2016

Amount of Fee: \$ 1,125.00 Receipt No.: _____ Tax Map No.: 117A

Hearing Dates: LP / / P&Z 03/08/2016 BOCC 04/19/2016

This application has been reviewed for completeness and determined sufficient.

Susan Buchans Date 1/20/16
Signed: Planning Supervisor

SECTION II: APPLICANT INFORMATION:

1. **Name of Property Owner(s):** Owner(s) must sign the **Owner's Affidavit** (attached), which must accompany the application.

Print Name(s): Auto Wash, Inc.

Mailing Address: 4860 Palo Verde Drive, Boynton Beach, Florida 33436

Daytime Telephone No. (561) 414-7496 E-Mail Address: WendyElias@live.com

2. **Name of Agent:** Complete the **Agent's Affidavit** (attached) from property owner, giving the agent authority to represent this application. Attach completed affidavit to the application.

Print Name: Roger Dale Polston

Mailing Address: PO Box 588, Sebring, Florida 33871-0588

Daytime Telephone No. (863) 385-5564 E-Mail Address: dale@polstonengineering.com

NOTARIZED AUTHORIZATION:

If the applicant is not the owner of the property, a written, notarized authorization from each owner must be provided with this application – use Form A, attached. Property owner authorization is required. If the property owner withdraws permission at any point during the review and approval process, the application is considered null and void.

If an agent is submitting the application for the owner/applicant – authorization from the owner/applicant is required– use Form B, attached.

SECTION III: PLAN AMENDMENT REQUEST INFORMATION:

Please provide a brief description of the proposed plan amendment, including the reason(s) the amendment should be approved: This is a former Highway Patrol station zoned AU with a public land use. The station was closed and sold. In order for the property to be used the land use and zoning must be changed.

Based upon the Highlands County Comprehensive Plan, please provide the goal(s), objective(s), and/or policy number(s) that support your proposed plan amendment. (The Comprehensive Plan can be found at http://www.hbcc.net/departments/development_services/planning/uploads/2030_Comp_Plan_2_15.pdf)

This is not new development. It is a consistency rezone to allow existing development to be use by other than the public section. The B-3 zoning and commercial land use is consistent with the surrounding property.

- a. Goal(s) Future Land Use Element (FLUE)
- b. Objective(s) FLUE objective #1
- c. Policy(ies) FLUE Policy 1.2.D.7

SECTION IV: PROPERTY INFORMATION:

3. Legal Description(s) of Property Covered by Application: If subdivided: Lot, block, complete name of subdivision, plat book, page number, section, township and range. If metes and bounds description: complete description including section, township and range. See attached

4. Strap(s) of Property Covered by Application:

STRAP No. C-25-36-29-A00-0080-0000; STRAP No. C - - - - - _____;
STRAP No. C - - - - - _____; STRAP No. C - - - - - _____;

5. Street Address(es) of Property Covered by the Application: 1174 US 27 North, Lake Placid, FL 33852

6. Name of Project, Subdivision, or Overall Projector part of a larger project, if applicable: Elias Commercial Property

7. Existing Zoning District: AU Existing Land Use Classification: P

8. Current Use of the Property: Number of existing dwelling units, type of commercial or industrial, etc. Vacant office buildings, communication tower, several associated small buildings/sheds

9. Are there existing structures on the property? Yes No **If yes, what type?** (Dwelling, Mobile Home, Accessory Structure, Commercial Building, Other) Commercial building, communication tower, accessory buildings/sheds

If multiple units, the number of dwellings per building: no dwelling units

10. Existing Property Information: Size of Property (width) 116 +/- feet, (depth) 314 +/- feet, road frontage 568 +/- feet, water frontage None feet, **Total acres:** 0.84

If different from the total acreage, the developable portion is 0.84 +/- acres.

11. Is the property located within the Lake Placid Regional Plan (LPRP) area? Yes No **If yes, a separate application meeting should be arranged with the Town of Lake Placid.** Please ask the Town staff (Highlands County Planning Department) for assistance.

12. Vesting: Is the property vested for specific property rights? Yes No **If yes, explain:** _____

13. Current Uses on the Adjacent Properties:

	Current Use(s)	FLUM Designation(s)	Zoning District(s)
North	Hospital	AU, C	AU, B3
South	Commercial property	RHC	B-2, AU
East	Groves/pasture	C	B-3
West	Woods	RHP	B-2, R-3

SECTION V: INFORMATION ABOUT THE PROPOSED USE:

- 14. Proposed Use(s):** Former Florida Highway Patrol station, **Public land** use. Needs commercial land use and zoning.
- 15. Proposed Number of Dwelling Units or Square Feet of Commercial space:** one existing 1,600 sf commercial building, plus parking.
- 16. Residential Density:** The proposed maximum density is NA units per acre (See Technical Support Section II.4 of the Comprehensive Plan, located at http://www.hbcc.net/departments/development_services/planning/uploads/2030_Comp_Plan_2_15.pdf).
- 17. Commercial Intensity:** The proposed maximum intensity is 1,600 square feet at 0.044 FAR (Floor Area Ratio, see Technical Support Section II.4 of the Highlands County Comprehensive Plan, located at http://www.hbcc.net/departments/development_services/planning/uploads/2030_Comp_Plan_2_15.pdf).
- 18. Estimated Population Generated:** The proposed projected population is determined by multiplying the proposed total number of units NA x 2.3 (average persons per household, Year 2000 Census), equaling NA persons in the development.
- 19. Commercial or Industrial:** The proposed intensity is determined by multiplying the area of the property by the applicable FAR (Floor Area Ratio) for a total of 1,600 square feet GFA (Gross Floor Area). Provide additional information if necessary.
- 20. Proposed Development Standards** (if applicable): Proposed parcel size (if increasing area with this application) NA square feet/acre.

SECTION VI: ADDITIONAL COMPREHENSIVE PLAN INFORMATION:

21. Wetlands, Xeric Uplands and/or Cut throat grass Seeps are not on the property.

Provide a copy of the Conservation Overlay Map for your property, indicating the presence of one or more of the protected habitats. If the habitat(s) is/are present and a Simplified Environmental Clearance Report (SECR) or an Environmental Clearance Report (ECR) **has been done** for the property in the last five (5) years, please submit a copy with this application. (See Comprehensive Plan NRE Policy 3.3 for requirements). If Environmental Clearance **has been granted**, attach a copy of the letter from the Planning Department granting the clearance.*

*****Environmental Clearance is not required for a Future Land Use Amendment; however, it may be required at the time of development*****

*The following are exempt from environmental clearance requirements:

2. The Development Services Director shall make the Environmental Clearance Determination without further review whenever a particular site is not in an area where the Conservation Overlay Map Series shows the resource categories listed above.

Other exemptions include:

- a. ½ acre for residential development on legally recorded lots that existed prior to September 15, 1993.
- b. Property which has been cleared of vegetation prior to May 2, 1994.
- c. All development on lots legally recorded on or after September 15, 1993 with previously approved Environmental Clearance.

- d. DRI or Binding Letter that is fully mitigated based on State recommendation and/or approval for protected natural resources.
- e. Remodeling, reconstruction, or restoration of residential units or nonresidential units with no increase in the number of permanent dwelling units, or no increase in the square footage of nonresidential use, or no increase in the environmental impacts of the development.
- f. Bona-fide agriculture (See also NRE 3.14.E).
- g. Up to two (2) acres on land for development with urban zoning and urban FLUM designations.
- h. Up to two (2) acres for residential development (one single family home) on legal lots with Agricultural Land Use and Agricultural zoning.

(Highlands County Comprehensive Plan, Natural Resources Element Policy 3.3 A.)

22. **Surface Water:** List all lakes, streams, rivers, and other water bodies on the property or within 1,000 feet of the boundaries of the property. None
23. **Flood Hazard Areas:** Are there Special Flood Hazard areas on the property? [] Yes [X] No If yes, indicate the location of the area(s) on a map provided by the Applicant (this map can be accessed at <http://gis.hbcc.org/pubmap>, under the "Layers" tab), or indicate the FEMA Map No. NA
24. **Historic Properties:** Are historic resources on the property? [] Yes [X] No If present, indicate the location on a map, provided by the Applicant, and the current address of the historic structure.
25. **Archaeological Resources:** Are archaeological resources on the property? [] Yes [X] No If present, list the Florida Master Site File(FMSF) number of the archaeological site NA. Determine if the parcel lies within an area of high probability for undiscovered archaeological resources (See maps on file in the Planning Department).
26. **Military Airport Zones (MAZ):** Is this property located in an MAZ? [] Yes [X] No If Yes, please indicate the area as MAZ I, II, or III NA.

SECTION VII: ADDITIONAL INFORMATION REQUIRED PERTAINING TO PUBLIC FACILITIES:

27. **Potable Water:** The proposed development will be served by an off-site central potable water system. [] Yes [X] No

If yes, the potable water system requirements will be accommodated by the _____ water system.

If No, the proposed development will be served by an on-site potable water (well) system that will be designed to connect to a central water system when it becomes available. GW Applicant's Initial

The Applicant must provide the following data for the water system that will be used (gallons per capita per day or gpcd):

- a. The facility has the designed capacity for pumping and treating NA gpcd.
- b. The facility has a permitted capacity for NA gpcd.
- c. The facility has an average demand or committed capacity for NA gpcd.
- d. The facility has an excess capacity of NA gpcd.
- e. This proposed development will require approximately NA gpcd.

Note: The required level of service (LOS) for potable water for Highlands County is:

Residence Type	Gallons per Capita per Day
RV Park	75
Mobile Home Park	100
Single Family or Multi-Family	120

(See the attached sample letter requesting this information from the service provider.) PLEASE ATTACH THE LETTER TO THIS APPLICATION. THIS APPLICATION WILL NOT BE COMPLETE WITHOUT THIS LETTER.

28. Wastewater Treatment: The proposed development will be served by an off-site central wastewater treatment system. Yes No

If Yes, the wastewater treatment system requirements will be accommodated by the NA system.

If No, the proposed development will be served by an on-site wastewater septic tank system that will be designed to connect to a central wastewater treatment system when it becomes available.

 **Applicant's Initial**

The Applicant must provide the following data for the wastewater treatment system that will be used (gallons per capita per day or gpcd):

- a. The facility has the designed capacity for treating NA gpcd.
- b. The facility has a permitted capacity for NA gpcd.
- c. The facility has an average demand or committed capacity for NA gpcd.
- d. The facility has an excess capacity of NA gpcd.
- e. This proposed development will require approximately NA gpcd.

Note: The required level of service (LOS) for wastewater treatment for Highlands County is:

Residence Type	Gallons per Capita per Day
RV Park	75
Mobile Home Park	100
Single Family or Multi-Family	120

(See the attached sample letter requesting this information from the service provider). PLEASE ATTACH THE LETTER TO THIS APPLICATION. THIS APPLICATION WILL NOT BE COMPLETE WITHOUT THIS LETTER.

29. Surface Drainage: I (we) certify that storm water management will comply with the requirements of Section 12.13.104.F of the Highlands County Land Development Regulations (See County Engineer) and the applicable water management district regulations: Yes No  **Applicant's Initial**
Existing improvements, no construction required.

Note: The required level of service (LOS) for the County is premised upon the applicable water management district standards*.

SFWMD: 25-year/24-hour storm event (peak discharge, 25-year/36-hour)
SWFWMD: 25-year/24-hour storm event (peak discharge, 25-year/24-hour)

*Applicants must utilize the appropriate water management district standards for drainage procedures and methods to ensure that post-development runoff will not exceed pre-development runoff for a minimum 24-year/24-hour storm event, and that Best Management Practices shall be utilized to meet or exceed state water quality standards. Direct discharge into designated outstanding Florida waters requires a treatment area 1.5 times the standard area.

30. Solid Waste Disposal: The proposed development will be served by the Progressive refuse collection company.

Note: The required LOS for the County is based upon the landfill capacity to accommodate at least 5.21 pounds/person/day.

31. Recreation and Open Space: The recreation and open space LOS adopted by Highlands County will be met at the time of development which will include, in part, the following facilities, if any: **NA**

Note: The required level of service for the County is to provide adequate facilities to maintain a County-wide standard of 10 acres/1,000 population.

32. Schools: Every application requesting a land use change that will generate new residential dwelling units and a permanent population shall secure from the Highlands County School District **a letter** that will certify information pertaining to the following concerns based upon the location of the Applicant's property: (*See the attached sample letter requesting this information from the School District*). **NA**

PLEASE ATTACH THE LETTER TO THIS APPLICATION. THIS APPLICATION WILL NOT BE COMPLETE WITHOUT THIS LETTER.

Note: The Level of Service (LOS) for schools is defined as school enrollment as a percentage of school student capacity based upon the Florida Inventory of School Houses (FISH). The LOS standard is the maximum level of school utilization that will be permitted in the Highlands County School District as 100% of permanent FISH capacity.

END OF APPLICATION

ATTACHMENTS:

1. Owner's Affidavit(s) or Corporate Affidavit
2. Agent's Affidavit(s)
3. Notarized authorization from each owner, as applicable (Form A)
4. Notarized authorization for agent to submit petition, as applicable (Form B)
5. Public Utility Information Request Sample Letter
6. Public School Information Request Sample Letter
7. Application Due Dates
8. Fee Schedule

AUTO WASH, INC.
LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF HIGHLANDS, STATE OF FLORIDA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

BEGINNING AT THE INTERSECTION OF THE EAST LINE OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST, HIGHLANDS COUNTY, FLORIDA, WITH THE SOUTH OR WEST RIGHT OF WAY LINE OF STATE ROAD 25 (U.S. 27); THENCE SOUTH 01°30'00" EAST ON AND ALONG SAID SECTION LINE FOR A DISTANCE OF 250 FEET; THENCE NORTH 52°10'00" WEST A DISTANCE OF 150 FEET; THENCE NORTH 01°30'00" WEST FOR A DISTANCE OF 250.00 FEET TO AN INTERSECTION WITH THE SOUTH OR WEST RIGHT OF WAY LINE OF STATE ROAD 25; THENCE SOUTH 52°10'00" EAST ON AND ALONG SAID RIGHT OF WAY LINE FOR A DISTANCE OF 150 FEET TO THE POINT OF BEGINNING.

PARCEL 2:

A PORTION OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST, HIGHLANDS COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT A POINT OF INTERSECTION OF THE SOUTHWESTERLY RIGHT OF WAY LINE OF U.S. HIGHWAY NO. 27 WITH THE EAST LINE OF SAID SECTION 25; THENCE RUN SOUTH 01°30'00" EAST ALONG THE EAST LINE OF SAID SECTION 25 FOR A DISTANCE OF 250 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 01°30'00" EAST FOR A DISTANCE OF 73.22 FEET TO A POINT; THENCE RUN NORTH 52°10'00" WEST FOR A DISTANCE OF 150.00 FEET TO A POINT; THENCE RUN NORTH 01°30'00" WEST FOR A DISTANCE OF 73.22 FEET TO A POINT; THENCE RUN SOUTH 52°10'00" EAST FOR A DISTANCE OF 150.00 FEET TO THE POINT OF BEGINNING.

LESS & EXCEPT:

THOSE PORTIONS OF LAND DESCRIBED IN THAT CERTAIN QUIT CLAIM DEED RECORDED SEPTEMBER 28, 1999, IN OFFICIAL RECORDS BOOK 1491, PAGE 311, PUBLIC RECORDS OF HIGHLANDS COUNTY, FLORIDA:

COMMENCE AT A POINT ON THE EAST LINE OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST IN HIGHLANDS COUNTY, FLORIDA AND THE SOUTHERLY R/W LINE OF U.S. HIGHWAY #27; THENCE NORTH 52°22'05" WEST, 114.76 FEET ALONG THE SOUTHERLY R/W LINE OF SAID U.S. #27 TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 52°22'05" WEST, 35.24 FEET; THENCE SOUTH 1°33'33" EAST, 98.99 FEET ALONG A LINE PARALLEL WITH THE EAST LINE OF SAID SECTION 25 TO A POINT OF CURVATURE; THENCE 83.05 FEET ALONG A CURVE

AUTO WASH, INC.
LEGAL DESCRIPTION

CONCAVE TO THE SOUTHEAST, HAVING A RADIUS OF 121.41 FEET, A CENTRAL ANGLE OF 39°11'32", A CHORD LENGTH OF 81.44 FEET, AND A CHORD BEARING OF NORTH 18°02'13" EAST TO THE POINT OF BEGINNING.

ALSO LESS AND EXCEPT:

COMMENCE AT A POINT ON THE EAST LINE OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST IN HIGHLANDS COUNTY, FLORIDA AND THE SOUTHERLY R/W LINE OF U.S. HIGHWAY #27; THENCE NORTH 52°22'05" WEST, 150.00 FEET ALONG THE SOUTHERLY R/W LINE OF SAID U.S. #27; THENCE SOUTH 1°33'33" EAST, 278.64 FEET ALONG A LINE PARALLEL WITH THE EAST LINE OF SAID SECTION 25 TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 1°33'33" EAST, 44.58 FEET; THENCE SOUTH 52°22'05" EAST, 7.33 FEET ALONG A LINE PARALLEL WITH THE SOUTHERLY R/W LINE OF SAID U.S. HWY #27 TO A POINT OF CUSP OF A CURVE; THENCE 49.64 FEET ALONG A CURVE CONCAVE TO THE NORTHEAST, HAVING A RADIUS OF 216.00 FEET, A CENTRAL ANGLE OF 13°10'07", A CHORD LENGTH OF 49.54 FEET, AND A CHORD BEARING OF NORTH 8°08'37" WEST TO THE POINT OF BEGINNING.

LEGAL DESCRIPTION

EXCLUSIVE EASEMENT AREA:

COMMENCE AT THE INTERSECTION OF THE EAST LINE OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST, HIGHLANDS COUNTY, FLORIDA, WITH THE SOUTHWESTERLY RIGHT OF WAY LINE OF STATE ROAD 25 (U.S. 27); THENCE SOUTH 01°30'00" EAST ON AND ALONG SAID SECTION LINE FOR A DISTANCE OF 167.67 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 01°30'00" EAST AND ALONG SAID SECTION LINE A DISTANCE OF 87.62 FEET; THENCE SOUTH 88°48'40" WEST A DISTANCE OF 54.00 FEET; THENCE NORTH 00°31'03" WEST A DISTANCE OF 109.14 FEET; THENCE SOUTH 68°48'42" EAST A DISTANCE OF 56.50 FEET TO THE POINT OF BEGINNING. CONTAINING 5,230 SQUARE FEET MORE OR LESS.

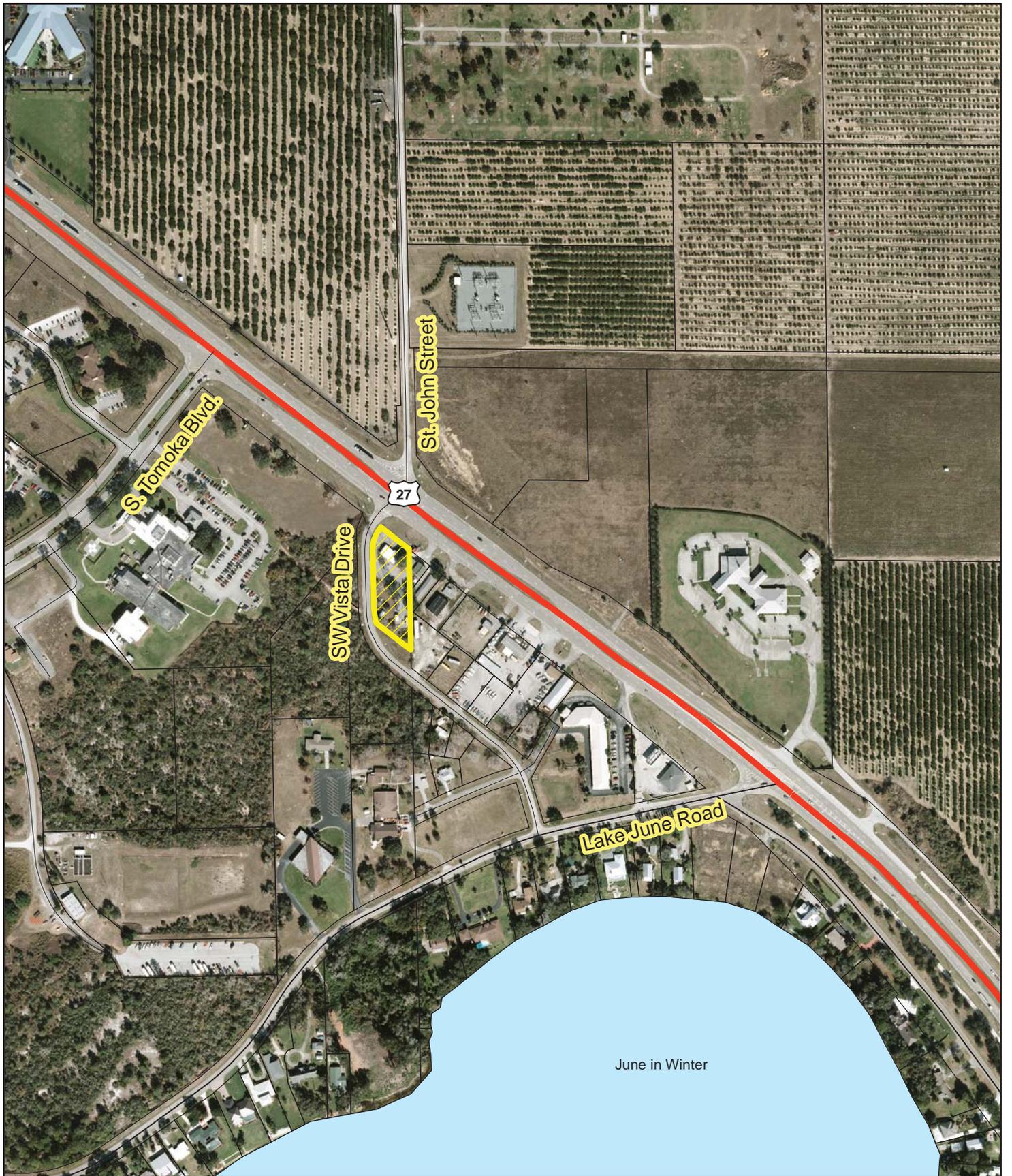
AND TOGETHER WITH

A 20' NON-EXCLUSIVE ACCESS AND UTILITY EASEMENT:

COMMENCE AT THE INTERSECTION OF THE EAST LINE OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST, HIGHLANDS COUNTY, FLORIDA, WITH THE SOUTHWESTERLY RIGHT OF WAY LINE OF STATE ROAD 25 (U.S. 27); THENCE SOUTH 01°30'00" EAST ON AND ALONG SAID SECTION LINE FOR A DISTANCE OF

AUTO WASH, INC.
LEGAL DESCRIPTION

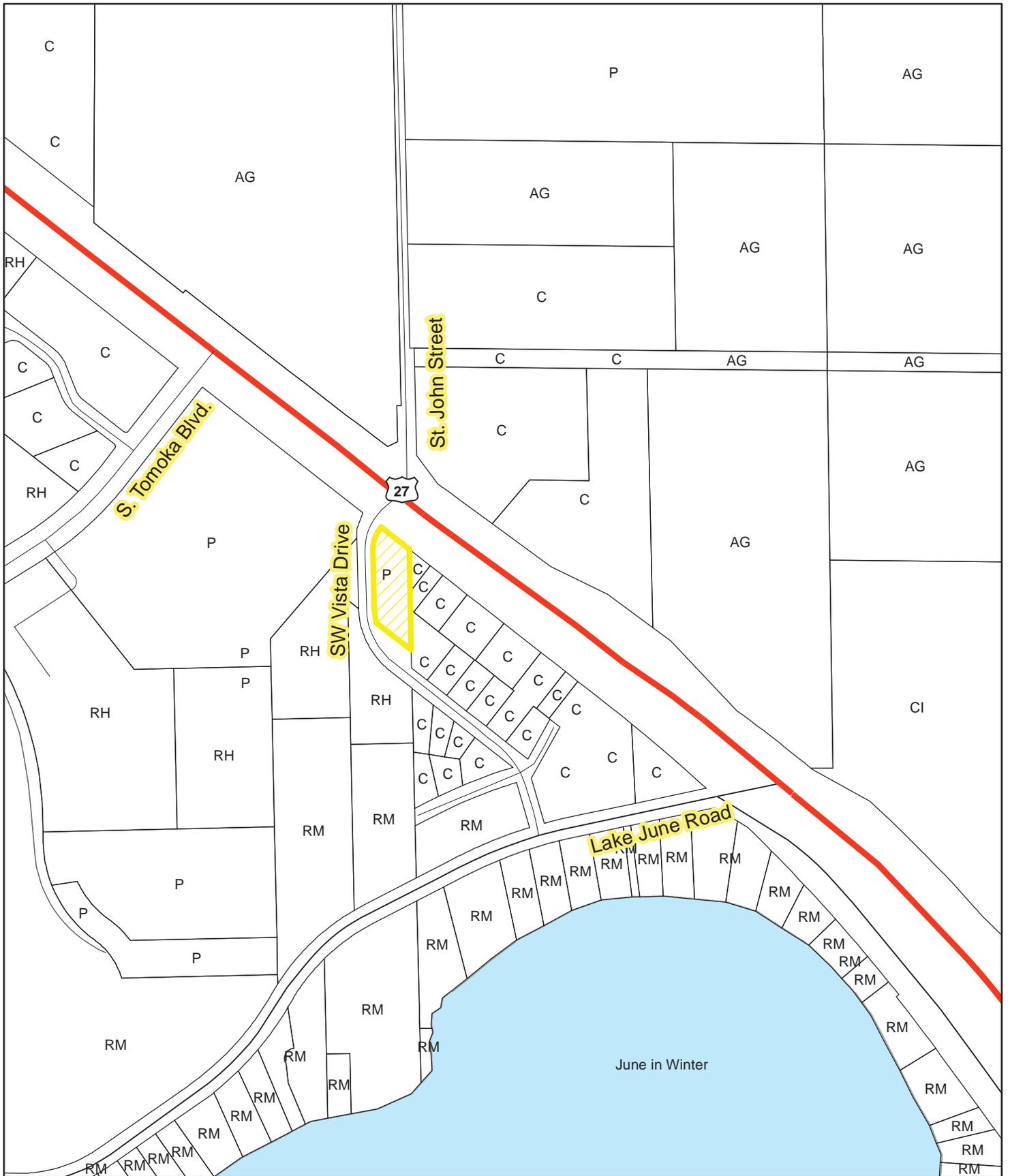
148.43 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 01°30'00" EAST AND ALONG SAID SECTION LINE A DISTANCE OF 19.24 FEET; THENCE NORTH 68°48'42" WEST A DISTANCE OF 30.00 FEET; THENCE NORTH 01°30'00" WEST A DISTANCE OF 4.49 FEET; THENCE NORTH 52°10'00" WEST A DISTANCE OF 114.22 FEET TO A POINT LYING ON THE EAST RIGHT OF WAY LINE OF S.W. VISTA DRIVE; THENCE NORTH 01°30'00" WEST ALONG SAID RIGHT OF WAY LINE A DISTANCE OF 25.86 FEET; THENCE SOUTH 52°10'00" EAST A DISTANCE OF 150.00 FEET TO THE POINT OF BEGINNING. CONTAINING 2,971 SQUARE FEET MORE OR LESS.



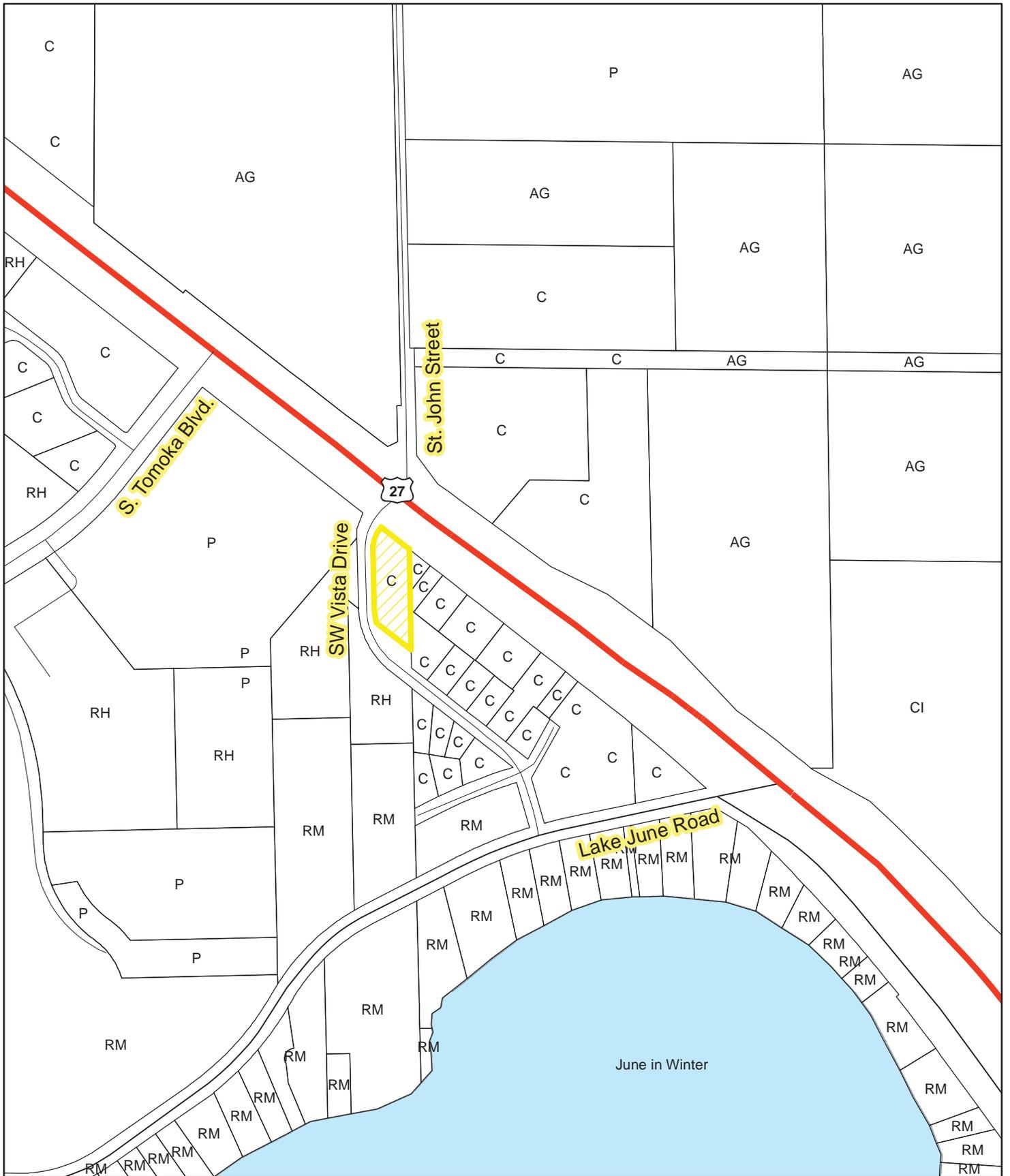
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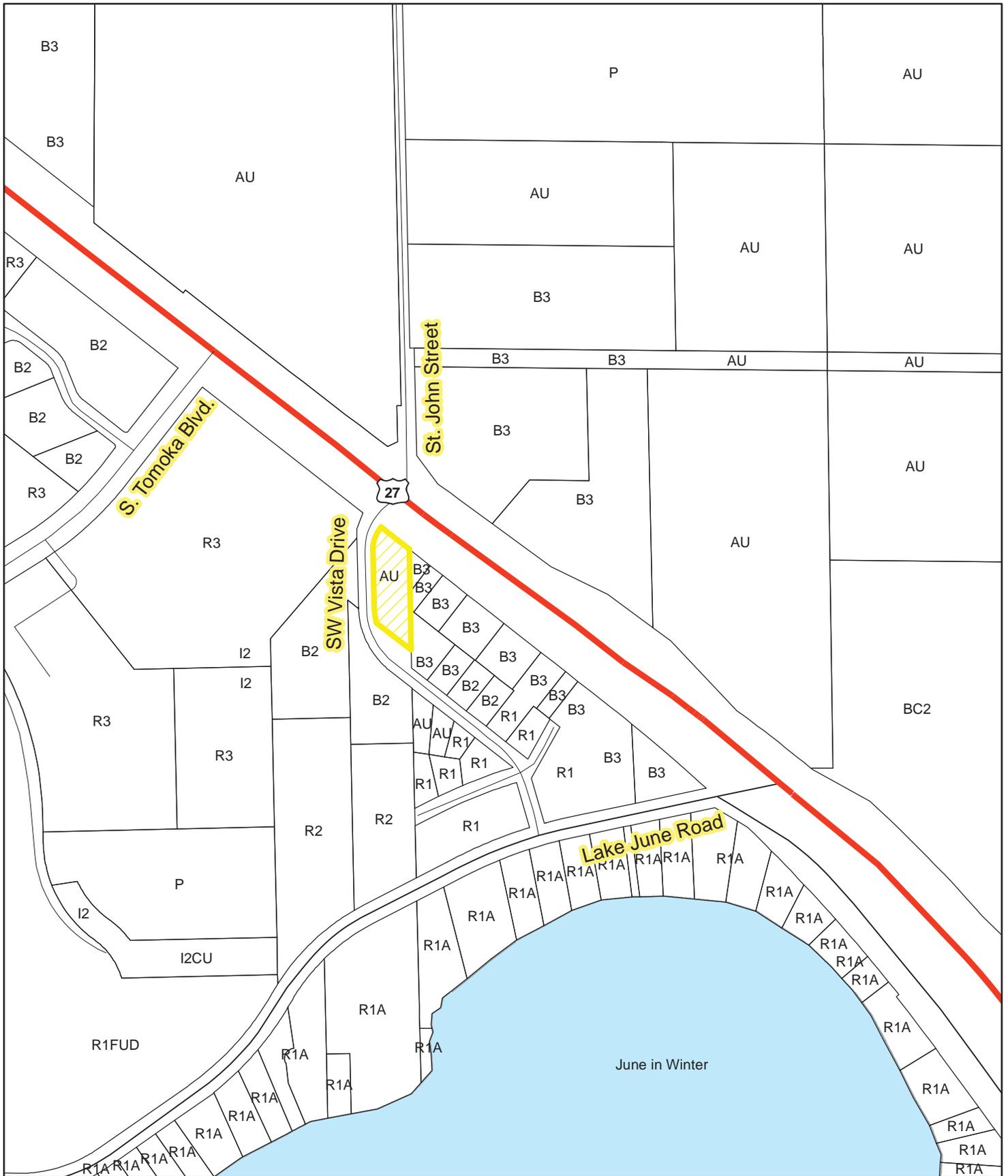
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CPA-16-541SS
PLAN AMENDMENT FROM P
TO C



FUTURE LAND USE
 CPA-16-541SS
 PLAN AMENDMENT FROM P
 TO C



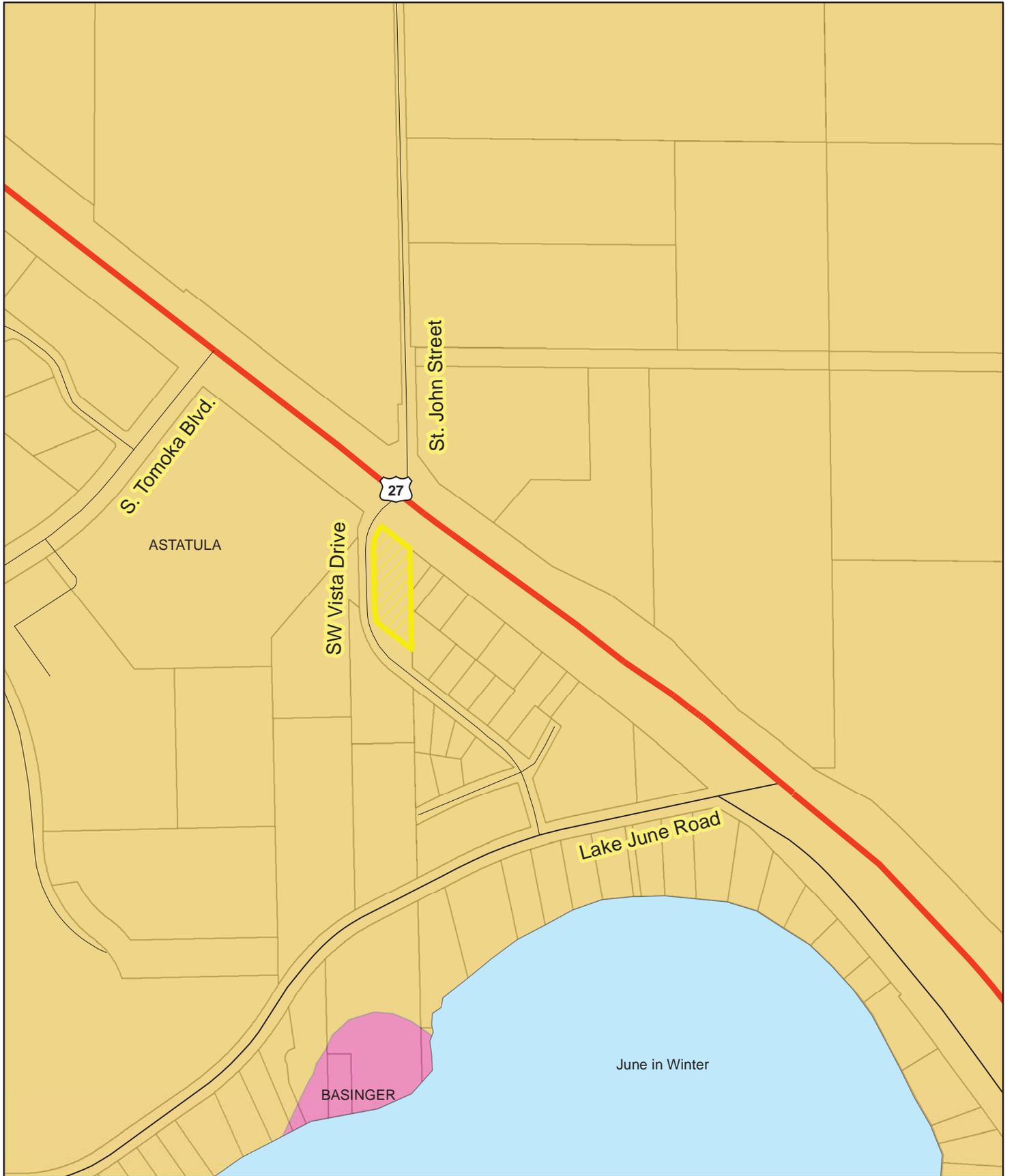
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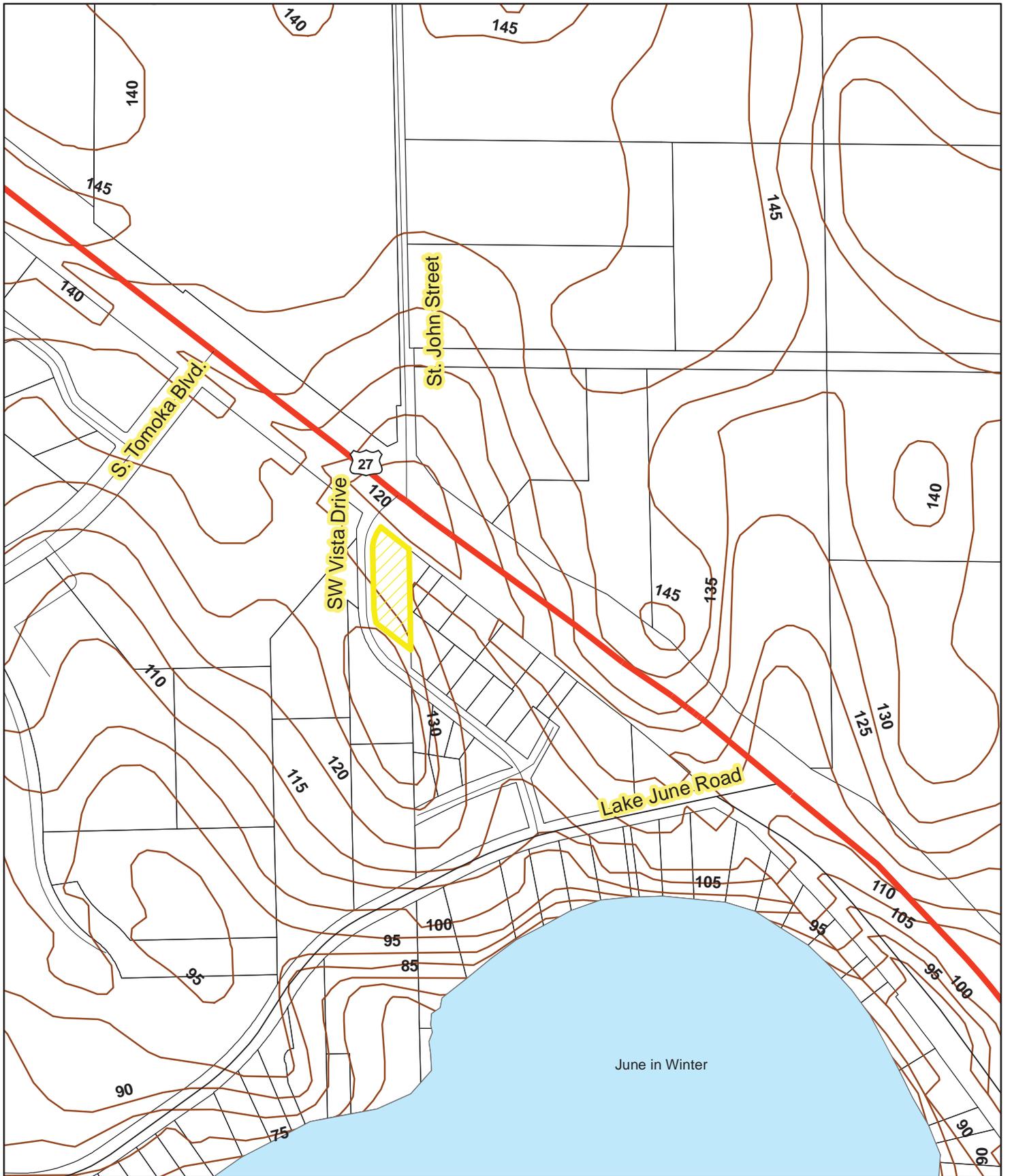
**ZONING
CPA-16-541SS
PLAN AMENDMENT FROM P
TO C**



SELECTED NATURAL RESOURCES
CPA-16-541SS
PLAN AMENDMENT FROM P
TO C



SOILS
CPA-16-541SS
PLAN AMENDMENT FROM P
TO C



TOPOGRAPHY
CPA-16-541SS
PLAN AMENDMENT FROM P
TO C

Highlands County, Florida
Zoning Change Application

Zoning Map Atlas amendment (Code of Ordinances Chapter12):

Zoning change from: AU - Agricultural DISTRICT

Zoning change to: B-3 PD - BUSINESS WITH A PLANNED DEVELOPMENT DISTRICT

Note: Do not leave any blank lines; if something does not apply, indicate that it is not applicable by using N/A

SECTION I: STAFF USE ONLY:

P&Z Hearing Number: P&Z 2021 Date of Application: 1/12/2016

Amount of Fee: \$ 1950.00 Receipt No.: 16010001 Tax Map No.: 117A

Hearing Dates: LP 1 1 P&Z 318116 BOCC 419116

This application has been reviewed for completeness and determined sufficient.

Linda Cuad
Signed: Zoning Supervisor

1/22/16
Date

SECTION II: APPLICANT & PROPERTY INFORMATION:

1. Name of Property Owner(s): If more than one, all owners must sign the **Owner's Affidavit** (attached), which must accompany the application.

Print Name: Auto Wash, Inc.

Mailing Address: 4860 Palo Verde Drive, Boynton Beach, Florida 33436

Daytime Telephone No. (561) 414-7496 E-Mail Address: WendyElias@live.com

2. Name of Agent: Complete the **Agent's Affidavit** (attached) from property owner, which must accompany the application, giving the agent authority to represent this application.

Print Name: Roger Dale Polston, PE

Mailing Address: PO Box 588, Sebring, Florida 33871-0588

Daytime Telephone No. (863) 385-5564 E-Mail Address: dale@polstonengineering.com

NOTARIZED AUTHORIZATION:

If the applicant is not the owner of the property, a written, notarized authorization from each owner must be provided with this application – use Form A, attached. Property owner authorization is required. If the property owner withdraws permission at any point during the review and approval process, the application is considered null and void.

If an agent is submitting the application for the owner/applicant – authorization from the owner/applicant is required – use Form B, attached.

3. Legal Description Covered by Application: If subdivided: Lot, block, complete name of subdivision, plat book, page number, section, township and range. If metes and bounds description, complete description, including section, township and range.

See Attached

4. Strap No.(s) of Property Covered by Application:

STRAP No. C-25-36-29-A00-0080-0000; STRAP No. C - - - - -;

STRAP No. C - - - - -; STRAP No. C - - - - -;

5. Street Address(es) of Property Covered by the Application: 1174 US 27 North, Lake Placid, Florida 33852

SECTION III: INFORMATION ABOUT EXISTING USES:

6. Name of Project, Subdivision, or Overall Project or part of a larger project if applicable: _____

Elias Commercial Property

7. Existing Zoning District: AU **Existing Land Use Designation:** P

8. Existing Property Information: Size of Property (width) 116 +/- feet, (depth) 314 +/- feet, road frontage 586 +/- feet, water frontage None feet, **Total acres:** 0.84

If different from the total acreage, the developable portion is 0.84 +/- acres.

9. Current Use of the Property: Number of existing dwelling units, type of commercial or industrial, etc., _____

Vacant office building, communication tower, several associated small buildings/sheds.

10. Are there existing structures on the property? **Yes** **No** **If yes, what type?** (Dwelling, Mobile Home,

Accessory Structure, Commercial Building, Other). Commercial building, communication tower, accessory buildings/sheds.

If multiple units, the number of dwellings per building/number of buildings: No dwelling units

11. Is the property located within the Lake Placid Regional Plan (LPRP) area? **Yes** **No** **If yes, please submit a draft PD Resolution and site plan as part of the application. A separate application meeting should be arranged with the Town of Lake Placid. Please ask the Town staff (County Planning Department) for assistance.**

12. Vesting: Is the property vested for specific property rights? **Yes** **No** **If yes, explain:** _____

13. Has a public hearing been held on this property within the last 6months? **Yes** **No**

14. Information on the Adjacent Properties:

	Current Use of Property	FLUM Designations	Zoning Districts
North	Groves/pasture	AU	AU
South	Vacant/Woods	RH	B-2
East	Occupied commercial property	C	B-3
West	Hospital	RH, P	B-2, R-3

SECTION IV: INFORMATION ABOUT THE PROPOSED CHANGE:

15. Reason for Proposed Change(s): Former Florida Highway Patrol station, zoned for public use. Needs commercial land use and zoning.

16. Proposed Number of Dwelling Units Desired or Number of Square Feet of Commercial Space: (if applicable)
One 1,600 sf commercial building, plus parking

17. Proposed Development Standards (if applicable)
a. Proposed parcel size (if increasing area with this application) no new buildings proposed square feet/acre
b. Proposed Floor Area Ratio (FAR): Gross floor area of building (sq.ft.) divided by parcel size (sq.ft.) = 0.044

SECTION V: ADDITIONAL INFORMATION REQUIRED:

18 & 19 – NOT APPLICABLE FOR EXISTING DEVELOPMENT THAT IS NOT INCREASING IN SIZE; INDICATE N/A.

18. Potable Water: The proposed development will be served by an off-site central potable water system. [] Yes [X] No
If Yes, the potable water system requirements will be accommodated by the NA water system.

(See the attached model letter requesting this information from the respective servers). PLEASE ATTACH THEIR LETTER TO THIS APPLICATION. THIS APPLICATION WILL NOT BE COMPLETE WITHOUT THIS LETTER.

The Applicant must provide the following data of the water system that will be used (gallons per capita per day or gpcd):

- a. The facility has the designed capacity for pumping and treating NA gpcd.
- b. The facility has a permitted capacity for NA gpcd.
- c. The facility has an average demand or committed capacity for NA gpcd.
- d. The facility has an excess capacity of NA gpcd.
- e. This proposed development will require approximately NA gpcd.

Note: The required level of service (LOS) for potable water for Highlands County is:

Residence Type	Gallons per Capita per Day
RV Park	75
Mobile Home Park	100
Single Family or Multi-Family	120

If No, the proposed development will be served by an on-site potable water (well) system that will be designed to connect to a central water system when it becomes available. WJ Applicant's Initial

19. Wastewater Treatment: The proposed development will be served by an off-site central wastewater treatment system. [] Yes [X] No
If Yes, the wastewater treatment system requirements will be accommodated by the NA system.

(See the attached model letter requesting this information from the respective servers). PLEASE ATTACH THEIR LETTER TO THIS APPLICATION. THIS APPLICATION WILL NOT BE COMPLETE WITHOUT THIS LETTER.

The Applicant must provide the following data of the wastewater treatment system that will be used:

- a. The facility has the designed capacity for treating NA gpcd.
- b. The facility has a permitted capacity for NA gpcd.
- c. The facility has an average demand or committed capacity for NA gpcd.
- d. The facility has an excess capacity of NA gpcd.
- e. This proposed development will require approximately NA gpcd.

Note: The required level of service (LOS) for wastewater treatment for Highlands County is:

Residence Type	Gallons per Capita per Day
RV Park	75
Mobile Home Park	100
Single Family or Multi-Family	120

If No, the proposed development will be served by an on-site wastewater tank system that will be designed to connect to a central wastewater treatment system when it becomes available. WJ Applicant's Initial

20. **Surface Drainage:** I (we) certify that storm water management will comply with the requirements of Section 12.13.104.F of the Highlands County Land Development Regulations (See County Engineer) and the applicable water management district regulations: [] Yes [X] No WJE **Applicant's Initial** Existing improvements, no new construction required.

Note: The required level of service (LOS) for the County is premised upon the applicable water management district standards.

SFWMD: 25-year/24-hour storm event (peak discharge, 25-year/36-hour)
SWFWMD: 25-year/24-hour storm event (peak discharge, 25-year/24-hour)

* Applicants must utilize the appropriate water management district standards for drainage procedures and methods to assure that post-development run-off will not exceed pre-development run-off for a minimum of 24-year/24-hour storm event, and that Best Management Practices shall be utilized to meet or exceed state water quality standards. Direct discharge into designated outstanding Florida waters requires a treatment area 1.5 times standard area.

21. **Solid Waste Disposal:** The proposed development will be served by the Progressive refuse collection company.

Note: The required LOS for the County is based upon the landfill capacity to accommodate at least 5.21 pounds/person/day.

22. **Recreation and Green Space:** The recreation and green space LOS adopted by Highlands County will be met at the time of development which will include, in part, the following facilities, if any: Not applicable

Note: The required level of service for the County is to provide adequate facilities to maintain a County-wide standard of 10 acres/1,000 population.

23. **Military Airport Zones (MAZ):** Is this property located in an MAZ? [] Yes [X] No
If Yes, please indicate the area as MAZ I, MAZ II, or MAZ III NA.

SECTION VI: ADDITIONAL ZONING AMENDMENT INFORMATION:

24. **Owner's Affidavit:** Owner's Affidavit(s) must be completed and submitted as part of **all** applications.

25. **Agent's Affidavit:** Agent's Affidavit(s), if applicable, must be completed and submitted as part of **all** applications.

26. **Map Properties within 500 Feet:** Using a map that shall be secured from the County Property Appraiser's Office, delineate the boundary of the proposed development site and its location on the map. Include each parcel of land within **500 feet** of the property being considered in the application.

27. **List of Property Owners:** List all current property owners within a 500 foot radius of the property being considered for a rezone, including names, mailing and site addresses, and STRAP numbers of their properties. **If** the property being considered for a rezone is an area currently zoned Agriculture, the list must contain a minimum of 6 different property owners adjacent to or in the vicinity of the rezoning being requested (Attach separate sheets to this application).

28. **Land Survey :**A copy of the survey, showing all dedications or easements within the property that is the subject of the application, prepared by a Florida registered land surveyor may be required and attached to the application.

29. **Proposed Flexible Unit Development (FUD) or Planned Development (PD) – Site Plan, Resolution, and Letter of Intent:** A site plan, a draft resolution, and a letter of intent are required which indicate uses, density, building locations, streets, site access, off-street parking, water courses or bodies, buffers, setbacks (dimensions), and environmentally sensitive areas. (See Section 12.05.291 of the Code of Ordinances for FUD requirements and Section 12.05.290 for PD requirements.)

30. **Surrounding Property Owners:** Have you discussed this rezoning request with the surrounding property owners?
[] Yes [X] No

31. Contract to Sell: Is this property under contract to sell contingent on the rezoning? [] **Yes** [X] **No**

32. Proposed Multiple Zoning Changes: If more than one zoning change is being requested, it is necessary to show the exact areas to be covered by the different zoning designations. The legal description, along with an illustration showing the dimensions, of each different zoning designation must be included (Attach to the application if applicable).

END OF APPLICATION

ATTACHMENTS:

1. Owner's Affidavit(s) or Corporation Affidavit
2. Agent's Affidavit(s)
3. Notarized authorization from each owner, as applicable (Form A)
4. Notarized authorization for agent to submit petition, as applicable (Form B)
5. Public Utility Information Request Format
6. Application Due Dates
7. Fee Schedule

AUTO WASH, INC.
LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF HIGHLANDS, STATE OF FLORIDA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

BEGINNING AT THE INTERSECTION OF THE EAST LINE OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST, HIGHLANDS COUNTY, FLORIDA, WITH THE SOUTH OR WEST RIGHT OF WAY LINE OF STATE ROAD 25 (U.S. 27); THENCE SOUTH 01°30'00" EAST ON AND ALONG SAID SECTION LINE FOR A DISTANCE OF 250 FEET; THENCE NORTH 52°10'00" WEST A DISTANCE OF 150 FEET; THENCE NORTH 01°30'00" WEST FOR A DISTANCE OF 250.00 FEET TO AN INTERSECTION WITH THE SOUTH OR WEST RIGHT OF WAY LINE OF STATE ROAD 25; THENCE SOUTH 52°10'00" EAST ON AND ALONG SAID RIGHT OF WAY LINE FOR A DISTANCE OF 150 FEET TO THE POINT OF BEGINNING.

PARCEL 2:

A PORTION OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST, HIGHLANDS COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT A POINT OF INTERSECTION OF THE SOUTHWESTERLY RIGHT OF WAY LINE OF U.S. HIGHWAY NO. 27 WITH THE EAST LINE OF SAID SECTION 25; THENCE RUN SOUTH 01°30'00" EAST ALONG THE EAST LINE OF SAID SECTION 25 FOR A DISTANCE OF 250 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 01°30'00" EAST FOR A DISTANCE OF 73.22 FEET TO A POINT; THENCE RUN NORTH 52°10'00" WEST FOR A DISTANCE OF 150.00 FEET TO A POINT; THENCE RUN NORTH 01°30'00" WEST FOR A DISTANCE OF 73.22 FEET TO A POINT; THENCE RUN SOUTH 52°10'00" EAST FOR A DISTANCE OF 150.00 FEET TO THE POINT OF BEGINNING.

LESS & EXCEPT:

THOSE PORTIONS OF LAND DESCRIBED IN THAT CERTAIN QUIT CLAIM DEED RECORDED SEPTEMBER 28, 1999, IN OFFICIAL RECORDS BOOK 1491, PAGE 311, PUBLIC RECORDS OF HIGHLANDS COUNTY, FLORIDA:

COMMENCE AT A POINT ON THE EAST LINE OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST IN HIGHLANDS COUNTY, FLORIDA AND THE SOUTHERLY R/W LINE OF U.S. HIGHWAY #27; THENCE NORTH 52°22'05" WEST, 114.76 FEET ALONG THE SOUTHERLY R/W LINE OF SAID U.S. #27 TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 52°22'05" WEST, 35.24 FEET; THENCE SOUTH 1°33'33" EAST, 98.99 FEET ALONG A LINE PARALLEL WITH THE EAST LINE OF SAID SECTION 25 TO A POINT OF CURVATURE; THENCE 83.05 FEET ALONG A CURVE

AUTO WASH, INC.
LEGAL DESCRIPTION

CONCAVE TO THE SOUTHEAST, HAVING A RADIUS OF 121.41 FEET, A CENTRAL ANGLE OF 39°11'32", A CHORD LENGTH OF 81.44 FEET, AND A CHORD BEARING OF NORTH 18°02'13" EAST TO THE POINT OF BEGINNING.

ALSO LESS AND EXCEPT:

COMMENCE AT A POINT ON THE EAST LINE OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST IN HIGHLANDS COUNTY, FLORIDA AND THE SOUTHERLY R/W LINE OF U.S. HIGHWAY #27; THENCE NORTH 52°22'05" WEST, 150.00 FEET ALONG THE SOUTHERLY R/W LINE OF SAID U.S. #27; THENCE SOUTH 1°33'33" EAST, 278.64 FEET ALONG A LINE PARALLEL WITH THE EAST LINE OF SAID SECTION 25 TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 1°33'33" EAST, 44.58 FEET; THENCE SOUTH 52°22'05" EAST, 7.33 FEET ALONG A LINE PARALLEL WITH THE SOUTHERLY R/W LINE OF SAID U.S. HWY #27 TO A POINT OF CUSP OF A CURVE; THENCE 49.64 FEET ALONG A CURVE CONCAVE TO THE NORTHEAST, HAVING A RADIUS OF 216.00 FEET, A CENTRAL ANGLE OF 13°10'07", A CHORD LENGTH OF 49.54 FEET, AND A CHORD BEARING OF NORTH 8°08'37" WEST TO THE POINT OF BEGINNING.

LEGAL DESCRIPTION

EXCLUSIVE EASEMENT AREA:

COMMENCE AT THE INTERSECTION OF THE EAST LINE OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST, HIGHLANDS COUNTY, FLORIDA, WITH THE SOUTHWESTERLY RIGHT OF WAY LINE OF STATE ROAD 25 (U.S. 27); THENCE SOUTH 01°30'00" EAST ON AND ALONG SAID SECTION LINE FOR A DISTANCE OF 167.67 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 01°30'00" EAST AND ALONG SAID SECTION LINE A DISTANCE OF 87.62 FEET; THENCE SOUTH 88°48'40" WEST A DISTANCE OF 54.00 FEET; THENCE NORTH 00°31'03" WEST A DISTANCE OF 109.14 FEET; THENCE SOUTH 68°48'42" EAST A DISTANCE OF 56.50 FEET TO THE POINT OF BEGINNING. CONTAINING 5,230 SQUARE FEET MORE OR LESS.

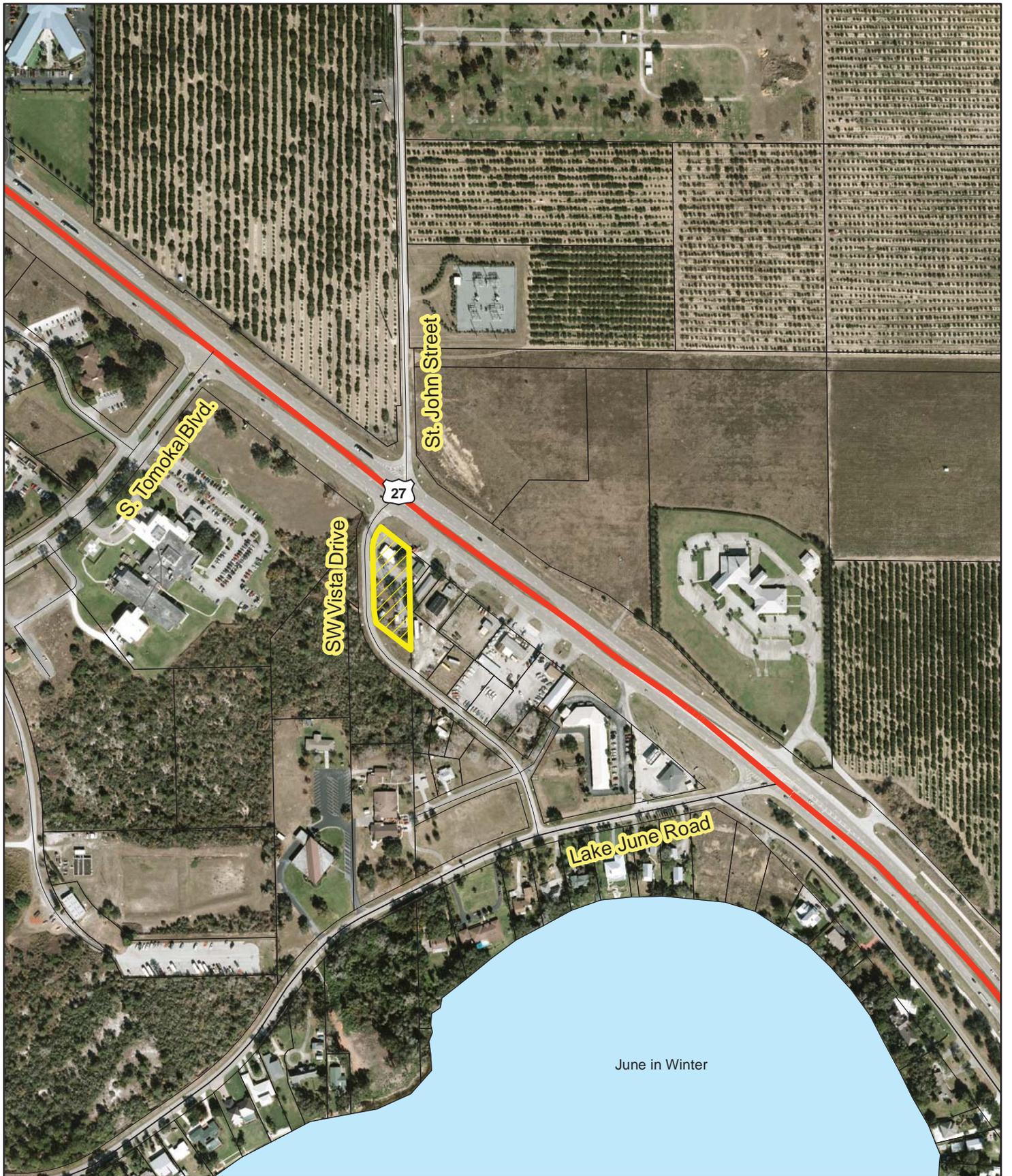
AND TOGETHER WITH

A 20' NON-EXCLUSIVE ACCESS AND UTILITY EASEMENT:

COMMENCE AT THE INTERSECTION OF THE EAST LINE OF SECTION 25, TOWNSHIP 36 SOUTH, RANGE 29 EAST, HIGHLANDS COUNTY, FLORIDA, WITH THE SOUTHWESTERLY RIGHT OF WAY LINE OF STATE ROAD 25 (U.S. 27); THENCE SOUTH 01°30'00" EAST ON AND ALONG SAID SECTION LINE FOR A DISTANCE OF

AUTO WASH, INC.
LEGAL DESCRIPTION

148.43 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 01°30'00" EAST AND ALONG SAID SECTION LINE A DISTANCE OF 19.24 FEET; THENCE NORTH 68°48'42" WEST A DISTANCE OF 30.00 FEET; THENCE NORTH 01°30'00" WEST A DISTANCE OF 4.49 FEET; THENCE NORTH 52°10'00" WEST A DISTANCE OF 114.22 FEET TO A POINT LYING ON THE EAST RIGHT OF WAY LINE OF S.W. VISTA DRIVE; THENCE NORTH 01°30'00" WEST ALONG SAID RIGHT OF WAY LINE A DISTANCE OF 25.86 FEET; THENCE SOUTH 52°10'00" EAST A DISTANCE OF 150.00 FEET TO THE POINT OF BEGINNING. CONTAINING 2,971 SQUARE FEET MORE OR LESS.

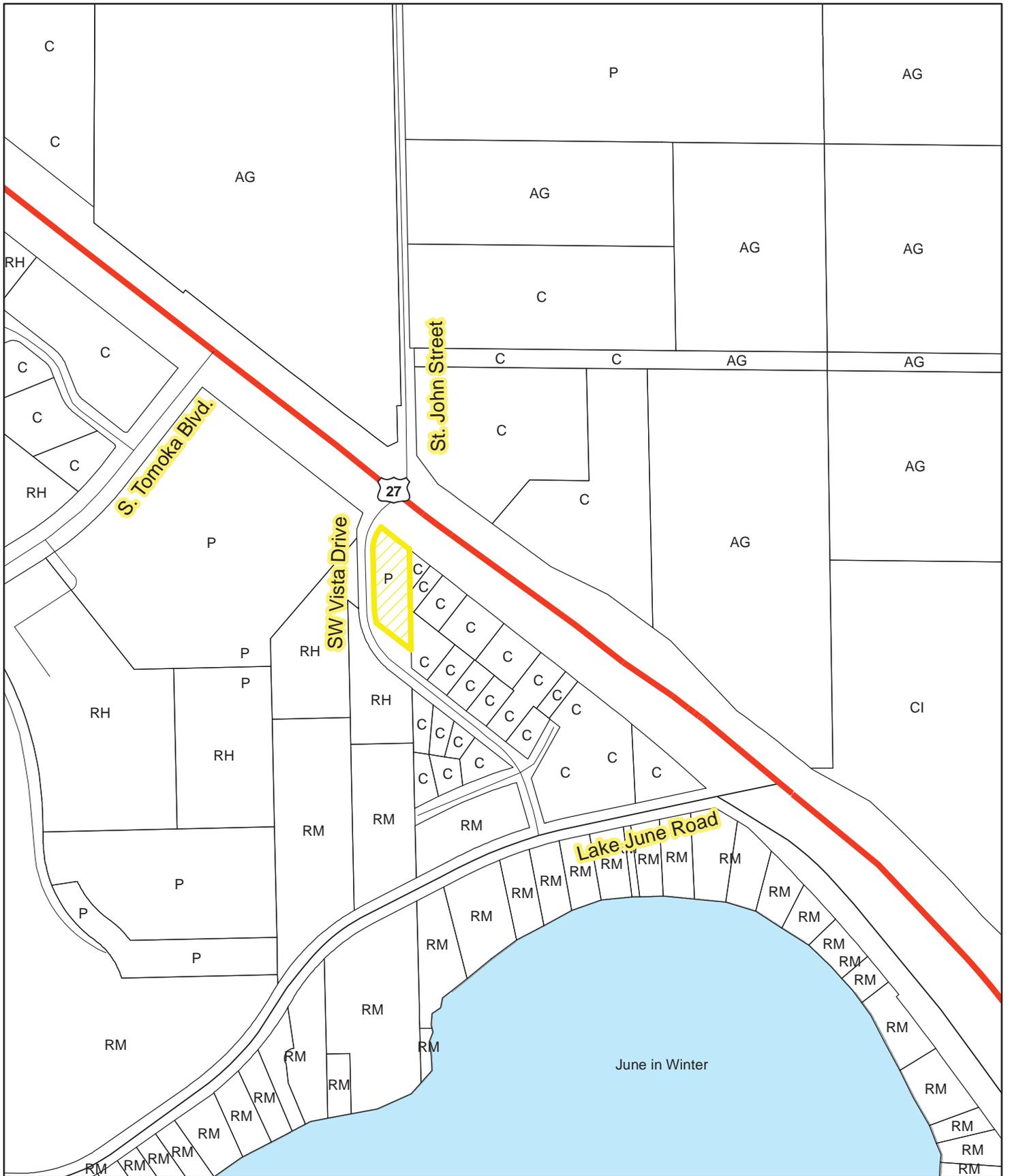


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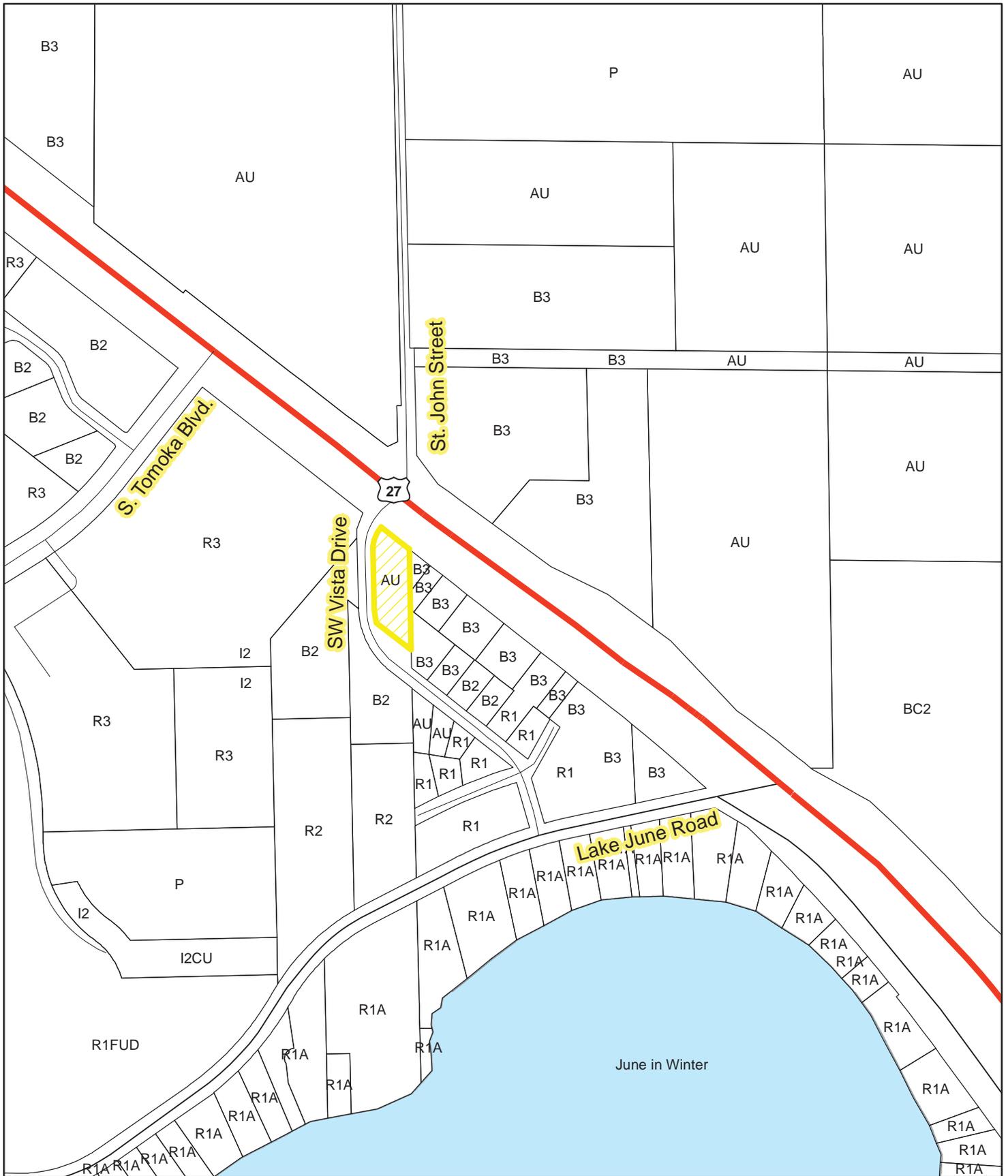


0 250 500 1,000 Feet

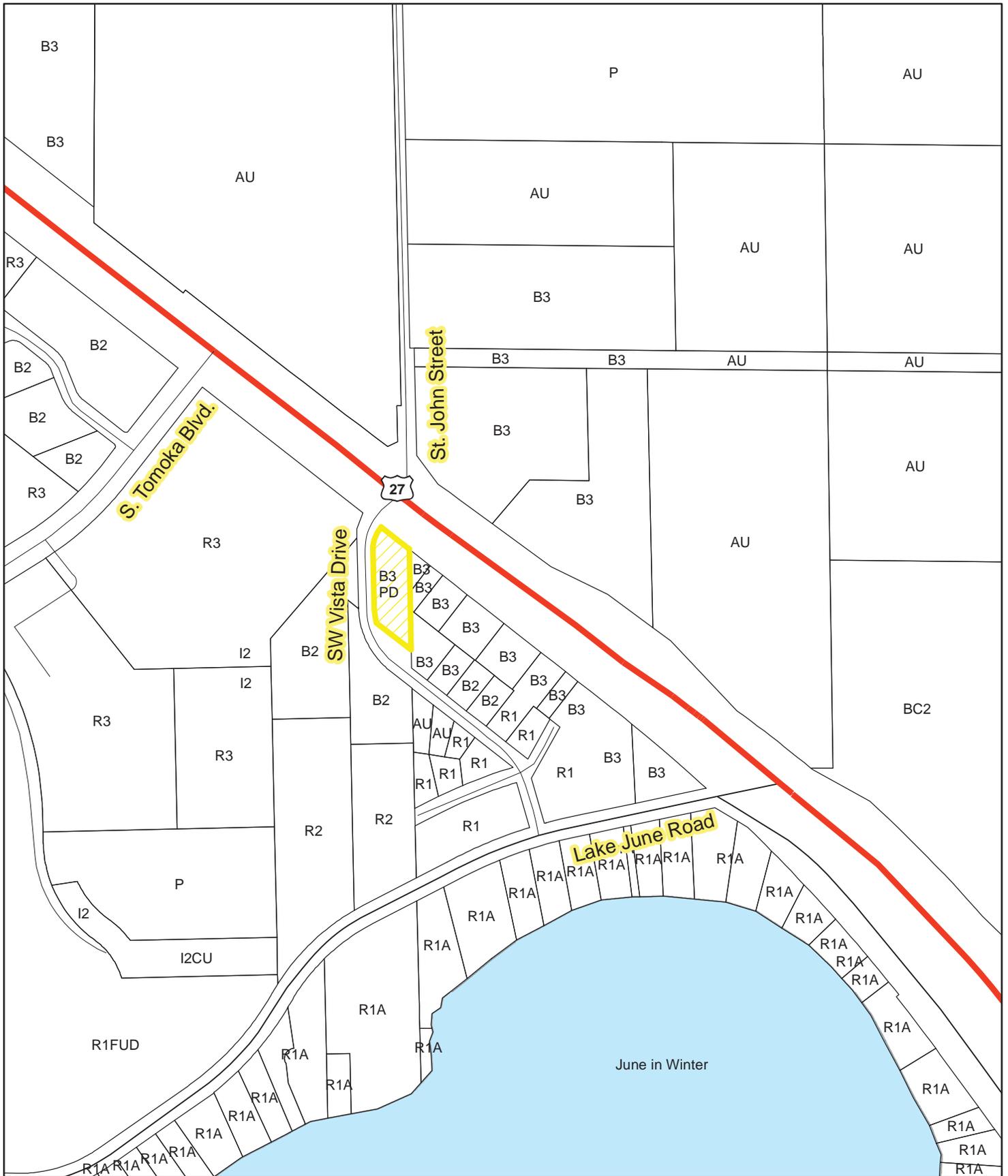
AERIAL
P&Z HEARING 2021
ZONING CHANGE FROM AU
TO B-3 PD



**FUTURE LAND USE
P&Z HEARING 2021
ZONING CHANGE FROM AU
TO B-3 PD**



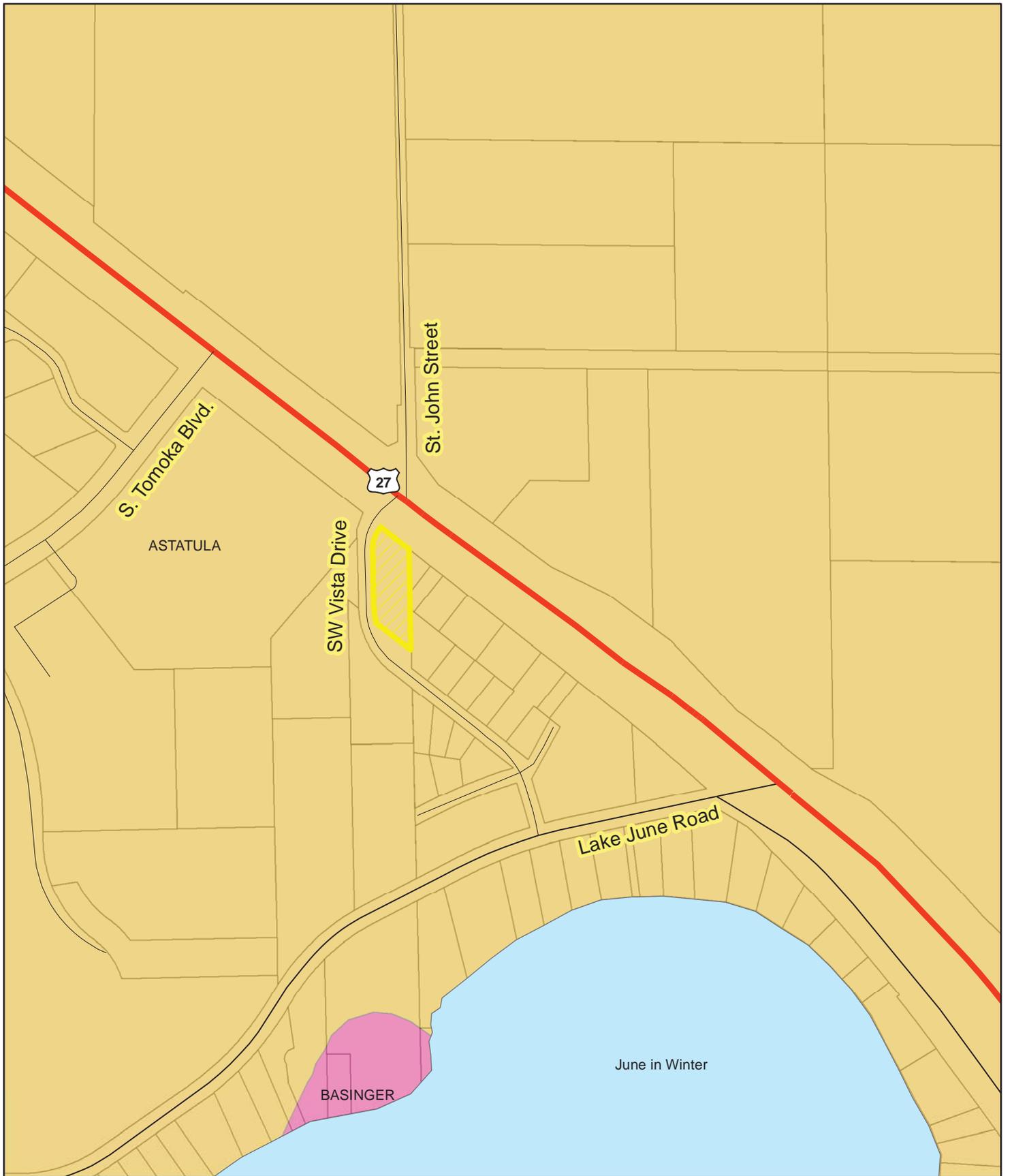
ZONING
P&Z HEARING 2021
ZONING CHANGE FROM AU
TO B-3 PD



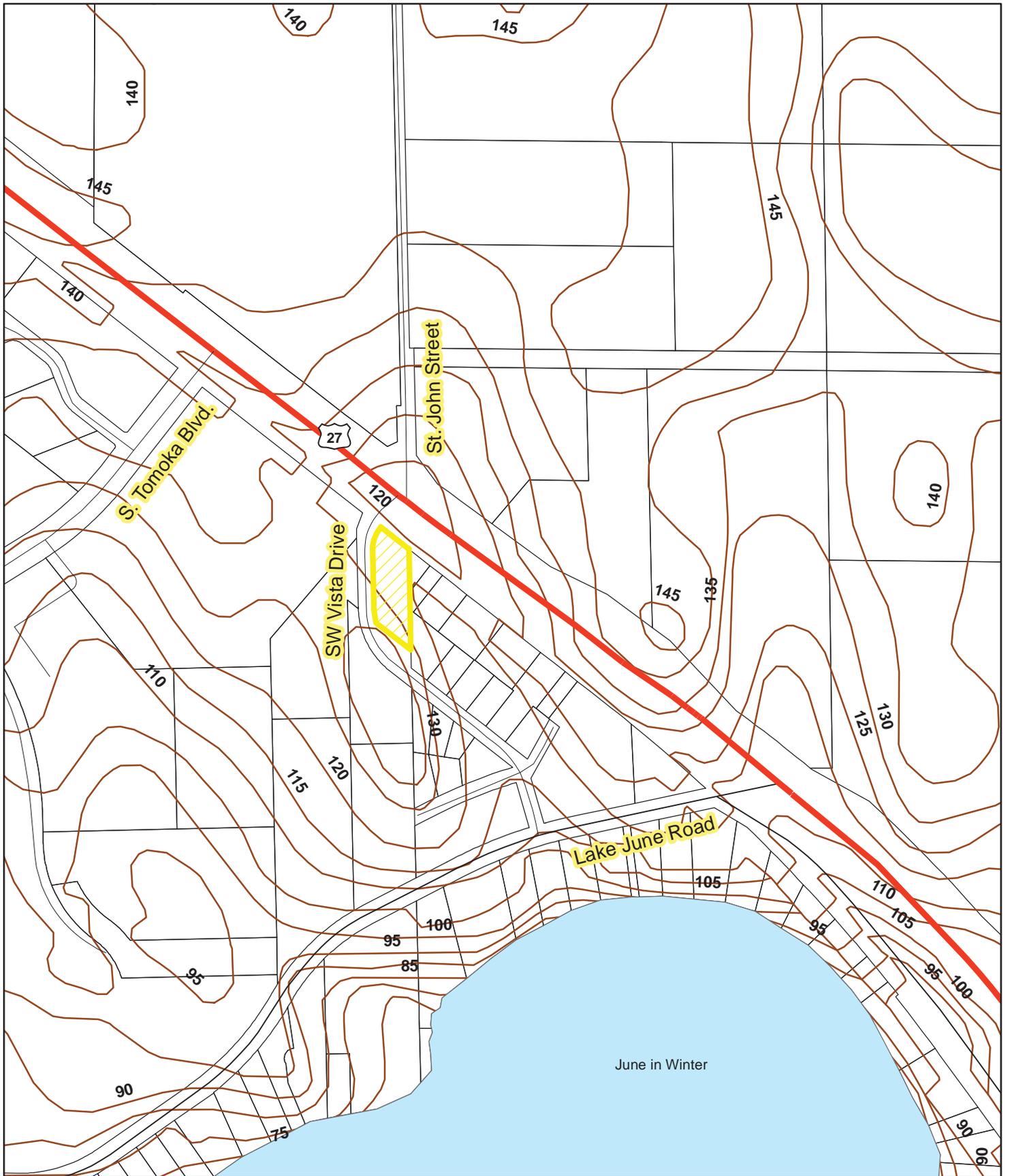
**ADOPTED ZONING
P&Z HEARING 2021
ZONING CHANGE FROM AU
TO B-3 PD**



SELECTED NATURAL RESOURCES
P&Z HEARING 2021
ZONING CHANGE FROM AU
TO B-3 PD



SOILS
P&Z HEARING 2021
ZONING CHANGE FROM AU
TO B-3 PD



TOPOGRAPHY
P&Z HEARING 2021
ZONING CHANGE FROM AU
TO B-3 PD

HIGHLANDS COUNTY

COUNTY COMMISSION AGENDA ITEM

DATE OF ACTION REQUEST: October 28, 2008

SUBJECT/TITLE: Approve the Interlocal Agreement between Highlands County and the Town of Lake Placid relating to Planning, Zoning, Development and Land Use to enforce the Specific Area Plan or Lake Placid Vision.

STATEMENT OF ISSUE

This Interlocal Agreement (IA) between Highlands County and the Town of Lake Placid outlines jurisdictional cooperation relating to Planning, Zoning, Development and Land Use in and around the Town, would permit the Town and County each to cooperate and assist the other within their respective Greater Lake Placid Planned Vision Area (which is also called the Specific Area Plan – SAP area). The County Attorney has reviewed and approved the proposed IA.

BACKGROUND - The Town of Lake Placid adopted the Greater Lake Placid Planned Vision (“LP Vision”) as an amendment to their comprehensive plan in December 2007. Highlands County has adopted the Greater Lake Placid Vision (now to be called the Specific Area Plan -“SAP”) as an amendment to their comprehensive plan in December 2007. The DCA then approved the Town’s amendment which means the Town can implement their “Vision” when the County’s SAP is approved. DCA then ruled the County’s amendment not in compliance with the Florida Statutes. The Lake Placid Area Growth Management Committee then revised the SAP. When the County’s SAP is approved by the DCA, then both the County and Town will implement the LP Vision and SAP through the use of this IA.

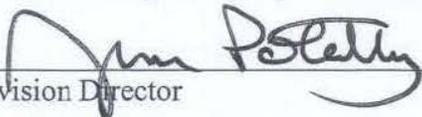
RECOMMENDED ACTION:

APPROVE THE INTERLOCAL AGREEMENT BETWEEN HIGHLANDS COUNTY AND THE TOWN OF LAKE PLACID.

FISCAL IMPACT

No budgetary impact expected.

Authorized Signature/Department Director



Division Director



Michael Wright
County Administrator

For information, please contact: Jim Polatty, Development Services Director

Attachment: Interlocal Agreement

**INTERLOCAL AGREEMENT BETWEEN HIGHLANDS
COUNTY, FLORIDA
AND THE TOWN OF LAKE PLACID, FLORIDA
RELATING TO PLANNING, ZONING,
DEVELOPMENT AND LAND USE**

THIS AGREEMENT between Highlands County, Florida, a political subdivision of the State of Florida (the "County") and the Town of Lake Placid, a body corporate existing under the laws of the State of Florida (the "Town"), addresses County and Town cooperation regarding Planning, Zoning, Development and Land Use in and around the Town.

WITNESSETH:

WHEREAS, the Town and the County both approved transmittal of the Greater Lake Placid Planned Vision (the "LP Vision") and the Greater Lake Placid Specific Area Plan (the "SAP") as amendments to their respective Comprehensive Plan.

WHEREAS, the Town and the County both adopted the Greater Lake Placid Planned Vision and the Greater Lake Placid Specific Area Plan as amendments to their respective Comprehensive Plan.

WHEREAS, the LP Vision and the SAP establish standards for planning, zoning and development in the Greater Lake Placid Area.

WHEREAS, the Town and the County entered into an Interlocal Agreement whereby the County handles the processing and issuance of all building permits within the Town, including building permit inspections.

WHEREAS, the County developed a Capital Improvements Element (CIE) of the Highlands County Comprehensive Plan, which; (1) includes capital projects for the Capital Facilities to be funded, in full or in part, with Impact Fee funds collected by the County pursuant to the Impact Fee Ordinance; and (2) identifies the specific system improvements needed to meet the projected demand for Capital Facilities from anticipated new growth and development Countywide.

WHEREAS, the School Board of Highlands County (the "School Board") developed a Five Year Facility Plan, which includes capital projects for public education facilities to be funded in part with Impact Fee funds collected pursuant to the Impact Fee Ordinance, and which identifies the specific education facilities improvements needed to meet the projected demand for public education facilities generated by new growth and development Countywide.

WHEREAS, the County is authorized, pursuant to the powers conferred upon it through, *inter alia*, Article VIII of the Florida Constitution and Chapters 125 and 163, Florida Statutes, to adopt proportionate Countywide Impact Fees in order to offset the cost of providing Countywide Capital Facilities, the need for which is generated by new development and the benefits of which will accrue to new development within incorporated and unincorporated areas of the County.

WHEREAS, the parties agree that the purpose of this Interlocal Agreement is to permit the Town and the County to each cooperate with and assist the other in Planning, Zoning, Development and Land Use decisions within the Greater Lake Placid Area.

WHEREAS, Chapter 125, Florida Statutes, County Government, subsection 125.01(1)(p), authorizes counties to enter into agreements with other governmental agencies.

WHEREAS, Chapter 163, Florida Statutes, Intergovernmental Programs, Part I, Miscellaneous Programs, Section 163.01, the "Florida Interlocal Cooperation Act of 1969," subsection 163.01 (4), provides that public agencies of the State of Florida may exercise jointly with any other public agency of the State of Florida any power, privilege, or authority which such agencies share in common, and which each might exercise separately.

WHEREAS, Chapter 163, Florida Statutes, Intergovernmental Programs, Part I, Miscellaneous Programs, Section 163.01, the "Florida Interlocal Cooperation Act of 1969," subsection 163.01(5), provides that a joint exercise of power by such public agencies may be made by contract in the form of an interlocal agreement.

WHEREAS, the County and the Town are "public agencies" within the meaning of Chapter 163, Florida Statutes, Intergovernmental Programs, Part I, Section 163.01, the "Florida Interlocal Cooperation Act of 1969."

NOW, THEREFORE, in consideration of the mutual undertakings and agreements herein contained and assumed, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the County and Town agree as follows:

SECTION 1. RECITALS INCORPORATED.

The above recitals are true and correct and are incorporated herein.

SECTION 2. PURPOSE.

The purpose of this Agreement is to ensure that planning, zoning, development and land use within the Greater Lake Placid Area are implemented consistently with the LP Vision and SAP as adopted into the respective Comprehensive Plans of the Town and the County. This Agreement applies to the Greater Lake Placid Area as defined in the adopted LP Vision and SAP, attached hereto and incorporated herein by this reference.

SECTION 3. DEFINITIONS.

For the purposes of this Agreement the definitions are from the adopted LP Vision and SAP.

SECTION 4. RESPONSIBILITIES OF TOWN AND THE COUNTY.

(a) The Town and the County have transmitted amendments to the State of Florida amending their respective Comprehensive Plans in order to implement all parts of the LP Vision and SAP.

(b) The Town and the County will set a goal to adopt Land Development Regulations regarding the planning, zoning, development and land use within the Greater Lake Placid Area by December 31, 2009.

(c) The Town and the County shall each consider the comments made by the other on all Comprehensive Plan Amendments, zoning changes, and development orders to be issued within the Greater Lake Placid Area, using the methodology herein set out.

(d) The order of consideration for matters within the County portion of the Greater Lake Placid Area shall be: (1) County staff report distribution to the Town Local Planning Agency (LPA) and Town Council for consideration; (2) The recommendation and comments made by the Town LPA and Town Council shall be submitted to the County Planning and Zoning Commission (P&Z) and County Commission for consideration, and are not binding; (3) County staff report distribution to the County P&Z for consideration, and County Commission decision.

(e) The order of consideration for matters within the Town's portion of the Greater Lake Placid Area shall be: (1) Town staff report distribution to the County P&Z and County Commission for consideration; (2) The recommendation and comments made by the County P&Z and the County Commission shall be submitted to the Town LPA and Town Council for consideration, and are not binding; (3) Town staff report distribution to the Town LPA for consideration, and Town Council decision.

SECTION 5. DURATION, TERMINATION, AND MODIFICATION.

(a) This Agreement will remain in full force and effect unless terminated by the parties pursuant to the procedure set forth in this Agreement.

(b) This Agreement may be terminated by the Town or the County upon one hundred and twenty (120) days notice to the other party.

(c) This Agreement may be modified at any time by the mutual consent of the parties and in the same manner as its original adoption.

SECTION 6. NOTICE.

(a) Unless specified by a party in writing, all notices, demands, or other papers required to be given or otherwise made by this Agreement, or which may be given or made, by either party to the other, will be given or made in writing and addressed as follows:

If to the Town:

Town Clerk, Town of Lake Placid
311 West Interlake Blvd.
Lake Placid, Florida 33852-5591
And

Town Planner, Highlands County Planning Department
501 S. Commerce Ave.
Annex
Sebring, FL 33870

If to the County:

County Administrator, Highlands County
P. O. Box 1926
Sebring, FL 33871-1926
And

Highlands County Development Services Department
501 S. Commerce Ave.
Annex
Sebring, FL 33870

(b) The parties will consider notice to be properly given if (1) personally delivered; (2) sent by certified U.S. Mail, return receipt requested; or (3) sent by an overnight letter delivery company.

(c) The parties will consider the effective date of notice to be the date personally delivered; or, if sent by certified U.S. Mail, the date of postmark; or, if sent by an overnight letter delivery company, the date the notice was picked up by the overnight letter delivery company from the party giving notice.

SECTION 7. GOVERNING LAW.

This Agreement, and its interpretation and performance, shall be governed and construed by the applicable laws of the State of Florida.

SECTION 8. FURTHER ASSURANCES.

The County and the Town will perform the provisions of this Agreement in good faith and will take no actions in conflict with the terms or intent of this Agreement. The County and the Town will, in good faith, take all actions necessary to implement the terms and purpose of this Agreement.

SECTION 9. CONFLICT.

To the extent of any conflict between this Agreement and any existing County or Town agreement, this Agreement will be deemed to be controlling. This Agreement is not intended to amend or repeal any existing County or Town ordinance.

SECTION 10. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Agreement is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such section, subsection, sentence, clause, phrase, or portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this Agreement.

SECTION 11. EFFECTIVE DATE.

This Agreement will become effective upon its adoption by the Town and the County and filing with the Clerk of the Circuit Court of Highlands County, Florida, as required by Section 163.01(11), Florida Statutes.

DONE AND ADOPTED this 28th day of October, 2008 by Highlands County Board of County Commissioners.

BOARD OF COUNTY COMMISSIONERS OF HIGHLANDS COUNTY, FLORIDA

(SEAL)

BY: Edgar E. Stokes
Edgar E. Stokes, Chairman



L.E. Luke Brooker
L.E. Luke Brooker, Clerk

For the use and reliance of Highlands County only. Approved as to form and legal sufficiency.

J. Ross Macbeth, County Attorney

Date: _____

TOWN OF LAKE PLACID

DONE AND ADOPTED this 28th day of Oct., 2008 by the Lake Placid Town Council.

TOWN OF LAKE PLACID, FLORIDA

BY: Thomas Katsanis
Thomas Katsanis, Mayor

(SEAL)
ATTEST: Arlene J. Tuck
Arlene J. Tuck, Municipal Clerk

Date: 10/28/2008
Bert Harris, III
Bert Harris, III, Town Attorney

Date: 10/28/2008

Date: 10/28/2008



STATE OF FLORIDA

RECEIVED
MAR 03 2008
BY: _____

DEPARTMENT OF COMMUNITY AFFAIRS

"Dedicated to making Florida a better place to call home"

CHARLIE CRIST
Governor

THOMAS G. PELHAM
Secretary

February 27, 2008

Honorable Thomas A. Katsanis, Mayor
Town of Lake Placid
311 West Interlake Boulevard
Lake Placid, Florida 33852

Dear Mayor Katsanis:

The Department has completed its review of the Town of Lake Placid's comprehensive plan amendment adopted on December 10, 2007, by Ordinance No. 07-565 (DCA 07-2). Further, the Department determined that the amendment meets the requirements of Chapter 163, Part II, Florida Statutes (F.S.), for compliance, as defined in Subsection 163.3184(1)(b), F.S. The Department is issuing a Notice of Intent to find the plan amendment In Compliance. The Notice of Intent was sent to the Highlands Today newspaper for publication on February 28, 2008. Please be advised that Section 163.3184(8) (c) 2, F.S., requires a local government that has an Internet site to post a copy of the Department's Notice of Intent on the site within five (5) days after receipt of the mailed copy of the agency's Notice of Intent.

The Department's Notice of Intent to find a plan in compliance shall be deemed to be final order if no timely petition challenging the amendment is filed. Any affected person may file a petition with the agency within 21 days after the publication of the Notice of Intent pursuant to Section 163.3184(9), F.S. No development orders, or permits for development, dependent on the amendment, may be issued or construction commence before the plan amendment takes effect. Please note that a copy of the adopted Town of Lake Placid comprehensive plan amendment and the Notice of Intent must be available for public inspection Monday through Friday, except for legal holidays, during normal business hours, at the Town Hall, 51 Park Drive, Lake Placid, Florida.

If this in compliance determination is challenged by an affected person, you will have the option of mediation pursuant to Subsection 163.3189(3) (a), F.S. If you choose to attempt to resolve this matter through mediation, you must file the request for mediation with the

2555 SHUMARD OAK BOULEVARD TALLAHASSEE, FL 32399-2100
Phone: 850-488-8466/SUNCOM 278-8466 Fax: 850-921-0781/SUNCOM 291-0781
Website: www.dca.state.fl.us

COMMUNITY PLANNING
Phone: 850-488-2356/SUNCOM 278-2356
Fax: 850-488-3309/SUNCOM 278-3309

AREAS OF CRITICAL STATE CONCERN FIELD OFFICE
Phone: 305-289-2402
Fax: 305-289-2442

HOUSING AND COMMUNITY DEVELOPMENT
Phone: 850-488-7956/SUNCOM 278-7956
Fax: 850-922-5623/SUNCOM 292-5623

5/13/08

Honorable Thomas A. Katsanis

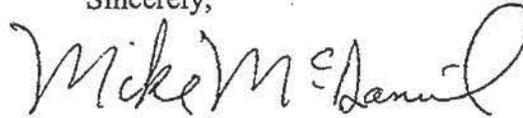
February 27, 2008

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administrative law judge assigned by the Division of Administrative Hearing. The choice of mediation will not affect the right of any party to an administrative hearing.

If you have any questions, please contact Thomas J. Tumminia, Planner, Division of Community Planning. Mr. Tumminia can be reached at (850) 922-1824.

Sincerely,

A handwritten signature in black ink that reads "Mike McDaniel". The signature is written in a cursive, flowing style.

Mike McDaniel, Chief
Office of Comprehensive Planning

MM/tjt

Enclosure: Notice of Intent

cc: Mr. Jim Polatty, AICP, Town Planning and Zoning Official
Ms. Patricia Steed, Executive Director, Central Florida Regional Planning Council

STATE OF FLORIDA
DEPARTMENT OF COMMUNITY AFFAIRS
NOTICE OF INTENT TO FIND
TOWN OF LAKE PLACID
COMPREHENSIVE PLAN AMENDMENT
IN COMPLIANCE
DOCKET NO. 07-2-NOI-2803-(A)-(I)

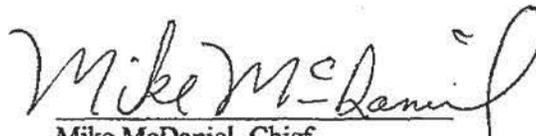
The Department gives notice of its intent to find the Amendment to the Comprehensive Plan for the Town of Lake Placid, adopted by Ordinance No. 07-565 on December 10, 2007, IN COMPLIANCE, pursuant to Sections 163.3184, 163.3187 and 163.3189, F.S.

The adopted Town of Lake Placid Comprehensive Plan Amendment and the Department's Objections, Recommendations and Comments Report, (if any), are available for public inspection Monday through Friday, except for legal holidays, during normal business hours, at the Town of Lake Placid, Town Hall, 51 Park Drive, Lake Placid, Florida 33852.

Any affected person, as defined in Section 163.3184, F.S., has a right to petition for an administrative hearing to challenge the proposed agency determination that the Amendment to the Town of Lake Placid Comprehensive Plan is In Compliance, as defined in Subsection 163.3184(1), F.S. The petition must be filed within twenty-one (21) days after publication of this notice, and must include all of the information and contents described in Uniform Rule 28-106.201, F.A.C. The petition must be filed with the Agency Clerk, Department of Community Affairs, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100, and a copy mailed or delivered to the local government. Failure to timely file a petition shall constitute a waiver of any right to request an administrative proceeding as a petitioner under Sections 120.569 and 120.57, F.S. If a petition is filed, the purpose of the administrative hearing will be to present evidence and testimony and forward a recommended order to the Department. If no petition is filed; this Notice of Intent shall become final agency action.

If a petition is filed, other affected persons may petition for leave to intervene in the proceeding. A petition for intervention must be filed at least twenty (20) days before the final hearing and must include all of the information and contents described in Uniform Rule 28-106.205, F.A.C. A petition for leave to intervene shall be filed at the Division of Administrative Hearings, Department of Management Services, 1230 Apalachee Parkway, Tallahassee, Florida 32399-3060. Failure to petition to intervene within the allowed time frame constitutes a waiver of any right such a person has to request a hearing under Sections 120.569 and 120.57, F.S., or to participate in the administrative hearing.

After an administrative hearing petition is timely filed, mediation is available pursuant to Sub-section 163.3189(3)(a), F.S., to any affected person who is made a party to the proceeding by filing that request with the administrative law judge assigned by the Division of Administrative Hearings. The choice of mediation shall not affect a party's right to an administrative hearing.



Mike McDaniel, Chief
Office of Comprehensive Planning
Department of Community Affairs
2555 Shumard Oak Boulevard
Tallahassee, Florida 32399-2100

**GREATER LAKE PLACID PLANNED VISION
GOALS, OBJECTIVES AND POLICIES**

GOAL 1: ENSURE AN EFFICIENTLY COORDINATED TRANSFORMATION OF THE GREATER LAKE PLACID GROWTH MANAGEMENT AREA INTO AN INTERLOCALLY PLANNED URBAN COMMUNITY BY ESTABLISHING THE GREATER LAKE PLACID PLANNED VISION.

Objective A: UPON PLAN ADOPTION, THE TOWN AND COUNTY SHALL IMPLEMENT THE “GREATER LAKE PLACID AREA VISION” OF THE GREATER LAKE PLACID GROWTH MANAGEMENT AREA” WITHIN A TWO-YEAR PERIOD TO SERVE PROJECTED FUTURE GROWTH NEEDS TO ENSURE THAT PLANNING AND DEVELOPMENT ARE COORDINATED WITHIN THE INTERLOCALLY GREATER LAKE PLACID PLANNED VISION.

Policy A1: Greater Lake Placid Planned Vision. The Town and the County should adopt this report as a comprehensive plan amendment constituting a Greater Lake Placid Planned Vision (“Vision”) supported by Goals, Objectives, and Policies (“Policy”) within the Greater Lake Placid Growth Management Area (“Greater Lake Placid Area”). The Area should include generally the lands on the Lake Wales Ridge bounded approximately by the State Road 70 corridor to the south, and near Lakes Apthorpe and Francis to the north (“Area”). This specific Area is shown on the map attached as Exhibit 1. The Greater Lake Placid Area considers but does not include existing platted developments, such as Placid Lakes, Leisure Lakes, Sun ‘N Lake Estates and Highlands Park. These major platted subdivisions were considered because of their potential affect on the Area roadway network. Comprehensive plans in place or in process (and ultimately approved) which establish land use greater than those established in this plan are not impacted by this plan relative to density; provided however, all other aspects of this plan shall apply.

Policy A2: Greater Lake Placid Interlocally Planned Vision. The County and Town should enter into an interlocal agreement to adopt a Vision supported by Policy to ensure the Greater Lake Placid Area’s future growth is efficiently coordinated. Based on the adoption of the Vision and Policy the County should then adopt a Lake Placid Urban Service Area, which includes the lands shown on exhibit 2 (according to the executed Joinders and Consents); and the Lake Placid Urban Service Boundary shown on Exhibit 2.

Policy A3: Municipal Services. The Town shall coordinate with the County that the Town ultimately become the provider of municipal services in the Greater Lake Placid Area (excepting Placid Utilities), subject to the annexation standards set out below.

Policy A4: Infrastructure. Upon Vision and Policy adoption, the Town and County shall ensure all infrastructure within the Vision Area will meet acceptable level of service standards.

- a. Off-site infrastructure serving private development within the Greater Lake Placid Area – including roads, water, sanitary sewer, and other public facilities shall be funded privately by developers according to law.
- b. On-site infrastructure shall be provided by the developer or land owner.
- c. The herein recommended infrastructure (especially the transportation system) is based upon the density of existing developed lands, plus the density added by this Vision to the Greater Lake Placid Area, both at build out.

Policy A5: Annexation of Lands Developed for Urban Use. Upon Vision adoption undeveloped lands being developed for urban and commercial use within the Greater Lake Placid Area should be required to annex into the Town of Lake Placid when contiguous or adjacent to the Town and according to Chapter 171, Florida Statute.

- a. *Highlands County Commission* should require execution, filing with the Town and County Clerks, and recordation in the County's Public Records of an annexation agreement as a prerequisite condition of all development orders or governmental actions leading to development for other than agricultural use (zoning change, special exception, site plan, PD Ordinance, or plat).
 1. The Annexation Agreement shall provide for the Annexation of undeveloped land being developed for urban and commercial use within the Greater Lake Placid Area before the first Certificate of Occupancy (when the area being annexed becomes contiguous).
 2. The Annexation Agreement shall also provide that the land use and zoning existing at the time of annexation will not be changed, by the Town without the consent of the property owner.
 3. Annexation may be accomplished in reasonable phases.
 4. If the existing land use or zoning is not transferred in (by the Town) at annexation, then and in that event, annexation will not be required.

Policy A6: Agricultural Lands. The Town and County shall encourage and promote low intensity agricultural land use in the Greater Lake Placid Area.

- a. Owners of agricultural lands in the Greater Lake Placid Area retain the right to develop homes on five-acre or ten acre parcels (according to Town or County land use regulations) using septic tanks and private wells.
- b. Clustering of density should be allowed according to county regulation or this Vision and Policy document.

Policy A7: Interlocal Agreement. The Town and County should enter into an Interlocal Agreement to adopt a Vision, and the development standards as set forth herein.

Policy A8: Methodology of Land Development Review: The Interlocal Agreement should also establish the methodology which both governments will follow for Comprehensive Plan and Zoning (Planned Developments) changes to insure that each government will be allowed sufficient time to comment on such matters proceeding before the other government.

Policy A9: Scheduled Evaluation. The Vision and supporting Policy should be reviewed in conjunction with the Town and County Evaluation and Appraisal Report. More frequent review based upon changes in the area is encouraged.

Objective B: THE TOWN AND COUNTY SHALL ESTABLISH THE GREATER LAKE PLACID PLANNED VISION AS A FRAMEWORK TO MINIMIZE DEVELOPMENTS IMPACT IN THE GREATER LAKE PLACID AREA.

Policy B1: Greater Lake Placid Planned Vision. The Town shall develop a Greater Lake Placid Vision for the anticipated future growth surrounding the Town of Lake Placid.

Policy B2: Vision. The Town and County shall adopt this Vision and Policy as recommended by the Committee. This Vision is to serve as the vision for the development of the Greater Lake Placid Area.

Policy B3: Significant Growth Anticipated in the Greater Lake Placid Area. In order to address the anticipated growth in the Greater Lake Placid Area, the Vision shall be adopted in recognition that this area of Highlands County; bounded on the east and west by the toe of the ridge, on the north by Josephine Creek, and on the south generally by the State Road 70 corridor; is expected to experience significant development pressure over the next twenty years.

- a. This community initiated Vision shall serve as a proactive response of the expected urbanization, which is due to the numerous internal and external factors, mostly occurring in other areas.
- b. The Vision will help coordinate and shape this expected development into an organized and well-planned urban area.

Policy B4: Vision Document Basic Principles. The Vision shall serve as guiding principles to convey the concept and intent for the objectives and policies of the Greater Lake Placid Planned Area. It contains eleven (11) fundamental principles:

- a. *Character.* The Town and County shall aspire to maintain and enhance the Greater Lake Placid Area's of life, natural beauty and small town character.
 1. The Town and County should develop standards designed to safeguard the area's natural lakes, the protected Lake Wales Ridge and wetland habitat and also coordinate future residential and commercial development to be situated among these natural resources.
 2. The Town and County should coordinate their land development regulations to ensure the protected habitat be available for low impact public use, all linked by landscaped transportation corridors and paths to encourage a healthy lifestyle.
- b. *Urbanization.* Ensure that an efficient and highly desirable urban growth pattern is established in the Greater Lake Placid Area by requiring new development create a balance and interconnection of residential and nonresidential uses, a range of housing opportunities, and short trips between housing, employment, and shopping.
 1. Local government entities shall determine the appropriate percentage of balance of these different residential and commercial land uses in order to maintain the character of the Greater Lake Placid Area.
 2. The Greater Lake Placid Area should develop at a residential density of no more than three dwelling units per gross acre.
- c. *Town of Lake Placid.* The Town of Lake Placid presently serves as the civic center of the Greater Lake Placid Area.
 1. The Town of Lake Placid shall continue to serve as the social, commercial, cultural, educational, and civic center of the area.
 2. The Town of Lake Placid shall provide urban services for the entire area (as the area annexes and becomes urbanized), excepting Placid Utilities.
 3. When developed out of agricultural use, lands within the Greater Lake Placid Area shall be annexed into the Town.
- d. *United States Highway 27.* The U.S. 27 corridor should be protected and managed by the Town and County. This corridor provides the primary access to and within the area and is expected to service the future growth of the Vision area.
 1. The Town and County should continue promoting transportation efficiency and access management as desirable goals by establishing alternative transportation facilities to lessen the community's reliance on the U.S. 27 corridor.
 2. Additional transportation corridors should be studied as alternative transportation routes to U.S. 27.

- e. *Multi-use Transportation Corridors.* The Town and County shall require a linked area wide path system for recreation and alternate transportation within and along designated rights-of-ways.
 - 1. This system should provide links between and within neighborhoods, the Town, and the public areas.
- f. *Mixed Uses.* To help create efficient transportation patterns in the area and help maintain the level of service on U.S. 27, the Town and County should encourage mixing residential and non-residential uses, where appropriate, along with interconnectivity between neighborhoods and commercial areas.
 - 1. Focus mixed-use development to include pedestrian connectivity to allow for reduction of automobile use.
- g. *Community Centers.* To assist and serve visitors and permanent residents of the area, the Town and County shall ensure Community Centers are included in the Greater Lake Placid Area with future development.
 - 1. The centers should be constructed as hurricane shelters.
- h. *Environmental Coordination.* The Town and County should agree environmentally sensitive development is an enhancement to the quality of life and is to be encouraged.
 - 1. Provisions for the protection of the Lake Placid portion of the Lake Wales Ridge and the reforestation or naturalization of public lands and corridors shall be included in the Town's and County's Land Development Regulations.
- i. *Aquifer Protection.* Much of the sector is an aquifer recharge area, which should be protected by the Town and County, similar to other developed lands along the Lake Wales Ridge.
 - 1. Sewer should be required for most residences.
 - 2. Existing homes and businesses should be required to hook up to sewer, when the same is available, according to state law, or Highlands County Code (whichever in the particular circumstance requires hook up the soonest).
- j. *Lake Protection.* Above all, the Town and County shall protect the area lakes as they are a major asset and vital resource.
 - 1. Untreated runoff (from roads, parking, or anything else) will not be permitted.
 - 2. The area lakes shall be equitably preserved and managed for all citizens.
 - 3. Sewer shall be required in new developments on or near the lakes.
- k. *Agriculture.* The Town and County agree to protect Agriculture, and agricultural property rights.
 - 1. The plan shall manage the transformation of agricultural and rural lands into urban use.
 - 2. Agricultural lands beyond the Greater Lake Placid Area, shall not be taxed for the provision of urban services.

Policy B4: The Town shall implement the following Land Development Principles which shall be implemented by amendments to the Town and County Codes, Comprehensive Plan amendments, and Interlocal Agreement. The Town and County Planning Departments are to compile the respective Comprehensive Plan Amendments consistent with the provisions approved herein. The definitions shall be as follows:

- a. *Greater Lake Placid Area* means the Greater Lake Placid Growth Management Area described in Policy A1. above and shown on exhibit 1.
- b. *Developed lands* means land having a land use and zoning other than agricultural which, prior to the adoption of this Vision Document, was subdivided by plat into

- residential lots containing 10 acres or less or which, prior to January 1, 2007, was subdivided by deed into parcels containing 10 acres or less.
- c. *East Area* means the unplatted lands east of US 27, south of the Railroad underpass, north of CR 29, and west of Highlands Park Estates, as shown on the map attached as Exhibit 1.
 - d. *Flex Space* means that the land may be used for a variety of light assemblage, fabrication, storage, light industrial, office space, and support commercial uses.
 - e. *Green Space* shall include water management areas, parks, multi use paths, private yards and setbacks, preserves, landscaped areas.
 - f. *Gross Density* means the density of residential dwelling units per acre calculated on the total fee owned acres before uncompensated extraction.
 - g. *Net Density* is defined as the residential density on the lot or parcel for development considering the actual boundary of the developable piece of property or parcel within a larger developable area. Public rights of way would not be included. Internal private roads would be included.
 - h. *North Area* means the unplatted lands north of the US 27 railroad underpass, between Leisure Lakes and Highlands Park Estates, as shown on the map attached as Exhibit 1.
 - i. *Open Area* includes private yards, but only the landscaped median portion of public roads. Gross open area includes recreational uses, manmade water bodies, conservation and preservation areas, required buffers, pedestrian and bicycle circulation systems, water management areas and community gathering places.
 - j. *Paul Business Campus* includes the business campus established by Highlands County Resolution number 01-02-58. The additional lands acquired by the owner of the Paul Campus (about acres) should be included in the Paul Business Campus. No residential density should be established in or be transferred from the Paul Business Campus to other lands
 - k. *PD Ordinance* means either the Planned Development Ordinance under the Town Code or the Planned Unit Development Ordinance under the Highlands County Code.
 - l. *Residential* means and includes a variety of market units. The residential products may be for rental or home ownership opportunities and may include fee simple or condominium style development. Residential types include, but are not limited to: single-family, multi-family, garden units, townhouses, estate homes, group housing and nursing homes.
 - m. *South Area* means the unplatted lands south of the intersection of CR 29 and US 27, west of Lake Huntley (but south of CR 29), west of Lake Grassy and west of the lands platted as Sun 'n Lakes, north of SR-70 industrial-commercial Area, and the SR-8 Sub Area, as shown on the map attached as Exhibit 1.
 - n. *SR-70 Industrial-Commercial Area* means the following lands along the SR-70 corridor, to wit: North half of Section 5; Section 4, both in Township 38 S, Range 30 E; and the south half of Sections 31, 32, and 33 of Township 37 South, Range 30 East, as shown on the map attached as Exhibit 1.
 - o. *SR-8 Sub Area* means the 270 acre parcel between SR-8 and Lake Placid (the lake) north of Bear Point (the Reynolds Estate) and south of the lands platted on the shore of Lake Placid as shown on Exhibit 1. This Sub Area is part of the South Area. However, density may be transferred from the SR-8 Sub Area to the balance of the South Area. Density may not be clustered to or transferred to the SR-8 Sub Area.
 - p. *Lake Placid Urban Service Area* consists of the lands that should be adopted by Highlands County in their overall County Urban Services Area and Urban Services Boundary Map, as shown on Exhibit 2.

- q. *Urban* includes commercial, residential, and industrial uses.
- r. *West Area* means the unplatted lands west of US 27, South and East of Lake June, North of Lake Placid (the lake), and East of Placid Lakes, as shown on the map attached as Exhibit 1.

Objective C: ESTABLISHMENT OF PLANNED DEVELOPMENTS IN GREATER LAKE PLACID AREA. Planned Development. Upon plan adoption, the Town shall implement Planned Developments in the defined Greater Lake Placid Area to guide future development in character, type, and intensity of land use.

Policy C1: Property Rights. This Vision Document does not alter or amend existing property rights. This Vision does not establish density in platted or developed lands in existence when this Vision Document is adopted.

- a. Urban and commercial development requiring a zoning change shall be processed as a PD amendment consistent with the standards contained in the Vision Document.

Policy C2: Planned Development Process Required. The Town and County shall ensure Development occurs according to this Vision Document within the Greater Lake Placid Area (including without limitation, commercial, residential, industrial, parks, and lake shore parks). There shall be no rezone without a PD Ordinance. The PD Ordinance may be created at the same time or after land use change. This Vision is intended to provide a framework for development, but preserves for later determination by the government having jurisdiction the specific development issues requested through the PD process. Accordingly, development according to this vision shall employ the PD process.

Policy C3: Development Orders. Each PD Development Order shall include the issues addressed in this area vision.

Policy C4: Planning Framework. This Vision establishes the framework for development of the Greater Lake Placid Area. In some cases, it establishes minimum criteria for development. However, this Vision does not establish all development parameters needed for the Greater Lake Placid Area.

Policy C5: Density. The Town and County should ensure the Greater Lake Placid Area's quality of life provided by a low residential density pattern that has attracted current residents will be protected and available to attract

- a. New development (not developed lands) in the area shall have a gross density of up to three (3) residential dwelling units per acre.
- b. Existing residential platted or otherwise developed lands are not granted density under this Vision and Policy document, but may apply to the government to redevelop said platted lands at the densities herein addressed.
- c. Replating developed lands to the higher density herein mentioned is discouraged.
- d. Platted or developed lands are not granted density to transfer, and may not receive transfer density in from other parcels.
- e. Development under zoning or land uses established prior to this Vision (for example, without limitation, commercial, business park, or industrial) will not be granted residential density to transfer or cluster.

Policy C6: Lower Density Area Option. Lower density residential development shall be encouraged by allowing the use of septic tanks on fee-simple owned lots of three-quarters (3/4) of an acre of land or more (one dwelling unit per gross acre). Dry lines should not be

required. This exemption may not be used as a matter of right for isolated larger lots within a subdivision which is served by sewer.

Policy C7: Clustering and Transfer of Density. Upon plan adoption, the Town and County shall permit development clustering and transfer of density in order to maximize open space areas and green areas. To achieve these goals, the use of innovative development techniques, such as but not limited to the following may be used: varying lot patterns and sizes, taller buildings with varied heights and roof lines, mixed uses, including residential above or as part of commercial and office development.

- a. Maximum density per development parcel for residential land use shall be 12 units per net acre within the overall gross density cap of three units per acre for the area.
- b. Residential density may be transferred or clustered only through the PD Ordinance process to achieve the vision of the Greater Lake Placid Area and upon the following general concepts.
 1. *Legislative Approval.* Transfer and clustering of density is not an automatic right. The PD Ordinance process shall be used to assure that transfer and clustering of density remains reasonable and within the Greater Lake Placid Area.
 2. *Land Development Code.* The Land Development Codes shall be modified to establish the methods for sending and receiving transferred density.
 3. *Protection of Property Rights.* Consideration shall be given to the surrounding uses when transferring or clustering density to an area. Appropriate safeguards shall be applied in the PD Ordinance process to protect surrounding land uses and property rights.
 4. *Environmental lands.* Transfer and clustering of density should be used to encourage the dedication to public use, ownership, and protection of environmentally significant lands.
 5. *Net density.* Within the three (3) units per gross acre, individual parcels ranging in size may be developed at a residential density of up to and including 12 units per net acre.
 6. *Density transfer.* Within the three (3) units per gross acre, individual parcels ranging in size may be developed at a residential density of up to and including 12 units per net acre.
 7. *Density Cluster.* Subject to the provisions of this section, density may be clustered within a property owned by one entity, but even then, not beyond an area.
 8. *Protection of clustered and transferred density.* When density is transferred or clustered, the land relieved of density shall be encumbered by an agriculture, open area or conservation easement, and PD Ordinance prohibiting the reimposition of density forever. Such instruments shall prohibit the reimposition of density in the restricted area and reduce or eliminate density of the restricted area.
 9. *Lakes.* When considering the transfer and clustering of density to lake areas, the respective board, commission, or council should address additional safeguards for the lake and existing riparian owners, such as preservation of shore line, height restriction, open area, setbacks, and lake size.
 10. *Developed or Platted Lands.* Density may not be clustered or transferred to or from developed or platted lands.

Policy C8: Area Regulations and Commitments. The Town and County shall ensure efficient, coordinated growth will occur in the Greater Lake Placid Area by agreeing Land

Development regulations and commitments relative to the specific Greater Lake Placid Areas are as follows. All landowners joining this Vision consent to the protection of transportation corridor reflected in the Greater Lake Placid Area Vision (this document and the attached maps). Impact fee credits or credits for concurrency exactions, or other considerations shall be made according to law. Double credits shall not be given.

Within one (1) year after the adoption of the Comprehensive Plan Amendment for the Greater Lake Placid Area, of chapter 163, Florida Statutes, Developer Agreement shall be executed by the property owners joining for the North and South Areas and the controlling unit of local government to convey mutually agreeable sites for public safety, water and wastewater treatment facilities and an elementary school site. The Developer agreement shall provide for impact fee credits according to law. The said Developer Agreement shall require conveyance by the respective land owner to the governmental entity when the site is needed (as determined by the government). The sites shall be identified in and restricted as such in the Developer Agreement.

- a. **North Area Plan.** The North Area shall primarily be residential with reasonable commercial nodes to support the area and region. The North Area shall also include the *Paul Business Park*.
 1. *Public Services Site.* A 10 acre site for public services (Fire, EMS, Police, Sheriff), shall be conveyed to the government providing the services. The Site will have reasonable access to US 27. Construction of the facilities shall be the responsibility of the respective government. A reasonable wastewater site and a site for a well and potable water plant shall be conveyed to the Town in exchange for Town water and sewer impact fee credits.
 2. *School Site.* An elementary school site of 25 acres will be designed into the overall development plan for the area. The land will be provided at the time of development approval with credit towards school impact fees. The actual construction of the school will be the responsibility of the school district.
 3. *Water and Wastewater Treatment Facilities.* Water and Wastewater treatment facilities shall ultimately be municipal systems, excepting Placid Utilities. The development and financing of such shall be agreed by the Town and the respective developers at the time of the Comprehensive Plan Amendment.
 4. *Traffic Circulation Systems (Within Developments).* Traffic circulation system within developments will be designed utilizing a network system that will be open to the public. The network may incorporate a curvilinear design pattern, grid system, and traffic circles where appropriate. The design of the circulation system will encourage internal capture of road trips, thereby preserving capacity on the existing exterior arterials. Within the development parcels of the area, gated communities will be permitted. Ownership of the arterial, collector and local roadway system may either be an appropriate governmental entity, community development district, master homeowners association, or a combination thereof.
 5. *Roads (Within Developments).* The internal roadway system will be a combination of a two-lane undivided and a two-lane divided system. Where appropriate, four-lane divided systems may also be utilized. The divided lane system will be landscaped to improve the traveling experience and to provide beautification to the development.
 6. *Paths (Within Developments).* Multi use paths will be developed along the main Internal arterial and collector system with additional sidewalks and/or

bike paths (something less than the 10 foot multi use path) designed throughout the community to create a pedestrian/bicycle friendly system.

- b. **South Area Plan.** The South Area shall primarily be residential with reasonable commercial nodes to support the area and region.
1. *Public Services Site.* A 10 acre site for public services (Fire, EMS, Police, Sheriff), shall be conveyed to the government providing the services. The Site will have reasonable access to US 27. Construction of the facilities shall be the responsibility of the respective government. A reasonable waste water site and a site for a well and potable water plant shall be conveyed to the Town in exchange for Town water and sewer impact fee credits.
 2. *Elementary School Site.* An elementary school site of 25 acres will be designed into the overall development plan for the area. The land will be provided at the time of development approval with credit towards school impact fees based upon the value of the land. The actual construction of the school will be the responsibility of the school district. The location of the site will be determined at the adoption of the PD Ordinance.
 3. *Traffic Circulation Systems (Within Developments).* Traffic circulation system within developments will be designed utilizing a network system that will be open to the public. The network may incorporate a curvilinear design pattern, grid system, and traffic circles where appropriate. The design of the circulation system will encourage internal capture of road trips, thereby preserving capacity on the existing exterior arterials. Within the development parcels of the area, gated communities will be permitted. Ownership of the arterial, collector and local roadway system may either be an appropriate governmental entity, community development district, master homeowners association, or a combination thereof.
 4. *Roads (Within Developments).* The internal roadway system will be a combination of a two-lane undivided and a two-lane divided system. Where appropriate, four-lane divided systems may also be utilized. The divided lane system will be landscaped to improve the traveling experience and to provide beautification to the development.
 5. *Paths (Within Developments).* Bicycle, golf cart and sidewalk system will be developed along both sides of the main Internal arterial and collector system with additional sidewalks and bike paths designed throughout the community to create a pedestrian/bicycle friendly system.
 6. *SR-8 Improvement.* Development of the South Area and Sub-Area SR 8 will require the four-laning of SR 8 and improvements to the intersection with US 27. The adjacent landowners shall provide the necessary right-of-way adjacent to their property and shall pay their proportionate share of these improvements (if they impact SR 8). Impact fee credits and concurrency credits should be given according to law.
 7. *Water and Wastewater Treatment Facilities.* Water and Wastewater treatment facilities shall ultimately be municipal systems, excepting Placid Utilities. The development and financing of such shall be agreed by the Town and the respective developers at the time of the Large Comprehensive Plan Amendment.
- c. **East Area Plan.** Most of the East Area is already planned (platted). Additional uses should include industrial in the areas developing as such (generally along the CR-621 corridor), as well as residential and commercial. The improvement (4 lanes) of CR-621 should be added to the County's long range traffic plan.

- d. **West Area Plan.** The West Area will include residential uses with reasonable commercial areas as needed to serve the area and sub area. Alternate access to Placid Lakes must be developed. When Grigsby or Catfish Creek roads are expanded to increase traffic capacity, similar road improvement (as part of the county system) must be created to move traffic through Lake Placid to U.S. 27.
- e. **SR-70 Commercial-Industrial Corridor Area.** The SR-70 Commercial-Industrial Corridor Area shall include industrial, commercial, reasonable flex space to serve the area and the region (beyond Highlands County) and residential uses (with reasonable buffers). Development in this area may also, based upon impacts, be required to contribute to 4 lane SR 8.
- f. **Paul Business Campus Area.** The Paul Business Campus Area will include uses and structures permitted in Highlands County BC-2 Business Campus, Research, and Light Manufacturing Park district.
- g. **Conservation Areas.** The conservation areas (generally the lands owned by the State of Florida) shown on Exhibit 1 have no commercial or residential use or density.

Policy C9: Parks and Open Space. The Level of Service for Parks in the Greater Lake Placid Area shall meet requirements set forth in the Towns of Lake Placid Comprehensive Plan and apply to PD's in the Greater Lake Placid Area.

- a. Community parks intended to serve the general Lake Placid area citizenry shall be 5.0 acres of developed park per 1,000 population.
- b. Neighborhood parks intended to serve the residents of a specific development within the Greater Lake Placid Area shall be three (3) acres of developed park per 1,000 population.

Policy C10: Park Definitions shall be as follows:

- a. *Community Park.*
 1. Community Parks shall be open to and controlled by the public.
 2. Community parks should be designed for active sporting activities and may contain tennis courts, baseball/softball fields, football/soccer/multi-purpose fields, basketball facilities, passive areas, or other similar activities normally found in a community park.
 3. Parks within a gated community shall not be considered toward the required community park level of service.
 4. Storm water retention areas for the development (wet and dry) will not be considered as part of the required Community Park. The community park storm water may be retained on the community park.
- b. *Neighborhood Park.*
 1. Neighborhood parks are for more limited regions of the community and may be within a gated or private community.
 2. Neighborhood parks are intended to be for more individual and leisure activities and may include: playgrounds, tot lots, exercise paths/bike paths, boating facilities, tennis courts, open play field for unregulated play, shuffleboard courts, and similar activities.
 3. Storm water retention areas for the development (wet and dry) may be considered as part of the required Neighborhood Park, upon a showing that both uses will work on the same land.

Policy C11: Payment in Lieu of Parks. Upon plan adoption, the Town and County shall agree Developers may contribute money to the government having jurisdiction equal to the value of the number of developed park acres required; or in the alternative, acquire and convey to the government park acreage (equal in value to the required developed park acreage) in lieu of Community Parks. Payment in lieu should rarely be applied to neighborhood parks (for example, in the small development). The government's advance approval of the payment in lieu of park land or the park acreage to be conveyed is required. The acres contributed or the payment in lieu shall both include the cost of improving the land to become functional park land (land cost, clearing, engineering, construction and management fee, shall be included in the payment). Payment in lieu of parks shall only be done through the Comprehensive Plan Amendment process. Payments in lieu of parks in the Greater Lake Placid Area shall be spent in the Greater Lake Placid Area. The government is encouraged to obtain park land as soon as is reasonably possible.

Policy C12 Lake Shore Parks. In anticipation of public parks, private parks, community parks and neighborhood parks along the shore of lakes, the Town and County shall agree they should be allowed if contiguous (using the annexation definition) to the land served, but only as herein regulated. Said parks may contain docks, picnic areas, marinas, restaurants, and boat ramps. However, the development and use of these parks shall be balanced with reasonable accommodations to protect the respective lakes and the affected riparian homeowners and neighbors. The following general standards apply:

- a. Lakeshore parks should provide services (land areas and lake front) in proportion to their anticipated use. Lakeshore parks with higher anticipated use should be proportionately sized and should provide adequate maintained landscape buffers from adjacent residential uses.
- b. The park's level of service (community and neighborhood) should be a minimum size for lake parks (five [5] acres per 1000 persons; or three [3] acres per 1000 persons). A long narrow parcel should not be used. The parcel shall have significant lakefront relative to the lake park acreage. The actual design, setback, and buffer of every lakefront park shall be included in and approved only through the PD Ordinance.
- c. The length of docks and boat slips shall be related to the depth needed to accommodate the intended use, but not much beyond the natural weed line, and not proportionately larger than the lake frontage would normally accommodate.
- d. The number of boat slips should be in proportion to the park area and size of the lake. Lakefront parks should have no more than two (2) boat slips and two (2) personal water craft slips per 90 feet of lakefront. Only one (1) dock shall be allowed per park. Parking and other facilities needed to accommodate the park and slips shall be required. This is not intended to allow on-water boat storage or the rental or sale of boat slips.
- e. Boat ramps, docks, slips, and structures adjacent to existing residential development shall be significantly buffered from neighbors. The need for buffering decreases with the setback of the ramp and slips from existing residential neighbors.
- f. The amenities (docks, slips and ramps) and setbacks on smaller lakes should be smaller than those on the larger lakes.
- g. Lakefront parks are not a matter of right, but may be allowed with appropriate safeguards. A lot with 100 feet on the lake will not be adequate for a lake- front park. Maintenance and security shall be addressed in the PD ordinance.

Policy C13: Green Space, Open Space and Maximum Lot Coverage. Upon plan adoption the Town and County shall require all new development and redevelopment within the Greater Lake Placid Area to adhere to standards set forth:

- a. Open area within the Greater Lake Placid Area should be at least 30% for new development (residential). Open area for redevelopment may be less and shall be determined by the government with jurisdiction at the time of PD.
- b. Maximum lot coverage shall be 40% in the multi family parcels (that percentage may increase/decrease with height of building—taller buildings should have more open area). Lot coverage includes the building footprint, impervious parking spaces, roads, and other impervious surfaces. Pools, tennis courts, and similar amenities are considered open area and not lot coverage.
- c. Green space shall be at least 75% of the Open Area.
- d. Green space requirements should increase to 40% if residential development is proposed for four (4) or more stories in height to encourage the use of structured parking, and to mitigate building height. This additional green space should be in the area of the taller building.

Objective D: ESTABLISHMENT OF SIGN ORDINANCE IN GREATER LAKE PLACID AREA. Signs. Due to the expected future growth in the Greater Lake Placid Area, the Town and County shall agree a sign ordinance should be extended through this area. The sign ordinance should not overwhelm the landscape with signage and should preserve the scenic views of the Greater Lake Placid Area. Specifically, the ordinance should accomplish the policies set forth.

Policy D1: Off-premises billboards should be prohibited.

Policy D2: Off-premises signs should be prohibited, except as specifically addressed for small directional signs.

Policy D3: Sign Height, beyond the current sign districts of the Town of Lake Placid, signs, should be no more than eight (8) feet tall. Monument signs should be encouraged.

Policy D4: Sign face area should be no more than 64 square feet.

Policy D5: Signs that contain any flashing, blinking or moving letters, characters or other elements, and rotating or otherwise movable signs except those that provide non-commercial public service message, such as temperature, time and date, shall be prohibited.

Policy D6: Portable signs, such as Sandwich boards or “A” frame signs shall be prohibited.

Policy D7: Permanent banners, pennants, flags, paper signs and other attractors should be prohibited with the exception of those placed by the local government within public rights-of-way to announce upcoming public events. New businesses should be allowed brief use of the foregoing.

Policy D8: Monument signs should be encouraged or required, rather than pole signs, to create pedestrian scale signage and a uniform signage program throughout the Area.

Policy D9: The developer or landowner shall bring the parcel into compliance with this section now. Signs in place at adoption of this plan are grandfathered in to the extent of their current lease.

Objective E: ESTABLISHMENT OF LANDSCAPE PLAN IN GREATER LAKE PLACID AREA. Community Landscape Plan. The Town and County shall establish landscape plan policy designed to enhance the community landscape for the enjoyment of present and future residents. Landscape plans shall be prepared by a licensed professional and designed to enhance the Greater Lake Placid Area's natural environment.

Policy E1: Landscape Standards. The Town and County shall coordinate in the establishment of development standards for an appropriate community landscaping plan in the Greater Lake Placid Area.

- a. Each jurisdiction shall agree to adopt joint landscape standards into their respective Land Development Regulations for implementation.

Policy E2: A community landscape plan should be developed to encourage the planting and maintenance of Florida Friendly plants and trees, native trees and shrubs (because they use less water and can survive on low maintenance) along community roads and paths; and to encourage similar landscaping within the commercial and residential areas.

Policy E3: A community landscape plan should be developed to examine the Town's existing landscape requirements and provide recommendations with regard to buffers, street trees, plantings in water management areas, vehicular use area landscaping, and residential, non-residential, and public use landscape requirements.

Policy E4: Invasive Exotic Plant Control. A landscape regulation shall require the elimination of invasive exotic species listed as Category I Plants in INVASIVE PLANT SPECIES OF THE ARCHBOLD BIOLOGICAL STATION AND THE PRESERVE, October 2003, by Jeff Hutchinson from public and private lands.

Policy E5: Landscape Maintenance. Where landscaping is required by the Town or County codes, maintenance provisions shall be included to an enforceable standard (by development order, PD ordinance, or deed restriction).

Objective F: ESTABLISHMENT OF ENVIRONMENTAL RESOURCE POLICY IN GREATER LAKE PLACID AREA. Environmental Resource Policy. Upon plan adoption the Town shall emplace mechanisms to protect the Greater Lake Placid Areas ecosystem that is vital to the community's, and future generations quality of life.

Policy F1: Environmental Resources. The many natural lakes, significant Lake Wales Ridge lands, and aquifer recharge areas within the Greater Lake Placid Area shall be managed and protected.

Policy F2: Natural Lakes. Development around the natural lakes should include reasonable environmental buffers to protect the lake's shoreline and estuaries.

- a. Untreated road, residential, commercial, and agricultural run off into the natural lakes shall be prohibited.

Policy F3: Lake Placid Portion of the Lake Wales Ridge. The Greater Lake Placid Area Vision shall provide continued acquisition, preservation and enhancement for restricted public use of the preserved and managed land areas of the Greater Lake Placid Area portion of the Lake Wales Ridge. The community should support the continued acquisition of lands to complete these preservation areas by encouraging the acquisition of out parcels for use in mitigation in the development of other lands.

Policy F4: Public Use of Preserved Lands. Low impact public use which is compatible with the continued protection of the preserved environmental areas should be developed and monitored by a standing committee (the Parks, Paths and Preserves Committee).

Policy F5: Aquifer Protection. Most of the Lake Placid Area consists of an aquifer recharge area. The aquifer recharge area should be reasonably protected, as it is a vital resource to the Planned Community and outlying populations, but not at the sole expense of the area landowners.

- a. *Sanitary Sewer.* Sanitary sewers are required on most development and are specifically addressed in Objective I.
- b. *Reuse Plants.* Sewer plants serving the Greater Lake Placid Area shall include reuse systems.
- c. *Reuse Lines.* New development shall install reuse lines (including reuse supply lines), unless there is evidence that the subject plant will not have the reuse capacity to serve the subject development.
- d. *Right of Way and Common Area Priority.* Landscaped rights of way and common areas shall be given priority for reuse water.

Objective G: ESTABLISHMENT OF TRANSPORTATION POLICY IN GREATER LAKE PLACID AREA. Transportation. The Town shall coordinate and cooperate with Highlands County, Florida Department of Transportation, Central Florida Regional Planning Council and any other governmental agencies necessary to satisfy proposed and adopted transportation strategies in the Vision document Area.

Policy G1: The rights of ways shown on the Corridor Protection Plan and Map, and related paths shall be conveyed to the County (if a County road) or to the Town (if a Town road) at or before final plat or site plan approval and without cost to either government. Provided however, the landowner shall be entitled to all development credits and impact fee credits available according to law for the said rights of ways.

Policy G2: Corridor Protection Plan and Map. A Draft Corridor Protection Plan and Map is attached as exhibit 3. That Corridor Plan and Map shall be finalized (legal descriptions shall be developed by the county staff) while this Vision is being reviewed by the Florida Department of Community Affairs.

- a. The final Corridor Plan and Map shall be adopted as part of the final adoption of this Vision. The purpose of the Corridor Protection Plan and Map is to protect rights of way of the roads included in this Greater Lake Placid.
- b. The Corridor Protection Plan shall provide corridor capacity at Level C transportation for development through build out.
- c. Amendment of the Corridor Protection Plan and Map should be required as a part of each large scale comprehensive plan amendment. The traffic corridor should be on the south side of the Lost Lake Property, unless the landowner requests otherwise.

Policy G3: Long Range Transportation Plan. The Long Range Transportation Plan and Map for the Greater Lake Placid Area Vision includes the roads shown on the attached (Exhibit 3) and listed in the ROADS LIST attached as Exhibit 4. The proposed roads shall be protected by the Corridor Protection Plan and Map. Roads in the area shall have the following elements.

- a. *Six-Lane Divided Road.* United States Highway 27 should be the only six-lane divided road in the Area. Two hundred twenty feet of ROW shall be protected.
- b. *Four-Lane Divided Roads.* Four-lane divided roads shall include a right-of-way width according to the Highlands County Technical Standards Manuel (as revised

from time to time); a median a minimum of 15-25 feet wide; paved shoulders 4-6 feet wide; streetlights as appropriate; a multipurpose path defined in the section below; and landscaping, primarily trees (irrigated).

- c. *Two-Lane Divided Roads.* Two-lane divided roads shall include a right of way width according to the Highlands County Technical Standards Manuel (as revised from time to time); a median a minimum of 15-25 feet wide; paved shoulders 4-6 feet wide; streetlights as appropriate; a center turn lane (not for every drive); a multipurpose path defined in the section below; and landscaping, primarily trees (irrigated).
- d. *Two-Lane Road.* Two-lane roads shall include a right of way width according to the Highlands County Technical Standards Manuel (as revised from time to time); paved shoulders 4-6 feet wide; a multipurpose path defined in the section below on major and minor collectors; and trees (irrigated).
- e. *Trails.* On existing roads in developed areas, trails should be added to the extent that right of way is available. If right of way is not available in developed areas, paved shoulders at least five (5) feet wide may be substituted. Trails are not required (but are encouraged) within private gated communities, and along low traffic neighborhood roads.

Policy G4: Trails and Paths. Existing road rights-of-way (major collectors and minor collectors) should be expanded where possible and shall be expanded when new roads are acquired to include a 15-foot wide area for a 10 foot wide paved multi-use path. Alternatively, developers may provide public use easements on private land to accomplish reasonable public multi-use paths. Golf carts should be restricted to designated roadways and pathways. The Committee strongly asserts that it is critical for the community to provide alternate methods of transportation to reduce reliance upon the automobile. The Trails and Paths Committee recommendations for road and path cross section is adopted and annexed as Exhibit 5, and should be added to the Highlands County Blueways, Greenways, Trails and Bikeways Master Plan.

Policy G5: Right of Way Landscaping. Rights-of-way should be acquired to accommodate reasonable landscaping (primarily Florida Friendly and native trees and plants). Landscaping should divide the multi-purpose paths from the roads where possible and provide well-landscaped transportation corridors.

The Town will encourage the designation and improvement of signature streets such as Interlake Boulevard. These streets will be improved through streetscape enhancements such as street furniture, pedestrian and multi-use pathways, decorative lighting, landscaped medians (where appropriate), and landscaping.

Policy G6: US Highway 27 Access Management. The management of access to United States Highway 27 is a critical concern.

- a. *Frontage and Backage roads.* Excepting non-commercial segments, frontage or backage roads along US Highway 27 shall be required.
 - 1. Every parcel along US 27 should not be granted direct access to US Highway 27 but shall be required to access through frontage or backage roads.
 - 2. Access points shall be kept to a minimum.
 - 3. To accommodate development of land where frontage or backage roads have not been developed, a Corridor Protection Plan shall be developed with the affected owners; temporary access to US 27 shall be allowed (upon the recorded condition that it shall be removed at the owners expense when the

- frontage or backage road is developed); and a cost recovery ordinance regarding the pioneering of frontage/backage road shall be adopted.
4. Where feasible, the use of backage roads is preferred to the use of frontage roads for commercial uses to encourage the provision of parking on the rear of the parcel and the orientation of the principal structure to the adjacent roadway.
- b. *Alternate Access.* Parcels which front on US 27 and front on roads intersecting US 27, shall not be granted a driveway onto US 27.
 1. They must use the intersecting road for access to US 27.
 - c. *Access based on future division.* To facilitate the requirement for backage roads, divisions of parcels along US Highway 27 after the adoption of this Plan, should not be recognized for the purpose of requiring direct access (driveway) onto 27.
 1. Subdivision of land on US 27 after the adoption of this plan, should be required to provide shared access to facilitate a common access roadway for subdivided parcels.
 2. The access must be shared with the parcels adjacent to the land which was divided, as well as the parcels internally created.
 - d. *Connection of Frontage and Backage Roads.* The connection of frontage and backage roads shall be at least 200 feet back from the road served (a “jug-handle” connection).
 1. The minimum right of way (about 40 feet) shall be based upon the transportation need in the vicinity and the need for water management facilities.
 - e. *Linked Parking.* Linked parking should be required, unless the properties are linked with frontage or backage roads.
 1. Provision should be made to prohibit one neighbor from abusing the parking of another (which may include closing the link if reasonable protections can not be assured).
 2. A master parking arrangement shall be entered to address maintenance cost and cross access easements (and may address deviation from parking requirements).

Policy G7: Level of Service. While the Level of road service within the Greater Lake Placid Area is currently LOS C, a balance of community character and road capacity is essential and, therefore, may result in the need for certain area road segments to be approved (by the Town and or County governments) for Levels below this current designation.

- a. Main Street north of Plumosa and East Interlake Boulevard, may operate at level of Service E.
- b. Regardless of Level of Service, Grigsby Road shall not exceed three (3) lanes and Catfish Creek Road shall not exceed two (2) lanes because such would convey too much traffic into the Town.

Policy G8: US 27 Right of Way Protection. The Town of Lake Placid, Highlands County and the Florida Department of Transportation should immediately identify and begin securing the right of way needed to expand US 27 to a six (6) lane highway through the Greater Lake Placid Planning Area. The six-lane section should be requested immediately.

- a. Right-of-way acquisition should be accomplished by dedication at the time of comprehensive plan amendment, plat, zoning change or other development order or by purchase where necessary.

Policy G9: Roundabouts and Traffic Circles. Roundabouts and traffic circles should be encouraged where appropriate.

Policy G10: High Priority Roads. The following roads should be elevated to the Highest Priority Map on Highlands County's Long Range Traffic Plan: Marquata Road from Grigsby to South Main Avenue; Plumosa from South Main to US 27; Grigsby Road from Marquata Road to Stuart Road, Stuart Road, CR-621, and Daffodil.

a. *Road System improvements.*

1. *Right of Way.* Right of way contributions shall be conveyed at or before final plat or site plan or PD ordinance adoption (as appropriate) and shall be based upon the adopted Corridor Protection Plan (provided that the plans are based upon the relevant areas through build out).
 - i. If the right of way contribution is not made with the PD, then the PD shall state the location and dedication date or event.
2. *Road Improvements.* Off site road improvements shall be made according to the Town and County Concurrency Management System.

Policy G11: Driveways. Private driveways for new platted lots on an existing collector or arterial road and new collector and arterial roads shall be prohibited.

- a. Driveways in proposed developments will be serviced by internal (private or public) community roadways.
- b. All parking spaces shall be accessed by a driveway and shall not have direct access to collectors and arterial roads.

Policy G12: Residential Drives on Major and Minor Collectors. Residential drives should not be allowed on major or minor collectors.

- a. Exception should be made where this policy prevents the reasonable use of land. This exception should not be used to simply increase density.
- b. Parcels divided after 1 January 2008 may not rely upon this exemption to gain additional curb cuts or driveways.
- c. Where existing conditions require exception, individual drives should be discouraged in favor of combined drives.

Policy G13: Parking. Code parking requirements for residential and nonresidential development may be decreased or increased through a waiver process if the developer presents a parking study demonstrating a reduced need based on the proposed use. The Town should allow the use of unpaved parking areas, where appropriate, to increase green space and pervious area.

- a. Parking requirements may be increased if parking study shows that a specific use requires additional parking.
- b. Change in use should be allowed only if the owner provides parking for the new use.

Policy G14: Traffic Circulation Systems (Within Developments). Traffic circulation system within developments will be designed utilizing a network system that will be open to the public. However, the network may incorporate a grid system, a curvilinear design pattern and traffic circles where appropriate.

- a. The design of the circulation system will encourage internal capture of road trips, thereby preserving capacity on the existing exterior arterials.
- b. Within the development parcels of the area, gated communities will be permitted.

1. Ownership of the arterial, collector and local roadway system may either be an appropriate governmental entity, community development district, master homeowners association, or a combination thereof.
- c. The internal roadway system will be a combination of a two-lane undivided and a two-lane divided system.
 1. Where appropriate, four lane-divided systems may also be utilized.
- d. The divided lane system will be landscaped to improve the traveling experience and to provide beautification to the development.

Policy G15: Additional Grade Separated Crossing. The Highlands County Commission should ask the Florida Department of Transportation to consider (during its Corridor Access Management Plan Study) the addition of at least one additional grade separated crossing over the rail road track. Currently, the derailment of one train could block all access (including emergency access) to much of the Area.

Objective H: ESTABLISHMENT OF ELECTRIC UTILITY POLICY IN GREATER LAKE PLACID AREA. Electric Utilities. Upon plan adoption, the Town and County shall establish electric utility policy to decrease potential damage from natural disasters and utilize available technologies to enhance residents quality of life in the Plan Area.

Policy H1: All utilities shall be underground in all new developments (residential subdivisions, commercial development and all redevelopments).

Policy H2: Electric Distribution Service Location. To avoid conflicting with right of way and landscaping, electric distribution and utilities shall be within established utility corridors or within utility easements adjacent to each road. All plats and PD Ordinances shall include reasonable utility easements for this purpose. Preliminary plats should be reviewed by the utility companies.

Policy H3: Electric Transmission. Utility Service Corridors around the populated areas should be established for electric transmission lines and utilities. The use of road rights of way for above ground electric transmission lines should not be permitted when a feasible alternative is reasonably available.

Policy H4: Underground Utility Fund. The Town and County should adopt the appropriate ordinance to add \$2.00 to each monthly electric bill to be used exclusively to pay the cost of undergrounding utilities in the Lake Placid Area. Priority shall be given to funding undergrounding projects with one or more features (the more the higher the priority):

- a. Significant matching funds.
- b. Lower cost per line mile (cost effective projects).
- c. Lines with higher public visibility.
- d. Lines being installed or reinstalled, provided the construction or reconstruction cost is applied to the under grounding (after a hurricane would be a good time).
- e. Preservation of the most spectacular views.

Objective I: ESTABLISHMENT OF A WASTEWATER SYSTEM POLICY IN GREATER LAKE PLACID AREA. Wastewater System. The Town and Highlands County shall coordinate with Highlands County Health Department in the process of providing new developments public facilities. The Wastewater Treatment System in the Greater Lake Placid Area should ultimately be owned by the Town of Lake Placid (excepting Placid Utilities). Such systems and improvements shall be made according to the Specifications published from time to time by the Town of Lake Placid.

Policy 11: Sewer Required on Lots less than Net Three-Quarters of an Acre. All new developments with lots less than three fourths of an acre net fee ownership per dwelling unit (about 1 acre gross) shall be served by central sewer.

Policy 12: Septic Permitted on Lots Greater than Net Three-Quarters of an Acre (not on water) in New Developments. Lots three fourths of an acre in new developments (net fee ownership), may use traditional anaerobic septic tank; provided that the tank and drain field is not within 300 feet of a lake or stream.

Policy 13: New Waterfront Construction within 300 Feet of a Water Body. All new systems within 300 feet of a water body (on lots of record prior to 1 January 2008 or lots qualified under Policy 14.10.B shall be installed as far as possible from the ordinary high water mark of a surface water bodies (lake and streams) but in no case less than 75 feet.

- a. Systems shall obtain an operating permit from the Highlands County Health Department.
 1. The permit shall be good for 5 years and shall be renewed upon proof by the property owner that the septic tank has been pumped and inspected for proper function by a licensed plumber or septic tank contractor.

Policy 14: New Construction to Accommodate Sewer Hook-up. New construction on existing lots of record shall be configured to facilitate the conversion of septic tanks to central collection systems with mandatory connection (by deed restriction requiring payment of the related charges) when sewer is reasonably available.

Policy 15: Sewer Hook-up Mandatory. Whenever connection to a central sewer system is not allowed by the operator; is unavailable at the time of construction; or whenever connection points to an interceptor are more than one-quarter mile from the property boundary (lot or new subdivision), the respective government shall require connection to a central sewage treatment system within 365 days of written notice of availability.

- a. Phased installation may be used in a development.
- b. Deed restrictions shall be recorded to place all owners and buyers on notice of the cost and lien of this requirement and the system development charge.

Policy 16: Potable Water in New Construction. New construction on all lots (existing lots of record and new lots) shall be required to hook up to public potable water if reasonably available.

Policy 17: Modifications or Repairs to Septic Systems on Existing Properties within 300 feet of a Water Body. Existing systems within 300 feet of a water body being modified or repaired shall meet the new system standards found in 64E-6 *Florida Administrative Code*.

- a. In cases where new system setbacks cannot be met, the system shall be located as far away from surface water bodies as possible but in no case shall be closer than the location of the existing system.
- b. Systems being repaired or modified shall obtain an operating permit from the Highlands County Health Department.
 1. The permit shall be good for 5 years and shall be renewed upon proof by the property owner that the septic tank has been pumped and inspected for proper function by a licensed plumber or septic tank contractor.

Policy I8: Proper Maintenance of Systems Near Water Bodies. By 1 June 2010, all systems within 300 feet of a water body (lake, stream or canal) shall obtain an operating permit from the Highlands County Health Department.

- a. The operating permit shall be issued upon proof by the property owner that the septic tank has been pumped and inspected for proper function by a licensed plumber or septic tank contractor.
 1. The permit shall be good for 5 years and shall be renewed upon proof by the property owner that the septic tank has been pumped and inspected for continued proper function by a licensed plumber or septic tank contractor.

Policy I9: Variance. Upon a showing of unavoidable hardship to comply on lots of record with this section, variance may be granted to the minimum extent needed to comply. Raising the drain field (pumping effluent) is not an “unavoidable hardship”.

Policy I0: Annexation. Upon a showing of unavoidable hardship to comply on lots of record with this section, variance may be granted to the minimum extent needed to comply. Raising the drain field (pumping effluent) is not an “unavoidable hardship.”

Objective J: ESTABLISHMENT OF A WATER SYSTEM POLICY IN GREATER LAKE PLACID AREA. The Town and Highlands County shall coordinate in the provision of safe potable water to residents in the Plan Area.

Policy J1: Water Systems. The public water system in the Greater Lake Placid Area should ultimately be owned by the Town of Lake Placid (except Placid Utilities). Such systems and improvements shall be made according to the Specifications published from time to time by the Town of Lake Placid.

Policy J2: Water Supply. In order to have water capacity to serve the new population, the Town and County shall require, when agricultural lands are converted to residential use, the respective landowner shall assign the Water Use Permits (issued by the Water Management District) to the Town or County (or surrender the permitted capacity to the Water Management District at the Town’s request).

- a. The Landowner shall also record a conservation easement over the residential development served by the municipal water system prohibiting all water withdrawal, but for wells to be used for the purpose of landscape irrigation. This does not prohibit permitted wells to serve the development (such as irrigation of golf course, recreational fields or parks).

Policy J3: Potable Water in New Construction. New construction on all lots (existing lots of record and new lots) shall be required to hook up to public potable water if reasonably available.

Objective K: ESTABLISHMENT OF BUILDING HEIGHT POLICY IN GREATER LAKE PLACID AREA. Building Height. The Town and County shall manage building height to ensure the community’s “neighborly small town” integrity is maintained and many view sheds are protected for present and future residents of the Town of Lake Placid and the Greater Lake Placid Area.

Policy K1: Building Height. The Town and County shall coordinate in the establishment of land development standards for appropriate building height in the Greater Lake Placid Area.

- a. Each jurisdiction shall agree to adopt the building height standards into their respective Land Development Regulations for implementation.

Policy K2: Building Height. Tall buildings are not a right. The appropriateness of a tall building (site, architecture, height) shall be determined through the public hearing process.

Tall buildings are defined as follows: Tall buildings exceeding the height allowed by existing zoning and may be as tall as, but not more than 108 feet tall of residential and commercial stories; or 128 feet tall, which would include 2 parking floors (excluding the architectural roof treatment complementing the building). There shall be no more than nine residential/commercial floors. Tall Buildings shall have architectural features on the top. Roof treatments are required and therefore not included in the calculation of the building height. Mechanical features (cooling, heating, elevators) shall not be open to exterior view. The height of the architectural treatments must be approved through the PD Process.

Tall buildings may be allowed within specified areas residential, commercial, and mixed use) through the use of PD zoning, and upon the following:

- a. *Impact* The actual height of individual buildings and the location of buildings over 3 stories will be determined at the time of PD zoning approval for the proposed development.
- b. *Density.* Tall buildings may not be used to increase gross density. However, density may be clustered in the area of tall buildings up to 12 dwelling units per net acre on the subject parcel.
- c. *Added Green Space.* The impact of tall buildings shall be offset by the addition of green space (not parking, or water management facilities). The additional green space should be in the vicinity of the tall building, and shall increase proportionate to the mass of the building.
- d. *Neighborhood Opinion.* Neighborhood opinion should be considered.
- e. *Minimum Land Area.* Tall buildings shall be on proportionately larger parcels of land (not counting natural water bodies).
- f. *Commercial Nodes.* Tall buildings, especially mixed use tall buildings, would be favored in commercial nodes.
- g. *Mitigation.* Tall buildings shall be situated on the site in such a way as to minimize negative impacts on scenic vistas, which may include lake or significant natural landscape features. A variety of building height in residential structures should be permitted to create a panorama and interest in the horizon.
- h. *Enforcement.* The final development shall be documented by a PD development order (ordinance) and a deed restriction, condominium covenant or easement.
- i. *Architecture.* Tall buildings shall have significant architectural features.
- j. *Mass.* The Height of the building compared to the width of the building must have an acceptable relation.
- k. *Green Space Requirements.* Green space requirements should increase to at least 40% if residential and/or commercial development is proposed for four or more stories in height to encourage the use of structured parking, and to mitigate building height. This additional green space should be in the area of the taller building.
- l. *Town.* Tall buildings (as defined in the Town Code, as amended from time to time) shall not be allowed within the corporate limits of the Town of Lake Placid as those limits exist on 1 June 2007. *Section 4.13.*

Objective L: ESTABLISHMENT OF ARCHEOLOGICAL RESOURCE POLICY IN GREATER LAKE PLACID AREA. The Town and County shall manage the valuable historic material remaining of our ancestors and shall use integrity in the maintenance of this very fragile resource entrusted to us for future generations.

Policy L: Archeological Resources. The County should continue to implement Division 2, Article 15, Chapter 12 of the Highlands County Code addressing archeological resources.

Objective M: ESTABLISHMENT OF BIG BOX STORE POLICY IN GREATER LAKE PLACID AREA. Big Box Stores. The Town and County shall manage the development of big-box stores, superstores, megastores, and supercenters. Ensure the Greater Lake Placid Areas vistas and defined commercial development is protected from big-box stores designed as enormous billboards to attract customers.

Policy M1: Ordinance. The Town's Big Box Ordinance should be amended to address the following issues and applied in the entire area.

- a. Architectural standards which eliminate the box look (to create the Lifestyle center concept).
- b. Significant Landscape standards which complement the building.
- c. Setbacks which block the building from public view.
- d. Parcel size which accommodates the larger setbacks.
- e. Parking standards, with landscape.
- f. Prohibit in the historic downtown area.

Objective N: ESTABLISHMENT OF MANAGED FLOOD AREA POLICY'S IN GREATER LAKE PLACID AREA. The Town and County shall manage the flood areas in the Plan Area in a responsible manner to protect the homes, businesses, goods, and health, safety and lives of the citizens of the Area.

Policy N1: Flood Plan Insurance. The Town of Lake Placid should maintain its eligibility to remain a participant in the Federal Flood Insurance Program.

Objective O: ESTABLISHMENT OF ARCHITECTURAL POLICY'S IN GREATER LAKE PLACID AREA. The Town and County shall establish architectural policy for new development and redevelopment of commercial structures in the Greater Lake Placid Area to establish an attentive development standard reflective of the Area and its residents.

Policy O1: Architectural Standards. All commercial buildings within the planning area shall adhere to the Town of Lake Placid's adopted architectural standards.

Objective P: ESTABLISHMENT OF LAKE PROTECTION POLICY'S IN GREATER LAKE PLACID AREA. *Lake Protection.* The Town and County shall manage the lakes, lake shores, water run-off into lakes within the Greater Lake Placid Plan Area in a responsible and proactive manner in order to protect this vital, nonrenewable resource for current and future residents in the Greater Lake Placid Area.

Policy P1: Highlands County should commission or support further study to determine the cause of the degradation of the lakes in the Area. If the cause of the degradation is ascertained, then and in that event, best management practices to protect the lakes should be developed and enforced.

Objective Q: LANDOWNER JOINDER AND VISION AMENDMENT FOR THE GREATER LAKE PLACID AREA. The Town shall encourage landowners to review this Joinder. This Joinder will be between landowners, the Town of Lake Placid and Highlands County Board of County Commissioners with the landowners voluntarily consenting to be annexed into the Town with terms and conditions clearly conveyed within the Joinder as well as conditions in the *Report of the Lake Placid Area*.

Policy Q1: Landowner Joinder and Vision Amendment. The landowners listed on exhibit 7 have joined, consented, and agreed to the terms and conditions of the Vision set out in this specific report.

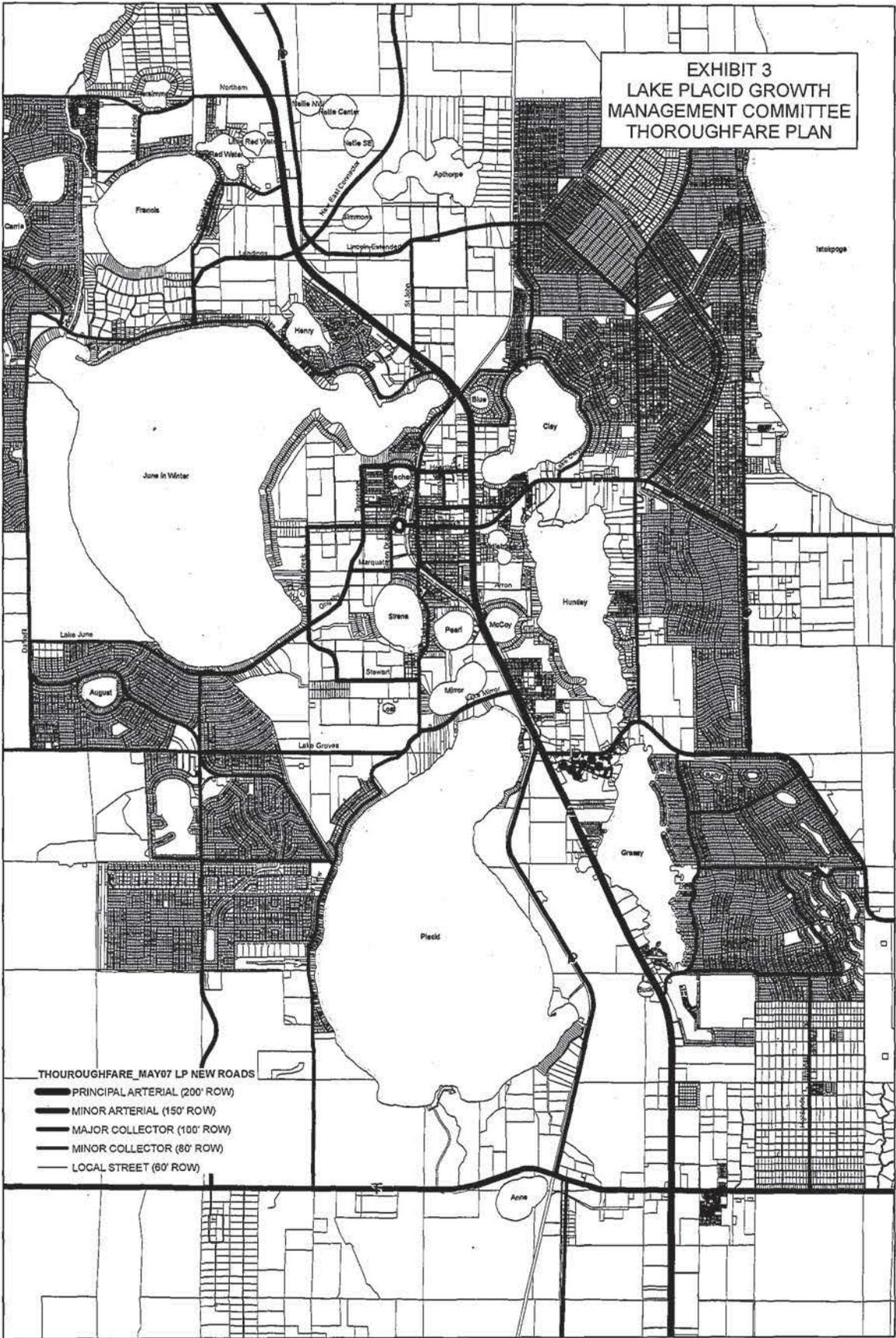
Policy Q2: Revision Prior to Adoption. This Vision will be reviewed by the Florida Department of Community Affairs prior to its adoption by the Town and County as part of their respective Comprehensive Plans. Any change made prior to the final adoption of this Vision as part of the Town and County Comprehensive Plan shall be submitted to the Landowners, Growth Management Committee, Town, and County for a second joinder, consent and agreement. Effort will be made to reasonably resolve any issue.

Policy Q3: Amendments After Adoption. Once adopted, this Vision is scheduled to be reviewed at the time of the EAR report, and may be revised more frequently than that. Amendments adopted by both governments will not void the landowners consent, joinder and agreement, and specifically will not excuse the owners from annexation as herein agreed. Amendments to the Town or County code affecting all of either jurisdiction shall not be deemed amendments to this Vision.

Objective R: PRIORITY AND INTERACTION WITH OTHER LAWS AND ORDINANCES. If this Vision is found to be in conflict with a Town or County Ordinance, then and in that event, the more restrictive shall apply.

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**EXHIBIT 3
LAKE PLACID GROWTH
MANAGEMENT COMMITTEE
THOROUGHFARE PLAN**

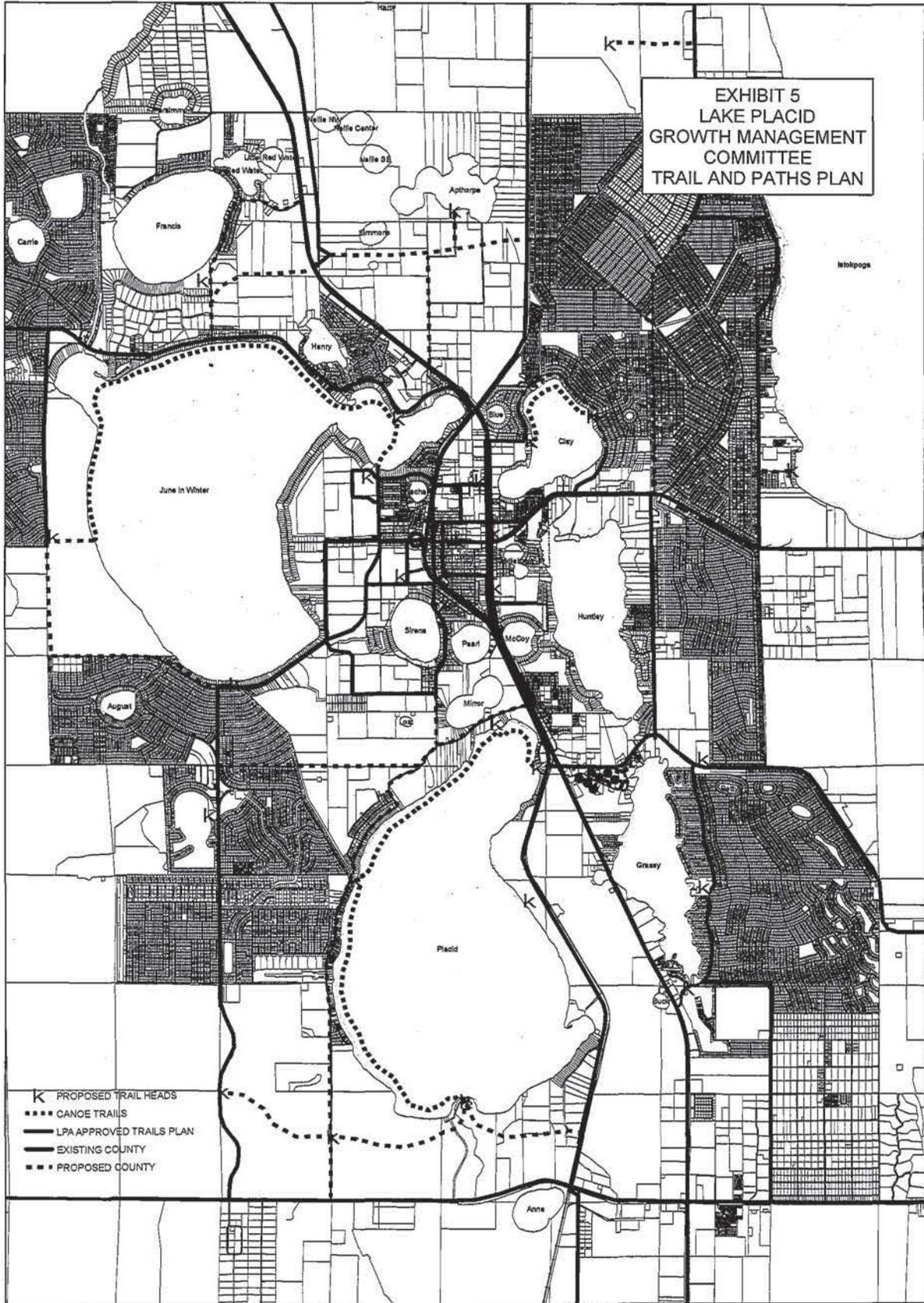


- THOROUGHFARE_MAY07 LP NEW ROADS**
- PRINCIPAL ARTERIAL (200' ROW)
 - MINOR ARTERIAL (150' ROW)
 - MAJOR COLLECTOR (100' ROW)
 - MINOR COLLECTOR (80' ROW)
 - LOCAL STREET (60' ROW)

0 0.25 0.5 1 Miles
May 17, 2007

**TOWN OF LAKE PLACID, FLORIDA
AND ENVIRONS**

EXHIBIT 5
LAKE PLACID
GROWTH MANAGEMENT
COMMITTEE
TRAIL AND PATHS PLAN



0 1,320,640 5,280
Feet

TOWN OF LAKE PLACID
AND ENVIRONS

**URBAN SERVICE BOUNDARY
LAKE PLACID AREA
DECEMBER 12, 2007**

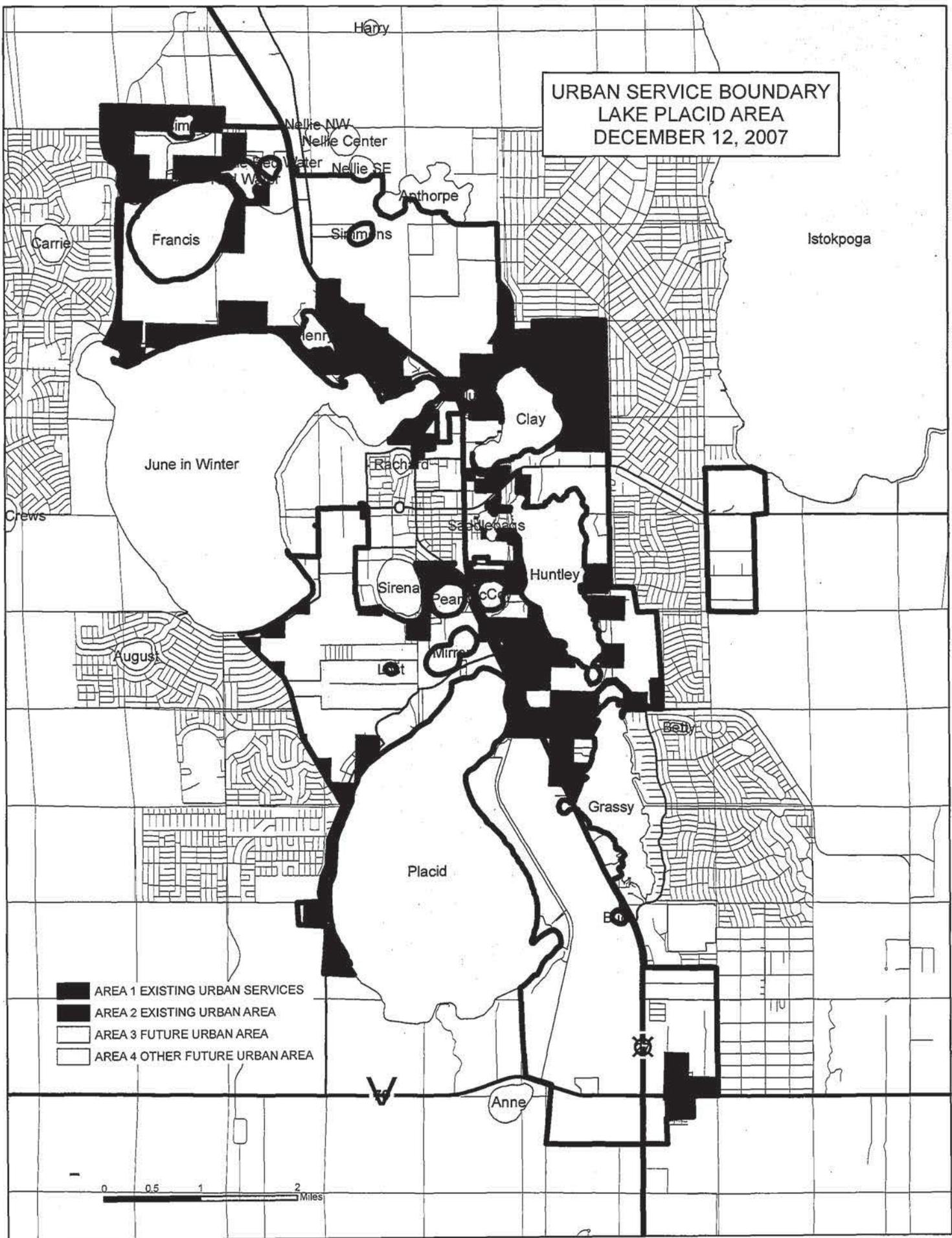


EXHIBIT 7. Landowners to Join

Joinders Received

1. Nicole P. Wade and Charles J. Wade
2. HHD Partners, LTD (Hayward H. Davis); DP Partners, LTD (Daniel Phypers) PDP Partners, LTD
3. Colleen H. Boggs
4. Griffin Family Limited Partnership (B. N. Griffin, III)
5. Dale and Susan M. Bury
6. Regina D. Bush
7. Grigsby Family Partnership (Alan G. Grigsby)
8. CNR Groves (Israel Feit)
9. Lake Placid Groves (Israel Feit)
10. John R. Dressel
11. L & S Groves, Inc. (Lawrence B. Wells and Cynthia L. Wells)
12. Michael L. Eisenhart
13. E'Harts Landscaping & Nursery (Michael L. Eisenhart)
14. Capital Investment Corp. of S.W. FL an IAD Capital Corp. of FL. (Russell Attree)
15. Double R. Citrus Corp, a FL Corp and IAD Capital Corp. of FL. (Russell Attree)
16. Marvin Khan and Fred Kahn
17. B.J. Jr. and Elna J. Harris
18. Lawrence B. Wells and Cynthia Wells
19. University of Florida Foundation, Inc.
20. Kenneth J. Humpherys
21. Dasher Groves, Inc. (Eleanor Dasher)
22. Rogers Investment Partnership (Alton Rogers)
23. Alton Rogers
24. Rogers Investment Partnership (Alton Rogers)
25. Lake June Properties, Inc. (Alton D. Rogers)
26. LC Smith, III
27. JW Crews, Jr.
28. Rogers Investment Partnership
29. Lake June Properties, Inc. (Alton D. Rogers)
30. Sunrise United, Inc. (Rafat Ghaznavi)
31. Jeffery and Nancy McDonald
32. Lake Placid Groves (Bob Osburn)
33. Hayward H. Davis and Carol A. Davis
34. L & C Groves Inc. (Lawrence B. Wells and Cynthia L. Wells)
35. Malcolm C. Watters Jr.
36. Malcolm C. Watters Jr. and Joyce F. Watters
37. Smoak Groves, Inc.; Cow Slough, Inc.; Trigen Citrus, LLC; Smoak Brothers, Inc. (John F. Smoak III)
Smoak Citrus Development (Mason G. Smoak)
Edward L. Smoak, LLP; John F. Smoak Jr.; Edward L. Smoak, Inc.
38. Bryan W. Paul
39. J.R. Paul Properties, Inc.
40. George, Marilyn, Grady and Mason Smoak
41. Ibanez Lawn & Gardens, Inc.
42. 3-D Groves Inc. (Michael C. Drury)
43. Reynolds Farms, Inc.
44. Reynolds Properties, Ltd.
45. Ian Taylor & Leigh Anne Taylor

46. Terry Lee Reynolds
47. Barbara Ann Reynolds Bullard & Stephen James Bullard
48. Charles L. Reynolds, Jr. & Anne Driskell Reynolds

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EXHIBIT 6

To be prepared at a later date for this Vision Plan.

EXHIBIT 4. ROAD LIST

Functional Classification

Principal Arterial:

U.S. 27

Minor Arterial:

Major Collector:

Catfish Creek Road
West Interlake Boulevard
East Interlake Boulevard
South Tangerine Avenue
North Tangerine Avenue
Heartland Boulevard
Dal Hall Boulevard
North Main Avenue
Marquata Road from Grigsby Road to South
Main Avenue
Grigsby Road from Marquata to Stuart
Road.
Stuart Road
CR-621 East
Lake Mirror Drive
CR-8 North from U.S. 27 to CR-70
Lake Groves
CR-29
CR- 19 from CR-29 to CR-621
Landings from Lake June Road to U.S. 27
New East Connector
CR-17N from New East Connector
Placid Lakes Boulevard from SR-70 to
Tobler Bloulevard
Lake Groves NE

Minor Collector:

Plumosa Street from South Main to U.S. 27.
Lake Drive East
Green Dragon Drive
South Lakeview Road
Hillcrest Avenue
Tower Street
Arron Drive
Huntley Drive
South Main Avenue
Daffodil Street
Placid Lakes Boulevard from Tobler
Boulevard to Catfish Creek Road
Lincoln Road NW
Lincoln Road NE
Placid View Drive
Washington Boulevard
Lake June Road South
Lake June Road North
Cloverleaf Road
Lake Francis Road
Northern Boulevard
St. John Street
Franklin Street
Lake Clay Drive
Washington Boulevard NW
Highlands Lake Drive
Holmes Avenue
Gloria Boulevard
Jack Weisser Boulevard
Moon Glow Avenue
Sun N' Lake Boulevard
Hopedale Drive
Highlands Boulevard
CR-8 South
Lake Groves NW
Lagrow Road